

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
UPTOWN YOUTH SERVICES

Hartley Fowler LLP
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UPTOWN YOUTH SERVICES

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FOR THE YEAR ENDED 31 MARCH 2021

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UPTOWN YOUTH SERVICES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Uptown Youth was established as a Charitable Incorporated Organisation (CIO) to take over the assets and activities of Uptown UK a company limited by guarantee.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are to act as a resource for young people in the borough of Merton by providing advice and assistance and organising programmes of physical, educational and other activities as a means of helping young people by

- a) developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals
- b) advancing education
- c) relieving unemployment
- d) providing recreational and leisure time activity in the interests of social welfare for young people who have need by reason of their youth, infirmity or disability, poverty or social and economic circumstances with a view to improving their conditions of life.

Significant activities

Uptown Youth Services operates three days a week at The Leyton Road Community Resource Centre in Colliers Wood and one day a week at the South Mitcham Community Centre in a youth club type format for young people from the surrounding areas. Uptown has a strong focus on mentoring the young people and providing support to them and their families. Uptown works in close conjunction with other parties, including the police and social services, in identifying young people who may benefit from attending Uptown. In a safe environment, which gets the young people off the streets, they can socialise with friends and take part in a range of typical youth club type activities as well whilst having access to a quiet room to do homework.

Young people with learning difficulties are encouraged to attend, participate and develop their social skills while making new friends.

Public benefit

In planning the activities of the charity the trustees have had regard to the guidance issued by the Charity Commission in relation to public benefit.

UPTOWN YOUTH SERVICES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Uptown normally runs a range of activities during school term time at The Leyton Road Community Resource Centre in Colliers Wood on Wednesday and Friday evenings and Saturday afternoons, as well as a Tuesday afternoon dance and drama focussed programme at the South Mitcham Community Centre. At Leyton Road, members can take part in music, dance, drama and sports, cooking and arts and crafts as well as participate in various programmes that Uptown is running. The young people also have access to the use of a quiet room, with computers and printers, for homework as well as having access to our experienced youth workers who provide them with mentoring and support. Uptown provides a safe environment for young people to meet with their friends and to interact with our youth workers who are monitoring the young people and assisting them in seeking support for issues they are facing.

Uptown has run many specific programmes during our regular sessions including an anti-knife and gang programme, evenings featuring guest speakers from different walks of life, programmes focussed on exercise and healthy living and eating and offered first-aid training courses to our young people.

After operating virtually from March 2020 and running an outreach programme in local parks during summer 2020 plus a one week 'in club holiday' programme, Uptown finally returned to delivering its core youth club activities in Leyton Road Centre in September 2020 with Covid secure provisions in place including extra cleaning by staff, and number limited 'bubble group' sizes operating in different areas of the Leyton Road Centre. From November 2020 until Easter 2021 Uptown operated virtually using Zoom Chill 'n Chat rooms held three times a week at the same time as normal youth group in different groups and then after Easter were able to go back into club.

Uptown was always operating in compliance with The National Youth Agency Guidelines. Uptown was allowed to operate in person during some periods of lockdown due to its classification as an essential education service.

Whilst operating in club, young people have been largely able to pursue their normal dance, sport, music, watching films and computer-based activities - although sharing resources in cooking and craft work have generally not been permitted.

Mentoring focussed on supporting young people transitioning to secondary school or starting college as well as mentoring sessions focussed on revision and mock exams skills and other educational subjects. During the year Uptown was able to secure donations of laptops and internet dongles with data packages which were provided to young people who had no internet or equipment for their school learning; and to allow them to participate in Uptown's online offering.

Targeted 1:1 mentoring sessions were also held with several young people who were deemed to be at risk of falling prey to gang culture and there were regular discussions on the importance of keeping safe and social distancing rules during the pandemic.

Generally, Uptown has supported groups of young people with regards to their emotional wellbeing and accessing support to deal with difficult issues as well as offering targeted support to young people and their families dealing with Covid bereavement etc and other problems.

In the run up to Christmas the Uptown Youth Work team and young volunteers from Uptown, worked in partnership with AFC Wimbledon Dons to distribute donations of food and presents to young people and families in the community.

Throughout the last year, crime levels and youth gang activity on various estates around the borough have been a concern. Many young people have had concerns about their safety due to reports of stabbings/murders and robberies/muggings within their local community. Uptown offered advice to the young people- and provided personal alarms for those wanting them for added security.

At the start of the pandemic, Uptown employed 6 young Trainee Youth Workers who have enjoyed working, taking responsibility and earning income and allowed them to take on leadership roles to help them build their CVs.

After the end of the financial year, Uptown Youth Services was commissioned by Merton Council to run two HAF (Holiday Activities and Food) programmes targeted at free school meals young people. The first ran for two weeks over the Easter school holidays; and following its successful conclusion a second five-week programme operated during the summer holidays.

