

KING'S LYNN NIGHT SHELTER

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED
30 JUNE 2025**

Charity Registration: 1175645

**KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2025**

OBJECTIVES

The objective of King's Lynn Night Shelter ("the Shelter") is the relief of poverty by providing a night shelter for the benefit of homeless persons in the borough of King's Lynn and West Norfolk and by supporting and assisting those homeless persons who want to escape homelessness.

In this financial year the Charity provided 24-hour emergency and temporary accommodation at St John's House in King's Lynn for the nine months from October to June inclusive. The Night Shelter remained open at the end of June with a view to providing year-round accommodation for the first time from summer 2025.

Service users ("guests") are accepted by referral from other professionals working with them, or by self-referral, and are risk assessed before accommodation is offered. All guests are allocated a single room with full board, 24-hour staff support, and daily intensive support from specialist workers on a one-to-one basis in liaison with local partner agencies and statutory services. Guests typically have a range of complex needs including physical and mental health, substance misuse, and recovery from trauma, and include people who do and do not have recourse to public funds. Initial stays are for up to 3 months, though an extension may be agreed following a multi-agency meeting in which the guest and all professionals working with them are involved.

The Night Shelter also operates a 24-hour "at the door" service responding to individuals who are homeless or vulnerably housed and in need of help and support, including food and hot drinks, sleeping bags and other essentials, advice and signposting, and the use of a phone to access out of hours statutory homelessness services.

ACHIEVEMENTS AND PERFORMANCE

In 2024-25 the Night Shelter accommodated 55 guests (an increase of 70% on the previous year), and supported 271 people "at the door", an increase of around a third. Of the 55 who stayed with us, 15 were able to move on to private rented accommodation, social housing, supported accommodation or to long term accommodation with a partner or family. 35 returned to sofa surfing or rough sleeping, and 5 were taken into custody. It is significant that the proportion of our guests engaged in substance misuse, or involved with the criminal justice system, is well above the national average for similar night shelter schemes: many of our guests' support needs are too high for the move-on accommodation options available to them. The long wait for a place in supported and social housing, and the difficulty of renting privately while in receipt of benefits, especially without a family member to act a guarantor, has continued also to have a significant impact on guests' move-on options. We continue to monitor the support needs and outcomes of all our guests, as well as their length of stay and the impact of the intensive support work we offer them.

The Night Shelter works closely with partner organisations and statutory services to support our guests. During the 2024-25 year this included the Borough Council of King's Lynn and West Norfolk, Norfolk County Council Adult Social Care, Norfolk Police, National Probation Service, Shelter, Change Grow Live, Norfolk Integrated Housing and Community Support Service, Sanctuary Housing, Norfolk Community Law Service, NHS Norfolk and Suffolk Foundation Trust, Emmaus, and the Purfleet Trust. The Night Shelter hosts a weekly multiagency meeting for case discussion.

The work of the Night Shelter includes efforts to increase public awareness of homelessness in the community. During the 2024-25 year this included two visits to a school for young people excluded from mainstream education, two visits to the College of West Anglia to visit a careers event and to speak with young people with learning difficulties, and talks at ten fundraising and engagement events in a variety of locations and contexts through the year.

FINANCIAL REVIEW

The year 2024-25 has been a concern to us as our income from grant funding has significantly decreased largely as a result of year-round opening reducing staff time available for applying for funds, alongside a substantial increase in staff costs as we are no longer able to rely on volunteer help to cover night shifts. The Board has formed a Fundraising Committee to address this and an action plan is being put in place.

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We have however been able to claim Housing Benefit for almost all of our guests during the year, and have also seen an increase in the number of regular monthly donors (the "Friends of the Night Shelter"). Fundraising events such as "An Evening with Call the Midwife" have had a warm and enthusiastic community response. The Committee will take this work forward with the aim of restoring income to equal expenditure as soon as possible in the new financial year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Night Shelter is a Charitable Incorporated Organisation constituted by a governing document dated 21st September 2017. The operation is led by the Director assisted by the staff.

The Board of Trustees meets together with the Director six times a year to discuss all aspects of the Charity's governance and to receive reports on finance and operations. A separate Finance Committee led by the Treasurer (also a Trustee) and a Fundraising Committee each meets between Board meetings to discuss financial matters for approval by the Board, and to plan and put into action our work to increase our income, respectively. A process of governance review, in consultation with Homeless Link, was completed in the autumn of 2024.

The Charity's safeguarding is overseen by the Church of England Diocese of Norwich. The Director acts as the Charity's safeguarding lead with support from a designated Trustee for Safeguarding.

The Charity works with consultancy firm BackupHR for advice and support on all HR matters. Line management for all other staff is provided by the Director, and for the Director by the Chair of Trustees.

MEMBERSHIP AND AFFILIATIONS

King's Lynn Night Shelter has maintained an informal affiliation with Churches Together in King's Lynn. The Church of England Diocese of Norwich is the landlord of St John's House and also provides support through the Diocesan communications team, as our safeguarding provider, and through the Patronage of the Charity by the Bishop of Lynn.

