

King's Lynn Night Shelter

England & Wales · Charity number 1175645

Details

Other names KING'S LYNN WINTER NIGHT SHELTER, King's Lynn Night Shelter

Status Registered

Legal form CIO

Registered 2017-11-09

Register [View on the Charity Commission register](#)

Contact

Address St. John's House
Blackfriars Road
King's Lynn
Norfolk
PE30 1NT

Phone 01553776109

Email nightshelter.steering@gmail.com

Website www.klnightshelter.org.uk

Activities

Objects: The relief of poverty by providing a night shelter for the benefit of homeless persons in the Borough of King's Lynn and West Norfolk and by supporting and assisting those homeless persons who want to escape from homelessness.

Activities: We provide emergency or temporary single room accommodation on a 24/7 basis to adults in West Norfolk with nowhere else safe to stay. We are funded by grants from other charities and grant-making bodies and donations from churches, community groups and individuals. We do not charge our guests to stay with us but we do support eligible guests to claim Housing Benefit towards the cost of their stay.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Accommodation/housing
- **Who:** People With Disabilities, Other Defined Groups

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£257,490	£288,848	-	-
2024-06-30	£371,032	£262,419	-	-
2023-06-30	£204,972	£281,100	-	-
2022-06-30	£292,837	£266,883	-	-
2021-06-30	£215,884	£169,755	-	-

Trustees

Name	Role	Appointed
Nicholas Coleman	Chair	2023-01-19
Alan William Clark		2025-04-09
Gary Moore		2025-04-09
Karyn Herd		2023-06-13
Lady Felicity Lyons		2025-04-09
Michael Parnell		2024-11-12
Tom Mulready		2025-04-09

King's Lynn Night Shelter

England & Wales - Charity number 1175645

Accounts

KING'S LYNN NIGHT SHELTER

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED
30 JUNE 2025**

Charity Registration: 1175645

**KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2025**

OBJECTIVES

The objective of King's Lynn Night Shelter ("the Shelter") is the relief of poverty by providing a night shelter for the benefit of homeless persons in the borough of King's Lynn and West Norfolk and by supporting and assisting those homeless persons who want to escape homelessness.

In this financial year the Charity provided 24-hour emergency and temporary accommodation at St John's House in King's Lynn for the nine months from October to June inclusive. The Night Shelter remained open at the end of June with a view to providing year-round accommodation for the first time from summer 2025.

Service users ("guests") are accepted by referral from other professionals working with them, or by self-referral, and are risk assessed before accommodation is offered. All guests are allocated a single room with full board, 24-hour staff support, and daily intensive support from specialist workers on a one-to-one basis in liaison with local partner agencies and statutory services. Guests typically have a range of complex needs including physical and mental health, substance misuse, and recovery from trauma, and include people who do and do not have recourse to public funds. Initial stays are for up to 3 months, though an extension may be agreed following a multi-agency meeting in which the guest and all professionals working with them are involved.

The Night Shelter also operates a 24-hour "at the door" service responding to individuals who are homeless or vulnerably housed and in need of help and support, including food and hot drinks, sleeping bags and other essentials, advice and signposting, and the use of a phone to access out of hours statutory homelessness services.

ACHIEVEMENTS AND PERFORMANCE

In 2024-25 the Night Shelter accommodated 55 guests (an increase of 70% on the previous year), and supported 271 people "at the door", an increase of around a third. Of the 55 who stayed with us, 15 were able to move on to private rented accommodation, social housing, supported accommodation or to long term accommodation with a partner or family. 35 returned to sofa surfing or rough sleeping, and 5 were taken into custody. It is significant that the proportion of our guests engaged in substance misuse, or involved with the criminal justice system, is well above the national average for similar night shelter schemes: many of our guests' support needs are too high for the move-on accommodation options available to them. The long wait for a place in supported and social housing, and the difficulty of renting privately while in receipt of benefits, especially without a family member to act a guarantor, has continued also to have a significant impact on guests' move-on options. We continue to monitor the support needs and outcomes of all our guests, as well as their length of stay and the impact of the intensive support work we offer them.

The Night Shelter works closely with partner organisations and statutory services to support our guests. During the 2024-25 year this included the Borough Council of King's Lynn and West Norfolk, Norfolk County Council Adult Social Care, Norfolk Police, National Probation Service, Shelter, Change Grow Live, Norfolk Integrated Housing and Community Support Service, Sanctuary Housing, Norfolk Community Law Service, NHS Norfolk and Suffolk Foundation Trust, Emmaus, and the Purfleet Trust. The Night Shelter hosts a weekly multiagency meeting for case discussion.

The work of the Night Shelter includes efforts to increase public awareness of homelessness in the community. During the 2024-25 year this included two visits to a school for young people excluded from mainstream education, two visits to the College of West Anglia to visit a careers event and to speak with young people with learning difficulties, and talks at ten fundraising and engagement events in a variety of locations and contexts through the year.

FINANCIAL REVIEW

The year 2024-25 has been a concern to us as our income from grant funding has significantly decreased largely as a result of year-round opening reducing staff time available for applying for funds, alongside a substantial increase in staff costs as we are no longer able to rely on volunteer help to cover night shifts. The Board has formed a Fundraising Committee to address this and an action plan is being put in place.

**KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2025**

We have however been able to claim Housing Benefit for almost all of our guests during the year, and have also seen an increase in the number of regular monthly donors (the "Friends of the Night Shelter"). Fundraising events such as "An Evening with Call the Midwife" have had a warm and enthusiastic community response. The Committee will take this work forward with the aim of restoring income to equal expenditure as soon as possible in the new financial year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Night Shelter is a Charitable Incorporated Organisation constituted by a governing document dated 21st September 2017. The operation is led by the Director assisted by the staff.

The Board of Trustees meets together with the Director six times a year to discuss all aspects of the Charity's governance and to receive reports on finance and operations. A separate Finance Committee led by the Treasurer (also a Trustee) and a Fundraising Committee each meets between Board meetings to discuss financial matters for approval by the Board, and to plan and put into action our work to increase our income, respectively. A process of governance review, in consultation with Homeless Link, was completed in the autumn of 2024.

The Charity's safeguarding is overseen by the Church of England Diocese of Norwich. The Director acts as the Charity's safeguarding lead with support from a designated Trustee for Safeguarding.

The Charity works with consultancy firm BackupHR for advice and support on all HR matters. Line management for all other staff is provided by the Director, and for the Director by the Chair of Trustees.

MEMBERSHIP AND AFFILIATIONS

King's Lynn Night Shelter has maintained an informal affiliation with Churches Together in King's Lynn. The Church of England Diocese of Norwich is the landlord of St John's House and also provides support through the Diocesan communications team, as our safeguarding provider, and through the Patronage of the Charity by the Bishop of Lynn.

The Charity is a member of Homeless Link and Housing Justice, and is accredited by Housing Justice. The current accreditation is due for renewal in the autumn of 2025.