FINANCIAL REVIEW

Financial position

A summary of the financial position of the charity is provided in the balance sheet which forms a part of these accounts.

UPTOWN YOUTH SERVICES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

Principal funding sources

The principal sources of income for the charity are from donations and grants.

During the year ended March 2021, Uptown was awarded grants to fund specific streams of work and core funding and received donations from individuals and local businesses. Grants used to fund Uptown's activities during the year were awarded by Children in Need, The Merton Community Panel, Clarion Futures, The London Community Fund Covid 19 Emergency Response Fund and the London Borough of Merton Neighbourhood Fund. Further grants have been awarded since the end of the financial year to strengthen our financial position. We are very appreciative of the support offered by our donors and supporters.

Reserves policy

The trustees aim to hold a sufficient level of reserves to allow the charity to meet its commitments as they fall due and to ensure it can continue to deliver services for the foreseeable future. Uptown Youth Services' Trustees have accordingly adopted a policy to hold unrestricted reserves covering at least six months core operating costs to try and provide a cushion when managing the lumpy and unpredictable nature of grant and donation income and minimise the risk of disruption to its services. The reserves held at the year end are as set out on the statement of financial activities.

Going concern

The trustees consider that the charity has adequate resources to meet its operational commitments for the foreseeable future and that it is a going concern.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is constituted as a Charitable Incorporated Organisation (CIO) with company number CEO11689 and registered charity number 1175689.

It was first registered with the charity commission in November 2017

Recruitment and appointment of new trustees

Trustees are appointed by the existing trustees when considered appropriate. Under its constitution, there is a requirement to have a minimum of three trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1175689

Principal address

42 Veals Mead

Mitcham

Surrey

CR4 3SB

Trustees

C R Bradley

L M Conway-Hughes Chair

J A Craddock

A Jakobsen

M E Rhys-Evans

T L Simpson

V McClean (appointed 25/4/21)

UPTOWN YOUTH SERVICES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Jonathan Askew FCA

ICAEW

Hartley Fowler LLP

Chartered Accountants

4th Floor Tuition House

27-37 St George's Road

Wimbledon

London

SW19 4EU

Approved by order of the board of trustees on 16 December 2021 and signed on its behalf by:

L M Conway-Hughes - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF UPTOWN YOUTH SERVICES

Independent examiner's report to the trustees of Uptown Youth Services

I report to the charity trustees on my examination of the accounts of Uptown Youth Services (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jonathan Askew FCA
ICAEW
Hartley Fowler LLP
Chartered Accountants
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London
SW19 4EU

16 December 2021

UPTOWN YOUTH SERVICES

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations		16,588	-	16,588	8,853
Charitable activities					
Charitable activities		-	64,494	64,494	22,568
Other fundraising activities	2	-	-	-	1,501
Total		16,588	64,494	81,082	32,922
EXPENDITURE ON					
Raising funds		-	-	-	834
Charitable activities	3				
Charitable activities		-	46,608	46,608	42,071
Total		-	46,608	46,608	42,905
NET INCOME/(EXPENDITURE)		16,588	17,886	34,474	(9,983)
Transfers between funds	10	381	(381)	-	-
Net movement in funds		16,969	17,505	34,474	(9,983)
RECONCILIATION OF FUNDS					
Total funds brought forward		8,524	3,262	11,786	21,769
TOTAL FUNDS CARRIED FORWARD		25,493	20,767	46,260	11,786

The notes form part of these financial statements

UPTOWN YOUTH SERVICES

BALANCE SHEET 31 MARCH 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	7	270	-	270	540
CURRENT ASSETS					
Debtors	8	205	-	205	5,490
Cash at bank and in hand		35,927	20,767	56,694	10,967
		<u>36,132</u>	<u>20,767</u>	<u>56,899</u>	<u>16,457</u>
CREDITORS					
Amounts falling due within one year	9	(10,909)	-	(10,909)	(5,211)
NET CURRENT ASSETS		<u>25,223</u>	<u>20,767</u>	<u>45,990</u>	<u>11,246</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		25,493	20,767	46,260	11,786
NET ASSETS		<u>25,493</u>	<u>20,767</u>	<u>46,260</u>	<u>11,786</u>
FUNDS	10				
Unrestricted funds				25,493	8,524
Restricted funds				20,767	3,262
TOTAL FUNDS				<u>46,260</u>	<u>11,786</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 16 December 2021 and were signed on its behalf by:

L M Conway-Hughes - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Assets and liabilities were taken over from Uptown UK at 1st April 2017 and restated at their fair value as estimated by the trustees at the date of the transfer. The fair value of the net assets taken over is shown as income in these accounts.