The Charity is a member of Homeless Link and Housing Justice, and is accredited by Housing Justice. The current accreditation is due for renewal in the autumn of 2025.

TRUSTEES

The Charity Trustees during the year were:

Dr Peter Bolitho Coates - Resigned 13 September 2025
Rev'd Canon James Nash - Chair Resigned 10 September 2025
Paul Le Serve - Resigned 12 November 2024
Mr Nicholas Coleman - Interim chair - Appointed 14 September 2025
Ms Karyn Herd nee Wiles
Mrs Isobel Plumstead - Resigned 24 September 2024
Ms Kerry Heathcote - Resigned 10 September 2025
Mr Michael Parnell - Appointed 12 November 2024
Mr Alan Clark - Appointed March 2025
Mrs Felicity Lyons - Appointed April 25
Mr Gary Moore - Appointed March 2025
Mr Thomas Mulready - Appointed March 2025

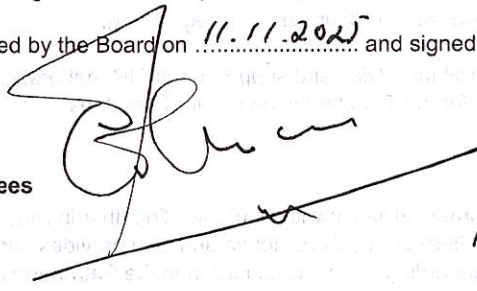
**KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2025**

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustees are required to:- select suitable accounting policies and then apply them consistently;- observe the methods and principles in the Charities SORP;- make judgements and estimates that are reasonable and prudent;- state whether applicable UK statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business. The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on 11.11.2025 and signed on its behalf by

**Mr Nicholas Coleman
Interim Chair of Trustees**



11.11.2025

**KING'S LYNN NIGHT SHELTER
STATEMENT OF FINANCIAL ACTIVITIES
YEAR END 30 JUNE 2025**

	2025 £ Restricted	2025 £ Unrestricted	2025 £ Total	2024 £ Total
INCOMING RESOURCES				
Donations & Legacies				
Donations	-	114,390	114,390	172,431
Housing Benefit	-	105,579	105,579	71,017
Charitable Activities				
Grants	5,535	30,000	35,535	121,650
Other Income				
Gift Aid	-	-	-	4,849
Bank Interest	-	1,986	1,986	1,085
TOTAL INCOMING RESOURCES	5,535	251,955	257,490	371,032
RESOURCES EXPENDED				
Charitable Activities				
Wages	-	212,360	212,360	179,982
Staff Pension Costs	-	3,393	3,393	2,698
Employers National Insurance	-	10,731	10,731	7,155
Staff Training	535	2,301	2,836	4,909
Rent	-	19,793	19,793	17,524
Rates	-	2,767	2,767	3,970
Light and Heat	-	6,681	6,681	17,151
Food	-	1,522	1,522	883
Fundraising Expenses	-	871	871	75
Insurance	-	1,970	1,970	1,891
Phone and Broadband	-	805	805	971
Computer Expenses	-	556	556	304
Legal and Professional Fees	-	4,784	4,784	3,092
Accountancy	-	1,314	1,314	1,159
Independent Examination	-	504	504	420
Cleaning	-	395	395	372
Travelling	-	122	122	151
Repairs & Maintenance	-	7,574	7,574	12,790
Subscriptions	-	1,623	1,623	1,116
Printing, Postage & Stationery	-	1,790	1,790	1,030
Profit/Loss on Disposal	-	169	169	-
General Expenses	-	979	979	880
Depreciation	-	5,309	5,309	3,896
	535	288,313	288,848	262,419
TOTAL RESOURCES EXPENDED	535	288,313	288,848	262,419
NET INCOMING RESOURCES	5,000	(36,358)	(31,358)	108,613
TOTAL FUNDS BROUGHT FORWARD	-	200,928	200,928	92,315
TOTAL FUNDS CARRIED FORWARD	5,000	164,570	169,570	200,928

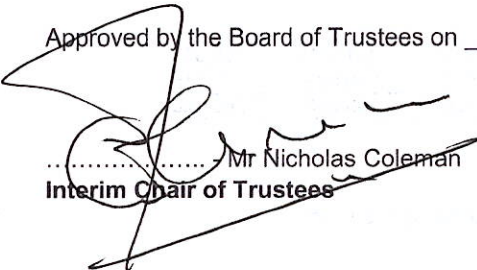
All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