TRUSTEES

The Charity Trustees during the year were:

Dr Peter Bolitho Coates - Resigned 13 September 2025
Rev'd Canon James Nash - Chair Resigned 10 September 2025
Paul Le Serve - Resigned 12 November 2024
Mr Nicholas Coleman - Interim chair - Appointed 14 September 2025
Ms Karyn Herd nee Wiles
Mrs Isobel Plumstead - Resigned 24 September 2024
Ms Kerry Heathcote - Resigned 10 September 2025
Mr Michael Parnell - Appointed 12 November 2024
Mr Alan Clark - Appointed March 2025
Mrs Felicity Lyons - Appointed April 25
Mr Gary Moore - Appointed March 2025
Mr Thomas Mulready - Appointed March 2025

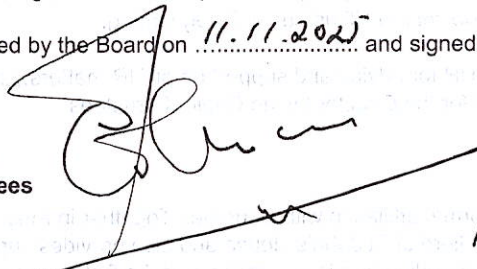
KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2025

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustees are required to:- select suitable accounting policies and then apply them consistently;- observe the methods and principles in the Charities SORP;- make judgements and estimates that are reasonable and prudent;- state whether applicable UK statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business. The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on 11.11.2025 and signed on its behalf by

Mr Nicholas Coleman
Interim Chair of Trustees


11.11.2025

**KING'S LYNN NIGHT SHELTER
STATEMENT OF FINANCIAL ACTIVITIES
YEAR END 30 JUNE 2025**

	2025 £	2025 £	2025 £	2024 £
	Restricted	Unrestricted	Total	Total
INCOMING RESOURCES				
Donations & Legacies				
Donations	-	114,390	114,390	172,431
Housing Benefit	-	105,579	105,579	71,017
Charitable Activities				
Grants	5,535	30,000	35,535	121,650
Other Income				
Gift Aid	-	-	-	4,849
Bank Interest	-	1,986	1,986	1,085
TOTAL INCOMING RESOURCES	5,535	251,955	257,490	371,032
RESOURCES EXPENDED				
Charitable Activities				
Wages	-	212,360	212,360	179,982
Staff Pension Costs	-	3,393	3,393	2,698
Employers National Insurance	-	10,731	10,731	7,155
Staff Training	535	2,301	2,836	4,909
Rent	-	19,793	19,793	17,524
Rates	-	2,767	2,767	3,970
Light and Heat	-	6,681	6,681	17,151
Food	-	1,522	1,522	883
Fundraising Expenses	-	871	871	75
Insurance	-	1,970	1,970	1,891
Phone and Broadband	-	805	805	971
Computer Expenses	-	556	556	304
Legal and Professional Fees	-	4,784	4,784	3,092
Accountancy	-	1,314	1,314	1,159
Independent Examination	-	504	504	420
Cleaning	-	395	395	372
Travelling	-	122	122	151
Repairs & Maintenance	-	7,574	7,574	12,790
Subscriptions	-	1,623	1,623	1,116
Printing, Postage & Stationery	-	1,790	1,790	1,030
Profit/Loss on Disposal	-	169	169	-
General Expenses	-	979	979	880
Depreciation	-	5,309	5,309	3,896
TOTAL RESOURCES EXPENDED	535	288,313	288,848	262,419
NET INCOMING RESOURCES	5,000	(36,358)	(31,358)	108,613
TOTAL FUNDS BROUGHT FORWARD	-	200,928	200,928	92,315
TOTAL FUNDS CARRIED FORWARD	5,000	164,570	169,570	200,928

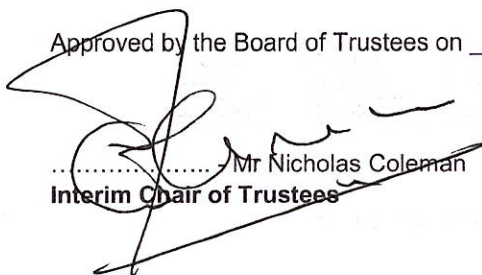
All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

**KING'S LYNN NIGHT SHELTER
STATEMENT OF ASSETS AND LIABILITIES
YEAR END 30 JUNE 2025**

	Notes	2025 £	2024 £
FIXED ASSETS			
Property Improvements		58,280	41,664
Tangible fixed assets		559	665
	5	<u>58,839</u>	<u>42,329</u>
CURRENT ASSETS			
Debtors	6	3,114	2,702
Cash at bank and in hand		117,540	181,676
TOTAL CURRENT ASSETS		<u>120,654</u>	<u>184,378</u>
CURRENT LIABILITIES			
Creditors	7	3,308	23,305
Social Security		6,615	2,474
TOTAL CURRENT LIABILITIES		<u>9,923</u>	<u>25,779</u>
NET ASSETS		<u><u>169,570</u></u>	<u><u>200,928</u></u>
FUNDS OF THE CHARITY			
Unrestricted Funds	9	164,570	200,928
Restricted Funds	10	5,000	-
		<u>169,570</u>	<u>200,928</u>

Approved by the Board of Trustees on 11.11.2025 and signed on its behalf by;


..... Mr Nicholas Coleman
Interim Chair of Trustees

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2025**

1. Principal Accounting Policies

1.1 Basis of Preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by the Charities Act 2011.

1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

2. Accounting Policies

2.1 Incoming Resources

All income is recognised in full in the Statement of Financial Activities in the year in which it is received.

No income is shown net of expenditure.

2.2 Fund Accounting

General funds are unrestricted which are available for use as the discretion of the trustees in furtherance of general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

2.3 Resources Expended

All expenditure is included on an accruals basis and is recognised when the obligation is present.

The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2025**

2.4 Depreciation

Depreciation is calculated to write off the costs of each asset over its estimated useful life at the following rates:-

Plant & Machinery	- 25% reducing balance basis
Property Improvements	- SL over 15 Years

2.5 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgetted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern for a 12 month period. After this the budgets are confirming significant losses that are not sustainable passed a 12 month period.

The trustees are actively working on obtaining further income to cover these losses.

3. Staff Costs and Numbers

	2025	2024
	£	£
Salaries	212,360	179,982
Social Security	10,731	7,155
Pension	3,393	2,698
	226,484	189,835

There were seventeen employees in the year.
No employee received remuneration of more than £60,000.
Trustees are not remunerated. No expenses are reimbursed to Trustees.

4. Control

The charity is controlled by its board of trustees.

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2025**

5. Fixed Assets

	<u>Plant & Machinery</u>	<u>Property Improvements</u>	<u>Total</u>
	£	£	£
Cost:			
At 1 July 2024	1,840	55,111	56,951
Additions	249	21,739	21,988
Disposals	300	-	300
At 30 June 2025	<u>1,789</u>	<u>76,850</u>	<u>78,639</u>
Depreciation:			
At 1 July 2024	1,175	13,447	14,622
Charge for the year	186	5,123	5,309
On disposals	131	-	131
At 30 June 2025	<u>1,230</u>	<u>18,570</u>	<u>19,800</u>
Net book value at 30 June 2025	<u>559</u>	<u>58,280</u>	<u>58,839</u>
Net book value at 30 June 2024	<u>665</u>	<u>41,664</u>	<u>42,329</u>

6. Debtors

	2025	2024
	£	£
Prepayments	3,114	2,702
	<u>3,114</u>	<u>2,702</u>

7. Creditors

	2025	2024
	£	£
Creditors	2,349	1,001
Accruals	959	22,304
	<u>3,308</u>	<u>23,305</u>

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2025**

8. Analysis of Net Assets between Funds

	Restricted Funds £	Designated Funds £	General Funds £	Total £
Tangible fixed assets	-	-	58,839	58,839
Current assets	5,000	-	115,654	120,654
Current liabilities	-	-	(9,923)	(9,923)
	5,000	-	164,570	169,570

9. Unrestricted Fund

	Balance At 01.07.24 £	Income Resources £	Outgoing Resources £	Transfers £	Balance at 30.06.25 £
General Fund	200,928	251,955	(288,313)	-	164,570
	200,928	251,955	(288,313)	-	164,570

10. Restricted Funds	Balance At 01.07.24 £	Income Resources £	Outgoing Resources £	Transfer	Balance at 30.06.25 £
Norfolk Community Foundation	-	5,000	-	-	5,000
Ferry Project	-	535	(535)	-	-
	-	5,535	(535)	-	5,000
Total	200,928	257,490	(288,848)	-	169,570

11b. Purpose of Restricted Funds

Norfolk Community Foundation	-	to aid with the cost of two intensive support workers
Ferry project	-	to aid with 50% of Trauma training

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KING'S LYNN NIGHT SHELTER
YEAR END 30 JUNE 2025**

I report to the charity trustees on my examination of the accounts of Kings Lynn Night Shelter for the year ended 30 June 2025, which are set out on pages 1 and 6.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement - matter of concern identified

I have completed my examination. I have identified a matter of concern as I have concerns over the going concern of the charity due to the losses made and and the significant losses forecasted to date.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:.....

