

Wales Community Theatre Players
Registered Charity Number: 1175705



ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD ENDED 31 MARCH 2022



Annual Report and Unaudited Financial Statements

For the period ended 31st March 2022

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Legal and Administrative Information

Trustees;

Gareth Cook (Chairman)	appointed 29 January 2019
(Treasurer)	appointed 13 November 2017
Alison Wade (Vice Chair)	appointed 13 November 2017
Claire Raynes (Secretary)	appointed 24 January 2018
	resigned 30 July 2022
Jayne Lemm	appointed 13 November 2017
Lee Phillips	appointed 13 November 2017
Linda Burgess	appointed 27 March 2018
Kate Stenton	appointed 13 August 2019
	resigned 30 August 2022
Phil Bairstow	appointed 17 December 2020
Joe Bairstow	appointed 28 January 2021

Registered address;

20 Forge Road
Wales
Sheffield
S26 5RS

Address for correspondence;

PO Box 5964
Sheffield
S20 9FP

Independent Examiner;

Susan Cochrane
Employee of:
VAS Community Accountancy
The Circle
33 Rockingham Lane
Sheffield
S1 4FW

Bankers;

Barclays Bank plc
10-12 Pinstone Street
Sheffield
S1 2HN



Trustees' annual report

The Board of Trustees are pleased to present their annual report together with the financial statements of WCTP for the period from 1 April 2021 to 31 March 2022.

Structure, Governance and Management

Wales Community Theatre Players (WCTP) is a Charitable Incorporated Association governed by its Constitution and was registered with the Charity Commission on 13 November 2017; number 1175705.

Structure; The Board of Trustees (members) act on behalf of the performing associate members, promoting theatre through productions in the community. In addition to the performing associates the group welcomes non-performing associates and volunteers. They have a range of roles in the group including; fundraising, front of house, chaperones and ticket sales.

Governance; the Board of Trustees holds regular formal meetings throughout the year, as well as ad hoc meetings as and when required. During the period covered by the report the Trustees met on 6 occasions representing approximately 162 volunteer hours.

The Board of Trustees are governed by WCTP's Constitution adopted on the 7th August 2017 prior to receiving the confirmation of WCTP's charity status.

Related Organisations; WCTP is a member of the National Operatic and Dramatic Association (NODA), a national body that represents amateur theatre. NODA was founded in 1899, "to protect and advance the interests of operatic and dramatic art, and of societies engaged therein". In the period ended March 2022 WCTP paid £185 to NODA which will form part of the year end accounts, no membership fees were paid in the year ended March 2021 due to the COVID pandemic. (Further information about NODA can be obtained via their website www.noda.org.uk.)

Method of Recruitment and Appointment of Trustees; WCTP's founding trustees were nominated for a fixed term defined in the constitution. Apart from the first charity trustees, every subsequent trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees as per the constitution.

New trustees are identified either by the Board of Trustees being approached directly with an application or by qualified individuals being approached by WCTP. In selecting individuals for appointment as charity trustees, the Board of Trustees will have considered the skills, knowledge and experience needed for the effective administration of WCTP.

During the period the Board of Trustees welcomed no new trustees.

Charitable Objectives, Aims and Activities

The charitable objects; are to advance the public education in, and appreciation of the art of theatrical productions, encourage community participation in public theatre and assist and further such charitable institutions and charitable purposes as the Board of Trustees shall determine.

Our aims; are to promote and develop a love and understanding of everything associated with the theatre. Through building on our long history (over 70 years) we will continue to ensure the tradition of pantomime and variety performances are maintained in South Yorkshire. WCTP's vision being; *Inspiring all to develop a passion for community theatre.*

WCTP aspires to achieve the highest standards of musical theatre performance, presenting a pantomime and second musical theatre performance annually, developing the skills of members enabling their participation in all aspects of productions.

Activities and public benefit; under normal circumstances WCTP would carry out a range of activities to ensure it promotes and develops a love and understanding of musical theatre. The Board of Trustees consider that these activities, provide benefit both to those who join WCTP to perform or support our performers in one of the many backstage roles, As well as the wider community of Sheffield who would normally attend our performances either at The Montgomery theatre in Sheffield or at one of the local community venues we choose to host our performances.

Clearly the 12 months of activity this report covers have been extraordinary due to the continuing COVID-19 pandemic, as well the ongoing lockdown measures implemented by HM Government. Throughout this period it has been impossible for WCTP to achieve all of its objectives, lockdown measures prevented the society from meeting for the majority of the period, be it for rehearsals or fund raising activities and for the earlier part of the period prohibited the gathering of large crowds in attendance of musical theatre or pantomime.

