

**ST JOHN THE BAPTIST'S CHURCH
CRAWLEY, TOWN CENTRE**

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2023



St John the Baptist's Church, Crawley

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL
PARISH OF CRAWLEY, ST JOHN THE BAPTIST**

**TRUSTEES ANNUAL REPORT
Charity Number 1175626
For the year ended 31 December 2023**

LEGAL & ADMINISTRATIVE INFORMATION

PCC Members

Rev'd Stephen Burston (Chair)
Mr Mark Chappell (Churchwarden)
Mr Stephen Biggs (Churchwarden) – Appointed 11th May 2023
Rev'd Joel Wells (Curate) – Appointed 25th January 2023
Rev'd Charlotte Dobson (Curate)
Revd Will Kane (Curate)
Mr Tom Jordan (Safeguarding Officer – co-opted) – Appointed 11th May 2023
Mrs Anne Granite
Mrs Lisa Joyner – Appointed 11th May 2023
Mr Carwyn Hill
Mr Ross MacLennan
Mr Philip Playfoot
Mr Michael Seward
Mr Luke Sanders (Treasurer) – Appointed 11th May 2023
Mr William Alex Lindsay-Stewart (PCC Secretary/Deanery Synod Representative)
Mr Peter Dobson (Deanery Synod Representative)
Mr Jonathan Chappell-Seetaya
Rev'd Thea Edwards (Associate Minister) – Resigned 4th October 2023
Rev'd Sam Buck (Curate) – Resigned 31st December 2023
Mrs Wendy Fever (Safeguarding Officer) – Resigned 11th May 2023
Mrs Marion Doyle (Electoral Roll Officer) – Resigned 11th May 2023
Mr Paul Elliott (Churchwarden) – Resigned 26th July 2023

Charity number – 1175626

Principal address – The Parish Office, St John the Baptist Church, Church Walk,
Crawley. RH10 1HH

Principal bankers – National Westminster Bank, 16 The Boulevard, Crawley.
RH10 1XU

The PCC members present their report and accounts for the year ended 31st December 2023 for the Parochial Church Council of the Ecclesiastical Parish of Crawley, St John the Baptist (operating under the name of St John's, Crawley).

PCC member training

All staff, volunteers and PCC members undergo a formal recruiting and selection process, followed by an induction period that included any training considered necessary to effectively perform their role. Senior Management of the Church consists of Clergy, whose pay is set via a stipend, the level of which is set by the Diocese, and the management team, whose pay is set by the PCC with reference to appropriate market rates.

Risk Management

The Church's operations are wholly reliant upon the members of the congregation continuing to give money and time to support the church's staffing and activities. Should this funding cease, the church would be unable to continue to support all its current activities and staffing levels. This risk is managed on behalf of the church by the PCC which is chaired by the Rev'd Steve Burston.

The PCC uses the management accounts of the church and considers what activities and staffing the church is able to commit to and agrees necessary remedial actions to ensure the church is able to continue its operations. The preparation of the management accounts is overseen by the treasurer of the church, the year-end examination is undertaken by an independent examiner.

Grant Making

The charity pays grants in the form of mission giving. The level of mission giving is set at the start of each financial year by the PCC members and is based on the charity's projected income and asset levels.

Volunteers

The church benefit from the dedicated work of a great number of volunteers. In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteer is not recognised in the accounts.

OBJECTIVES AND ACTIVITIES

The charity was registered with the Charity Commission on the 8th November 2017.

The PCC is committed to the vision statement of the church to play our part in the re-evangelisation of the nation, the revitalisation of the Church and the transformation of society, that they articulate as 'Love Jesus, Love Church and Love Crawley'. In accordance with the vision statement, the church aims to meet its objectives through the provision of church services, courses, social transformation projects, resourcing other Churches in the area and discipleship in the Way of Jesus.

Public Benefit

In accordance with our duties as stated in section 17(5) of the Charities Act, we have considered the guidance provided by the Charity Commission in regard to public benefit. This public benefit has been demonstrated by the activities undertaken since inception of the charity outlined below.

ACHIEVEMENTS AND PERFORMANCE

Vicar's Report

Firstly, as you read the reports we are deeply encouraged by the stories of transformation, of service and the love of Christ that is seen throughout. To see people who come to *Church @ St John's* through the Veteran's Club, through the Recovery Course, through the outreach ministries or by the power of the invitation of the individual is powerful. Then to see them engage in a journey of faith through Alpha, Huddles, Character School and individual discipleship, leading on to stories of transformation to faith, to the defeat addictions and to freedom in Christ. Since we have been at St Johns, over 120 people have been baptised and in the past year there have been 23 adult baptisms.

