

Monk Sherborne Village Hall

TRUSTEES REPORT

For the period ended 28th February 2025

Administrative details of the charity

This report is prepared for the Charitable Incorporated Organisation ('CIO') named Monk Sherborne Village Hall. The charity is registered with the Charity Commissioners under number 1175663. The principal location from which the charity operates is the Village Hall, Salters Heath Road, Monk Sherborne RG26 5HR.

The Trustees serving at the end of the period were as follows. There have been no changes to the date of this report:

Paul Cave — Chairman
Cheryl McSoley
Rob Perkins
Tanya Lloyd

Dominic Joseph sadly resigned his position due to family and increased work commitments. We would like to thank Dominic for his valuable service throughout his tenure.

We would also like to note Dominic's kind contribution of the Sonos sound system during the build of the Village Hall, it has been much used and appreciated.

Structure and governance

The constitution of the CIO was last amended on 27th October 2017 and approved by the Charity Commission on 9th November 2017. The document can be accessed at: <https://www.monksherbornevillagehall.org.uk/documents>

The Trustees meet as often as required to conduct the business of the charity. In the twelve months to the date of this report, there were small number committee meetings held, along with various ad-hoc meetings for specific events. The key constitutional provisions relating to the appointment and number of Trustees are:

Paragraph 9(3)(a) — sets the minimum number of Trustees at three.

Paragraphs 10(2)/(3) -- define the process for Trustees to retire at Annual General Meetings Paragraph 10(5) - allows for the co-option of new Trustees at any time.

Paragraph 15(2) — ability of Trustees to elect one of their number as Chair.

Financial Review

The income of the continues at a consistent level over the last 3 years, with the expenditure at a similar consistent level as explained in the Treasurer's report and accounts, this relates to the popularity of the Hall.

The Trustee's started the year with 2 bank accounts and a fixed term interest saving giving £40,069.20 in total in the bank. The year ended with £48,464.67 across the accounts including an increased amount in a further fixed term saving account for 12 months.

We are fully online Lloyds Bank, with two Trustees required to approve all payments.

Achievements and Chairman's Report

It is very popular for Children's parties, with many returning families that have held celebrations at the hall over multiple years, one group of families have held their children's parties since 2021.

We have also become the home for the local Church Group coffee mornings and get together.

Coffee Mornings

Once a month a Coffee Morning is held by a small group from the village, its intention is to bring people together each month with the proceeds forming a small donation to a charity which changes on a monthly basis.

Village Nights

These nights continue to be very popular and a vehicle to welcome new residents into the Village where they get to know other residents and hopefully become part of our community.

We offer Beer and Wine at very reasonable prices; we make a small profit from these events which are recycled into other similar events.

Village Fete

The Village Fete proved to be a very good event which generated some welcome funds which were again donated to the Parish Council to help with the refurbishment of the Play Area next to the hall which is one of the main reasons for its popularity.

The original aim was to use these profits as a 'top-up' to the overall cost of renewing some of benches in the park as the existing ones have seen better days, unfortunately before this was possible it has been found that some of the older equipment also needs replacement for safety reasons.

We have therefore held onto these funds until the Parish Council require the monies to add to the other funds they are trying to raise for the Play Area, the sum committed was £400.

Music Nights

The whole intention of these is to bring the community together by providing another vehicle Mo Stoner and Kate worked hard to promote these events which were very well received by those who attended, and we thank them for their hard work. Unfortunately, the level of support was not as good as originally hoped for and provided mixed financial results during this period, in fact it could have been even worse without Mo's continued plugging of the events.

Whilst they were never intended to make huge profits, and we were willing to support them financially; this can only be continued to a certain point which we will have to monitor in the following 12 months.

Hall Improvements

Across this period, we have not required or undertaken any great upgrades to the hall beyond ongoing maintenance. We have undertaken another touch-up to the paint work and minor maintenance to the floor.

All the real expenses occurred outside the hall with the laying of a 2 x 1m section of special matting in front of the Field Gate onto the Play Area from the patio, this is intended to reduce the risk of people slipping on damp/wet grass and the potential for mud to be walked into the hall. For such a small section the cost to have it laid was surprisingly expensive.

