

Annual Report and Financial Statements
for the Year Ended 30 September 2021

Befriended

Charity registration number: 1175623

Independent Examiners Ltd
2 Broadbridge Business Centre
Delling Lane
Bosham
Chichester
West Sussex
PO18 8NF

BEFRIENDED

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Reference and Administrative Details

Trustees	Rev William Kemp Stuart Millar Gail Millar Tatrina Styles (resigned 13 September 2021) Elizabeth Lamont Diane Watts Nicholas Baldwin (appointed 15 March 2021) David Chewter (appointed 15 March 2021) Janice Gott (appointed 15 March 2021)
Principal Office	Spiresview 9 Maude Singer Way Hurstpierpoint West Sussex BN6 9GF
Charity Registration Number	1175623
Independent Examiner	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Mailing Kent ME19 4JQ

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Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 30 September 2021.

Structure, governance and management

Nature of governing document

The charity was established as a Charitable Incorporated Organisation on 8 November 2017.

Recruitment and appointment of trustees

The management of the charity is the responsibility of the Trustees who are co-opted by the existing trustees.

Every Trustee must:

- a. Have a faith in the Lord Jesus Christ
- b. Be over 16 years old

There must be a minimum of 3 Trustees and a maximum of 12.

Organisational structure

Befriended is governed by the board of Trustees.

Decisions involving the day to day management of the charity are made by the Chief Executive, Gail Millar. All other decision making is undertaken by the trustees at Bi-monthly meetings.

Risk Management

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Objectives and activities

Objects and aims

The objects of the charity are to:

1. Advance the Christian faith
2. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through a befriending/care service.

Public benefit

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

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Trustees' Report

Achievements and performance

A Year of Development at Befriended

2020/2021 has been a year of significant change for Befriended. With the onset of Covid-19 and the many restrictions that we had to adjust to, like everyone else, we had to adjust the way that the charity was working.

After a trustee review in January 2021, a significant decision was made that the charity would need to invest in staffing to continue to meet the increase in loneliness and isolation caused by the pandemic.

Having done an audit of the charity for the first time since it began in 2017, it was highlighted that there was a need for reviewing all processes, policies, and procedures. The appointment of a Chief Executive in April 2021 led to a reshaping of the charity and refreshing of the vision.

During 2020/2021 our key strategies to advance our aims became

- To find new ways to reconnect and support our elderly clients not only throughout lockdown and differing restrictions but also in coming out of lockdown.
- Establish new systems and processes internally for effective data management and communication
- Create ways to build confidence for older people to engage in their communities
- Reduce loneliness, improve mental health, and sustain long lasting meaningful relationships

Our Year in Numbers

Befriended currently has:

- 46 active volunteers
- 27 Befriender/Befriendee established relationships
- 150+ clients that we have some contact with

We ask our Befrienders to spend an hour a week with their Befriendee, either face to face or over the phone where Covid-19 has restricted our face-to-face Befriending (although we know many of our volunteers give far more time than this). This means over the last year, we have provided at least 1404 hours of companionship, conversation and laughter with lonely and elderly people living in Mid Sussex.

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Trustees' Report

Our response to Covid-19

At the beginning of the first lockdown when we were unable to meet face to face, we had to find new ways to connect with our clients and reconnect our volunteers and clients. As we spoke to clients and other local professionals, we were aware that the need was increasing, more and more people became lonely and isolated, and the effects of loneliness became more profound. In the last few months we have been in touch with many of our clients to do a Covid-Review and we've found that for many people in addition to their mental health has decreased as has their physical health and their mobility has decreased significantly.

Our key areas of response to Covid-19 were:

- Telephone Befriending
- Befriended Blether
- Befriended Buddies
- Acts of Kindness
- Bereavement Support
- Social Activities

As the country moved out of lockdown, as well as continuing to encourage our Befrienders and Befriendeds to connect, we have become more aware of the lack of confidence many of our clients now have about leaving their homes and socialising with other people.

Telephone Befriending

At the start of the pandemic as our Befrienders were unable to visit their clients in their homes or take them out, we encouraged them to begin phoning their clients instead and keeping in touch with them over the phone. As this established itself, we were able to take on new clients and had people enquiring to volunteer specifically as Telephone Befrienders including people who live outside of Mid-Sussex but wanted to be involved with the work that Befriended does.

