



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1 August 2022 to 31 July 2023**

**Charity name: Friends of St Andrew's (Pangbourne) ("FOSA")**

**Charity registration number: 1175620**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Our Constitution provides that:</p> <p>The purpose of the association is to advance the education of the pupils in the school, in particular by:</p> <ul style="list-style-type: none"><li>• Developing effective relationships between the staff, parents and others associated with the school; and</li><li>• Engaging in activities or providing facilities or equipment which support the school and advance the education of pupils.</li></ul> <p>FOSA carries out this purpose, by encouraging members of the school community to come together and support various events organised by the committee throughout the year. Funds generated at these events are then used to enhance the children's experience at school.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Through the school year FOSA organises a number of events and fundraisers. This year, the following events/fundraisers were held:</p> <ul style="list-style-type: none"><li>• Christmas fair</li><li>• Christmas cards</li><li>• Wreath making</li><li>• Gin sales</li><li>• Quiz</li><li>• Funday &amp; colour run</li><li>• Ice cream shop</li><li>• Tea towels</li><li>• Concert bar</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	<p>Throughout the year the trustees have had due regard of the guidance issued by the Charity Commission on public benefit</p>

Commission on public benefit		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2022/23 main achievements:</p> <p>Throughout the year, FOSA has arranged and held nine successful events/fundraisers.</p> <p>Of the funds raised, £5,000 has been grants to a Virtual Reality Project at the school.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See Appendix 1.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	All funds raised by FOSA are available for Requests for Funds. However, FOSA will retain a minimum of £2,000 in the bank account in order to buy supplies for the next event. This does not mean the £2,000 cannot be allocated to a particular request, but it does mean that the money will not be paid out until there are sufficient funds available over £2,000. FOSA generates funds from the events it holds and therefore it must have enough money to buy supplies (consumables) for these events. FOSA has no other ongoing running costs to consider.
Amount of reserves held	Para 1.22	£2,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

## Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any	Para 1.25	Elected by members

constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees		
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## Reference and Administrative details

Charity name	Friends of St Andrew's School (Pangbourne)
Other name the charity uses	FOSA
Registered charity number	1175620
Charity's principal address	St Andrew's School Buckhold Pangbourne RG8 8QA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sophie Clarkin	Co-chairperson	Whole year	All members
2	Emma Smith	Co-chairperson	Whole year	All members
3	Sarah Fenton	Treasurer	Whole year	All members
4	Sarah Parascandolo		Whole year	All members
5	Clare Woolfenden		Appointed 07/02/2023	All members

## Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiners	Goringe Accountants	Waterside, 1650 Arlington Business Park, Theale, Reading, RG7 4SA

#### Name of chief executive or names of senior staff members (Optional information)

Emily Crowson

## Exemptions from disclosure

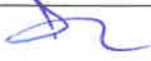

Reason for non-disclosure of key personnel details

## Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SARAH FENTON	SARAH PARASCANDOLA
Position (eg Secretary, Chair, etc)	TREASURER	OPERATIONS / TRUSTEE
Date	09/11/23	



## Receipts and payments accounts

CC16a

For the period  
from

01/05/2022

To

31/07/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Christmas Fair 2022	3,461	-	-	3,461	2,840
Christmas Raffle	975	-	-	975	-
Easyfundraising	21	-	-	21	97
2nd Hand Uniform	4,267	-	-	4,267	1,706
Water Bottles	128	-	-	128	-
Gin	2,253	-	-	2,253	5,320
Wreath Making	1,673	-	-	1,673	260
Christmas Cards	448	-	-	448	2,870
Christmas Fair 2023	2,740	-	-	2,740	-
Quiz	4,253	-	-	4,253	4,764
Funday	6,242	-	-	6,242	10,274
Colour Run	2,074	-	-	2,074	-
Tea Towels	1,079	-	-	1,079	693
Ice Creams	2,034	-	-	2,034	2,574
Coffee Shop	12	-	-	12	305
Trashion Show	790	-	-	790	-
Concert	162	-	-	162	-
Disco	685	-	-	685	-
Prior Year	134	-	-	134	-
Sundries	32	-	-	32	151
Staff leaving gifts collection	-	-	-	-	5,607
Talent show 2022	-	-	-	-	5,145
Visiting author	-	-	-	-	196
Ukraine T-shirts	-	-	-	-	88
Pimm's tent	-	-	-	-	645
Summer Social 2022	-	-	-	-	3,194
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>33,463</b>	<b>-</b>	<b>-</b>	<b>33,463</b>	<b>46,728</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,463</b>	<b>-</b>	<b>-</b>	<b>33,463</b>	<b>46,728</b>