Although numbers are not important, these numbers represent transformed lives. Stories of faith (and can I encourage you to look at the website for such stories) are the real encouragement we see in the reports.

We received great feedback recently, from the church commissioners who sent a filming team to a Sunday service, that they haven't been to a church quite like ours. We took that as a positive, as they talked about transformed lives, diversity and the very presence and Joy of Christ.

To review the year just gone is a huge task, because God has been on the move.

Spiritually

In Sept 2022 we stewarded a word of scripture that was given to us from four different sources. It was Exodus 14:14 'stand still and let God do the fight'. As we prayed and discussed with many of you, we felt called in January 2023 to stop all activity in the church and gather in a posture of worship, prayer and fasting. We gathered 3 times a day, alongside a Vision Day and some focus groups around discipleship and Kids and Youth ministry. As we sought Jesus' presence, we saw people's growth and breakthroughs in different areas. At the same time, as we extended into February, the world witnessed the Asbury Outpouring that echoed our desire to repent, seek, dwell and gaze on the beauty of God. As a result, we continued our Encounter evenings and rhythm into March (perhaps a few weeks too long). Without question, this encounter in His presence is where we see transformation happen, and we think God has prepared us to see this encounter in our yearly calendar in January, as well as in our weekly and monthly lives.

Opportunities

In many ways with the taking on of St Richards and St Peter's Churches and going again with another SDF bid for St John's, we could be increasingly tied to worldly leadership and strategy.

What we felt is to diligently seek where God is moving, from the ground up, rather than from the up down. It might mean restructuring the centre church in line with these initiatives and growth.

Alpha remains key to the church, as a way to introduce Jesus Christ to a sceptical world with 3 courses in the year and 80 guests.

Kids and Youth – we are a young town and we think that we are just scratching the surface in reaching, empowering and discipling the next generation. We have been so encouraged with the feedback from Kids and Youth that we receive via the church. Yet, we have so many opportunities in the many schools in our parishes now and we see that with support, and the Holy Spirit, our current Youth and Kids team could bring Jesus to so many more. In the SDF funding there is an outreach worker for this generation and maybe this year is the time to employ into this role, either part time or full time.

Social Action - we are a church that is so engaged in serving those in need. We have been blown away by the way people have personally supported vulnerable

migrants, served meals and reached out a hand in compassion. We have seen the Recovery Course start and we have heard great feedback; it seems to be an area of ministry that God is blessing in this time. We would love to see that grow and new stories of transformation come as a result. There seems to be a wonderful eco system from the Hub, Sundays, Recovery and the Character Course. In this season we saw the wonderful Ceri leave us, who had opened so many doors. It gave us time to pause and re-evaluate and see where we could help and believe this remains in Refugee care, Recovery, Veteran's Breakfast Club, LYN Hub, HIA and HHA. We are praying into hot meal provision, street pastors and other great initiatives.

Church @ Home / Huddles / Transformative Communities – thank you so much to those who serve, offer their homes and press into our Home Groups. We are blessed by such strong Christ-like leaders. The preaching series of Joy and Encounter has seen people grow. The creativity in the Joy Cards, the Joy and Hope T-shirts and the posters really enabled us to press in deeper. However, sometimes this growth can feel fleeting and shallow. The stories emerging from the Character School/Course are so encouraging and we believe that we have an opportunity to see Huddles grow in depth in Jesus, depth in relationship with one another and depth in the neighbourhoods in which they find themselves.

Risks – we remain in a world that is increasingly, aggressively secular and economically uncertain. However, this is where the church needs to be brave, generous, and outward looking. One of the risks we face is around our buildings. To tell more people about Jesus, to disciple more and to reach more, we need more space. The projects at St John House, the garden and the lighting of the church continue. As well as the projects at St Richard's and St Peter's. We will need considered boldness to step into this and the risk is to not invest right now in people. We think we need to value each of you who generously serve and invest in some roles that might be for a couple of years (through SDF funding) that will help us as a church to accelerate growth. We think that as we discern together, we need to keep our eyes fixed on Jesus as we fulfil Matthew 28 19-20 - Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you.

FINANCIAL REVIEW

During 2023, overall reserves reduced by £36,261. The continued fall in unrestricted reserves, which was identified as being of concern in the 2022 Annual Report, following corrective action, increased during the year by £41,587. The reduction in overall reserves is a result of a net utilisation of £77,625 of restricted reserves.

