



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1 August 2021 to 31 July 2022**

**Charity name: Friends of St Andrew's (Pangbourne) ("FOSA")**

**Charity registration number: 1175620**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>Our Constitution provides that:</p> <p>The purpose of the association is to advance the education of the pupils in the school, in particular by:</p> <ul style="list-style-type: none"><li>• Developing effective relationships between the staff, parents and others associated with the school; and</li><li>• Engaging in activities or providing facilities or equipment which support the school and advance the education of pupils.</li></ul> <p>FOSA carries out this purpose, by encouraging members of the school community to come together and support various events organised by the committee throughout the year. Funds generated at these events are then used to enhance the children's experience at school.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Through the school year FOSA organises a number of events. This year, the following events were held:</p> <ul style="list-style-type: none"><li>• Christmas Card project</li><li>• Wreath making</li><li>• Gin sales</li><li>• Quiz</li><li>• Fun Day</li><li>• Ice cream shop</li><li>• Pimm's Tent</li><li>• Summer Social</li><li>• Tea towels</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Throughout the year the trustees have had due regard of the guidance issued by the Charity Commission on public benefit</p>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>2021/22 main achievements:</p> <p>Throughout the year, FOSA has arranged and held nine successful events/fundraisers.</p> <p>The funds raised have contributed to the following:</p> <ul style="list-style-type: none"> <li>FOSA raised £12,720 for installation of belays on the school climbing wall. This has ensured the climbing wall is more accessible to pupils at the school.</li> <li>FOSA raised £3,709.94 to contribute towards the new school library.</li> </ul> <p>The Committee has also agreed to fund the following projects:</p> <ul style="list-style-type: none"> <li>STEM project costing approx. £5,000</li> <li>New interactive books for the pre-prep costing up to £354.84</li> </ul>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See Appendix 1.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	All funds raised by FOSA are available for Requests for Funds. However, FOSA will retain a minimum of £2,000 in the bank account in order to buy supplies for the next event. This does not mean the £2,000 cannot be allocated to a particular request, but it does mean that the money will not be paid out until there are sufficient funds available over £2,000. FOSA generates funds from the events it holds and therefore it must have enough money to buy supplies (consumables) for these events. FOSA has no other ongoing running costs to consider.
Amount of reserves held	Para 1.22	£2,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

## Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members

## Reference and Administrative details

Charity name	Friends of St Andrew's School, Pangbourne
Other name the charity uses	FOSA
Registered charity number	1175620
Charity's principal address	St Andrew's School Buckhold Pangbourne RG8 8QA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kirsty Perkinson	Chair	Appointed 10/11/2021	All members
2	Sarah Fenton	Treasurer	Appointed 10/11/2021	All members
3	Sophie Clarkin		Appointed 25/01/2022	All members
4	Phillippa Peters		Appointed 25/01/2022	All members
5	Emma Smith		Appointed 25/01/2022	All members
6	Elly Westropp		Appointed 25/01/2022	All members
7	Lucy Parkinson-Gadd		Appointed 25/01/2022	All members
8	Sarah Parascandolo		Appointed 01/12/2020	All members
9	Maria de Lourdes Huelgas Plaza		Whole year	All members
10	Emily Havers		Retired 31/07/2022	All members
11	Amelia Sint Jago		Retired 31/07/2022	All members

## Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiners	Goringe Accountants	5 Theale Lakes Business Park, Moulden Way, Sulhampstead, Reading Berkshire, RG7 4GB

#### Name of chief executive or names of senior staff members (Optional information)

Nicky Larkin, Managing Director

### Exemptions from disclosure



Reason for non-disclosure of key personnel details

### Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SARAH FENTON	SARAH PARASCANDOLO
Position (eg Secretary, Chair, etc)	TREASURER	OPERATIONS/TRUSTEE
Date	18/11/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of St Andrew's School (Pangbourne)