When Befriended was born, one of our volunteering quotes was, "Find a lonely person to visit a lonely person, then have two people who are not lonely". Just like our Face-to-Face Befriending, our volunteers have been equally blessed by the conversations and friendships they have built through volunteering.

"I have not met my befriended face to face yet but we have got to know one another very well during our telephone befriending relationship. It began with calling Michael once a fortnight but as we discovered we had more and more in common and interesting opinions to share, we rang more often. I know Michael really appreciated my calls and friendship but I don't think he realises how much richer he has made my life especially during lockdown." – Ruth, Volunteer Telephone Befriender.

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As well as seeing new friendships formed through Telephone Befriending, we have also seen many friendships grow. Sarah has been a volunteer for Befriended now for a few years, she already had built up a very close friendship with her befriender through visiting her once a week but during lockdown she began to call her more often. Sarah says, *"I speak to Joan every day if not more than once a day now because she means so much to me in my life. She is the first person I now call if I have anything to share, we are such close friends"*.

Befriended was always about creating opportunities for people to build real connections and friendships and this is what we are seeing happen again and again and hearing the benefit that this has on people's lives. We thought that the pandemic and lockdown may hinder this mission, but we are so grateful to be seeing the opposite and people finding new ways to connect with one another.

Acts of Kindness

As Covid-19 put a hold on our community events, we didn't want special occasions to slip past without any celebration or without finding an opportunity to connect with our clients and other lonely and elderly people in our community. Working in partnership with other organisations we came up with a new way to bless and connect with them.

In previous years we have held an Afternoon Tea Party for Silver Sunday, with people in lockdown and not being allowed to gather in groups, we decided that we would take Afternoon Tea to them! With Age UK and Mid Sussex Council, in October 2020, a team of volunteers baked, packed, wrapped and delivered 175 'Cream Tea's in a Box' to elderly people right across Mid-Sussex. The reactions from both the volunteers and the people receiving the boxes were wonderful!



"Thank you so so much for such a delicious cream tea in a box it was absolutely wonderful, I shared it with two of my friends. What a lovely gift to receive, you made me feel so special" Eileen

"Oh my word, what a wonderful surprise on a Sunday Afternoon. It is years since I have enjoyed a cream tea, it was stunning. I phoned my family in Canada and told them all about it." Chris

"I had just come out of hospital and to come home and receive love in a box from Befriended. Thank you for your kindness and generosity. The cream tea was thoroughly enjoyed." Michael

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We have always been so aware of how lonely people can be at Christmas time when everyone else seems to be surrounded by family and friends. As Christmas approached and the restrictions tightened again, we got a team of volunteers together and we created and delivered over 125 'Christmases in a Bag'. These bags had a little bit of Christmas joy in them with Christmas treats, food, a gift and a letter from a local young person. The smiles and the stories from these speak for themselves, people who thought they had been forgotten about, who hadn't seen anyone in months and suddenly there was someone at the door with a gift just for them.



Christmas in a bag



Easter in a Basket



Cream Tea in a Box

In Spring 2021, supported by Mid Sussex Council we delivered 'Easter in a Basket' packed full of Easter treats to over 180 people across the county.

For some of our Telephone Befrienders these Acts of Kindness were an opportunity to meet their Befriendees for the first time and gave them a reason to pop by and have a chat face to face on the doorstep!

Bereavement Support

Sadly, over the past year we have lost several of our much-loved clients. This is not only sad for their families, and we think of them as they come to terms with their loss, but also for the befriender's who have built up such a close and meaningful relationship with them.

In 2020 Gail completed her Bereavement counselling Diploma and has led two online and one face to face bereavement courses in partnership with The Point Church. By means of a series of films and discussion groups the course gently guided bereaved people through the most common aspects of grief, enabling them to process the implications for themselves and discern next steps.

"I am so glad I did the Bereavement course; it has been such a help to me and I have told my family about the benefit and wisdom gained from it." Kirsty

"It was a life-line to me at such a time in my life where I felt lost. The love, care and support I received put me back on my feet to face the future". Peter

"At such a broken time in my life never thinking it would ever get better, I met a group of strangers who became friends on a journey we travelled together." Carol

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Return to Face-to-Face Befriending

Over the summer once restrictions were lifted, the team and the trustees spent a lot of time discussing a return to Face-to-Face Befriending. They spoke to professionals, other befriending schemes and charities and had lots of conversations with both volunteers and clients. In September, it was decided that Face-to-Face Befriending could resume once a conversation had been had individually with both the client and the volunteer to ensure that everyone was comfortable and happy with the arrangement.