We also contributed to the cost install a further gate to the play area at the bottom of the car park.

Moving Forward

We will investigate renewing the entrance to the car park from the road, since the hall opened the gravel has moved and the tarmac section could do with some attention.

We will also be upgrading the two gates at the top of the car park, a larger double gate to provide better vehicle to the play area, for grass cutting contractor etc.

We will also upgrade the swing gate to both match the one at the bottom of the car park, which is designed for the long term rather than the simple garden gate that is currently there.

We will also be carrying out a survey to gain input from the community on what they would like to see next.

Thanks

I would like to mention and thank all the Trustees for their effort, we are a small group, yet we have worked tirelessly to provide this asset to the community.

I have been asked by my fellow Trustees not to single them out for special mention individually, but the community all know who they are.

Name	Account Number	Sort Code
Treasury Current Account	35307360	30-90-89
Savings Bank Account	36232768	30-90-89

Expenditure	Electricity Expenditure
Expenditure	Water
Expenditure	Building Maintenance
Expenditure	Village Hall Project Expenditure
Expenditure	Insurance
Expenditure	Cleaning
Expenditure	Licences
Expenditure	Lottery Winnings
Expenditure	Lottery transferred to Project
Expenditure	Donations to others
Expenditure	Minor Purchases
Expenditure	PPS
Expenditure	Waste Collection
Expenditure	Website
Expenditure	Events
	Bank Charges
	Opening Bank Balances
	Transferred to another account
	Transferred from another account
Income	Hall Rental
Income	Fund Raising - Events
Income	Lottery Income
Income	Lottery Advance Payments
Income	Donations Received
Income	Donations Received New MSVH
Income	Grants Received
Income	Electricity Income
Income	Gift Aid

