

Burmantofts

COMMUNITY FRIENDS

ANNUAL IMPACT REPORT

Supporting over 55s with social opportunities and early intervention community care!

Lower Ground Floor, 75B Stoney Rock Lane,
Leeds, LS9 7TB

Telephone: 0113 248 9191

Email: info@burmantofts.org.uk

Website: www.burmantofts.org.uk

CHARITY REGISTRATION NO: 1175661



Annual Report Summary

Burmantofts Community Friends (BCF) is the working name of Burmantofts Senior Action CIO. Our charity is dedicated to supporting over 500 older people, aged 55+, living in LS9, East Leeds each year. At BCF, we work closely with older individuals, their families, carers, and local communities to combat social isolation and alleviate poverty. Our mission is to empower older people to live independently in their own homes, maintaining their dignity, wellbeing, and quality of life.

Throughout the year, BCF has continued to make a significant impact in the lives of local older residents, providing vital services that promote independence, community engagement, and improved mental and physical health. Our services are designed not just to meet immediate needs, but to foster lasting connections and provide long-term support that helps older people thrive.

We remain committed to reducing social isolation and poverty amongst older people, offering a range of services that ensure our community's seniors have the resources and support they need to stay engaged, active, and connected.

As we move forward, BCF continues to build on its successes, with a deep commitment to addressing the challenges faced by older people in our area, ensuring they are heard, supported, and respected. Thank you to all our staff, volunteers, supporters, and partners for their dedication and commitment to the cause. Together, we can make a positive difference in the lives of older people across our community.

Tom Armstrong, CEO



FINANCE



INCOME	CORE GRANT	OTHER GRANTS
£326,236	£60,406	£243,737

CONTRIBUTIONS	EXPENDITURE
£22,093	£275,155

DELIVERY COSTS	STAFF	OVERHEADS
£40,325	£181,408	£53,422



FUNDS	RESTRICTED
£177,879	£72,560



Full accounts available on:

<https://www.gov.uk/government/organisations/charity-commission>

PROJECT NUMBERS

1900+ Hours of social support given

OVER 4500 Hot meals provided to BCF members

5520 Volunteer hours given to BCF
this equates too over £60k of inkind support given

450 Local residents supported

BCF Member Quotes

WHAT DOES BCF
MEAN TO YOU?

BCF MEANS A
LOT TO US, WE'D
MISS IT IF
WASN'T HERE.
TERRY



FRIENDSHIP,
EVERYONE IS REALLY
WELCOMING AND
IT'S NICE TO SEE
FAMILIAR FACES
EACH WEEK.
ROBERT



EVERYTHING, WE
WOULDN'T GET
OUT OTHERWISE.
WE LIVE FOR THE
TRIPS AND BINGO
BASH EVENTS!
SHIRLEY AND
WENDY



MY HIGHLIGHT IS
GETTING OUT
EVERY TUESDAY
AND WEDNESDAY
TO KEEP FIT AND
LUNCH CLUB
WITH FRIENDS.
WENDY



2025 AND BEYOND

We've got big plans for the year ahead! In 2025, we're excited to introduce our first community car, helping more people access our services with easier travel options. We've also launched new groups and activities, offering more weekly social opportunities than ever before. Some new team members have joined us, and some have moved on – but our mission remains the same: to help older people live healthier, happier lives.

And as always, we ask you – our wonderful members – how can we support you even better in the year ahead?

THANK
YOU!

SPECIAL THANKS TO OUR FUNDERS

CLARION FUTURES

LEEDS CITY COUNCIL (LCC)

LEEDS COMMUNITY FOUNDATION (LCF)

LEEDS OLDER PEOPLES FORUM (LOPF)

LEEDS BENEVOLENT SOCIETY SINGLE LADIES (LBSSL)

LEEDS UNIVERSITY

LIZ AND TERRY BRAMALL FOUNDATION

NATIONAL LOTTERY COMMUNITY FUND

TOUCHSTONE

SKY UK

WADES CHARITY

WINDMILL COMMUNITY TRANSPORT

THANK YOU FOR THE KIND SUPPORT

Burmantofts Senior Action CIO t/a Burmantofts Community Friends
Charity number 1175661

Annual Report and Financial Statements
for the year ended 31 December 2024

Burmantofts Community Friends

Annual Report and Financial Statements

for the year ended 31 December 2024

Contents	Page
Trustees' report	2 to 4
Examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the accounts	8 to 19

Burmantofts Community Friends

Trustees' report for the year ended 31 December 2024

Reference and administrative details of the charity, its trustees and advisors

Charity name

The legal name of the charity is "Burmantofts Senior Action CIO", but the charity operates under the name "Burmantofts Community Friends"

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Denise Ragan	Chair	
Paul Kelly		
Donald Forrester	Treasurer	
Jean Stafford		
Tricia Gradys		
Moria Flynn		
Aghar Khan		
Alganesh Habtemariam		
Elaine Barrow		
Farooq Muzammal		
Laura Mason		Appointed May 2025

Key personnel

Key personnel	Position
Tom Armstrong	CEO

Charity number 1175661 Registered in England and Wales

Registered and principal address

Lower Ground Floor
75B Stoney Rock Lane
Leeds
LS9 7TB

Bankers

Virgin Bank	United Trust Bank
94-96 Briggate	1 Ropemaker Street
Leeds	London
LS1 6NP	EC2Y 9AW

Independent examiner

Paul Cowham FCA DChA

Paul Cowham Accountancy Service

Withington Works
Withington Baths
30 Burton Road
Manchester, M20 3EB

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 9 November 2017 and is governed by a constitution.