**Kezia Benerer FCCA
Hayhow and Co
Chartered Certified Accountants
and Business Advisers
19 King Street
King's Lynn
Norfolk
PE30 1HB
Date:.....**

King's Lynn Night Shelter

England & Wales - Charity number 1175645

Accounts

KING'S LYNN NIGHT SHELTER

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED
30 JUNE 2024**

Charity Registration: 1175645

**KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2024**

OBJECTIVES

The objective of King's Lynn Night Shelter ("the Shelter") is the relief of poverty by providing a night shelter for the benefit of homeless persons in the borough of King's Lynn and West Norfolk and by supporting and assisting those homeless persons who want to escape homelessness. In this financial year the Charity provided 24-hour emergency and temporary accommodation at St John's House in King's Lynn for the eight months from November to June inclusive. Service users ("guests") are accepted by referral from other professionals working with them, or by self-referral, and are risk assessed before accommodation is offered. All guests are allocated a single room with full board, 24-hour staff support, and daily intensive support from specialist workers on a one-to-one basis in liaison with local partner agencies and statutory services. Guests typically have a range of complex needs including physical and mental health, substance misuse, and recovery from trauma, and include people who do and do not have recourse to public funds. The Night Shelter also operates a 24-hour "at the door" service responding to individuals who are homeless or vulnerably housed and in need of help and support, including food and hot drinks, sleeping bags and other essentials, advice and signposting, and the use of a phone to access out of hours statutory homelessness services.

ACHIEVEMENTS AND PERFORMANCE

In 2023-24 the Night Shelter accommodated 32 guests and supported over 200 people "at the door". Of the 32 who stayed with us, just over half (56%) were able to move on to private rented accommodation, social housing, supported accommodation or temporary accommodation for which they had not been eligible when they first came to stay with us, or returned to a local area elsewhere, or to long term accommodation with a partner or family. Just under half (44%) returned to sofa surfing or rough sleeping, or were taken into custody, or admitted to hospital. The lack of available places locally in supported and social housing, and the gap between the Local Housing Allowance and private market rents in the area, has continued to have a significant impact on guests' move-on options.

The Night Shelter works closely with partner organisations and statutory services to support our guests. During the 2023-24 year this included the Borough Council of King's Lynn and West Norfolk, Norfolk County Council Adult Social Care, Norfolk Police, National Probation Service, Shelter, Change Grow Live, Norfolk Integrated Housing and Community Support Service, and the Purfleet Trust. The Night Shelter hosts a weekly multiagency meeting for case discussion.

The work of the Night Shelter includes efforts to increase public awareness of homelessness in the community. During the 2023-24 year this included two visits to a school for young people excluded from mainstream education, two visits to local primary schools, an engagement day with staff at one of the area's largest food production employers, and talks at seven fundraising events in a variety of locations through the year. The Charity has also hosted students on placement from the College of West Anglia, and as part of a programme of formation for ministry in the Catholic Church.

FINANCIAL REVIEW

The year 2023-24 has seen the Night Shelter's finances move from effectively a crisis point to a position from which the Charity is able to make future plans. The rejection of funding bids to both the Government and the Local Authority in summer 2023 meant that the reopening of the Night Shelter was delayed by a month from October to November. A community fundraising effort during the month of October raised £30k, and a grant from the Community Cost of Living Fund at the same time provided a further £75k. This income was further supported by a change in how our guests' Housing Benefit claims are made, so that Housing Benefit now accounts for around a quarter of our annual income.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Night Shelter is a Charitable Incorporated Organisation constituted by a governing document dated 21st September 2017. The operation is led by the Director assisted by the staff.

**KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2024**

The Board of Trustees meets together with the Director six times a year to discuss all aspects of the Charity's governance and to receive reports on finance and operations. A separate Finance Committee led by the Treasurer (also a Trustee) meets between Board meetings to discuss financial matters for approval by the Board. The Board has embarked on a process of governance review, in consultation with Homeless Link, in spring 2024 which is due to be completed in the autumn. The Charity's safeguarding is overseen by the Church of England Diocese of Norwich. The Director acts as the Charity's safeguarding lead with support from a designated Trustee for Safeguarding. The Charity works with consultancy firm BackupHR for advice and support on all HR matters. Line management for all other staff is provided by the Director, and for the Director by the Chair of Trustees.

MEMBERSHIP AND AFFILIATIONS

King's Lynn Night Shelter has maintained an informal affiliation with Churches Together in King's Lynn. The Church of England Diocese of Norwich is the landlord of St John's House and also provides support through the Diocesan communications team, and through the Patronage of the Charity by the Bishop of Lynn. The Charity is a member of Homeless Link and Housing Justice, and is accredited by Housing Justice. The current accreditation is due for renewal in 2024-25.

TRUSTEES

The Charity Trustees during the year were:

Dr Peter Bolitho Coates
Rev'd Canon James Nash (Chair from May 2024)
Paul Le Serve (Chair until May 2024)
Mr Martin Green - Resigned 11th January 2024
Mr Nicholas Coleman
Ms Karyn Herd nee Wiles
Mrs Isobel Plumstead
Ms Kerry Heathcote - Appointed 11th January 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustees are required to:- select suitable accounting policies and then apply them consistently;- observe the methods and principles in the Charities SORP;- make judgements and estimates that are reasonable and prudent;- state whether applicable UK statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business. The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on 5/11/24 and signed on its behalf by

**Rev'd Canon James Nash
Chair of Trustees**



**KING'S LYNN NIGHT SHELTER
STATEMENT OF FINANCIAL ACTIVITIES
YEAR END 30 JUNE 2024**

	2024 £	2024 £	2024 £	2023 £
	Restricted	Unrestricted	Total	Total
INCOMING RESOURCES				
Donations & Legacies				
Donations	-	172,431	172,431	94,588
Housing Benefit	-	71,017	71,017	4,287
Charitable Activities				
Grants	80,000	41,650	121,650	100,848
Other Income				
Gift Aid	-	4,849	4,849	5,073
Bank Interest	-	1,085	1,085	126
Compensation	-	-	-	50
TOTAL INCOMING RESOURCES	80,000	291,032	371,032	204,972
RESOURCES EXPENDED				
Charitable Activities				
Wages	66,130	113,852	179,982	186,795
Staff Pension Costs	-	2,698	2,698	3,107
Employers National Insurance	-	7,155	7,155	8,790
Staff Training	900	4,009	4,909	2,655
Rent	5,250	12,274	17,524	17,400
Rates	-	3,970	3,970	3,644
Light and Heat	4,886	12,265	17,151	13,378
Food	-	883	883	1,338
Fundraising Expenses	-	75	75	-
Laundry	-	-	-	9,211
Insurance	845	1,046	1,891	1,790
Phone and Broadband	772	199	971	784
Computer Expenses	12	292	304	465
Legal and Professional Fees	-	3,092	3,092	11,023
Accountancy	825	334	1,159	1,273
Independent Examination	420	-	420	420
Cleaning	121	251	372	1,335
Travelling	-	151	151	402
Repairs & Maintenance	4,553	8,237	12,790	9,672
Subscriptions	-	1,116	1,116	415
Printing, Postage & Stationery	361	669	1,030	2,025
Paid for Guest	-	-	-	352
General Expenses	-	880	880	858
Depreciation	-	3,896	3,896	3,969
TOTAL RESOURCES EXPENDED	85,075	177,344	262,419	281,100
NET INCOMING RESOURCES	(5,075)	113,688	108,613	(76,128)
TOTAL FUNDS BROUGHT FORWARD	5,075	87,240	92,315	168,443
TOTAL FUNDS CARRIED FORWARD	-	200,928	200,928	92,315

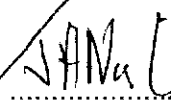
All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