The team began calling our clients and volunteers for a 'Covid-Review' which gathered information about how they had been over the last 18 months, how their health (physically and mentally) was now in comparison to before Covid and what the biggest effect of Covid had been on them. We also asked them how they felt about meeting in person and whether they wanted to go back to Face-to-Face Befriending.

As of now, less than half of our clients felt comfortable going back to Face-to-Face Befriending but have continued with Telephone Befriending.

We have been developing our relationship with the local Social Prescribers in the area who are able to refer their patients to us. Over the last three months, we have received an increase of referrals from them of individuals who haven't seen anyone since before the Pandemic and are in desperate need of company and friendship.

Systems, Processes and Administration

Since April 2021 we have been working behind the scenes to revamp all Befriended's processes and systems to make them more reliable, effective, and productive enabling the team to have more time face to face with clients rather than being swamped by manual processes and admin tasks.

Using Zoho (an online CRM system), we have moved away from paper forms and excel spreadsheets and created an online CRM system that is automated and links volunteers and clients together. We have created online referral forms and volunteer application forms, accessible via our website, making it easier for other professionals to quickly refer clients to us and volunteers are able to apply online and then we can automatically contact their Referees.

We wanted to create a system that, not only collected and held all our data, but would also mean that communication with clients, volunteers and partners would be efficient with our small staff team.

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Having developed the CRM system, there are other areas of the platform that we want to explore and start using for developing training for our volunteers, scheduling social media posts, updating our website and many other things.

We have been able to demonstrate the system to a few other smaller charities who are also wanting to improve their systems and processes, which will benefit them but is also building and strengthening our partnerships with other local organisations.

Alongside this we refreshed Befriended's website and social media presence to connect with more people and share the work that we are doing and encourage people to get involved whether by volunteering, giving or praying.

Finances

The appointment of CEO has increased the financial responsibility to raise funds and secure income to sustain this position. In 2020/2021 our income increased to £30,000 which includes 3 year funding of £5,000 per year. Our monthly giving has grown and regular support from our church partners throughout the year has increased.

Fundraising has become a significant part CEO's responsibilities and since June 2020 sixteen grant applications have been submitted of which three were successful amounting to £22,000

Staffing Update

Gail Millar is the first employed Chief Executive of Befriended, working three days a week. Gail was the founder and Executive Director of Befriended which is a role she fulfilled on a part time, voluntary basis since 2016. Gail says *'taking on this role is a fulfilment of a dream, I always hoped the day would come when I could make this my sole focus and bring all my knowledge, experience and expertise to benefit Befriended and its clients'*.

Having volunteered whilst furloughed, Katie Wooding Jones worked alongside Gail to establish new processes and systems for Befriended. Katie has been appointed as Office Manager and is working 4 hours a week for Befriended.

Joy Dawes continued working for Befriended during the pandemic, keeping in touch with our clients and volunteers by telephone. Her role has now changed from an administrative role into a pastoral role and she does a vital job in sending out cards to our clients and volunteers throughout the year on Birthdays, at Christmas and whenever there's a need for a 'thinking of you' card.

Befriended couldn't happen without the time given by dedicated volunteers and there are a few key volunteers that have supported Befriended over the last year:

Lorraine Gilbard is a Paediatric Nurse and volunteers for Befriended one day a week. She has spent endless hours gathering essential data to grow and expand the mission of Befriended.

Kim Allsop works full time, is a single Mum to Annabella and has used her knowledge, experience and spare time to design a bespoke data management system for Befriended, creating a platform on which we can build, develop and grow the charity.

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Margie Fforde aged 77 has been a volunteer for Befriended since it began. Margie not only is a befriender but is also our bookkeeper. She manages all day-to-day expenses, monthly accounts and yearly spreadsheets.

Changes to Trustees

We have welcomed three new trustees to the Board over the last twelve months, Nicholas Baldwin, David Chewter and Janice Gott. They each bring a wealth of experience and specific knowledge that we are grateful to have within our board.

We have also said goodbye to Tafrina Styles who stepped down as a trustee after four years in the summer.