Burmantofts Community Friends

Trustees' report (continued) for the year ended 31 December 2024

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Objectives and activities

The charity's objects

Every year Burmantofts Community Friends mission is to improve the lives of older people aged 55+ living in Burmantofts LS9, East Leeds, and the surrounding areas. We work with older people, their families, carers and communities and aim to reduce social isolation, tackle poverty and help them to live independently and with the best life possible.

The charity's main activities

Burmantofts Community Friends (BCF) — the working name of Burmantofts Senior Action CIO (BSA) — was established in 1995 by local residents committed to improving the quality of life for older people in the Burmantofts area of Leeds. Since its inception, the organisation has grown significantly and, in recent years, has strengthened both its reach and impact.

The charity has 10 key objectives:

- Reduce social isolation and loneliness.
- Identify gaps in provision for support.
- Support older people to live independently.
- Promote social inclusion for all communities.
- Be an open and friendly place for local people to drop in.
- Improve digital inclusion and access to support.
- Try to improve the environment where older people live.
- Reduce the burden on NHS services by improving community care.
- Work with partner organisations who bring additional services to our area.
- Be a force for good, championing the wishes and needs of older people.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

2024 was a year of continued growth and innovation. Our work focused on expanding services, strengthening our team, and deepening our community partnerships. We remain dedicated to supporting people aged 55 and over, with an emphasis on inclusion, wellbeing, and community resilience.

Total membership now exceeds **550 local residents**. **Over 60%** of members actively engage with BCF services and activities

We now offer over **16 weekly social activities**, in addition to regular groups/events/trips including: Community Cooking Group, Men's Social Group, Cinema Club.

BCF's staff team expanded to **10 key roles**, enabling improved delivery of services across: digital inclusion, cost-of-living and benefits support, early intervention and community healthcare, asset-based community development.

The organisation is overseen by a Board of Trustees comprising 10 individuals from varied professional and community backgrounds. Key roles — Chair, Vice-Chair, Treasurer, and Company Secretary — are all actively held.

Burmantofts Community Friends

Trustees' report (continued) for the year ended 31 December 2024

Achievements and performance (continued)

Our principal achievements during 2024 included:

1. Membership Growth

Targeted outreach and improved service offerings have increased membership and strengthened engagement across diverse demographic groups within Burmantofts.

2. Staff Team Development

All core staffing positions are now filled, allowing us to focus on both **service delivery** and **strategic growth**.

3. Expansion of Activities

We introduced several new initiatives, including:

- Women's Wellbeing Group
- Memory Support Group
- Supported Shopping Service
- Weekly Digital Drop-in Sessionsactivities.

4. Volunteer Engagement

Our volunteer base has grown considerably. A key initiative supports highly isolated individuals by enabling them to safely leave their homes and reconnect with community life along expansion of our befriending services.

5. Health and Wellbeing Initiatives

Through our partnership with the **NHS** and **Leeds Older People's Forum**, BCF delivered:

- A weekly **Health & Wellbeing Hub**
- Community support for those at risk of hospitalisation or needing help return to home after a hospital stay.

6. Digital Inclusion

As a cornerstone of our service model, digital inclusion continues to be prioritised.

Community-based digital skills training supports older people in accessing services, reducing isolation, and improving confidence with technology.

Financial review

Overall, there was a surplus for the year of £51,081 (2023: £15,711). This was made up of a surplus under unrestricted funds of £10,029 (2023: £53,638), and a surplus in restricted funds of £41,052 (2023 a deficit of £37,927). The charity grew by about 37% over the year, based on income, and the trustees are pleased with the result.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £94,319.

Once a year the trustees of BCF consider the level of reserves that it is prudent for the organisation to hold. Consideration is given to redundancy liabilities, lease agreements and any other significant factors that should be taken into account if the organisation were to close. This is currently set to three months of operating costs, equating to £70k. Expenditure in 2025 is expected to increase further. The opening reserve of £94,319 is expected to be very close to the target reserve.

Approved by the board of trustees on 26 August 2025



D Ragan (Chair)

Burmantofts Community Friends

Independent Examiner's Report to the trustees of Burmantofts Senior Action CIO t/a Burmantofts Community Friends

I report to the charity trustees on my examination of the accounts of Burmantofts Senior Action CIO for the year ended 31 December 2024

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect for my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material

- 1 accounting records were not kept in respect of the company as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination

Signed: *Paul Cowham*

Name: Paul Cowham FCA DChA

Date: 11/09/2025

Paul Cowham Accountancy

Withington Works
Withington Baths
30 Burton Road
Manchester, M20 3EB

Burmantofts Community Friends
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Charitable activities	(3)	85,240	240,958	326,198	238,020
Investment income	(4)	38	-	38	30
Total income		<u>85,278</u>	<u>240,958</u>	<u>326,236</u>	<u>238,050</u>
Expenditure on:					
Charitable activities	(5)	<u>81,749</u>	<u>193,406</u>	<u>275,155</u>	<u>222,339</u>
Total expenditure		<u>81,749</u>	<u>193,406</u>	<u>275,155</u>	<u>222,339</u>
Net income / (expenditure) for the year	(7)	3,529	47,552	51,081	15,711
Transfers between funds		<u>6,500</u>	<u>(6,500)</u>	<u>-</u>	<u>-</u>
Net movement in funds for the year		10,029	41,052	51,081	15,711
Fund balances brought forward		<u>95,290</u>	<u>31,508</u>	<u>126,798</u>	<u>111,087</u>
Fund balances carried forward		<u>105,319</u>	<u>72,560</u>	<u>177,879</u>	<u>126,798</u>

All incoming resources and resources expended derive from continuing activities.