**KING'S LYNN NIGHT SHELTER
STATEMENT OF ASSETS AND LIABILITIES
YEAR END 30 JUNE 2024**

	Notes	2024 £	2023 £
FIXED ASSETS			
Property Improvements		41,665	45,339
Tangible fixed assets		664	886
	5	<u>42,329</u>	<u>46,225</u>
CURRENT ASSETS			
Debtors	6	2,702	18,353
Cash at bank and in hand		181,676	50,816
Wages		-	300
TOTAL CURRENT ASSETS		<u>184,378</u>	<u>69,469</u>
CURRENT LIABILITIES			
Creditors	7	23,305	20,677
Social Security		2,474	2,702
TOTAL CURRENT LIABILITIES		<u>25,779</u>	<u>23,379</u>
NET ASSETS		<u>200,928</u>	<u>92,315</u>
FUNDS OF THE CHARITY			
Unrestricted Funds	9	200,928	87,240
Restricted Funds	10	-	5,075
		<u>200,928</u>	<u>92,315</u>

Approved by the Board of Trustees on _____ and signed on its behalf by;


 - Rev'd Canon James Nash
 Chair of Trustees

5/11/24

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2024**

1. Principal Accounting Policies

1.1 Basis of Preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by the Charities Act 2011.

1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

2. Accounting Policies

2.1 Incoming Resources

All income is recognised in full in the Statement of Financial Activities in the year in which it is received.

No income is shown net of expenditure.

2.2 Fund Accounting

General funds are unrestricted which are available for use as the discretion of the trustees in furtherance of general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

2.3 Resources Expended

All expenditure is included on an accruals basis and is recognised when the obligation is present.

The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2024**

2.4 Depreciation

Depreciation is calculated to write off the costs of each asset over its estimated useful life at the following rates:-

Plant & Machinery	- 25% reducing balance basis
Property Improvements	- SL over 15 Years

2.5 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgetted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern

3. Staff Costs and Numbers

	2024	2023
Salaries	179,982	186,795
Social Security	7,155	8,790
Pension	2,698	3,107
	189,835	198,692

There were fifteen employees in the year.

No employee received remuneration of more than £60,000.

Trustees are not remunerated. No expenses are reimbursed to Trustees.

4. Control

The charity is controlled by its board of trustees.

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2024**

5. Fixed Assets

	<u>Plant & Machinery</u>	<u>Property Improvements</u>	<u>Total</u>
	£		£
Cost:			
At 1 July 2023	1,840	55,111	56,951
Additions	-	-	-
Disposals	-	-	-
At 30 June 2024	<u>1,840</u>	<u>55,111</u>	<u>56,951</u>
Depreciation:			
At 1 July 2023	954	9,772	10,726
Charge for the year	221	3,675	3,896
On disposals	-	-	-
At 30 June 2024	<u>1,175</u>	<u>13,447</u>	<u>14,622</u>
Net book value at 30 June 2024	<u>665</u>	<u>41,664</u>	<u>42,329</u>
Net book value at 30 June 2023	<u>886</u>	<u>45,339</u>	<u>46,225</u>

6. Debtors

	2024	2023
Prepayments	2,702	2,499
Other Debtors	-	6,295
Accrued Income	-	9,559
	<u>2,702</u>	<u>18,353</u>

7. Creditors

	2024	2023
Creditors	1,001	4,993
Accruals	22,304	15,684
	<u>23,305</u>	<u>20,677</u>

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2024**

8. Analysis of Net Assets between Funds

	Restricted Funds	Designated Funds	General Funds	Total
Tangible fixed assets	-	-	42,329	42,329
Current assets	-	-	184,378	184,378
Current liabilities	-	-	(25,779)	(25,779)
	-	-	200,928	200,928

9. Unrestricted Fund

	Balance At 01.07.23 £	Income Resources £	Outgoing Resources £	Transfers £	Balance at 30.06.24 £
General Fund	87,240	291,032	(177,344)	-	200,928
	87,240	291,032	(177,344)	-	200,928

10. Restricted Funds	Balance At 01.07.23 £	Income Resources £	Outgoing Resources £	Transfer	Balance at 30.06.24 £
Community Lottery Grant	-	75,000	(75,000)	-	-
Norfolk Community Foundation	-	5,000	(5,000)	-	-
Community of All Hallows	5,000	-	(5,000)	-	-
Peter Coates	75	-	(75)	-	-
	5,075	80,000	(85,075)	-	-
Total	92,315	371,032	(262,419)	-	200,928

11b. Purpose of Restricted Funds

Norfolk Community Foundation	-	to aid with general costs of night shelter
Community of All Hallows	-	to aid with salary costs for the night shelter coordinator
Peter Coates	-	to aid with end of year staff bonuses
Community Lottery Grant	-	to aid with rent and rates, light and heat, maintenance, printing, postage and stationary, and management/admin paroll expenses

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KING'S LYNN NIGHT SHELTER
YEAR END 30 JUNE 2024**

I report to the charity trustees on my examination of the accounts of Kings Lynn Night Shelter for the year ended 30 June 2024, which are set out on pages 1 and 3.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:.....
Kezia Benefer

**Kezia Benefer FCCA
Hayhow and Co
Chartered Certified Accountants
and Business Advisers
19 King Street
King's Lynn
Norfolk
PE30 1HB 27 November 2024
Date:.....**

King's Lynn Night Shelter

England & Wales - Charity number 1175645

Accounts

KING'S LYNN NIGHT SHELTER

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED
30 JUNE 2023**

Charity Registration: 1175645

**KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2023**

OBJECTIVES

The objectives of the charity are :-

The object of King's Lynn Night Shelter ("the Shelter") is the relief of poverty by providing a night shelter for the benefit of homeless persons in the borough of King's Lynn and West Norfolk and by supporting and assisting those homeless persons who want to escape homelessness. It runs a night shelter in the town for the nine months from October to June inclusive. Guests are allocated a single room with full board in a 24 hour environment. We expect our guests to work with our staff support workers on a one to one basis to ensure they are fully equipped to cope with life once they leave the shelter. This is supported by the Shelter working closely with our local partner agencies.

ACHIEVEMENTS AND PERFORMANCE

This year is our third year at St John's House, Kings Lynn. Our guests have enjoyed the benefit of having a single room for their accommodation and this certainly assists with their wellbeing. The single room offer was introduced as part of the covid pandemic, and it is something that we wish to continue with, due to the benefits that it offers our guests. We now have a one-to-one support service within the Shelter which is available to our guests through our skilled staff, this enables us to work closely with our guests on all aspects of homelessness and to link them into our many partner agencies to get them the best chance of solving homelessness and other issues.

The Shelter has been open for 9 months this year, with running costs increasing and the shelter missing out on key government grants it has been a difficult year and we have had to dip into our reserves to bolster income and to see us through the season.

We are extremely thankful to our staff of 15, including bank staff, and all our volunteers who have all worked so hard to continue to make the Shelter such a welcoming place to come too. It has been a difficult year for everyone involved in the Shelter and all the hard work has got us through it in good shape.

We are very pleased to welcome Nick Coleman, Martin Green, Karyn Wiles, and Isobelle Plumstead as new Trustees, they bring a breadth of experience across a range of skills which are a great addition to the Night Shelter.

FINANCIAL REVIEW

Financially it has been a very difficult year for the charity. Failure to secure any central government funding has meant it has relied heavily on the generosity of other benefactors and its own fundraising efforts. These benefactors are numerous, but we place on record the support of the local authority and the The Mercer Company.

Reduced income has necessitated the charity in using a high percentage of its reserves to ensure it was fully operational until the end of its financial year in June 2023.

We have continued with our reserves policy of at least the equivalent of two full months expenditure when the shelter is open. However, this limit has been truly tested and the Reserves Policy is currently undergoing a revision especially in light of our plans to be 12 months operational in the year 2024-25.

**KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Shelter is a Charitable Incorporated Organisation constituted by a governing document dated 21st September 2017. The operation is led by the Co-Ordinator assisted by the staff. The Shelter is open for 24 hours a day from October until the end of June.

Trustees and the Co-Ordinator meet regularly to discuss all aspects of the Shelter and to ensure its smooth running. The Shelter offers one-to-one care for its residents, to work towards escaping from homelessness.

Guests are admitted to the Shelter on two criteria: firstly, that they are homeless and secondly that they pass the Shelter's risk assessment in order to safeguard other guests, volunteers and staff.

MEMBERSHIP AND AFFILIATIONS

Kings Lynn Night Shelter is affiliated with Churches Together in King's Lynn.

The charity is also a member of the Housing Justice Network and is accredited by Housing Justice.

TRUSTEES

The Charity Trustees during the year were:

Mr Julian Hallett - Resigned 1st April 2023
Dr Peter Bolitho Coates
Ms Susan Christine Panks - Resigned 1st January 2023
Canon James Nash
Paul Le Serve
Mr Martin Green - Appointed 29th March 2023
Mr Nicholas Coleman - Appointed 19th January 2023
Mr Darren Giggins - Appointed 19th January 2023 - Resigned April 23
Ms Karyn Wiles - Appointed May 23
Mrs Isobel Plumstead - Appointed May 23

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and

**KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2023**

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on 4th Oct 2023 and signed on its behalf by



Paul Le Serve

Chair of Trustees

**KING'S LYNN NIGHT SHELTER
STATEMENT OF FINANCIAL ACTIVITIES
YEAR END 30 JUNE 2023**

	2023 £	2023 £	2023 £	2022 £
	Restricted	Unrestricted	Total	
INCOMING RESOURCES				
Donations & Legacies				
Donations	3,000	91,588	94,588	105,005
Housing Benefit		4,287	4,287	6,306
Charitable Activities				
Grants	26,000	74,848	100,848	176,053
Other Income				
Gift Aid		5,073	5,073	5,638
Bank Interest		126	126	19
Compensation		50	50	-
TOTAL INCOMING RESOURCES	29,000	175,972	204,972	293,021
RESOURCES EXPENDED				
Charitable Activities				
Wages	13,482	173,313	186,795	190,228
Staff Pension Costs		3,107	3,107	3,192
Employers National Insurance		8,790	8,790	6,921
Staff Training		2,655	2,655	1,247
Rent	1,000	16,400	17,400	17,400
Rates	859	2,785	3,644	4,214
Light and Heat	4,729	8,648	13,378	7,755
Food	261	1,076	1,338	1,143
Laundry	2,672	6,539	9,211	12,265
Insurance		1,790	1,790	1,732
Phone and Broadband	145	639	784	670
Computer Expenses		465	465	145
Legal and Professional Fees		11,023	11,023	1,402
Accountancy		1,273	1,273	1,151
Independent Examination		420	420	420
Cleaning	39	1,296	1,335	1,047
Travelling		402	402	238
Repairs & Maintenance	263	9,409	9,672	10,324
Subscriptions		415	415	1,299
Printing, Postage & Stationery	119	1,906	2,025	1,377
Paid for Guest	13	339	352	82
General Expenses	342	517	858	858
Depreciation		3,969	3,969	3,699
TOTAL RESOURCES EXPENDED	23,925	257,175	281,100	268,809
NET INCOMING RESOURCES	5,075	(81,203)	(76,128)	24,212
TOTAL FUNDS BROUGHT FORWARD	-	168,443	168,443	144,231
TOTAL FUNDS CARRIED FORWARD	5,075	87,240	92,315	168,443

**KING'S LYNN NIGHT SHELTER
STATEMENT OF ASSETS AND LIABILITIES
YEAR END 30 JUNE 2023**

	Notes	2023 £	2022 £
FIXED ASSETS			
Property Improvements		45,339	46,513
Tangible fixed assets		886	574
	5	<u>46,225</u>	<u>47,087</u>
CURRENT ASSETS			
Debtors	6	18,353	3,408
Cash at bank and in hand		50,816	127,896
Pension Fund		-	49
Wages		300	-
TOTAL CURRENT ASSETS		<u>69,469</u>	<u>131,353</u>
CURRENT LIABILITIES			
Creditors	7	20,677	799
Social Security		2,702	9,198
Pension		-	-
TOTAL CURRENT LIABILITIES		<u>23,379</u>	<u>9,997</u>
NET ASSETS		<u><u>92,315</u></u>	<u><u>168,443</u></u>
FUNDS OF THE CHARITY			
Unrestricted Funds	9	87,240	168,443
Restricted Funds	10	5,075	-
		<u>92,315</u>	<u>168,443</u>

Approved by the Board of Trustees on 4th Oct 2023 and signed on its behalf by;


..... - Paul Le Serve
Trustee

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2023**

1. Principal Accounting Policies

1.1 Basis of Preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

2. Accounting Policies

2.1 Incoming Resources

All income is recognised in full in the Statement of Financial Activities in the year in which it is received.

No income is shown net of expenditure.

2.2 Fund Accounting

General funds are unrestricted which are available for use as the discretion of the trustees in furtherance of general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

2.3 Resources Expended

All expenditure is included on an accruals basis and is recognised when the obligation is present.

The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2023**

2.4 Depreciation

Depreciation is calculated to write off the costs of each asset over its estimated useful life at the following rates:-

Plant & Machinery	- 25% reducing balance basis
Property Improvements	- SL over 15 Years

2.5 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist, based on the funding from Borough Council of Kings Lynn and West Norfolk and the Central Government being received in the following financial year. However, if this is not received the Charity will have to scale back all its costs in order to continue. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgetted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern, as long as they continue to receive the local council funding.

3. Staff Costs and Numbers

	2023	2022
Salaries	186,795	190,228
Social Security	8,790	6,921
Pension	3,107	3,192
	<u>198,692</u>	<u>200,341</u>

There were fifteen employees in the year.

No employee received remuneration of more than £60,000.

Trustees are not remunerated. No expenses are reimbursed to Trustees.

4. Control

The charity is controlled by its board of trustees.

5. Fixed Assets

	Plant & Machinery	Property Improvements	Total
	£		£
Cost:			
At 1 July 2022	1,234	52,611	53,845
Additions	606	2,500	3,106
Disposals	-	-	-
At 30 June 2023	<u>1,840</u>	<u>55,111</u>	<u>56,951</u>
Depreciation:			
At 1 July 2022	659	6,098	6,757
Charge for the year	295	3,674	3,969
On disposals	-	-	-
At 30 June 2023	<u>954</u>	<u>9,772</u>	<u>10,726</u>
Net book value at 30 June 2023	<u>886</u>	<u>45,339</u>	<u>46,225</u>
Net book value at 30 June 2022	<u>575</u>	<u>46,513</u>	<u>47,088</u>

6. Debtors

	2023	2022
Prepayments	2,499	2,219
Other Debtors	6,295	1,189
Accrued Income	9,559	-
	<u>18,353</u>	<u>3,408</u>

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2023**

7. Creditors	2023	2022
Creditors	4,993	-
Accruals	15,684	799
	20,677	799

8. Analysis of Net Assets between Funds

	Restricted Funds	Designated Funds	General Funds	Total
Tangible fixed assets	-	-	46,225	46,225
Current assets	5,075	-	64,394	69,469
Current liabilities	-	-	(23,379)	(23,379)
	5,075	-	87,240	92,315

9. Unrestricted Fund

	Balance At 01.07.22 £	Income Resources £	Outgoing Resources £	Transfers £	Balance at 30.06.23 £
General Fund	168,443	175,972	(257,175)		87,240
	168,443	175,972	(257,175)	-	87,240