1175620

## Receipts and payments accounts

CC16a

For the period  
from

01-Jul-21

To

31-Jul-22

### Section A Receipts and payments



	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Christmas Fayre 2022	2,840	-	-	2,840	-
Christmas Card project	2,870	-	-	2,870	2,566
Race to the Grace	-	-	-	-	6,637
Easyfundraising	97	-	-	97	112
Staff leaving gifts collection	5,607	-	-	5,607	4,653
Sundry donations	-	-	-	-	65
Talent show 2022	5,145	-	-	5,145	-
Quiz 2022	4,764	-	-	4,764	-
Fun Day 2022	10,274	-	-	10,274	-
Visiting author	196	-	-	196	-
Gin	5,320	-	-	5,320	-
2nd hand uniform	1,706	-	-	1,706	-
Coffee shop	305	-	-	305	-
Ukraine T-shirts	88	-	-	88	-
Sundries	151	-	-	151	-
Ice cream shop	2,574	-	-	2,574	-
Pimm's tent	645	-	-	645	-
Summer Social 2022	3,194	-	-	3,194	-
Tea towels	693	-	-	693	-
Wreath making	260	-	-	260	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>46,728</b>	<b>-</b>	<b>-</b>	<b>46,728</b>	<b>14,032</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>46,728</b>	<b>-</b>	<b>-</b>	<b>46,728</b>	<b>14,032</b>
<b>A3 Payments</b>					
Christmas Fayre 2022	-	-	-	-	-
Christmas Card project	2,186	-	-	2,186	1,940
Race to the Grace	-	-	-	-	-
Easyfundraising	-	-	-	-	-
Staff leaving gifts collection	5,625	-	-	5,625	4,628
Sundry donations	-	-	-	-	-
Talent show 2022	5,145	-	-	5,145	-
Quiz 2022	480	-	-	480	-
Fun Day 2022	5,431	-	-	5,431	-
Visiting author	196	-	-	196	-
Gin	4,268	-	-	4,268	-
2nd hand uniform	1,574	-	-	1,574	-
Coffee shop	289	-	-	289	-
Ukraine T-shirts	88	-	-	88	-
Sundries	242	-	-	242	-
Ice cream shop	647	-	-	647	-
Pimm's tent	475	-	-	475	-
Summer Social 2022	1,138	-	-	1,138	-
Tea towels	339	-	-	339	-
Wreath making	-	-	-	-	-
Grants	16,493	-	-	16,493	7,306
Parentkind membership	-	-	-	-	111
Refunds Christmas Fayre stallholders	-	-	-	-	970
Prior year	25	-	-	25	-
	-	-	-	-	-
<b>Sub total</b>	<b>44,641</b>	<b>-</b>	<b>-</b>	<b>44,641</b>	<b>14,955</b>

<b>A4 Asset and investment purchases, (see table)</b>					
USB	15	-	-	15	
Zettles	141	-	-	141	
Ice buckets	47	-	-	47	
	-	-	-	-	
<b>Sub total</b>	<b>203</b>	<b>-</b>	<b>-</b>	<b>203</b>	<b>-</b>
<b>Total payments</b>	<b>44,845</b>	<b>-</b>	<b>-</b>	<b>44,845</b>	<b>14,955</b>
<b>Net of receipts/(payments)</b>	<b>1,884</b>	<b>-</b>	<b>-</b>	<b>1,884</b>	<b>923</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,098</b>	<b>-</b>	<b>-</b>	<b>10,098</b>	<b>11,021</b>
<b>Cash funds this year end</b>	<b>11,982</b>	<b>-</b>	<b>-</b>	<b>11,982</b>	<b>10,098</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds bank account	11,982	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>11,982</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Urns		206	-
	Walkie Talkies		65	-
	Cash boxes		48	-
	Zettle card readers		247	-
	Ice buckets		47	-
	USB		15	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SARAH FENTON	18/11/22
	SARAH PARASCANDOLA	18.11.22





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Friends of St Andrew's (Pangbourne) ("FOSA")

On accounts for the year  
ended

31 July 2022

Charity no  
(if any)

1175620

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Crowson

Date: 17/11/2022

Name: Emily Crowson

Relevant professional  
qualification(s) or body  
(if any):

ACCA

Address: Goringe Accountants Limited

5 Theale Lakes Business Park
Moulden Way
Sulhampstead
RG7 4GB

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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