Despite these challenges and following the relaxation of the lockdown and social distancing measures in mid to late 2021 the Trustees took the decision to proceed with the pantomime Jack in the Beanstalk, with rehearsals starting in October 2021 and performances scheduled at The Montgomery theatre in Sheffield in January 2022.

Public benefit statement; the trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Plans for the future; with the hopeful end to the COVID-19 lockdown measures and the continued success of the vaccination programme limiting the spread and threat of future COVID-19 variants, the Trustees hope to return to normal activities in the coming financial year.

Specifically WCTP coordinated its first ever musical theatre production "Honk" at a local high school; Wales High School in July 2022 and was successfully in both entertaining audiences and bringing the local community together in the enjoyment of local amateur theatre.

Beyond this the Board of Trustees has announced plans to perform the pantomime Aladdin at The Montgomery Theatre in Sheffield in January 2023 and will continue to work closely with its associate members both to develop their musical theatre abilities.

Financial Review;

Reserves policy; the Board of Trustees has the aspiration to accumulate and maintain reserves of £30,000 so as to provide cover for shortfall in revenue against production budgets. As at 31 March 2022 WCTP held a reserve of £11,396 raised from membership payments, fund raising and grants received during the year plus the brought forward reserves.

Financial Performance; WCTP achieved a total surplus for the year of £6,952, (2021 deficit of £411).

Economic challenges; in common with many other societies WCTP continues to face economic challenges as a result of the COVID-19 pandemic. Whilst activities are now returning to normal, for the majority of the period this report covers WCTP's performance and fund raising activities were limited.

In addition to this, more conventional pressures such as the risk of suppliers going bankrupt, increasing costs of putting on productions, performing rights' costs, maximising ticket sales in a competitive market, whilst at the same time not compromising on the quality of the productions have all been heightened.

To overcome these challenges the Board of Trustees works extremely hard to keep production costs under control, being prudent with the performance selection, promoting ticket sales via effective marketing, various community fundraising events and securing grant funding from various trusts and foundations that promote the arts and charitable activities.

Impact of COVID-19; the global COVID-19 pandemic and subsequent UK lockdown measures has had a significant impact across The Arts, the repercussions of which are still being felt. With large gatherings such as rehearsals or attending live performances prohibited for a significant part of 2021, it was impossible for all musical theatre societies, including WCTP to carry on as normal. The continued easing of lockdown measures in 2021 did provide limited relief, however the required social distancing measures in early / mid 2021 limited seating capacity to the extent that it was economically unviable to coordinate a live performance during Summer 2021. As a direct consequence of this the only performance WCTP coordinated from April 2021 to March 2022 was the annual pantomime; Jack in the Beanstalk pantomime at The Montgomery theatre in January 2022.

As part of the preparation of these accounts the Board of Trustees has considered various operating scenarios for WCTP for the coming 12 months from November 2022 to October 2023. Based on all these scenarios WCTP has sufficient funds to meet expenditure that can reasonably be foreseen at the time of preparing this report.

The Trustees declare that they have approved the Trustees' report above on 6th December 2022 and are signed on their behalf by:

Gareth Cook, Chairman of Trustees and Treasurer.



Independent Examiner's Report to the Trustees of Wales Community Theatre Players ("the Charity")

I report to the Trustees on my examination of the accounts of the Charity for the period ended 31 March 2022 which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Susan Cochrane FCA

Employee of:

VAS Community Accountancy

The Circle

33, Rockingham Lane

Sheffield

S1 4FW

Date: 19 December 2022

Wales Community Theatre Players

Receipts and payments account

For the period ended 31 March 2022

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Receipts					
Grant income	2	1,285	7,443	8,728	2,411
Ticket sales		17,257	-	17,257	-
Other income		2,998	-	2,998	-
Gift aid		1,285	-	1,285	259
Fundraising		2,179	-	2,179	-
Donations		4,475	-	4,475	592
Associate membership fees		1,120	-	1,120	660
Total receipts		30,599	7,443	38,042	3,922
Payments					
Venue hire		625	2,000	2,625	-
Lighting		2,863	-	2,863	-
Director & choreographer		1,700	-	1,700	-
Musical Director & Band		1,286	3,114	4,400	75
Props, scenery & equipment		8,213	-	8,213	-
Costumes		897	-	897	-
Marketing		1,101	-	1,101	-
Equipment hire		2,777	-	2,777	-
Licence fees		500	-	500	-
Other production costs		1,406	2,000	3,406	-
Administrative expenses		556	505	1,061	1,900
Conference refunds		-	-	-	1,605
Insurance		465	731	1,196	731
Bank charges		76	-	76	22
Travel		275	-	275	-
Total Payments		22,740	8,350	31,090	4,333
Net receipts for the year and net movement in funds		7,859	(907)	6,952	(411)
Transfer between funds		55	(55)	-	-
Net movement on funds		7,914	(962)	6,952	(411)
Total funds brought forward		3,482	962	4,444	4,855
Total funds carried forward		11,396	-	11,396	4,444