A significant driver of the changes (2022 vs 2023) in income and costs was due to St John's being an active resource church with a church planting and revitalisation mission. As part of the 2022 Strategic Development Fund (SDF) bid, it was acknowledged that to fulfil the responsibilities as a grant recipient would require a dedicated operations team. During 2023 we recruited the planned for Finance Manager and Operating Officer. The recruitment of these posts is reflected by both the increased (restricted) charitable activity costs shown on the *Statement of Financial Activities* and also the increased (restricted) grant income.

Income during 2023 also increased as we were blessed by our wonderful parishioners with donations, gift aid and legacy giving all increasing.

The trustees, having considered the 2023 results and projections for 2024 and beyond, have no uncertainty of the charity continuing as a going concern. There has been no post balance sheet event requiring comment.

STATEMENT OF PCC MEMBER'S RESPONSIBILITIES

The PCC members are responsible for preparing the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard FRS102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'. Law applicable to charities in England and Wales requires the PCC members to prepare accounts for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing accounts giving a true and fair view, the PCC members should follow best practice and:

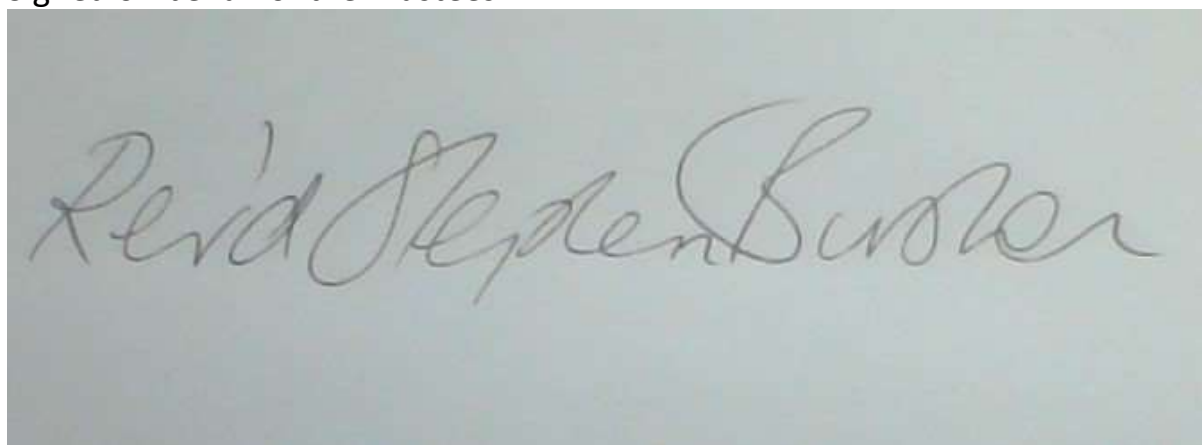
- None of the trustees has any beneficial interest in the charity and where any potential conflict of interest may arise ensure that it is appropriately managed.
- Select suitable accounting policies and the apply them consistently
- Make judgements and estimates that are reasonable and prudent

- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the accounts
- Prepare the accounts on the going concern basis unless it is inappropriate to presume the charity will continue in operation

The PCC members are responsible for keeping accounting records that disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the Charity, and which enable them to ensure that the accounts comply with the Charities Act 2011 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF CRAWLEY, ST JOHN THE BAPTIST, MEMBERS ANNUAL REPORT

Signed on behalf of the Trustees

A photograph of a handwritten signature in blue ink on a light-colored background. The signature is written in a cursive style and reads "Rev'd Stephen Burston".

Rev'd Stephen Burston (Chair)

Date –Jan 2024

Independent Examiner's Report to the Trustees of St John the Baptist Church

I report on the accounts for the year ended 31st December 2023, which are set out on pages 1 to 13.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 130 of the Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act, have not been met; or

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'Paula Titheradge'.

Paula Titheradge FICB
Director
Taxave Limited
59 Gales Drive, Crawley, West Sussex RH10 1QA

Date: 29th October
2024.