10. Restricted Funds

	Balance At 01.07.22 £	Income Resources £	Outgoing Resources £	Transfer	Balance at 30.06.23 £
Norfolk Community Foundation Freebridge Community Housing Fund	-	1,000	(1,000)	-	-
Norfolk Community Foundation	-	10,000	(10,000)	-	-
Anne French Memorial Trust	-	5,000	(5,000)	-	-
Norfolk Community Foundation Love Norfolk (Flux Family Fund)	-	5,000	(5,000)	-	-
Community of All Hallows	-	5,000	0.00	-	5,000
Peter Coates	-	3,000	(2,925)	-	75
	-	29,000	(23,925)	-	5,075
Total	168,443	204,972	(281,100)	-	92,315

11b. Purpose of Restricted Funds

Norfolk Community Foundation Freebridge Community Housing Fund	-	to aid with the rent
Norfolk Community Foundation	-	to aid with salary costs for 2 support workers
Anne French Memorial Trust	-	to aid with running costs for the night shelter
Norfolk Community Foundation Love Norfolk (Flux Family Fund)	-	to aid with running costs for the night shelter for April - June 2023
Community of All Hallows	-	to aid with salary costs for the night shelter coordinator
Peter Coates	-	to aid with end of year staff bonuses

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KING'S LYNN NIGHT SHELTER
YEAR END 30 JUNE 2023**

I report to the charity trustees on my examination of the accounts of Kings Lynn Night Shelter for the year ended 30 June 2023, which are set out on pages 1 and 3.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:.....

**Kezia Benefer FCCA
Hayhow and Co
Chartered Certified Accountants
and Business Advisers
19 King Street
King's Lynn
Norfolk
PE30 1HB
Date:..... 5 Oct 2023**

King's Lynn Night Shelter

England & Wales - Charity number 1175645

Accounts

KING'S LYNN NIGHT SHELTER

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED
30 JUNE 2022**

Charity Registration: 1175645

**KING'S LYNN NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2022**

OBJECTIVES

The objectives of the charity are :-

The object of King's Lynn Night Shelter ("the Shelter") is the relief of poverty by providing a night shelter for the benefit of homeless persons in the borough of King's Lynn and West Norfolk and by supporting and assisting those homeless persons who want to escape homelessness. It runs a night shelter in the town for the nine months from October to June inclusive. Guests are given a hot evening meal, a bed for the night and breakfast the following morning with as much or as little socialising as the guest wants during his or her stay. Where appropriate the Shelter signposts guests to agencies able to help them exit rough sleeping.

ACHIEVEMENTS AND PERFORMANCE

This year is our second year at St John's House, King's Lynn. Each of our guests have enjoyed the benefit of a single room during their stay with us. This was introduced in response to the covid pandemic for the previous year and has continued to apply during this year. We have found this arrangement beneficial to our guests. We would not wish to return to dormitory sleeping if it became an option in the future.

During our "closed" season during the summer we converted two of our bedrooms to increase our capacity from six to nine rooms. The work was kindly financed from the Government's Winter Transformation Fund.

This year we have been open for nine months from October 2021 to the end of June 2022. We have dropped "winter" from our name to better reflect the type of accommodation we are now providing. Our extended season has of course added to our running expenses. However, we have maintained our reserves policy which is to retain a sum equal to or exceeding the expenses of two "open" months.

We are very thankful to our staff of 16 this year, including four bank staff, and our volunteers who have worked so hard to make the Shelter a welcoming and safe place for our guests.

During the year we were sorry to lose Rev Canon Adrian Ling and Rev Rebecca Rogers as trustees due to their work commitments. We were pleased to welcome Paul Le Serve and Rev Canon James Nash as new trustees.

FINANCIAL REVIEW

Financially, we have missed out on fundraising activities because of covid. Our salary costs have risen with the extra staffing requirements.

However, we have continued to be supported most generously during a time of national disruption. There is not space enough here to acknowledge the generosity of each benefactor, whether large or small (they are equally significant to us), but we do place on record the funding received from MHCLG (National Government), our local Borough Council and The Mercers Company of the City of London.

We have continued with our reserves policy of at least the equivalent of two full months' expenditure when the shelter is open, noting that the cash equivalent is higher than in previous years because of increased staffing costs.

We look forward to taking our now current model into the next winter season.

**KING'S LYNN WINTER NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2022**

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on 18/08/2022 and signed on its behalf by


Julian Hallett

Chair of Trustees

**KING'S LYNN WINTER NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Shelter is a Charitable Incorporated Organisation constituted by a governing document dated 21st September 2017. The operation is led by the Project Co-ordinator assisted by the staff.

Direction is given by the Steering Group which comprises of the Project Co-ordinator, the Trustees and representatives of member churches of King's Lynn Churches Together. The Steering Group met regularly, as did the Trustees as a separate body.

Guests are admitted to the Shelter on two criteria: first, that they are homeless and secondly that they pass the Shelter's risk assessment in order to safeguard other guests, volunteers and staff.

MEMBERSHIP AND AFFILIATIONS

Kings Lynn Winter Night Shelter is affiliated with Churches Together in King's Lynn.

The charity is also a member of the Housing Justice Network and is accredited by Housing Justice.

TRUSTEES

The Charity Trustees during the year were:

Rev Kevan Douglas Crane - Resigned 30th April 2021
Rev Rebecca Jane Rogers - Resigned 4th January 2022
Mr Julian Hallett
Rev Canon Adrian Roger Ling - Resigned 27th October 2021
Dr Peter Bolitho Coates
Ms Susan Christine Panks
Canon James Nash - Appointed 4th January 2022
Paul Le Serve - Appointed 19th November 2021

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and

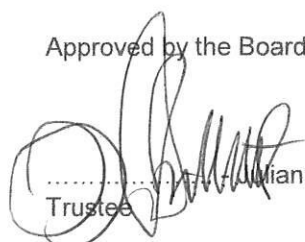
KING'S LYNN NIGHT SHELTER
STATEMENT OF FINANCIAL ACTIVITIES
YEAR END 30 JUNE 2022

	2022 £	2022 £	2022 £	2021 £
	Restricted	Unrestricted	Total	
INCOMING RESOURCES				
Donations & Legacies				
Donations	-	105,005	105,005	67,928
Housing Benefit	-	6,306	6,306	7,280
Charitable Activities				
Grants	104,357	71,696	176,053	133,355
Other Income				
Tax Reclaimed	-	5,638	5,638	2,315
Bank Interest	-	19	19	5
COVID Grant	-	-	-	5,000
TOTAL INCOMING RESOURCES	104,357	188,664	293,021	215,884
RESOURCES EXPENDED				
Charitable Activities				
Wages	77,234	112,994	190,228	95,866
Staff Pension Costs	849	2,343	3,192	1,305
Employers National Insurance	1,618	5,303	6,921	3,324
Staff Training	880	367	1,247	1,170
Rent	6,563	10,837	17,400	9,417
Rates	1,023	3,191	4,214	1,914
Light and Heat	1,823	5,932	7,755	6,069
Food	371	772	1,143	386
Laundry	3,338	8,927	12,265	6,324
Insurance	1,732	-	1,732	1,896
Phone and Broadband	178	492	670	968
Computer Expenses	60	85	145	42
Legal and Professional Fees	390	1,012	1,402	3,714
Accountancy	239	1,332	1,571	1,378
Cleaning	206	841	1,047	3,722
Travelling	10	228	238	182
Repairs & Maintenance	6,901	3,423	10,324	25,181
Subscriptions	-	1,299	1,299	1,814
Printing, Postage & Stationery	519	858	1,377	1,693
Paid for Guest	-	82	82	
General Expenses	423	435	858	544
Depreciation	-	3,699	3,699	2,846
TOTAL RESOURCES EXPENDED	104,357	164,452	268,809	169,755
NET INCOMING RESOURCES	-	24,212	24,212	46,129
TOTAL FUNDS BROUGHT FORWARD	-	144,231	144,231	98,102
TOTAL FUNDS CARRIED FORWARD	-	168,443	168,443	144,231

**KING'S LYNN NIGHT SHELTER
STATEMENT OF ASSETS AND LIABILITIES
YEAR END 30 JUNE 2022**

	Notes	2022 £	2021 £
FIXED ASSETS			
Property Improvements		46,513	36,274
Tangible fixed assets		574	766
	5	<u>47,087</u>	<u>37,040</u>
CURRENT ASSETS			
Debtors	6	3,408	3,690
Cash at bank and in hand		127,896	104,246
Pension Fund		49	33
TOTAL CURRENT ASSETS		<u>131,353</u>	<u>107,969</u>
CURRENT LIABILITIES			
Creditors	7	799	604
Social Security		9,198	174
TOTAL CURRENT LIABILITIES		<u>9,997</u>	<u>778</u>
NET ASSETS		<u>168,443</u>	<u>144,231</u>
FUNDS OF THE CHARITY			
Unrestricted Funds	9	168,443	144,231
Restricted Funds	10	-	-
		<u>168,443</u>	<u>144,231</u>

Approved by the Board of Trustees on 18/08/2022 and signed on its behalf by;


..... Julian Hallett
Trustee

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2022**

1. Principal Accounting Policies

1.1 Basis of Preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

2. Accounting Policies

2.1 Incoming Resources

All income is recognised in full in the Statement of Financial Activities in the year in which it is received.