Burmantofts Community Friends

Balance sheet

as at 31 December 2024

		2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(12)	-	-	-	-
Total fixed assets		-	-	-	-
Current assets					
Debtors	(13)	621	5,850	6,471	7,333
Investments		30,000	-	30,000	-
Cash at bank and in hand		76,894	68,870	145,764	120,962
Total current assets		107,515	74,720	182,235	128,295
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(14)	2,196	2,160	4,356	1,497
Total current liabilities		2,196	2,160	4,356	1,497
Net current assets / (liabilities)		105,319	72,560	177,879	126,798
Net assets		105,319	72,560	177,879	126,798
Funds					
Unrestricted funds	(16)	105,319	-	105,319	95,290
Restricted funds	(15)	-	72,560	72,560	31,508
Total funds		105,319	72,560	177,879	126,798

The financial statements were approved by the board of trustees on

Date: 26 August 2025

Signed: *D Forrester*

(Treasurer)

Name .. D Forrester

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 section 1A.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

c Income

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

C Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

D Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

E Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

F Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.
- Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct costs and support costs relating to such activities.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

h Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 6.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Tangible fixed assets

Individual fixed assets costing £2,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Fixtures and fittings	4 years
Office equipment	4 years

k Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

n Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

o Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 8. There were no outstanding contributions at the year end.

2 Legal status of the charity

The charity is a Charitable Incorporated Organisation (CIO) and has no share capital.

3 Income from charitable activities

	Unrestricted £	Restricted £	2024 £	2023 £
Clarion Futures	-	4,016	4,016	-
Leeds City Council	60,906	6,150	67,056	93,895
Leeds Community Foundation (LCF)	180	35,125	35,305	24,954
Leeds Older People's Forum (LOPF)	200	65,941	66,141	57,236
Leeds Benevolent Society	-	20,000	20,000	20,000
Leeds University	1,100	-	1,100	-
Liz and Terry Bramall Foundation	-	5,000	5,000	-
George Martin Trust	-	-	-	3,000
National Lottery Community Fund	-	94,656	94,656	-
Touchstone	-	1,500	1,500	-
University College London	-	250	250	-
Wades Charity	-	2,000	2,000	3,000
Windmill	-	2,000	2,000	1,000
Donations	610	1,820	2,430	868
Give a Gift	-	-	-	4,900
Space 2	-	-	-	4,500
Sky	-	2,500	2,500	3,300
Department of Work and Pensions	189	-	189	1,567
Other income	908	-	908	280
Contributions and sales	21,147	-	21,147	19,520
Total	85,240	240,958	326,198	238,020
<i>Total by fund 2023</i>	<i>84,089</i>	<i>153,931</i>	<i>238,020</i>	

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

3 Income from charitable activities (continued)

	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total 2023</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Leeds City Council</i>	60,906	32,989	93,895
<i>Leeds Community Foundation (LCF)</i>	-	24,954	24,954
<i>Leeds Older People's Forum (LOPF)</i>	1,300	55,936	57,236
<i>Leeds Benevolent Society</i>	-	20,000	20,000
<i>George Martin Trust</i>	-	3,000	3,000
<i>Wades Charity</i>	-	3,000	3,000
<i>Windmill</i>	-	1,000	1,000
<i>Donations</i>	866	2	868
<i>Give a Gift</i>	-	4,900	4,900
<i>Space 2</i>	-	4,500	4,500
<i>Sky</i>	-	3,300	3,300
<i>Department of Work and Pensions</i>	1,567	-	1,567
<i>Other income</i>	280	-	280
<i>Contributions and sales</i>	19,170	350	19,520
<i>Total</i>	<u>84,089</u>	<u>153,931</u>	<u>238,020</u>

4 Investment income

	<i>Unrestricted</i>	<i>Restricted</i>	<i>2024</i>	<i>2023</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
Income from bank deposits	38	-	38	30
	<u>38</u>	<u>-</u>	<u>38</u>	<u>30</u>

5 Analysis of expenditure on charitable activities

	<i>Total 2024</i>	<i>Total 2023</i>
	<i>£</i>	<i>£</i>
Staff costs	181,408	121,361
Accommodation	6,429	7,590
Project costs	40,325	42,803
Governance costs (see note 6)	12,856	11,003
Support costs (see note 6)	34,137	39,582
	<u>275,155</u>	<u>222,339</u>
	<i>2024</i>	<i>2023</i>
	<i>£</i>	<i>£</i>
Restricted expenditure	193,406	177,611
Unrestricted expenditure	81,749	44,728
	<u>275,155</u>	<u>222,339</u>

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

6 Analysis of governance and support costs

	Basis of apportionment	Support £	Governance £	Total 2024 £
Staff costs	Time spent	21,004	-	21,004
Office costs	Staff hours	13,133	-	13,133
Independent examination	Staff hours	-	800	800
Legal and professional	Staff hours	-	12,056	12,056
		<u>34,137</u>	<u>12,856</u>	<u>46,993</u>

	Basis of apportionment	Support £	Governance £	Total 2023 £
Staff costs	Time spent	18,838	-	18,838
Office costs	Staff hours	20,744	-	20,744
Independent examination	Staff hours	-	800	800
Legal and professional	Staff hours	-	10,203	10,203
		<u>39,582</u>	<u>11,003</u>	<u>50,585</u>

7 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2024 £	2023 £
Depreciation	-	-
Independent examiner's fee	<u>800</u>	<u>800</u>

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

8 Staff costs

Staff costs during the year were as follows:

	2024 £	2023 £
Wages and salaries	179,515	125,342
Social security costs	8,969	5,216
Pension costs	10,242	7,088
Payroll charges and recruitment	2,312	1,255
Training and travel	1,374	1,298
	<u>202,412</u>	<u>140,199</u>
Allocated as follows:		
Charitable activities	181,408	121,361
Support costs	21,004	18,838
	<u>202,412</u>	<u>140,199</u>

No employees has employee benefits in excess of £60,000 (2023: Nil).