The Parochial Church Council of the Ecclesiastical Parish of St John the Baptist Crawley				Charity No 1175626
Annual accounts for the period				
Period start date	01/01/2023	To	Period end date	31/12/2023

Statement of financial activities for the year ended 31st December 2023

	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Income						
Income and endowments from:	3					
Donations and legacies		312,026	23,861	-	335,887	317,219
Charitable activities		36,074	193,667	-	229,741	201,803
Other trading activities		10,552	-	-	10,552	12,527
Investments		2,492	2,327	45	4,864	1,415
Separate material item of income		-	-	-	-	-
Other		-	-	-	-	-
Total		361,144	219,855	45	581,044	532,964
Expenditure	4					
Expenditure on:						
Raising funds		1,010	2,234	-	3,244	-
Charitable activities		317,099	295,246	268	612,613	561,433
Separate material expense item		-	-	-	-	-
Other		1,448	-	-	1,448	1,164
Total		319,557	297,480	268	617,305	562,597
Net income/(expenditure)		41,587	(77,625)	(223)	(36,261)	(29,632)
Transfers between funds		-	-	-	-	-
Net movement in funds		41,587	(77,625)	(223)	(36,261)	(29,632)
Reconciliation of funds:						
Total funds brought forward		101,511	368,885	1,401	471,797	501,429
Total funds carried forward		143,098	291,260	1,178	435,536	471,797

Balance sheet as at 31st December 2023

	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
Fixed assets						
Intangible assets		-	-	-	-	-
Tangible assets	7	1,138	11,000	-	12,138	21,778
Heritage assets		-	-	-	-	-
Investments	8.1	-	-	1,200	1,200	1,200
Total fixed assets		1,138	11,000	1,200	13,338	22,978
Current assets						
Stocks		-	-	-	-	-
Debtors	9.1	7,091	34,942	-	42,033	12,268
Investments	8.2	6,777	17,487	246	24,510	23,711
Cash at bank and in hand	11	129,509	243,191	(268)	372,432	440,639
Total current assets		143,377	295,620	(22)	438,975	476,618
Creditors: amounts falling due within one year	10	1,417	15,360	-	16,777	27,799
Net current assets/(liabilities)		141,960	280,260	(22)	422,198	448,819
Total assets less current liabilities		143,098	291,260	1,178	435,536	471,797
Creditors: amounts falling due after one year		-	-	-	-	-
Provisions for liabilities		-	-	-	-	-
Total net assets or liabilities		143,098	291,260	1,178	435,536	471,797
Funds of the Charity						
Endowment funds	13	-		1,178	1,178	1,401
Restricted income funds	13		291,260		291,260	368,885
Unrestricted funds	13	143,098		-	143,098	101,511
Total funds		143,098	291,260	1,178	435,536	471,797

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with FRS102 SORP.

Signed on behalf of all the trustees



Print Name	Date of approval dd/mm/yyyy
Mark Chappell	22/08/24

Statement of cash flows

	Total Funds Current Year £	Total Funds Prior Year £	Note
Cash flows from financing activities:			
Net cash provided by (used in) operating activities	(72,272)	(15,441)	(Table C2)
Cash flows from investing activities:			
Dividends, interest and rent from investments	4,864	1,415	
Proceeds from sale of property, plant and equipment	-	-	
Purchase of property, plant and equipment	-	(18,000)	
Proceeds from sale of investments	-	-	
Purchase of investments	-	-	
Net cash provided by (used in) investing activities	4,864	(16,585)	
Cash flows from financing activities:			
Repayments of borrowing	-	-	
Cash inflows from new borrowing	-	-	
Receipt of endowment	-	-	
Net cash provided by (used in) financing activities	-	-	
Change in cash and cash equivalents in the reporting period	(67,408)	(32,026)	
Cash and cash equivalents at the beginning of the reporting period	464,350	496,376	(Table C3)
Change in cash and cash equivalents due to exchange rate movements	-	-	
Cash and cash equivalents at the end of the reporting period	396,942	464,350	(Table C3)

Table C2: Reconciliation of net income / (expenditure) to net cash flow from operating activities

	Total Funds Current Year £	Total Funds Prior Year £	Note
Net income / (expenditure) for the reporting period (as per the statement of financial activities).	(36,261)	(29,632)	
Adjustments for:			
Depreciation charges	9,640	6,877	
(Gains) / losses on investments	-	-	
Dividends, interest and rent from investments	(4,864)	(1,415)	
Loss / (profit) on the sale of fixed assets	-	-	
(Increase) / decrease in stocks	-	-	
(Increase) / decrease in debtors	(29,765)	(5,412)	
Increase / (decrease) in creditors	(11,022)	14,141	
Net cash provided by (used in) operating activities	(72,272)	(15,441)	

Table C3: Analysis of cash and cash equivalents

	Current Year £	Prior Year £	Note
Cash in hand	310,701	380,492	
Notice deposits (less than 3 months)	86,241	83,858	
Overdraft facility repayable on demand	-	-	
Total cash and cash equivalents	396,942	464,350	

Note 1 Basis of preparation**1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Church Accounting Regulations 2006 and with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The PCC of the Ecclesiastical Parish of St John the Baptist Crawley (hereinafter referred to as "St John's Crawley") constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

The trustees of St John's Crawley, having considered any events or conditions that could cast doubt, are satisfied that the accounts be prepared on a going concern basis.