Plans for future periods

Monthly Afternoon Teas

As people become more comfortable with being out and about, we are hoping to launch a monthly Afternoon Tea party in partnership with Gateway Baptist Church, Burgess Hill to give people an opportunity to connect with other people from the area and enjoy some food and entertainment together.

Chaplaincy

In November, Gail Millar will be commissioned as an Anna-Chaplain and will see the exciting launch of Befriended's Chaplaincy service. As people grow older, the local church is not always as accessible as it used to be for them, so with Befriended Chaplaincy, we hope to be able to 'bring church to them', with a team from a mixture of churches and denominations we want to offer services, bible studies, communion, and prayer to care homes and individuals across the local area.

Befriended Balance

We are also working with a local exercise instructor who is trained in offering Trips and Falls Prevention exercise classes and together we are planning on launching Befriended Balance Classes. These classes would aim to improve physical mobility, strength, stamina and stability through appropriate exercises as well providing a place of belonging and community for individuals.

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Trustees' Report

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 26 January 2022 and signed on its behalf by:



[S D Millar \(Feb 8, 2022 16:15 GMT\)](#)

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Stuart Millar
Trustee

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Independent Examiner's Report to the trustees of Befriended

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2021 which are set out on pages 12 to 20.

Respective responsibilities of trustees and examiner

As the charity's trustees of Befriended you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Befriended's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Befriended as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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G W Schulz ACMA

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26 January 2022

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Statement of Financial Activities for the Year Ended 30 September 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income and Endowments from:					
Donations and legacies	2	9,079	22,000	31,079	18,052
Expenditure on:					
Charitable activities	3	<u>6,378</u>	<u>17,315</u>	<u>23,693</u>	<u>10,396</u>
Total expenditure		<u>6,378</u>	<u>17,315</u>	<u>23,693</u>	<u>10,396</u>
Net income		<u>2,701</u>	<u>4,685</u>	<u>7,386</u>	<u>7,656</u>
Net movement in funds		2,701	4,685	7,386	7,656
Reconciliation of funds					
Total funds brought forward		<u>20,693</u>	<u>5,315</u>	<u>26,008</u>	<u>18,352</u>
Total funds carried forward	10	<u><u>23,394</u></u>	<u><u>10,000</u></u>	<u><u>33,394</u></u>	<u><u>26,008</u></u>

The notes on pages 14 to 20 form an integral part of these financial statements.

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Balance Sheet as at 30 September 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	6	982	1,965
Current assets			
Debtors	7	1,101	523
Cash at bank and in hand		<u>33,704</u>	<u>23,880</u>
		34,805	24,403
Creditors: Amounts falling due within one year	8	<u>(2,393)</u>	<u>(360)</u>
Net current assets		<u>32,412</u>	<u>24,043</u>
Net assets		<u>33,394</u>	<u>26,008</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		10,000	5,315
Unrestricted income funds			
Unrestricted funds		<u>23,394</u>	<u>20,693</u>
Total funds	10	<u>33,394</u>	<u>26,008</u>

The financial statements on pages 12 to 20 were approved by the trustees, and authorised for issue on 26 January 2022 and signed on their behalf by:



[S D Millar \(Feb 8, 2022 16:15 GMT\)](#)

.....

Stuart Millar

Trustee

The notes on pages 14 to 20 form an integral part of these financial statements.

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Notes to the Financial Statements for the Year Ended 30 September 2021

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Befriended meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Gift aid

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

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Notes to the Financial Statements for the Year Ended 30 September 2021

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Tangible fixed assets

Individual fixed assets costing £1,000 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Computer equipment	33% on cost

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered.

Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

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Notes to the Financial Statements for the Year Ended 30 September 2021

2 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Donations and legacies;				
Donations	7,978	-	7,978	7,529
Gift aid reclaimed	1,101	-	1,101	523
Grants, including capital grants;				
Grants	-	22,000	22,000	10,000
	<u>9,079</u>	<u>22,000</u>	<u>31,079</u>	<u>18,052</u>

3 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2021 £	Total 2020 £
Note				
Events	784	2,000	2,784	659
Postage, printing & stationery	1,349	229	1,578	1,092
Equipment and computer	18	432	450	771
Telephone	393	-	393	216
Insurance	328	-	328	322
Subscriptions	790	-	790	445
Professional fees	820	-	820	-
Travel	176	-	176	-
Sundry expenses	201	-	201	430
Bank charges	86	-	86	60
Independent examination	450	-	450	360
Depreciation, amortisation and other similar costs	983	-	983	983
Staff costs	-	14,654	14,654	5,058
	<u>6,378</u>	<u>17,315</u>	<u>23,693</u>	<u>10,396</u>

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Notes to the Financial Statements for the Year Ended 30 September 2021

4 Trustees remuneration and expenses

Gail Millar, a trustee, received remuneration of £11,700 as CEO of the charity (2020: £NIL) and benefits in kind in the form of pension payments of £351 (2020: £NIL).