The average number of staff employed during the period was 10 (2023: 6).

The average full time equivalent number of staff employed during the period was 6.2 (2023: 4.4).

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity were £39,667 (2023: £35,901).

9 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2023: Nil).

No members of the management committee received travel or subsistence expenses during the year (2023: £0).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including quarantees, during the year (2022: nil).

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

10 Government grants

The government grants recognised in the accounts were as follows:

	2024 £	2023 £
Leeds City Council	67,056	93,895
	<u>67,056</u>	<u>93,895</u>

There were no unfulfilled conditions and contingencies attaching to the grants

11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

12 Fixed assets: tangible assets

	IT Equipment £	Fixtures & fittings £	Total £
Cost			
At 1 January 2024	1,847	1,456	3,303
Additions	-	-	-
At 31 December 2024	<u>1,847</u>	<u>1,456</u>	<u>3,303</u>
Depreciation			
At 1 January 2024	1,847	1,456	3,303
Charge for the year	-	-	-
At 31 December 2024	<u>1,847</u>	<u>1,456</u>	<u>3,303</u>
Net book value			
At 31 December 2024	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2023	<u>-</u>	<u>-</u>	<u>-</u>

13 Debtors

	2024 £	2023 £
Debtors	3,750	6,810
Prepayments	2,721	523
	<u>6,471</u>	<u>7,333</u>

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors and accruals	4,356	1,497
	<u>4,356</u>	<u>1,497</u>

15 Analysis of movements in restricted funds

	Balance at 1 January 2024 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2024 £
Bringing Older People Together	-	74,682	(56,400)	-	18,282
Community projects	-	6,500	(1,765)	-	4,735
Digital support projects	13,743	9,066	(22,809)	-	-
Enhance	1,851	49,691	(44,200)	(6,500)	842
Food Project	-	19,974	(7,396)	-	12,578
Leeds Benevolent Society	8,031	20,000	(16,458)	-	11,573
Lunch Clubs	4,535	5,449	(4,302)	-	5,682
MICE	300	450	(750)	-	-
Resilience	1,059	15,000	(16,059)	-	-
Sky UK	-	2,500	(2,500)	-	-
Stay Well This Winter	1,989	2,979	(4,968)	-	-
Trips Fund	-	4,900	(4,900)	-	-
Vehicle Fund	-	6,820	-	-	6,820
Volunteering projects	-	22,947	(10,899)	-	12,048
Wellbeing Fund	-	-	-	-	-
Total	<u>31,508</u>	<u>240,958</u>	<u>(193,406)</u>	<u>(6,500)</u>	<u>72,560</u>

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

15 Analysis of movements in restricted funds (continued)

<i>Previous reporting period</i>	<i>Balance at 1 January 2023</i>	<i>Income</i>	<i>Expenditure</i>	<i>Transfers</i>	<i>Balance at 31 December 2023</i>
	£	£	£	£	£
Advancecare	-	500	(500)	-	-
Asda	524	-	(524)	-	-
Covid response	-	5,000	(5,000)	-	-
Digital support	9,840	29,728	(20,103)	(5,722)	13,743
Enhance	1,211	43,071	(35,393)	(7,038)	1,851
Gardening Group	-	1,000	(1,000)	-	-
George Martin Trust	1,481	3,000	(4,481)	-	-
Hatchwell	-	4,900	(4,043)	(857)	-
Jimbo's Fund	2,892	-	(2,892)	-	-
LCC ASC	38,735	-	(38,735)	-	-
Leeds Benevolent Society	8,348	20,000	(20,317)	-	8,031
Let's Talk Transport	424	-	(424)	-	-
Lunch Clubs	3,255	4,685	(3,405)	-	4,535
MICE	100	300	(100)	-	300
Resilience	-	15,000	(13,941)	-	1,059
Sky	-	3,300	(3,300)	-	-
Stay Well This Winter	1,229	12,365	(10,975)	(630)	1,989
Taxi East	67	-	(67)	-	-
Trips Fund	-	1,352	(1,352)	-	-
Wades	3,514	3,000	(6,514)	-	-
Wellbeing Fund	(2,185)	6,730	(4,545)	-	-
Total	69,435	153,931	(177,611)	(14,247)	31,508

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

15 Analysis of movements in restricted funds (continued)

Name of restricted fund	Description, nature and purposes of the fund
Bringing Older People Together	This is a new project funded by the Big Lottery to deliver a range of activities for older people in the community.
Enhance	This is a city wide project to support older people once they have been discharged from hospital. The transfer relates to a management fee.
Digital support projects	These are projects to support older people with IT equipment and digital issues.
Food Project	This is funded by Awards For All to cover the cost of a chef's salary to prepare healthy meals.
Leeds Benevolent Society	To fund an outreach worker.
Lunch Clubs	Towards the cost of running two lunch clubs.
MICE	To help with the cost of producing newsletters.
Resilience	This is help towards the cost of building the capacity of the charity.
Sky UK	This is a contribution towards the cost of events.
Stay Well This Winter	Towards the cost of the Staying Warm This Winter project.
Trips Fund	Contributions towards the cost of outings.
Vehicle Fund	These are contributions towards the cost of purchasing an adapted vehicle.
Volunteering projects	This is a project to expand the volunteer base and then support them.
Wellbeing Fund	Towards the cost of office improvements.