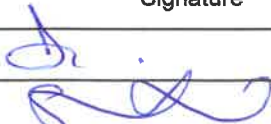
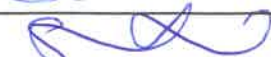
### A3 Payments

Christmas Fair 2022	2,230	-	-	2,230	-
Christmas Raffle	975	-	-	975	-
Easyfundraising	-	-	-	-	-
2nd Hand Uniform	4,399	-	-	4,399	1,574
Water Bottles	128	-	-	128	-
Gin	4,251	-	-	4,251	4,268
Wreath Making	1,235	-	-	1,235	-
Christmas Cards	7	-	-	7	2,186
Christmas Fair 2023	-	-	-	-	-
Quiz	1,067	-	-	1,067	480
Funday	2,332	-	-	2,332	5,431
Colour Run	1,425	-	-	1,425	-
Tea Towels	809	-	-	809	339
Ice Creams	537	-	-	537	647
Coffee Shop	-	-	-	-	289
Trashion Show	790	-	-	790	-
Concert	128	-	-	128	-
Disco	489	-	-	489	-
Prior year R1 accounts (SS)	-	1	-	-	19/10/2023 25

Sundries	143	-	-	143	242
Grants	5,056	-	-	5,056	16,493
Staff leaving gifts collection					5,625
Talent show 2022					5,145
Visiting author					196
Ukraine T-shirts					88
Pimm's tent					475
Summer Social 2022					1,138
	-	-	-	-	-
<b>Sub total</b>	<b>26,001</b>	<b>-</b>	<b>-</b>	<b>26,001</b>	<b>44,641</b>
<b>A4 Asset and investment purchases, (see table)</b>					
iPhone Jacks	22	-	-	22	
USB					15
Zettles					141
Ice buckets					47
	-	-	-	-	
<b>Sub total</b>	<b>22</b>	<b>-</b>	<b>-</b>	<b>22</b>	<b>203</b>
<b>Total payments</b>	<b>26,023</b>	<b>-</b>	<b>-</b>	<b>26,023</b>	<b>44,845</b>
<b>Net of receipts/(payments)</b>	<b>7,440</b>	<b>-</b>	<b>-</b>	<b>7,440</b>	<b>1,884</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	11,982	-	-	11,982	10,098
<b>Cash funds this year end</b>	<b>19,422</b>	<b>-</b>	<b>-</b>	<b>19,422</b>	<b>11,982</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds bank account	19,422	-	-
		-	-	-
	<b>Total cash funds</b>	19,422	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Urns		206	-
	Walkie Talkies		65	-
	Cash boxes		48	-
	Zettle card readers		247	-
	Ice buckets		47	-
	USB		15	-
	iPhone Jacks		22	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		SARAH FENTON	9/11/23	
		SARAH PARASCANDOLA	9/11/23	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Friends of St Andrew's (Pangbourne) ("FOSA")

On accounts for the year  
ended

31 July 2023

Charity no  
(if any)

1175620

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*E Crowson*

Date:

05/10/2023

Name:

Emily Crowson

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

Waterside, 1650 Arlington Business Park

Theale

RG7 4SA

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.