1.3 Change of accounting policy

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 2.

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

1.5 Material prior year errors

No material prior year errors have been identified in the reporting period (3.47 FRS102 SORP).

Note 2	Accounting policies
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2.1 INCOME

Recognition of income	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> the charity becomes entitled to the resources; it is more likely than not that the trustees will receive the resources; the monetary value can be measured with sufficient reliability.
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.
Government grants	The charity has received no government grants in the reporting period
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.
Volunteer help	The charity benefits from the dedicated work of a great number of volunteers. In accordance with FRS102 and the Charities SORP, the economic contribution of volunteers is not recognised in the accounts but is described in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.2 EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
Mission Giving with performance conditions	Where the charity gives a grant or donation with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. There were no such grants or donations made during this reporting period.
Mission Giving payable without performance conditions	Where there are no conditions attaching to the grant or donation, a liability for the full funding obligation is recognised once it is probable that the payment will be made and the amount of the grant can be measured reliably.
Redundancy cost	The charity made one redundancy during the reporting year. Redundancy costs during 2023 were written off to the statement of financial activities. Please see note 6 for further information.
Deferred income	Deferred Income consists of resources received by a charity that do not meet the criteria for recognition as income in the statement of financial activities (SoFA) because entitlement to the income does not exist at the balance sheet date. Deferred income is not recognised in the SoFA until the charity is entitled to the income. Instead, deferred income is disclosed as a liability in the balance sheet. The PCC has within its Balance Sheet only deposits received towards weddings to be carried out in future periods.
Creditors	The PCC has creditors which are measured at settlement amounts less any trade discounts
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date
Basic financial instruments	The PCC accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

2.3 ASSETS

Consecrated land and buildings and other church property	In so far as consecrated and benefice property of any kind is excluded from the statutory definition of 'charity' by s.10(2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements. All expenditure incurred in the year on consecrated or benefice buildings is written off to the statement of financial activities.
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Tangible fixed assets for use by the PCC	<p>These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost. Assets are depreciated on a straight-line basis over their estimated useful lives. The periods used are:</p> <ul style="list-style-type: none"> - Furniture and Fittings 5 years - Office Equipment 5 years - IT Equipment 3 years - PA/AV Equipment and Musical Instruments 3 years - Vehicles 3 years
Heritage assets	The PCC holds no heritage assets.
Investments	The PCC holds fixed asset investments only in cash deposit accounts. The value can therefore be reliably measured.
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.
Current asset investments	The PCC has cash on deposit with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.
Leased assets: the PCC as Lessee	Assets obtained under finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the PCC. Obligations under such agreements are included in the creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of financial activities so as to produce a constant periodic rate of charge on the net obligation in each period.

Note 3

Income

Analysis of income		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Donations and legacies:	Donations and gifts	254,789	12,567	-	267,356	265,373
	Gift aid	50,593	1,296	-	51,889	47,712
	Legacies	6,444	1,998	-	8,442	3,734
	General grants	-	8,000	-	8,000	-
	Sponsorships which are in substance donations	200	-	-	200	400
	Other	-	-	-	-	-
	Total	312,026	23,861	-	335,887	317,219
Charitable activities:	Wedding and funeral fees	3,427	-	-	3,427	3,689
	Flat rental income	-	-	-	-	590
	Events and courses	7,566	-	-	7,566	4,558
	Grants: restricted	10,397	192,767	-	203,164	186,667
	Character school income	3,220	900	-	4,120	1,367
	Other	11,464	-	-	11,464	4,931
	Total	36,074	193,667	-	229,741	201,803
Other trading activities:	Church and hall letting	-	-	-	-	269
	Car parking income	5,620	-	-	5,620	9,780
	Turning Point café	2,645	-	-	2,645	2,479
	Coffee cart	2,137	-	-	2,137	-
	Fundraising	150	-	-	150	-
	Total	10,552	-	-	10,552	12,527
Income from investments:	Interest income	2,490	2,327	45	4,862	1,415
	Other	2	-	-	2	-
	Total	2,492	2,327	45	4,864	1,415
Other:	Transfer of funds	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		361,144	219,855	45	581,044	532,964

Other information:

Section C	Notes to the accounts	(cont)
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Note 4 Expenditure