16 Analysis of movement in unrestricted funds

	Balance at 1 January 2024 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2024 £
General fund	95,290	85,278	(81,749)	(4,500)	94,319
Designated fund	-	-	-	11,000	11,000
	<u>95,290</u>	<u>85,278</u>	<u>(81,749)</u>	<u>6,500</u>	<u>105,319</u>

	Balance at 1 January 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2023 £
General fund	41,652	84,119	(44,728)	14,247	95,290
	<u>41,652</u>	<u>84,119</u>	<u>(44,728)</u>	<u>14,247</u>	<u>95,290</u>

Name of	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds.
Designated fund	The trustees have agreed to allocate this sum from reserves towards the cost of an adapted vehicle

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

18 Analysis of net assets between funds

	General fund £	Restricted funds £	Total £
Tangible fixed assets	-	-	-
Net current assets/(liabilities)	105,319	72,560	177,879
Creditors of more than one year	-	-	-
Total 2024	105,319	72,560	177,879

	<i>General fund £</i>	<i>Restricted funds £</i>	<i>Total £</i>
<i>Tangible fixed assets</i>	-	-	-
<i>Net current assets/(liabilities)</i>	<i>95,290</i>	<i>31,508</i>	<i>126,798</i>
<i>Creditors of more than one year</i>	-	-	-
<i>Total 2023</i>	<i>95,290</i>	<i>31,508</i>	<i>126,798</i>

19 Contingent assets

There were no contingent assets.

20 Contingent liability

There were no contingent liabilities.

21 Post balance sheet events

There were no significant post balance sheet events.

Burmantofts Senior Action CIO t/a Burmantofts Community Friends
Charity number 1175661

Annual Report and Financial Statements
for the year ended 31 December 2024

Burmantofts Community Friends

Annual Report and Financial Statements

for the year ended 31 December 2024

Contents	Page
Trustees' report	2 to 4
Examiner's report	5
Statement of financial activities	6
Balance sheet	7
Notes to the accounts	8 to 19

Burmantofts Community Friends

Trustees' report for the year ended 31 December 2024

Reference and administrative details of the charity, its trustees and advisors

Charity name

The legal name of the charity is "Burmantofts Senior Action CIO", but the charity operates under the name "Burmantofts Community Friends"

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Denise Ragan	Chair	
Paul Kelly		
Donald Forrester	Treasurer	
Jean Stafford		
Tricia Gradys		
Moria Flynn		
Aghar Khan		
Alganesh Habtemariam		
Elaine Barrow		
Farooq Muzammal		
Laura Mason		Appointed May 2025

Key personnel

Key personnel	Position
Tom Armstrong	CEO

Charity number 1175661 Registered in England and Wales

Registered and principal address

Lower Ground Floor
75B Stoney Rock Lane
Leeds
LS9 7TB

Bankers

Virgin Bank	United Trust Bank
94-96 Briggate	1 Ropemaker Street
Leeds	London
LS1 6NP	EC2Y 9AW

Independent examiner

Paul Cowham FCA DChA

Paul Cowham Accountancy Service

Withington Works
Withington Baths
30 Burton Road
Manchester, M20 3EB

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 9 November 2017 and is governed by a constitution.

Burmantofts Community Friends

Trustees' report (continued) for the year ended 31 December 2024

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Objectives and activities

The charity's objects

Every year Burmantofts Community Friends mission is to improve the lives of older people aged 55+ living in Burmantofts LS9, East Leeds, and the surrounding areas. We work with older people, their families, carers and communities and aim to reduce social isolation, tackle poverty and help them to live independently and with the best life possible.

The charity's main activities

Burmantofts Community Friends (BCF) — the working name of Burmantofts Senior Action CIO (BSA) — was established in 1995 by local residents committed to improving the quality of life for older people in the Burmantofts area of Leeds. Since its inception, the organisation has grown significantly and, in recent years, has strengthened both its reach and impact.

The charity has 10 key objectives:

- Reduce social isolation and loneliness.
- Identify gaps in provision for support.
- Support older people to live independently.
- Promote social inclusion for all communities.
- Be an open and friendly place for local people to drop in.
- Improve digital inclusion and access to support.
- Try to improve the environment where older people live.
- Reduce the burden on NHS services by improving community care.
- Work with partner organisations who bring additional services to our area.
- Be a force for good, championing the wishes and needs of older people.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

2024 was a year of continued growth and innovation. Our work focused on expanding services, strengthening our team, and deepening our community partnerships. We remain dedicated to supporting people aged 55 and over, with an emphasis on inclusion, wellbeing, and community resilience.

Total membership now exceeds **550 local residents**. **Over 60%** of members actively engage with BCF services and activities

We now offer over **16 weekly social activities**, in addition to regular groups/events/trips including: Community Cooking Group, Men's Social Group, Cinema Club.

BCF's staff team expanded to **10 key roles**, enabling improved delivery of services across: digital inclusion, cost-of-living and benefits support, early intervention and community healthcare, asset-based community development.

The organisation is overseen by a Board of Trustees comprising 10 individuals from varied professional and community backgrounds. Key roles — Chair, Vice-Chair, Treasurer, and Company Secretary — are all actively held.

Burmantofts Community Friends

Trustees' report (continued) for the year ended 31 December 2024

Achievements and performance (continued)

Our principal achievements during 2024 included:

1. Membership Growth

Targeted outreach and improved service offerings have increased membership and strengthened engagement across diverse demographic groups within Burmantofts.

2. Staff Team Development

All core staffing positions are now filled, allowing us to focus on both **service delivery** and **strategic growth**.