The accountancy practice owned by a trustee, Mr N Baldwin, provided professional services during the year amounting to £70. In the year to 2020 Mr Baldwin was not a trustee.

The only other payments made to the trustees, or any person connected with them, consisted of reimbursements of expenditure incurred on behalf of the charity in furthering the charity's objects.

5 Staff costs

The aggregate payroll costs were as follows:

	2021 £	2020 £
Staff costs during the year were:		
Wages and salaries	14,303	5,058
Pension costs	351	-
	<u>14,654</u>	<u>5,058</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No.	2020 No.
Staff	<u>3</u>	<u>2</u>

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Notes to the Financial Statements for the Year Ended 30 September 2021

6 Tangible fixed assets

	Computer equipment £	Total £
Cost		
At 1 October 2020	<u>2,948</u>	<u>2,948</u>
At 30 September 2021	<u>2,948</u>	<u>2,948</u>
Depreciation		
At 1 October 2020	983	983
Charge for the year	<u>983</u>	<u>983</u>
At 30 September 2021	<u>1,966</u>	<u>1,966</u>
Net book value		
At 30 September 2021	<u>982</u>	<u>982</u>
At 30 September 2020	<u>1,965</u>	<u>1,965</u>

7 Debtors

	2021 £	2020 £
Accrued income	<u>1,101</u>	<u>523</u>

8 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	1,943	-
Accruals	<u>450</u>	<u>360</u>
	<u>2,393</u>	<u>360</u>

9 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £351 (2020 - £Nil).

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Notes to the Financial Statements for the Year Ended 30 September 2021

10 Funds

	Balance at 1 October 2020 £	Incoming resources £	Resources expended £	Balance at 30 September 2021 £
Unrestricted funds				
General				
General Funds	20,693	9,079	(6,378)	23,394
Restricted funds				
Sussex Community Foundation	1,381	5,000	(6,381)	-
Allen Lane Foundation	2,620	-	(2,620)	-
Sussex Partnership fund (Covid)	1,314	-	(1,314)	-
Events fund	-	2,000	(2,000)	-
Staff fund	-	15,000	(5,000)	10,000
	<u>5,315</u>	<u>22,000</u>	<u>(17,315)</u>	<u>10,000</u>
Total funds	<u>26,008</u>	<u>31,079</u>	<u>(23,693)</u>	<u>33,394</u>
	Balance at 1 October 2019 £	Incoming resources £	Resources expended £	Balance at 30 September 2020 £
Unrestricted funds				
General				
General Funds	9,150	13,052	(1,509)	20,693
Restricted funds				
Sussex Community Foundation	4,202	-	(2,821)	1,381
Allen Lane Foundation	5,000	-	(2,380)	2,620
Sussex Partnership fund (Covid)	-	5,000	(3,686)	1,314
	<u>9,202</u>	<u>5,000</u>	<u>(8,887)</u>	<u>5,315</u>
Total funds	<u>18,352</u>	<u>18,052</u>	<u>(10,396)</u>	<u>26,008</u>

BEFRIENDED

Notes to the Financial Statements for the Year Ended 30 September 2021

11 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2021 £
Tangible fixed assets	982	-	982
Current assets	24,805	10,000	34,805
Current liabilities	<u>(2,393)</u>	<u>-</u>	<u>(2,393)</u>
Total net assets	<u>23,394</u>	<u>10,000</u>	<u>33,394</u>

	Unrestricted funds General £	Restricted funds £	Total funds at 30 September 2020 £
Tangible fixed assets	1,965	-	1,965
Current assets	21,053	5,315	26,368
Current liabilities	<u>(360)</u>	<u>-</u>	<u>(360)</u>
Total net assets	<u>22,658</u>	<u>5,315</u>	<u>27,973</u>