Analysis of expenditure		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Expenditure on raising funds	Stewardship materials	10	-	-	10	-
	Fundraising event costs	-	-	-	-	-
	Trading activity direct costs	1,000	2,234	-	3,234	-
	Total	1,010	2,234	-	3,244	-
Expenditure on charitable activities:	Parish share	78,506	-	-	78,506	76,967
	Clergy costs	19,692	505	-	20,197	13,784
	Other staff costs	100,142	214,951	-	315,093	233,947
	Church services and worship	19,496	55	-	19,551	16,630
	Church courses and ministry costs	32,161	51,849	-	84,010	98,499
	Kids and youth	6,691	33	-	6,724	11,582
	Operating costs, administration & governance	37,181	21,853	268	59,302	83,067
	Depreciation	3,640	6,000	-	9,640	6,877
	Mission giving	19,590	-	-	19,590	20,080
	Other	-	-	-	-	-
Total		317,099	295,246	268	612,613	561,433
Other	Merchant service fees	1,448	-	-	1,448	1,164
	Other	-	-	-	-	-
Total		1,448	-	-	1,448	1,164
TOTAL EXPENDITURE		319,557	297,480	268	617,305	562,596
Net incoming/(outgoing) resources		41,587	(77,625)	(223)	(36,261)	(29,632)
Transfers		-	-	-	-	-
Net movement in funds		41,587	(77,625)	(223)	(36,261)	(29,632)
Total funds brought forward at 1 January 2023		101,511	368,885	1,401	471,797	501,429
Total funds carried forward at 31 December 2023		143,098	291,260	1,178	435,536	471,797

Other Information:

Analysis of expenditure on church activities - Mission and charitable giving

	Total 2023 £	Total 2022 £
Hope Health Action	9,280	9,000
Parish Nurse Scheme	1,500	3,000
Love Your Neighbour	8,000	7,000
Kintsugi Hope	30	360
Crawley CAP Centre	780	720
Total	19,590	20,080

Note 5 Details of certain types of expenditure

Note 5.1 Fees for examination of the accounts

Details of the amount paid for any statutory external scrutiny of accounts and other services provided by the independent examiner.

Independent examiner's fees
Assurance services other than independent examination
Tax advisory fees
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner

This year £	Last year £
780 *	650
-	-
-	-
-	800

Note 6 Paid employees*(transactions with Trustees dealt with in Note 12)***6.1 Staff Costs**

	This year £	Last year £
Salaries & wages (including any redundancy costs noted below)	288,422	219,509
Social security costs	16,377	11,487
Pension costs (defined contribution scheme)	9,758	7,692
Employee Allowance Claim	(5,000)	(5,000)
Other employee benefits	-	-
Total staff costs	309,557	233,688

St John's has no employees receiving employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

No member of the PCC received remuneration in the year for their services as a trustee, and no members of the clergy management team were paid through the church's payroll, receiving instead stipends from the Diocese.

6.2 Average head count in the year (including seconded staff, excluding clergy)

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	16	14
Governance	-	-
Other	-	-
Total	16	14

6.3 Redundancy payments

	This year £	Last year £
Total amount of payment	3,112	-

Redundancy payments comprised statutory redundancy and ex-gratia payments. Payments are made through the payroll. Payments are written off to the statement of financial activities in the period in which they are paid. Changes to employee payments, excluding statutory payments, are approved of the PCC.

Note 7

Tangible fixed assets

7.1 Cost or valuation

	Furniture & Fittings	Office & Kitchen Equipment	IT Equipment	PA/AV Equipment and Musical Instruments	Motor Vehicles	Total
	£	£	£	£	£	£
At the beginning of the year	5,739	4,075	14,099	24,996	18,000	66,909
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
At end of the year	5,739	4,075	14,099	24,996	18,000	66,909

7.2 Depreciation and impairments

Basis	Straight Line	Straight Line	Straight Line	Straight Line	Straight Line	
Rate	20%	20%	33.33%	33.33%	33.33%	
At beginning of the year	4,124	3,596	12,285	24,126	1,000	45,131
Disposals	-	-	-	-	-	-
Depreciation	964	120	1,686	870	6,000	9,640
Impairment	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
At end of the year	5,088	3,716	13,971	24,996	7,000	54,771

7.3 Net book value

Net book value at the beginning of the year	1,615	479	1,814	870	17,000	21,778
Net book value at the end of the year	651	359	128	-	11,000	12,138

Note 8

Investment assets

8.1 Fixed assets investments

	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	1,200	-	-	-	-	1,200
Add: additions to investments during period	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	1,200	-	-	-	-	1,200

The Nicol Organ Fund is held by the CCLA in the CBF Church of England deposit fund as a permanent endowment. The income from the fund is to be used for the maintenance of the church organ.