Income
Income

Miscellaneous Income
Bank Interest Received

MONK SHERBORNE VILLAGE HALL CIO(1175663)															
1.3.4 to 28.2.25		2024/2025	2023/2024	2022/23	2021/22	2020/21	2019/20	2018/19	2018/17	2017/16		4 year total	average	fairly fixed annual costs	fairly fixed monthly costs
	NOTES												4		
INCOME															
Hall Rental		19,247.94	19,338.96	18,975.75	2,357.03	314.50	6,226.50	6,243.25	6,906.88	5,193.87		24,570.50	6,142.63	6,142.63	511.89
Fund Raising - Events		3,698.42	583.56	239.61	0.00	3,698.42	2,713.54	3,166.85	3,357.10	3,264.66		12,502.15	3,125.54		
Net Lottery Income in Year		-	-		2,384.04	3,285.00	2,675.00	1,775.00				4,450.00	1,112.50		
Lottery Advance Payments		-	-			270.00	80.00	390.00				470.00	117.50		
General Donations Received		-	-		2,860.00	51,830.08	16,493.48	1,124.17		54.50		17,672.15	4,418.04		
Donations Received New MSVH		-	-												
Grants Received		500.00	1,500.00	1,000.00	299,265.00	48,612.00	1,194.29	400.00	800.00			2,394.29	598.57		
Electricity Income		-	-		145.07	130.32	348.00	116.00	11.00	275.00		750.00	187.50		
Gift Aid		-	-		3,266.53	500.00	2,672.10	263.02				2,935.12	733.78		
Miscellaneous Income		612.00	-		661.72	48.32	72.27	68.00				140.27	35.07		
Bank Interest Received		812.11	205.56	49.53	49.91	4.21	8.66	8.90	1.65	4.72		23.93	5.98		
Transfers		2,400.00	5,400.00	7,400.00											
		27,270.47	27,028.08	27,664.89	310,989.30	108,692.85	32,483.84	13,555.19	11,076.63	8,792.75		65,908.41	16,477.10	6,142.63	511.89
EXPENDITURE															
Electricity		1,754.18	1,380.89	1,624.42	1,334.51	318.41	564.97	484.69	514.55	392.18		1,956.39	489.10	489.10	40.76
Water		332.36	277.77	234.47	136.48	47.56	204.03	235.84	52.38	60.85		553.10	138.28	138.28	11.52
Gas		1,792.14	1,517.58	1,191.66	3,244.59										
wifi		414.03	366.47	344.13	4,715.58	365.97	769.00	720.53	566.93	453.03					
Building Maintenance		1,746.60	1,841.29	1,360.61	100.38										
Insurance		791.11	784.88	0.00	502.80	952.84	2,678.16	1,232.78	990.53	742.39		5,643.86	1,410.97		0.00
Cleaning		1,054.19	1,774.94	1,684.98	817.83	679.55	679.05	730.14	709.73	673.67		2,792.59	698.15	698.15	58.18
Waste Sewices		393.93	409.24	273.21	107.00	48.00	256.13	540.61	743.37	614.00		2,154.11	538.53	538.53	44.88
Licences		180.00	180.00	209.20	159.00	90.00	336.62	379.62	248.08	246.28		1,210.60	302.65	302.65	25.22
Donations to others & Refunds		1,966.00	2,112.00	290.00					1,800.00	1,800.00		3,600.00	900.00		
PPS		107.53	107.53	0.00	406,692.51	16,396.00			10,807.90			10,807.90	2,701.98		
Website		905.60	425.68	220.07					350.00			350.00	87.50		
Bank Charges		-	0.00	0.00			28.00	150.00				178.00	44.50		
Village Hall Project Expenditure		2,343.77	5,976.41	4,033.92	24.99		13.08	13.14				26.22	6.56		
Events		2,710.42	2,457.17	1,418.78	146.20		399.84					399.84	99.96		
Transfers		10,400.00	25,400.00	7,400.00			821.28	1,011.22	1,736.95	1,368.57		4,938.02	1,234.51		
		-			21.00	47.60									
		-			1,205.00										
		-			0.00				25.00			25.00	6.25		
		-													
		-													
		26,891.86	45,011.85	20,285.45	414,492.29	18,579.96	5,981.16	4,778.04	17,978.49	5,897.94		34,635.63	8,658.91	2,166.70	180.56
(EXPENSE) / INCOME OVER EXP															
		28,378.61	2,016.23	7,379.44	(103,502.99)	90,112.89	26,502.68	8,777.15	(6,901.86)	2,894.81					
OPENING BALANCE	Variance based upon interest payment mid-month	40,086.06	38,052.97	30,916.92	134,419.91	48,005.44	21,502.76	12,725.61	19,627.47	16,732.66					
CLOSING BALANCE		28,378.61	40,069.20	38,296.36	30,916.92	138,118.33	48,005.44	21,502.76	12,725.61	19,627.47					
CASH															
Deposit Account		10,603.45	15,391.34	35,768.92	28,319.39	8,117.08	43,112.87	14,104.21	8,934.35	9,432.70					
Current Account		9,861.22	4,694.72	2,284.05	2,597.53	5,654.63	4,643.13	7,282.96	3,754.33	8,357.84					
Fixed Term Interrest Account		28,000.00	20,000.00												
Total		48,464.67	40,086.06	38,052.97	30,916.92	13,771.71	47,756.00	21,387.17	12,688.68	19,590.54					
Notes to the Accounts															