3. Expansion of Activities

We introduced several new initiatives, including:

- Women's Wellbeing Group
- Memory Support Group
- Supported Shopping Service
- Weekly Digital Drop-in Sessionsactivities.

4. Volunteer Engagement

Our volunteer base has grown considerably. A key initiative supports highly isolated individuals by enabling them to safely leave their homes and reconnect with community life along expansion of our befriending services.

5. Health and Wellbeing Initiatives

Through our partnership with the **NHS** and **Leeds Older People's Forum**, BCF delivered:

- A weekly **Health & Wellbeing Hub**
- Community support for those at risk of hospitalisation or needing help return to home after a hospital stay.

6. Digital Inclusion

As a cornerstone of our service model, digital inclusion continues to be prioritised.

Community-based digital skills training supports older people in accessing services, reducing isolation, and improving confidence with technology.

Financial review

Overall, there was a surplus for the year of £51,081 (2023: £15,711). This was made up of a surplus under unrestricted funds of £10,029 (2023: £53,638), and a surplus in restricted funds of £41,052 (2023 a deficit of £37,927). The charity grew by about 37% over the year, based on income, and the trustees are pleased with the result.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £94,319.

Once a year the trustees of BCF consider the level of reserves that it is prudent for the organisation to hold. Consideration is given to redundancy liabilities, lease agreements and any other significant factors that should be taken into account if the organisation were to close. This is currently set to three months of operating costs, equating to £70k. Expenditure in 2025 is expected to increase further. The opening reserve of £94,319 is expected to be very close to the target reserve.

Approved by the board of trustees on 26 August 2025



D Ragan (Chair)

Burmantofts Community Friends

Independent Examiner's Report to the trustees of Burmantofts Senior Action CIO t/a Burmantofts Community Friends

I report to the charity trustees on my examination of the accounts of Burmantofts Senior Action CIO for the year ended 31 December 2024

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect for my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material

- 1 accounting records were not kept in respect of the company as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination

Signed: *Paul Cowham*

Name: Paul Cowham FCA DChA

Date: 11/09/2025

Paul Cowham Accountancy

Withington Works
Withington Baths
30 Burton Road
Manchester, M20 3EB

Burmantofts Community Friends
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 December 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Income from:					
Charitable activities	(3)	85,240	240,958	326,198	238,020
Investment income	(4)	38	-	38	30
Total income		<u>85,278</u>	<u>240,958</u>	<u>326,236</u>	<u>238,050</u>
Expenditure on:					
Charitable activities	(5)	<u>81,749</u>	<u>193,406</u>	<u>275,155</u>	<u>222,339</u>
Total expenditure		<u>81,749</u>	<u>193,406</u>	<u>275,155</u>	<u>222,339</u>
Net income / (expenditure) for the year	(7)	3,529	47,552	51,081	15,711
Transfers between funds		<u>6,500</u>	<u>(6,500)</u>	<u>-</u>	<u>-</u>
Net movement in funds for the year		10,029	41,052	51,081	15,711
Fund balances brought forward		<u>95,290</u>	<u>31,508</u>	<u>126,798</u>	<u>111,087</u>
Fund balances carried forward		<u>105,319</u>	<u>72,560</u>	<u>177,879</u>	<u>126,798</u>

All incoming resources and resources expended derive from continuing activities.

Burmantofts Community Friends

Balance sheet

as at 31 December 2024

		2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(12)	-	-	-	-
Total fixed assets		-	-	-	-
Current assets					
Debtors	(13)	621	5,850	6,471	7,333
Investments		30,000	-	30,000	-
Cash at bank and in hand		76,894	68,870	145,764	120,962
Total current assets		107,515	74,720	182,235	128,295
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(14)	2,196	2,160	4,356	1,497
Total current liabilities		2,196	2,160	4,356	1,497
Net current assets / (liabilities)		105,319	72,560	177,879	126,798
Net assets		105,319	72,560	177,879	126,798
Funds					
Unrestricted funds	(16)	105,319	-	105,319	95,290
Restricted funds	(15)	-	72,560	72,560	31,508
Total funds		105,319	72,560	177,879	126,798

The financial statements were approved by the board of trustees on

Date: 26 August 2025

Signed: *D Forrester*

(Treasurer)

Name .. D Forrester

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 section 1A.

b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

c Income

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

C Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

D Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

E Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

F Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.
- Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the direct costs and support costs relating to such activities.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

h Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 6.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Tangible fixed assets

Individual fixed assets costing £2,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Fixtures and fittings	4 years
Office equipment	4 years

k Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

l Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

m Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

n Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

o Pensions

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 8. There were no outstanding contributions at the year end.

2 Legal status of the charity

The charity is a Charitable Incorporated Organisation (CIO) and has no share capital.

3 Income from charitable activities

	Unrestricted £	Restricted £	2024 £	2023 £
Clarion Futures	-	4,016	4,016	-
Leeds City Council	60,906	6,150	67,056	93,895
Leeds Community Foundation (LCF)	180	35,125	35,305	24,954
Leeds Older People's Forum (LOPF)	200	65,941	66,141	57,236
Leeds Benevolent Society	-	20,000	20,000	20,000
Leeds University	1,100	-	1,100	-
Liz and Terry Bramall Foundation	-	5,000	5,000	-
George Martin Trust	-	-	-	3,000
National Lottery Community Fund	-	94,656	94,656	-
Touchstone	-	1,500	1,500	-
University College London	-	250	250	-
Wades Charity	-	2,000	2,000	3,000
Windmill	-	2,000	2,000	1,000
Donations	610	1,820	2,430	868
Give a Gift	-	-	-	4,900
Space 2	-	-	-	4,500
Sky	-	2,500	2,500	3,300
Department of Work and Pensions	189	-	189	1,567
Other income	908	-	908	280
Contributions and sales	21,147	-	21,147	19,520
Total	85,240	240,958	326,198	238,020
<i>Total by fund 2023</i>	<i>84,089</i>	<i>153,931</i>	<i>238,020</i>	