**KING'S LYNN NIGHT SHELTER
STATEMENT OF ASSETS AND LIABILITIES
YEAR END 30 JUNE 2025**

	Notes	2025 £	2024 £
FIXED ASSETS			
Property Improvements		58,280	41,664
Tangible fixed assets		559	665
	5	<u>58,839</u>	<u>42,329</u>
CURRENT ASSETS			
Debtors	6	3,114	2,702
Cash at bank and in hand		117,540	181,676
TOTAL CURRENT ASSETS		<u>120,654</u>	<u>184,378</u>
CURRENT LIABILITIES			
Creditors	7	3,308	23,305
Social Security		6,615	2,474
TOTAL CURRENT LIABILITIES		<u>9,923</u>	<u>25,779</u>
NET ASSETS		<u><u>169,570</u></u>	<u><u>200,928</u></u>
FUNDS OF THE CHARITY			
Unrestricted Funds	9	164,570	200,928
Restricted Funds	10	5,000	-
		<u><u>169,570</u></u>	<u><u>200,928</u></u>

Approved by the Board of Trustees on 11.11.2025 and signed on its behalf by;


..... Mr Nicholas Coleman
Interim Chair of Trustees

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2025**

1. Principal Accounting Policies

1.1 Basis of Preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by the Charities Act 2011.

1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

2. Accounting Policies

2.1 Incoming Resources

All income is recognised in full in the Statement of Financial Activities in the year in which it is received.

No income is shown net of expenditure.

2.2 Fund Accounting

General funds are unrestricted which are available for use as the discretion of the trustees in furtherance of general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

2.3 Resources Expended

All expenditure is included on an accruals basis and is recognised when the obligation is present.

The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2025**

2.4 Depreciation

Depreciation is calculated to write off the costs of each asset over its estimated useful life at the following rates:-

Plant & Machinery	- 25% reducing balance basis
Property Improvements	- SL over 15 Years

2.5 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern for a 12 month period. After this the budgets are confirming significant losses that are not sustainable passed a 12 month period.

The trustees are actively working on obtaining further income to cover these losses.

3. Staff Costs and Numbers

	2025	2024
	£	£
Salaries	212,360	179,982
Social Security	10,731	7,155
Pension	3,393	2,698
	226,484	189,835

There were seventeen employees in the year.
No employee received remuneration of more than £60,000.
Trustees are not remunerated. No expenses are reimbursed to Trustees.

4. Control

The charity is controlled by its board of trustees.

KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2025

5. Fixed Assets

	<u>Plant & Machinery</u>	<u>Property Improvements</u>	<u>Total</u>
	£	£	£
Cost:			
At 1 July 2024	1,840	55,111	56,951
Additions	249	21,739	21,988
Disposals	300	-	300
At 30 June 2025	<u>1,789</u>	<u>76,850</u>	<u>78,639</u>
Depreciation:			
At 1 July 2024	1,175	13,447	14,622
Charge for the year	186	5,123	5,309
On disposals	131	-	131
At 30 June 2025	<u>1,230</u>	<u>18,570</u>	<u>19,800</u>
Net book value at 30 June 2025	<u>559</u>	<u>58,280</u>	<u>58,839</u>
Net book value at 30 June 2024	<u>665</u>	<u>41,664</u>	<u>42,329</u>

6. Debtors

	2025	2024
	£	£
Prepayments	3,114	2,702
	<u>3,114</u>	<u>2,702</u>

7. Creditors

	2025	2024
	£	£
Creditors	2,349	1,001
Accruals	959	22,304
	<u>3,308</u>	<u>23,305</u>

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2025**

8. Analysis of Net Assets between Funds

	Restricted Funds £	Designated Funds £	General Funds £	Total £
Tangible fixed assets	-	-	58,839	58,839
Current assets	5,000	-	115,654	120,654
Current liabilities	-	-	(9,923)	(9,923)
	5,000	-	164,570	169,570

9. Unrestricted Fund

	Balance At 01.07.24 £	Income Resources £	Outgoing Resources £	Transfers £	Balance at 30.06.25 £
General Fund	200,928	251,955	(288,313)	-	164,570
	200,928	251,955	(288,313)	-	164,570

10. Restricted Funds

	Balance At 01.07.24 £	Income Resources £	Outgoing Resources £	Transfer	Balance at 30.06.25 £
Norfolk Community Foundation	-	5,000	-	-	5,000
Ferry Project	-	535	(535)	-	-
	-	5,535	(535)	-	5,000
Total	200,928	257,490	(288,848)	-	169,570

11b. Purpose of Restricted Funds

Norfolk Community Foundation	-	to aid with the cost of two intensive support workers
Ferry project	-	to aid with 50% of Trauma training

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KING'S LYNN NIGHT SHELTER
YEAR END 30 JUNE 2025**

I report to the charity trustees on my examination of the accounts of Kings Lynn Night Shelter for the year ended 30 June 2025, which are set out on pages 1 and 6.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement - matter of concern identified

I have completed my examination. I have identified a matter of concern as I have concerns over the going concern of the charity due to the losses made and and the significant losses forecasted to date.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:.....

**Kezia Benefer FCCA
Hayhow and Co
Chartered Certified Accountants
and Business Advisers
19 King Street
King's Lynn
Norfolk
PE30 1HB
Date:.....**