MSVH Consolidated accounts													
	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Total
OPENING BALANCE	20,086.06	19,655.17	20,902.09	22,172.47	22,851.50	17,263.37	17,426.21	19,226.35	18,827.45	19,683.47	20,065.06	19,877.21	20,086.06
INCOME													
Hall Rental	1,060.63	1,797.58	1,345.25	1,588.35	1,967.53	1,170.01	2,164.87	1,717.71	1,930.99	976.72	1,819.90	1,708.40	19,247.94
Fund Raising - Events	353.14	603.06	224.13	261.52	-	134.20	450.74	55.30	723.07	46.94	388.50	457.82	3,698.42
Net Lottery Income in Year	-	-	-	-	-	-	-	-	-	-	-	-	-
Lottery Advance Payments	-	-	-	-	-	-	-	-	-	-	-	-	-
General Donations Received	-	-	-	-	-	-	-	-	-	-	-	-	-
Donations Received New MSVH	-	-	-	-	-	-	-	-	-	-	-	-	-
Grants Received	500.00	-	-	-	-	-	-	-	-	-	-	-	500.00
Electricity Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Gift Aid	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Income	-	306.00	-	-	306.00	-	-	-	-	-	-	-	612.00
Bank Interest Received	16.01	16.78	18.13	16.68	683.73	11.24	7.85	7.78	8.75	7.58	8.56	9.02	812.11
Transfers	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,400.00
TOTAL INCOME	2,129.78	2,923.42	1,787.51	2,066.55	3,157.26	1,515.45	2,823.46	1,980.79	2,862.81	1,231.24	2,416.96	2,375.24	27,270.47
EXPENDITURE													
Electricity	457.66	0.00	0.00	0.00	0.00	322.65	0.00	0.00	442.47	0.00	0.00	531.40	1,754.18
Water	0.00	130.47	0.00	0.00	0.00	0.00	0.00	201.89	0.00	0.00	0.00	0.00	332.36
Gas	207.66	220.45	117.90	85.30	48.07	39.19	40.03	48.07	136.44	235.06	286.62	327.35	1,792.14
wifi	31.45	34.78	34.78	34.78	34.78	34.78	34.78	34.78	34.78	34.78	34.78	34.78	414.03
Building Maintenance	362.80	0.00	0.00	168.00	0.00	0.00	0.00	0.00	0.00	96.00	904.80	215.00	1,746.60
Insurance	79.21	79.10	79.10	79.10	79.10	79.10	79.10	79.10	79.10	79.10	0.00	0.00	791.11
Cleaning	28.00	145.00	0.00	55.00	167.09	55.00	90.00	55.00	55.00	25.07	379.03	0.00	1,054.19
Waster Sewices	32.35	32.35	32.35	48.53	32.35	32.35	32.35	32.35	32.35	32.35	18.08	36.17	393.93
Licences	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00	0.00	180.00
Donations to others	602.50	362.00	4.50	116.00	0.00	300.00	0.00	0.00	500.00	0.00	81.00	0.00	1,966.00
PPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.53	0.00	107.53
Website	0.00	291.00	48.50	48.50	48.50	48.50	48.50	48.50	48.50	48.50	48.50	178.10	905.60
Bank Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Village Hall Project Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,680.00	0.00	56.79	342.00	264.98	2,343.77
Events	559.04	181.35	0.00	552.31	135.50	241.04	498.56	0.00	478.15	42.00	22.47	0.00	2,710.42
Transfers	200.00	200.00	200.00	200.00	8,200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	10,400.00
TOTAL EXPENDITURE	2,560.67	1,676.50	517.13	1,387.52	8,745.39	1,352.61	1,023.32	2,379.69	2,006.79	849.65	2,604.81	1,787.78	26,891.86
CLOSING BALANCE	19,655.17	20,902.09	22,172.47	22,851.50	17,263.37	17,426.21	19,226.35	18,827.45	19,683.47	20,065.06	19,877.21	20,464.67	20,464.67
Seat Sponsors													
DEPOSIT A/C	15,607.35	15,824.13	16,042.26	16,258.94	9,142.67	9,353.91	9,561.76	9,769.54	9,978.29	10,185.87	10,394.43	10,603.45	10,603.45
CURRENT ACCOUNT	4,047.82	5,077.96	6,130.21	6,592.56	8,120.70	8,072.30	9,664.59	9,057.91	9,705.18	9,879.19	9,482.78	9,861.22	9,861.22
TOTAL AVAILABLE FUNDS	19,655.17	20,902.09	22,172.47	22,851.50	17,263.37	17,426.21	19,226.35	18,827.45	19,683.47	20,065.06	19,877.21	20,464.67	20,464.67