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

3 Income from charitable activities (continued)

	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total 2023</i>
	<i>£</i>	<i>£</i>	<i>£</i>
<i>Leeds City Council</i>	60,906	32,989	93,895
<i>Leeds Community Foundation (LCF)</i>	-	24,954	24,954
<i>Leeds Older People's Forum (LOPF)</i>	1,300	55,936	57,236
<i>Leeds Benevolent Society</i>	-	20,000	20,000
<i>George Martin Trust</i>	-	3,000	3,000
<i>Wades Charity</i>	-	3,000	3,000
<i>Windmill</i>	-	1,000	1,000
<i>Donations</i>	866	2	868
<i>Give a Gift</i>	-	4,900	4,900
<i>Space 2</i>	-	4,500	4,500
<i>Sky</i>	-	3,300	3,300
<i>Department of Work and Pensions</i>	1,567	-	1,567
<i>Other income</i>	280	-	280
<i>Contributions and sales</i>	19,170	350	19,520
<i>Total</i>	<u><u>84,089</u></u>	<u><u>153,931</u></u>	<u><u>238,020</u></u>

4 Investment income

	<i>Unrestricted</i>	<i>Restricted</i>	<i>2024</i>	<i>2023</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
Income from bank deposits	38	-	38	30
	<u><u>38</u></u>	<u><u>-</u></u>	<u><u>38</u></u>	<u><u>30</u></u>

5 Analysis of expenditure on charitable activities

	<i>Total 2024</i>	<i>Total 2023</i>
	<i>£</i>	<i>£</i>
Staff costs	181,408	121,361
Accommodation	6,429	7,590
Project costs	40,325	42,803
Governance costs (see note 6)	12,856	11,003
Support costs (see note 6)	34,137	39,582
	<u><u>275,155</u></u>	<u><u>222,339</u></u>
	<i>2024</i>	<i>2023</i>
	<i>£</i>	<i>£</i>
Restricted expenditure	193,406	177,611
Unrestricted expenditure	81,749	44,728
	<u><u>275,155</u></u>	<u><u>222,339</u></u>

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

6 Analysis of governance and support costs

	Basis of apportionment	Support £	Governance £	Total 2024 £
Staff costs	Time spent	21,004	-	21,004
Office costs	Staff hours	13,133	-	13,133
Independent examination	Staff hours	-	800	800
Legal and professional	Staff hours	-	12,056	12,056
		<u>34,137</u>	<u>12,856</u>	<u>46,993</u>

	Basis of apportionment	Support £	Governance £	Total 2023 £
Staff costs	Time spent	18,838	-	18,838
Office costs	Staff hours	20,744	-	20,744
Independent examination	Staff hours	-	800	800
Legal and professional	Staff hours	-	10,203	10,203
		<u>39,582</u>	<u>11,003</u>	<u>50,585</u>

7 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2024 £	2023 £
Depreciation	-	-
Independent examiner's fee	<u>800</u>	<u>800</u>

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

8 Staff costs

Staff costs during the year were as follows:

	2024 £	2023 £
Wages and salaries	179,515	125,342
Social security costs	8,969	5,216
Pension costs	10,242	7,088
Payroll charges and recruitment	2,312	1,255
Training and travel	1,374	1,298
	<u>202,412</u>	<u>140,199</u>
Allocated as follows:		
Charitable activities	181,408	121,361
Support costs	21,004	18,838
	<u>202,412</u>	<u>140,199</u>

No employees has employee benefits in excess of £60,000 (2023: Nil).

The average number of staff employed during the period was 10 (2023: 6).

The average full time equivalent number of staff employed during the period was 6.2 (2023: 4.4).

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The total employee benefits of the key management personnel of the charity were £39,667 (2023: £35,901).

9 Trustee remuneration and expenses, and related party transactions

Neither the management committee nor any persons connected with them received any remuneration or reimbursed expenses during the year (2023: Nil).

No members of the management committee received travel or subsistence expenses during the year (2023: £0).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including quarantees, during the year (2022: nil).

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

10 Government grants

The government grants recognised in the accounts were as follows:

	2024 £	2023 £
Leeds City Council	67,056	93,895
	<u>67,056</u>	<u>93,895</u>

There were no unfulfilled conditions and contingencies attaching to the grants

11 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

12 Fixed assets: tangible assets

	IT Equipment £	Fixtures & fittings £	Total £
Cost			
At 1 January 2024	1,847	1,456	3,303
Additions	-	-	-
At 31 December 2024	<u>1,847</u>	<u>1,456</u>	<u>3,303</u>
Depreciation			
At 1 January 2024	1,847	1,456	3,303
Charge for the year	-	-	-
At 31 December 2024	<u>1,847</u>	<u>1,456</u>	<u>3,303</u>
Net book value			
At 31 December 2024	<u>-</u>	<u>-</u>	<u>-</u>
At 31 December 2023	<u>-</u>	<u>-</u>	<u>-</u>

13 Debtors

	2024 £	2023 £
Debtors	3,750	6,810
Prepayments	2,721	523
	<u>6,471</u>	<u>7,333</u>

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors and accruals	4,356	1,497
	<u>4,356</u>	<u>1,497</u>