8.2 Current asset investments

Analysis of current asset investments

Cash or cash equivalents
Listed investments
Investment properties
Social investments
Other investments
Total

This Year	Last Year
£	£
24,510	23,711
-	-
-	-
-	-
-	-
24,510	23,711

Note 9 Debtors and prepayments**9.1 Analysis of debtors**

	This year £	Last year £
Trade debtors	4,005	7,117
Prepayments and accrued income	38,028	5,151
Other debtors	-	-
Total	42,033	12,268

Note 10 Creditors and accruals**10.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade creditors	7,678	24,185	-	-
Social security creditor	4,058	-	-	-
Accruals and deferred income	930	300	-	-
Other creditors	4,111	3,315	-	-
Total	16,777	27,799	-	-

Note 11 Cash at bank and in hand

	This year £	Last year £
Cash at bank and on hand	372,432	440,639
	-	-
	-	-
Total	372,432	440,639

Note 12 Fair value of assets and liabilities

The PCC's exposure to credit risk (the risk of incurring loss due to a debtor not paying what is owed) is small as the debtors usually have a long-standing association with the PCC and/or are local authorities. The PCC monitors the expected cashflow of future months, taking a conservative view of expected income in order to minimise the liquidity risk (the risk of not being able to meet short-term financial demands). The PCC has only investments held in cash, there is no exposure to market risk (the risk that the value of an investment will fall due to changes in the market).

Note 13 Charity funds

13.1 Details of material funds held and movements during the CURRENT reporting period

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Fabric Fund	R	To provide a source of funds to maintain the fabric of the church building and site.	270	1,463	(954)	-	-	779
Restoration and Renovation	R	To provide a source of funds to allow for any restoration and renovation work.	2,125	496	(2,621)	-	-	-
CSF Crawley Brunch Club	R	Initiative aimed at resettling ex-offenders into the community, reducing re-offending.	7,888	1,877	(24,691)	-	-	(14,926)
Social Action	R	To be used to alleviate inequalities caused by poverty, isolation, abuse, ill-health, injustice and homelessness.	792	-	(792)	-	-	-
Lowfield Heath (Parsonage sale trust)	R	To be used towards clergy expenses.	-	685	(505)	-	-	180
CRT Queen's Square Evaluation	R	Provided to fund the evaluation of additional town centre accommodation.	4,925	-	(4,925)	-	-	-
The Nicoll Organ Fund	PE	To provide income to be used for the maintenance of the church's organ.	1,401	45	(268)	-	-	1,178
Janet Bastable Legacy	R	Legacy from Janet Bastable's estate. To be used for mission as defined by the 5-marks of mission of the Church of England.	263,013	1,681	(522)	-	-	264,172
LYN & Love Cities 2022/23	R	Shopping and phone friend expenses for LYN + match funding to allow running the LYN project across Crawley	55,226	78,001	(100,872)	-	-	32,355
SDF-22	R	To accelerate the upscaling of St John's Crawley as a resource church. To create a leadership formation pipeline for the rising generation. To launch new worshipping communities in Crawley through apostolic partnerships.	15,771	135,652	(152,773)	-	-	(1,350)
Street Pastors	R	To facilitate the launch of a volunteer base who provide caring, listening, helpful and practical presence on the night-time streets in Crawley.	10,049	-	-	-	-	10,049
Utilities	R	Grants awarded to the church supporting utility costs during a period of high energy inflation.	8,825	-	(8,825)	-	-	-
General Fund	U	N/A	101,511	361,144	(319,557)	-	-	143,098
Total Funds as per balance sheet			471,797	581,044	(617,305)	-	-	435,536