No income is shown net of expenditure.

2.2 Fund Accounting

General funds are unrestricted which are available for use as the discretion of the trustees in furtherance of general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

2.3 Resources Expended

All expenditure is included on an accruals basis and is recognised when the obligation is present.

The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

**KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2022**

2.4 Depreciation

Depreciation is calculated to write off the costs of each asset over its estimated useful life at the following rates:-

Plant & Machinery	- 25% reducing balance basis
Property Improvements	- SL over 15 Years

3. Staff Costs and Numbers

	2022	2021
Salaries	190,228	95,866
Social Security	6,921	3,324
Pension	3,192	1,305
	<u>200,341</u>	<u>100,494</u>

There were fifteen employees in the year.

No employee received remuneration of more than £60,000.

Trustees are not remunerated. No expenses are reimbursed to Trustees.

4. Control

The charity is controlled by its board of trustees.

5. Fixed Assets

	<u>Plant & Machinery</u>	<u>Property Improvements</u>	<u>Total</u>
Cost:	£		£
At 1 July 2021	1,234	38,865	40,099
Additions	-	13,746	13,746
Disposals	-	-	-
At 30 June 2022	<u>1,234</u>	<u>52,611</u>	<u>53,845</u>
Depreciation:			
At 1 July 2021	468	2,591	3,059
Charge for the year	191	3,507	3,698
On disposals	-	-	-
At 30 June 2022	<u>659</u>	<u>6,098</u>	<u>6,757</u>
Net book value at 30 June 2022	<u>575</u>	<u>46,513</u>	<u>47,088</u>
Net book value at 30 June 2021	<u>766</u>	<u>36,274</u>	<u>37,040</u>

6. Debtors

	2022	2021
Debtors	-	580
Prepayments	2,219	1,921
Other Debtors	1,189	1,189
	<u>3,408</u>	<u>3,690</u>

KING'S LYNN NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2022

7. Creditors	2022	2021
Creditors	-	2
Accruals	799	602
	<u>799</u>	<u>604</u>

8. Analysis of Net Assets between Funds

	Restricted Funds	Designated Funds	General Funds	Total
Tangible fixed assets	-	-	47,087	47,087
Current assets	-	-	131,353	131,353
Current liabilities	-	-	(9,997)	(9,997)
	<u>-</u>	<u>-</u>	<u>168,443</u>	<u>168,443</u>

9. Unrestricted Fund

	Balance At 01.07.21 £	Income Resources £	Outgoing Resources £	Transfers £	Balance at 30.06.22 £
General Fund	144,231	188,664	(164,452)		168,443
	<u>144,231</u>	<u>188,664</u>	<u>(164,452)</u>	-	<u>168,443</u>

10. Restricted Funds	Balance At 01.07.21 £	Income Resources £	Outgoing Resources £	Transfer	Balance at 30.06.22 £
Homeless Link	-	25,699	(25,699)	-	-
Winter Transformation Fund	-	55,500	(55,500)	-	-
East Orsted Fund Grantscape	-	12,958	(12,958)	-	-
Hopstead Charity	-	10,000	(10,000)	-	-
NCF	-	200	(200)	-	-
	<u>-</u>	<u>104,357</u>	<u>(104,357)</u>	-	-
Total	<u>144,231</u>	<u>293,021</u>	<u>(268,809)</u>	-	<u>168,443</u>

11b. Purpose of Restricted Funds

Homeless Link	-	to aid with the running costs between 13 August 21 to 31 October 21
Winter Transformation Fund	-	to aid with the running costs between 21 October 21 to 31 March 22
East Orsted Fund Grantscape	-	to aid with salary costs for the 21-22 season
Hopstead Charity	-	to aid with the staffing costs for the night shelter
NCF	-	to develop a memorial area for the night shelter garden

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KING'S LYNN NIGHT SHELTER
YEAR END 30 JUNE 2022**

I report on the accounts of Kings Lynn Night Shelter for the year ended 30 June 2022, which are set out on pages 1 and 3.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to :-

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Companies Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - a) to keep accounting records in accordance with section 130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kezia Benefer FCCA
Hayhow and Co
Chartered Certified Accountants
and Business Advisers
19 King Street
King's Lynn
Norfolk

Date: 01 Sept 22

Signed.....

King's Lynn Night Shelter

England & Wales - Charity number 1175645

Accounts

KING'S LYNN WINTER NIGHT SHELTER

**REPORT AND ACCOUNTS
FOR THE YEAR ENDED
30 JUNE 2021**

Charity Registration: 1175645

**KING'S LYNN WINTER NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2021**

OBJECTIVES

The objectives of the charity are :-

The object of King's Lynn Winter Night Shelter ("the Shelter") is to provide safe overnight accommodation for homeless persons in King's Lynn during the winter. It runs a night shelter in the town for the five winter months from November to March inclusive. Guests are given a hot evening meal, a bed for the night and breakfast the following morning with as much or as little socialising as the guest wants during his or her stay. Where appropriate the Shelter signposts guests to agencies able to help them exit rough sleeping.

ACHIEVEMENTS AND PERFORMANCE

We began this year by settling into our new home, St John's House, Blackfriars Road, King's Lynn, the former vicarage of neighbouring St John's Church.

The House has six bedrooms, five of which would have been suitable for dormitory-style sleeping. During the first, third of the year we converted the bathroom into a room with multiple shower cubicles and expanded the capacity of the hot water system. We also added security lighting inside and out, CCTV, external fencing, and fireproofing of internal doors.

This year has, however, been dominated by the covid pandemic. In the Autumn of 2020 HM Government decreed that night shelters for the homeless may only open in the 2020-21 winter season with the permission of their local authority and that all guests must have single room accommodation. The Borough Council of King's Lynn and West Norfolk, our local authority, gave us permission to open but on a 24 hour basis. This was a new model for us and entailed employing more staff than in previous winters to ensure round-the-clock staffing

Potential guests all had to undergo clinical triaging for covid, arranged by the Council before being able to take up a bed with us. Consequently, we lost the immediacy of being able to admit a rough sleeper presenting at our front door. On the other hand, we are pleased to say we had no guest contract covid while staying with us. During the year we had a total of 23 different guests.

We and our staff and volunteers quickly adapted to this new way of working. Our daytime staff were able to help guests in their dealings with the Council and other agencies. Our experience is that many of our guests can be intimidated by the prospect of dealing with such agencies, particularly this year when covid restrictions have meant that communication can only be by telephone or over the internet.

We also developed a "doorstep" ministry towards individual rough sleepers who we recognised but, for whatever reason, were not authorised to stay with us. Typically we provided hot drinks and warm bedding for those who presented in this way. Of course, we could not let them inside the shelter because of covid restrictions.