15 Analysis of movements in restricted funds

	Balance at 1 January 2024 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2024 £
Bringing Older People Together	-	74,682	(56,400)	-	18,282
Community projects	-	6,500	(1,765)	-	4,735
Digital support projects	13,743	9,066	(22,809)	-	-
Enhance	1,851	49,691	(44,200)	(6,500)	842
Food Project	-	19,974	(7,396)	-	12,578
Leeds Benevolent Society	8,031	20,000	(16,458)	-	11,573
Lunch Clubs	4,535	5,449	(4,302)	-	5,682
MICE	300	450	(750)	-	-
Resilience	1,059	15,000	(16,059)	-	-
Sky UK	-	2,500	(2,500)	-	-
Stay Well This Winter	1,989	2,979	(4,968)	-	-
Trips Fund	-	4,900	(4,900)	-	-
Vehicle Fund	-	6,820	-	-	6,820
Volunteering projects	-	22,947	(10,899)	-	12,048
Wellbeing Fund	-	-	-	-	-
Total	<u>31,508</u>	<u>240,958</u>	<u>(193,406)</u>	<u>(6,500)</u>	<u>72,560</u>

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

15 Analysis of movements in restricted funds (continued)

<i>Previous reporting period</i>	<i>Balance at 1 January 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>Balance at 31 December 2023 £</i>
<i>Advancecare</i>	-	500	(500)	-	-
<i>Asda</i>	524	-	(524)	-	-
<i>Covid response</i>	-	5,000	(5,000)	-	-
<i>Digital support</i>	9,840	29,728	(20,103)	(5,722)	13,743
<i>Enhance</i>	1,211	43,071	(35,393)	(7,038)	1,851
<i>Gardening Group</i>	-	1,000	(1,000)	-	-
<i>George Martin Trust</i>	1,481	3,000	(4,481)	-	-
<i>Hatchwell</i>	-	4,900	(4,043)	(857)	-
<i>Jimbo's Fund</i>	2,892	-	(2,892)	-	-
<i>LCC ASC</i>	38,735	-	(38,735)	-	-
<i>Leeds Benevolent Society</i>	8,348	20,000	(20,317)	-	8,031
<i>Let's Talk Transport</i>	424	-	(424)	-	-
<i>Lunch Clubs</i>	3,255	4,685	(3,405)	-	4,535
<i>MICE</i>	100	300	(100)	-	300
<i>Resilience</i>	-	15,000	(13,941)	-	1,059
<i>Sky</i>	-	3,300	(3,300)	-	-
<i>Stay Well This Winter</i>	1,229	12,365	(10,975)	(630)	1,989
<i>Taxi East</i>	67	-	(67)	-	-
<i>Trips Fund</i>	-	1,352	(1,352)	-	-
<i>Wades</i>	3,514	3,000	(6,514)	-	-
<i>Wellbeing Fund</i>	(2,185)	6,730	(4,545)	-	-
Total	69,435	153,931	(177,611)	(14,247)	31,508

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

15 Analysis of movements in restricted funds (continued)

Name of restricted fund	Description, nature and purposes of the fund
Bringing Older People Together	This is a new project funded by the Big Lottery to deliver a range of activities for older people in the community.
Enhance	This is a city wide project to support older people once they have been discharged from hospital. The transfer relates to a management fee.
Digital support projects	These are projects to support older people with IT equipment and digital issues.
Food Project	This is funded by Awards For All to cover the cost of a chef's salary to prepare healthy meals.
Leeds Benevolent Society	To fund an outreach worker.
Lunch Clubs	Towards the cost of running two lunch clubs.
MICE	To help with the cost of producing newsletters.
Resilience	This is help towards the cost of building the capacity of the charity.
Sky UK	This is a contribution towards the cost of events.
Stay Well This Winter	Towards the cost of the Staying Warm This Winter project.
Trips Fund	Contributions towards the cost of outings.
Vehicle Fund	These are contributions towards the cost of purchasing an adapted vehicle.
Volunteering projects	This is a project to expand the volunteer base and then support them.
Wellbeing Fund	Towards the cost of office improvements.

16 Analysis of movement in unrestricted funds

	Balance at 1 January 2024 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2024 £
General fund	95,290	85,278	(81,749)	(4,500)	94,319
Designated fund	-	-	-	11,000	11,000
	<u>95,290</u>	<u>85,278</u>	<u>(81,749)</u>	<u>6,500</u>	<u>105,319</u>

	Balance at 1 January 2023 £	Income £	Expenditure £	Transfers £	Balance at 31 December 2023 £
General fund	41,652	84,119	(44,728)	14,247	95,290
	<u>41,652</u>	<u>84,119</u>	<u>(44,728)</u>	<u>14,247</u>	<u>95,290</u>

Name of	Description, nature and purposes of the fund
General fund	The free reserves after allowing for all designated funds.
Designated fund	The trustees have agreed to allocate this sum from reserves towards the cost of an adapted vehicle

Burmantofts Community Friends

Notes to the accounts for the year ended 31 December 2024 (continued)

18 Analysis of net assets between funds

	General fund £	Restricted funds £	Total £
Tangible fixed assets	-	-	-
Net current assets/(liabilities)	105,319	72,560	177,879
Creditors of more than one year	-	-	-
Total 2024	105,319	72,560	177,879

	<i>General fund £</i>	<i>Restricted funds £</i>	<i>Total £</i>
<i>Tangible fixed assets</i>	-	-	-
<i>Net current assets/(liabilities)</i>	<i>95,290</i>	<i>31,508</i>	<i>126,798</i>
<i>Creditors of more than one year</i>	-	-	-
Total 2023	95,290	31,508	126,798

19 Contingent assets

There were no contingent assets.

20 Contingent liability

There were no contingent liabilities.

21 Post balance sheet events

There were no significant post balance sheet events.