13.2 Details of material funds held and movements during the PREVIOUS reporting period

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds

Fund names	Type *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £
Fabric Fund	R	To provide a source of funds to maintain the fabric of the church building and site.	2,811	1,100	(3,641)	-	-	270
Restoration and Renovation	R	To provide a source of funds to allow for any restoration and renovation work.	14,055	157	(13,420)	1,333	-	2,125
Alpha	R	To raise awareness of Alpha within Crawley increasing the number of attendees.	592	-	-	(592)	-	-
CSF Crawley Brunch Club	R	Initiative aimed at resettling ex-offenders into the community, reducing re-offending.	-	21,598	(13,710)	-	-	7,888
IPEH Counselling Project	R	To provide psychological and emotional support to existing IPEN clients.	24	-	-	(24)	-	-
Social Action	R	To be used to alleviate inequalities caused by poverty, isolation, abuse, ill-health, injustice and homelessness.	792	-	-	-	-	792
Lowfield Heath (Parsonage sale trust)	R	To be used towards clergy expenses.	14	681	-	(696)	-	-
CRT Queen's Square Evaluation	R	Provided to fund the evaluation of additional town centre accommodation.	5,918	-	(993)	-	-	4,925
The Nicoll Organ Fund	PE	To provide income to be used for the maintenance of the church's organ.	1,383	18	-	-	-	1,401
Janet Bastable Legacy	R	Legacy from Janet Bastable's estate. To be used for mission as defined by the 5-marks of mission of the Church of England.	263,013	-	-	-	-	263,013
LYN2 St John's Covid-19 - Social Action	R	Shopping and phone friend expenses for LYN	17,200	12,939	(7,040)	-	-	23,098
LYN3 HTB/UKGOV Covid-19 (Match Funded)	R	Match funded, for purposes of running the LYN project across Crawley Oct 2020 - Dec 2021.	42,597	200	(1,811)	(9,558)	-	31,428
Love Cities 2022	R	Match funded for the purpose of running the LYN project across Crawley in 2022.	-	87,758	(96,616)	9,558	-	700
SDF-22	R	To accelerate the upscaling of St John's Crawley as a resource church. To create a leadership formation pipeline for the rising generation. To launch new worshipping communities in Crawley through apostolic partnerships.	-	72,094	(56,324)	-	-	15,771
Street Pastors	R	To facilitate the launch of a volunteer base who provide caring, listening, helpful and practical presence on the night-time streets in Crawley.	-	10,049	-	-	-	10,049
Utilities	R	Grants awarded to the church supporting utility costs during a period of high energy inflation.	-	8,824	-	-	-	8,824
General Fund	U	N/A	153,029	317,545	(369,043)	(21)	-	101,511
Total Funds as per balance sheet			501,429	532,964	(562,597)	-	-	471,797

13.3 Designated Funds

Fund names	Purpose of Designation	Balance £
Turning Point	The Turning Point coffee mornings is designated for mission.	2,401

Note 14 Transactions with trustees and related parties

14.1 Trustee remuneration and benefits

This year

Name of Trustee	Legal authority	Amounts paid or benefit value				
		Remuneration £	Pension Contribution £	Redundancy (incl. loss of office) / ex- gratia £	Other £	Total £
(1) Mr P. Playfoot	Governing documents	6,760	-	-	-	6,760
(2) Mr M. Chappell	Governing documents	22,564	-	-	-	22,564

No trustee has received any remuneration or expenses for fulfilling their duties as a trustee. Trustees may, however, have received reimbursement of out-of-pocket expenses where the trustee has acted as agent for the church or has been acting in a paid or voluntary role for the church (other than as a trustee). These expense reimbursements or payments are not included above.

(1) Mr Playfoot is employed by the PCC as a chaplain and counsellor. He did not receive any remuneration in relation to his voluntary role as a trustee of St John's.

(1) Mr Chappell is employed by the PCC as a Finance Manager. He did not receive any remuneration in relation to his voluntary role as a trustee of St John's.

Last year

Name of Trustee	Legal authority	Amounts paid or benefit value				
		Remuneration £	Contribution £	loss of office) / ex- £	Other £	Total £
(1) Mr P. Playfoot	Governing documents	7,054	-	-	-	7,054

14.2 Transaction(s) with related parties

This year

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written-off during reporting period
			£	£	£	£
Mrs E. Burston	Wife of Rector who is chair of trustees	Salary & pension contributions	17,680	-	-	-
Mrs R. Hill	Wife of trustee	Salary & pension contributions	20,026	-	-	-
Mrs H. Seward	Wife of trustee	Salary & pension contributions	25,896	-	-	-
Hope Health Action	Mr C. Hill (trustee) is CEO & co-founder of HHA	Recipient of mission giving by St John's	9,280	-	-	-

Last year

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written-off during reporting period
			£	£	£	£
Mrs E. Burston	Wife of Rector who is chair of trustees	Salary & pension contributions	21,960	-	-	-
Mrs R. Hill	Wife of trustee	Salary & pension contributions	21,634	-	-	-
Mrs H. Seward	Wife of trustee	Salary & pension contributions	18,059	-	-	-
Hope Health Action	Mr C. Hill (trustee) is CEO & co-founder of HHA	Recipient of mission giving by St John's	9,000	-	-	-