FINANCIAL REVIEW

Financially, we have missed out on fundraising activities because of covid. Our salary costs have risen with the extra staffing requirements. However, we have continued to be supported most generously during a time of national disruption. There is not space enough here to acknowledge the generosity of each benefactor, whether large or small (they are equally significant to us), but we do place on record the funding received from MHCLG (National Government), our local Borough Council and The Mercers Company of the City of London.

We have continued with our reserves policy of at least the equivalent of two full months' expenditure when the shelter is open, noting that the cash equivalent is higher than in previous years because of increased staffing costs.

We look forward to taking our now current model into the next winter season.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Shelter is a Charitable Incorporated Organisation constituted by a governing document dated 21st September 2017. The operation is led by the Project Co-ordinator assisted by the staff.

Direction is given by the Steering Group which comprises of the Project Co-ordinator, the Trustees and representatives of member churches of King's Lynn Churches Together. The Steering Group met regularly, as did the Trustees as a separate body.

Guests are admitted to the Shelter on two criteria: first, that they are homeless and secondly that they pass the Shelter's risk assessment in order to safeguard other guests, volunteers and staff.

**KING'S LYNN WINTER NIGHT SHELTER
TRUSTEES REPORT
YEAR END 30 JUNE 2021**

MEMBERSHIP AND AFFILIATIONS

Kings Lynn Winter Night Shelter is affiliated with Churches Together in King's Lynn.

The charity is also a member of the Housing Justice Network and is accredited by Housing Justice.

TRUSTEES

The Charity Trustees during the year were:

Rev Kevan Douglas Crane
Rev Rebecca Jane Rogers
Ms Kelly-Louise Bowen - Resigned 22 July 2020
Mr Julian Hallett
Rev Canon Adrian Roger Ling
Dr Peter Bolitho Coates - Appointed 22 July 2020
Ms Susan Christine Panks - Appointed 11 May 2021

STATEMENT OF TRUSTEES RESPONSIBILITIES

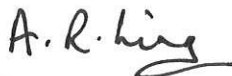
The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board on 9/9/21 and signed on its behalf by



Rev Canon Adrian Roger Ling

Chair of Trustees

**KING'S LYNN WINTER NIGHT SHELTER
STATEMENT OF FINANCIAL ACTIVITIES
YEAR END 30 JUNE 2021**

	2021 £	2021 £	2021 £	2020 £
	Restricted	Unrestricted	Total	
INCOMING RESOURCES				
Donations & Legacies				
Donations		67,928	67,928	74,936
Housing Benefit		7,280	7,280	-
Charitable Activities				
Grants		133,355	133,355	105,427
Other Income				
Tax Reclaimed		2,315	2,315	3,400
Bank Interest		5	5	100
COVID Grant		5,000	5,000	-
TOTAL INCOMING RESOURCES	-	215,884	215,884	183,863
RESOURCES EXPENDED				
Charitable Activities				
Wages		95,866	95,866	61,581
Staff Pension Costs		1,305	1,305	958
Employers National Insurance		3,324	3,324	1,333
Staff Training		1,170	1,170	1,558
Rent		9,417	9,417	13,920
Rates		1,914	1,914	-
Light and Heat		6,069	6,069	4,525
Food		386	386	1,039
Laundry		6,324	6,324	12,661
Insurance		1,896	1,896	678
Phone and Broadband		968	968	491
Computer Expenses		42	42	48
Legal and Professional Fees		3,714	3,714	2,175
Accountancy		1,378	1,378	1,257
Cleaning		3,722	3,722	107
Travelling		182	182	432
Repairs & Maintenance		25,181	25,181	6,945
Subscriptions		1,814	1,814	478
Printing, Postage & Stationery		1,693	1,693	2,191
General Expenses		544	544	656
Depreciation		2,846	2,846	213
TOTAL RESOURCES EXPENDED	-	169,755	169,755	113,246
NET INCOMING RESOURCES	-	46,129	46,129	70,617
TOTAL FUNDS BROUGHT FORWARD	-	98,102	98,102	27,485
TOTAL FUNDS CARRIED FORWARD	-	144,231	144,231	98,102

**KING'S LYNN WINTER NIGHT SHELTER
STATEMENT OF ASSETS AND LIABILITIES
YEAR END 30 JUNE 2021**

	2021 £	2020 £
FIXED ASSETS		
Property Improvements	36,274	-
Tangible fixed assets	766	637
	<u>37,040</u>	<u>637</u>
CURRENT ASSETS		
Debtors	3,690	2,872
Cash at bank and in hand	104,246	95,263
Pension Fund	33	-
	<u>107,969</u>	<u>98,135</u>
CURRENT LIABILITIES		
Creditors	604	602
Payroll Taxation	174	68
Pension Fund	-	-
	<u>778</u>	<u>670</u>
NET ASSETS	<u><u>144,231</u></u>	<u><u>98,102</u></u>
FUNDS OF THE CHARITY		
Unrestricted Funds	144,231	98,102
Restricted Funds	-	-
	<u><u>144,231</u></u>	<u><u>98,102</u></u>

Approved by the Board of Trustees on 9/9/21 and signed on its behalf by;

.....
A. R. King
Trustee


Trustee

**KING'S LYNN WINTER NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2021**

1. Principal Accounting Policies

1.1 Basis of Preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014.
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

2. Accounting Policies

2.1 Incoming Resources

All income is recognised in full in the Statement of Financial Activities in the year in which it is received.

No income is shown net of expenditure.

2.2 Fund Accounting

General funds are unrestricted which are available for use as the discretion of the trustees in furtherance of general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes of the financial statements.

2.3 Resources Expended

All expenditure is included on an accruals basis and is recognised when the obligation is present.

The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

**KING'S LYNN WINTER NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2021**

2.4 Depreciation

Depreciation is calculated to write off the costs of each asset over its estimated useful life at the following rates:-

Plant & Machinery	- 25% reducing balance basis
Property Improvements	- SL over 15 Years

3. Staff Costs and Numbers

	2021	2020
Salaries	95,866	61,581
Social Security	3,324	1,333
Pension	1,305	958
	<u>100,494</u>	<u>63,873</u>

There were ten employees in the year.

No employee received remuneration of more than £60,000.

Trustees are not remunerated. No expenses are reimbursed to Trustees.

4. Control

The charity is controlled by its board of trustees.

5. Fixed Assets

	<u>Plant & Machinery</u>	<u>Property Improvements</u>	<u>Total</u>
	£		£
Cost:			
At 1 July 2020	850	-	850
Additions	384	38,865	39,249
Disposals	-	-	-
At 30 June 2021	<u>1,234</u>	<u>38,865</u>	<u>40,099</u>
Depreciation:			
At 1 July 2020	213	-	213
Charge for the year	255	2,591	2,846
On disposals	-	-	-
At 30 June 2021	<u>468</u>	<u>2,591</u>	<u>3,059</u>
Net book value at 30 June 2021	<u>766</u>	<u>36,274</u>	<u>37,040</u>
Net book value at 30 June 2020	<u>638</u>	<u>-</u>	<u>638</u>

6. Debtors

	2021	2020
Debtors	580	387
Prepayments	1,921	1,296
Other Debtors	1,189	1,189
	<u>3,690</u>	<u>2,872</u>

**KING'S LYNN WINTER NIGHT SHELTER
NOTES TO THE FINANCIAL STATEMENTS
YEAR END 30 JUNE 2021**

7. Creditors

Creditors
Accruals

	2021	2020
	2	-
	602	602
	<u>604</u>	<u>602</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
KING'S LYNN WINTER NIGHT SHELTER
YEAR END 30 JUNE 2021**

I report on the accounts of Kings Lynn Winter Night Shelter for the year ended 30 June 2021, which are set out on pages 1 and 3.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to :-

examine the accounts under section 145 of the Charities Act;

to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Companies Act; and

to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - a) to keep accounting records in accordance with section 130 of the Charities Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Kezia Benefer FCCA
Hayhow and Co
Chartered Certified Accountants
and Business Advisers
19 King Street
King's Lynn
Norfolk**

Date: 14 Sept 2021

Signed.....