Other than as disclosed above there has been no offsetting of assets and liabilities or income and expenditure in these accounts.

The charity relies significantly on the services of volunteers in carrying out its activities. The value of voluntary help is not reflected as income in these accounts but their contribution is acknowledged and appreciated by the trustees.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computers and equipment - at variable rates on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Financial instruments

The charity only has financial instruments of a kind that qualify as basic.

Cash at bank is measured at transaction price.

UPTOWN YOUTH SERVICES

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

1. ACCOUNTING POLICIES - continued

Financial instruments

Debtors and creditors with no stated interest rate and receivables or payables within one year are recorded at transaction price. Any losses arising from impairment are recognised in the Statement of Financial Activities.

2. OTHER FUNDRAISING ACTIVITIES

	2021 £	2020 £
Vending machine income	-	1,501
	<u> </u>	<u> </u>

3. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 4) £	Totals £
Charitable activities	43,522	3,086	46,608
	<u> </u>	<u> </u>	<u> </u>

4. SUPPORT COSTS

	Finance £	Other £	Totals £
Charitable activities	1,806	1,280	3,086
	<u> </u>	<u> </u>	<u> </u>

Support costs, included in the above, are as follows:

Finance

	2021 Charitable activities £	2020 Total activities £
Independent examiners fees	1,250	1,250
Bookkeeping and accountancy	556	479
	<u> </u>	<u> </u>
	1,806	1,729
	<u> </u>	<u> </u>

Information technology

	2021 Total activities £	2020 Total activities £
Computer and website	-	396
	<u> </u>	<u> </u>

Other

	2021 Charitable activities £	2020 Total activities £
Postage and stationery	259	208
Other office costs	8	67
Payroll administration	549	538
Travel	-	12
Insurance	194	190
Depreciation of tangible fixed assets	270	270
	<u> </u>	<u> </u>
	1,280	1,285
	<u> </u>	<u> </u>

UPTOWN YOUTH SERVICES

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2021

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations	8,853	-	8,853
Charitable activities			
Charitable activities	-	22,568	22,568
Other fundraising activities	1,501	-	1,501
Total	10,354	22,568	32,922
EXPENDITURE ON			
Raising funds	834	-	834
Charitable activities			
Charitable activities	10,360	31,711	42,071
Total	11,194	31,711	42,905
NET INCOME/(EXPENDITURE)	(840)	(9,143)	(9,983)
RECONCILIATION OF FUNDS			
Total funds brought forward	9,364	12,405	21,769
TOTAL FUNDS CARRIED FORWARD	8,524	3,262	11,786

UPTOWN YOUTH SERVICES

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

7. TANGIBLE FIXED ASSETS

	Computers and equipment £
COST	
At 1 April 2020	2,994
Disposals	(1,914)
At 31 March 2021	<u>1,080</u>
DEPRECIATION	
At 1 April 2020	2,454
Charge for year	270
Eliminated on disposal	(1,914)
At 31 March 2021	<u>810</u>
NET BOOK VALUE	
At 31 March 2021	<u>270</u>
At 31 March 2020	<u>540</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Fees receivable	-	5,490
Prepayments and accrued income	205	-
	<u>205</u>	<u>5,490</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	<u>10,909</u>	<u>5,211</u>

10. MOVEMENT IN FUNDS

	At 1/4/20 £	Net movement in funds £	Transfers between funds £	At 31/3/21 £
Unrestricted funds				
General fund	8,524	16,588	381	25,493
Restricted funds				
Restricted fund	3,262	17,886	(381)	20,767
TOTAL FUNDS	<u>11,786</u>	<u>34,474</u>	<u>-</u>	<u>46,260</u>

UPTOWN YOUTH SERVICES

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	16,588	-	16,588
Restricted funds			
Restricted fund	64,494	(46,608)	17,886
	<u>81,082</u>	<u>(46,608)</u>	<u>34,474</u>
TOTAL FUNDS	<u>81,082</u>	<u>(46,608)</u>	<u>34,474</u>

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
Unrestricted funds			
General fund	9,364	(840)	8,524
Restricted funds			
Restricted fund	12,405	(9,143)	3,262
	<u>21,769</u>	<u>(9,983)</u>	<u>11,786</u>
TOTAL FUNDS	<u>21,769</u>	<u>(9,983)</u>	<u>11,786</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	10,354	(11,194)	(840)
Restricted funds			
Restricted fund	22,568	(31,711)	(9,143)
	<u>32,922</u>	<u>(42,905)</u>	<u>(9,983)</u>
TOTAL FUNDS	<u>32,922</u>	<u>(42,905)</u>	<u>(9,983)</u>

UPTOWN YOUTH SERVICES

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2021

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.