Treasury Current Account																	
	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25		Total		Notes	
OPENING BALANCE	4,694.72	4,047.82	5,077.96	6,130.21	6,592.56	8,120.70	8,072.30	9,664.59	9,057.91	9,705.18	9,879.19	9,482.78		4,694.72			
INCOME																	
Hall Rental	1,060.63	1,797.58	1,345.25	1,588.35	1,967.53	1,170.01	2,164.87	1,717.71	1,930.99	976.72	1,819.90	1,708.40		19,247.94			
Fund Raising - Events	353.14	603.06	224.13	261.52	0.00	134.20	450.74	55.30	723.07	46.94	388.50	457.82		3,698.42		1,2 & 3	
Net Lottery Income in Year	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-			
Lottery Advance Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-			
General Donations Received	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-			
Donations Received New MSVH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-			
Grants Received	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		500.00		4	
Electricity Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-			
Gift Aid	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-			
Miscellaneous Income	0.00	306.00	0.00	0.00	306.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		612.00			
Bank Interest Received	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-			
Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		-			
TOTAL INCOME	1,913.77	2,706.64	1,569.38	1,849.87	2,273.53	1,304.21	2,615.61	1,773.01	2,654.06	1,023.66	2,208.40	2,166.22		24,058.36			
EXPENDITURE																	
Electricity	457.66	0.00	0.00	0.00	0.00	322.65	0.00	0.00	442.47	0.00	0.00	531.40		1,754.18			
Water	0.00	130.47	0.00	0.00	0.00	0.00	0.00	201.89	0.00	0.00	0.00	0.00		332.36			
Gas	207.66	220.45	117.90	85.30	48.07	39.19	40.03	48.07	136.44	235.06	286.62	327.35		1,792.14			
wifi	31.45	34.78	34.78	34.78	34.78	34.78	34.78	34.78	34.78	34.78	34.78	34.78		414.03			
Building Maintenance	362.80	0.00	0.00	168.00	0.00	0.00	0.00	0.00	0.00	96.00	904.80	215.00		1,746.60		6, 9 & 11	
Insurance	79.21	79.10	79.10	79.10	79.10	79.10	79.10	79.10	79.10	79.10	0.00	0.00		791.11			
Cleaning	28.00	145.00	0.00	55.00	167.09	55.00	90.00	55.00	55.00	25.07	379.03	0.00		1,054.19			
Waste Services	32.35	32.35	32.35	48.53	32.35	32.35	32.35	32.35	32.35	32.35	18.08	36.17		393.93			
Licences	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.00	0.00		180.00			
Donations to others (Refund of deposit)	602.50	362.00	4.50	116.00	0.00	300.00	0.00	0.00	500.00	0.00	81.00	0.00		1,966.00		5	
PPS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.53	0.00		107.53			
Website	0.00	291.00	48.50	48.50	48.50	48.50	48.50	48.50	48.50	48.50	48.50	178.10		905.60		7 & 13	
Bank Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00			
Village Hall Project Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,680.00	0.00	56.79	342.00	264.98		2,343.77		10, 12 & 14	
Events	559.04	181.35	0.00	552.31	135.50	241.04	498.56	0.00	478.15	42.00	22.47	0.00		2,710.42			
Transfers	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00		2,400.00			
TOTAL EXPENDITURE	2,560.67	1,676.50	517.13	1,387.52	745.39	1,352.61	1,023.32	2,379.69	2,006.79	849.65	2,604.81	1,787.78		18,891.86			
CLOSING BALANCE	4,047.82	5,077.96	6,130.21	6,592.56	8,120.70	8,072.30	9,664.59	9,057.91	9,705.18	9,879.19	9,482.78	9,861.22		9,861.22			
Notes:																	
1. Village Nights																	
2. Event Night																	
3. Fete																	
4.BDBC Grant Received - Noticeboard purchase in previous financial year																	
5. Donation to MSPC for Play Area & Bouncy Castle usage																	
6. Hartley Tanker Services																	
7. Website Annual Fee and Skedda																	
8. Hire by BDBC as Polling Station																	
9. Fire Extinguisher Service																	
10.CDM Payment missed at final build cost																	

[illegible]

[illegible]