Wales Community Theatre Players

Statement of assets and liabilities

For the period ended 31 March 2022

	2022 £	2021 £
Cash assets		
Balance at bank:		
Current account	11,390	4,444
PayPal cash balance	6	-
Cash in hand	-	-
Total receipts	11,396	4,444

	2022 £	2021 £
Assets		
Assets retained for the charity's own use	900	1,300
Debtors	-	-
Total assets	900	1,300

	2022 £	2021 £
Liabilities		
Accountancy & independent examination fee	504	270
Trade creditors	-	-
Total liabilities	504	270

These Financial Statements are approved by the trustees on 6th December 2022 and signed on their behalf by:

Gareth Cook, Chairman of Trustees and Treasurer

Wales Community Theatre Players

Notes to the accounts

For the period ended 31 March 2022

1 Receipts and payment account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2 Grants and donations

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
	£	£	£	£
Rotherham Borough Council	-	1,236	1,236	504
Ward Pot				
Greencore	-	500	500	-
Co-op community grant	-	2,207	2,207	907
Wales Parish Council Grant	-	500	500	-
Harry Bottom Charitable Trust	-	1,000	1,000	-
HSBC	-	-	-	1,000
The Freshgate Trust Foundation	-	2,000	2,000	-
Lloyds	1,000	-	1,000	-
Santander Foundation	285	-	285	-
Total	1,285	7,443	8,728	2,411

During the period ended 31 March 2021 £1,000 of grants received were unrestricted and £1,411 restricted.

Wales Community Theatre Players

Notes to the accounts continued

For the period ended 31 March 2022

3 Restricted funds

	Opening Balance 1-Apr- 21 £	Receipts £	Payments £	Transfers £	Closing balance 31-Mar- 22 £
Rotherham Borough Council Ward Pot	-	1,236	(1,236)	-	-
Members Community Leadership Fund	55	-	-	(55)	-
Greencore	-	500	(500)	-	-
Co-op community grant	907	2,207	(3,114)	-	-
Wales Parish Council grant	-	500	(500)	-	-
Harry Bottom Charitable Trust	-	1,000	(1,000)	-	-
The Freshgate Trust Foundation	-	2,000	(2,000)	-	-
Total	962	7,443	(8,350)	(55)	-

Rotherham Borough Council Ward Pot; funding received to support the annual operating costs.

Members Community Leadership Fund; the funds received were used to support the production costs of WCTP's One Brick at a Time performance celebrating 150 years Wales – Kiveton Methodist Church.

Greencore; funding received to support the ticket costs for vulnerable children and families.

Co-op community grant; funding to support the development of members through engaging with professional musical directors, choreographers & directors; drawing upon their expertise to coach and further develop members musical theatre abilities. Also, supporting local community groups & charities offering free tickets to vulnerable & isolated individuals

Wales Parish Council Grant; funding received to support the annual Christmas pantomime

Harry Bottom Charitable Trust; funding received to support the ticket costs for vulnerable children and families.

The Freshgate Trust Foundation; funding received to contribute towards the costs of hiring a professional sound technician.

Wales Community Theatre Players

Notes to the accounts continued

For the period ended 31 March 2022

3 Restricted funds continued

Prior year

	Opening Balance 1-Apr- 20 £	Receipts £	Payments £	Transfers £	Closing balance 31-Mar- 21 £
Rotherham Borough Council Ward Pot	-	504	(504)	-	-
Members Community Leadership Fund	55	-	-	-	55
Co-op community grant	-	907	-	-	907
Total	55	1,411	(504)	-	962

Rotherham Borough Council Ward Pot; funding received to support the annual operating costs.

Members Community Leadership Fund; the funds received were used to support the production costs of WCTP's One Brick at a Time performance celebrating 150 years Wales – Kiveton Methodist Church.

Co-op community grant; funding to support the development of members through engaging with professional musical directors, choreographers & directors; drawing upon their expertise to coach and further develop members musical theatre abilities. Also, supporting local community groups & charities offering free tickets to vulnerable & isolated individuals.

4 Related party transactions

During the period five trustees incurred travel expenses of £275 (2021: two trustees administration expenses £375). They did not receive repayment of these amounts but donated them to the charity. The income and expenditure for these gifts in kind have been included in the receipts and payments accounts in order that these gifts are recorded. No other expenses or remuneration were paid to trustees.

All trustees paid membership fees and performance fees to the charity at the same rate as all other associate members and these are therefore not disclosed.