

CONSTITUTION

We became a Charitable Incorporated Organisation in May 2017 and registered with the Charities Commission as Hiraddug Childcare. We are registered with the Care Inspectorate in Wales and follow their guidelines for National Minimum Standards. We are inspected annually and work with them to adhere to any recommendations made. Our latest inspection reports are available to view on the CIW website.

STAFFING

We currently have 4 staff members holding an NNQ level 3 in Early Years Care and Education, 1 staff member holding an NVQ level 5 in Child Care Learning and Development, 1 staff member with an NNEB diploma and 2 staff holding an NVQ level 2 in Play work. We have 3 staff members working towards an NVQ level 3 in Play work. All staff are qualified first aiders and are up to date with all relevant training.

REVIEW OF ACTIVITIES

We are very fortunate to have a large spacious classroom which is well lit and welcoming. The playgroup has its own secure outdoor play area with a large grassy area, decking and an integrated sandpit and we have use of the school field in warmer weather. Our after-school club is situated in the school canteen where we also have access to the large outdoor yard and grass area.

Lunchtime takes place in the school canteen where healthy eating is encouraged. Children can bring their own lunch or have a school meal if preferred. We provide healthy snacks and drinks in After School Club.

Our morning sessions are spent providing education through play. We engage the children in activities such as painting, colouring, collage making, building, playdough, sand, water, construction jigsaws, listening to stories and singing. Every 2 weeks we have a theme where we plan for the activities in advance. The children's work is displayed on our wallboards. We encourage parents to become involved in the children's activities in order to understand the value of their child's work.

Hiraddug Childcare is run through the medium of English and basic Welsh is practiced and encouraged throughout the day. During registration time we have a news session where the children are encouraged to share their news with everyone. Each day we learn colours, counting, shapes and play games such as dominos or lotto. We provide the children with a healthy snack and drink. We practice quiet and calm behaviour at snack time to encourage good table manner and mindfulness.

Our After-School Club take part in various activities, a quiet area is also provided for those children who need their own space. We offer activities which cover the full spectrum of the children's development. These range from outside physical games to quieter indoor games and craft.

POLICIES

Hiraddug Childcare have up to date extensive policy documents which are reviewed annually to ensure that all recent legislation and guidelines are up to date and adhered to. These are available to all on request.

We have a suggestion/comments box for parents/children to put in any feedback, ideas they may have or anything they wish to make us aware of.

ADMISSIONS

Children are accepted into playgroup from the age of 2 years. The ratio of staff to children are 1:4 in the mornings and 1:8 in the afternoon. Parents and children are encouraged to attend the setting for a visit before starting in order to familiarise themselves with the routines and staff. Children with special needs are welcomed and we will ensure that their needs are fully met. We liaise with the ALN Co Ordinator, family link worker and other professionals who help with advice, guidance and funding.

FUTURE PLANS

We aim to continue providing quality childcare provision to children aged between 2 and 11 years. We will continue our work with outside agencies and maintain our close links with the school. Our staff will continue to have regular appraisals to ensure they are happy in their working environment and that all training is up to date and any issues identified.

We will continue with our regular fundraising activities which take place annually which include our Christmas nativity and our sports day. The committee members will meet regularly to discuss and propose plans for further fundraising activities and events. They will also work closely with staff in order to identify the need for equipment and maintenance and apply for funding and grants as appropriate.

TREASURERS REPORT

Below is the treasurers report as given by the trustees for the year 2018-2019. It has been a successful year for Hiraddug Childcare as a whole and many new items have been purchased and the group remains solvent.

Opening balance for Jan 2018 £8024

Closing balance for Dec 2018 £14,109

Below is a brief summary of items bought.

AVOW	£429
YPO	£139
Consortium	£1240
PPA membership	£107
Playsand etc	£207
Castle carpets	£1344

Voel coaches	£625
Greenacres day trip	£364
Fruit and veg	£320
Accident book	£29
Playhouse	£695
Denbighshire rent	£10
Phone	£20
Printers	£37
Ink	£60
Misc	£429

INCOME

Playgroup fees	£13,855.47
Llandrillo College	£730.57
Denbighshire C Council	£10,551.20
Gwynedd Council	£839.70
Flintshire Council	£11,769.75
Bank Interest	£8.57
Grants: Job Retention Scheme	£11,209.21
Other: Moondance/S Jerbi	<u>£1,900.00</u>

£50,864.47

EXPENDITURE

Wages and PAYE	£43,972.27
Nest Pension	£1,900.73
Wages (ASC)	£13,504.38
Payroll costs	£670.00
Rent	£10.00
Staff Uniform	£75.99
Currys - Computer insurance	£84.00
Repairs and Maintenance	£403.80
Food etc	£824.24

Printing, stationery £26.45
Toys and Activities £1,615.83
B/c Money £3,000.00
Cleaning/Health and safety £581.16
Misc expenses £485.26
Summer (March - September) £259.70
Money to ASC £803.47
Accountancy fees £50.00

£68,267.28

Excess of Expenditure over Income

-£17,402.81

This Income and Expenditure account has been prepared from the books, bank statements and wage records supplied by Hiraddug Child care and I verify it is in accordance therewith.

D Hall M.A.A.T

D Hall Accounting Services Ltd

Edinburgh House

17 Clwyd Street, Rhyl

Denbighshire LL18 3LA

HIRADDUG CHILD CARE INCOME AND EXPENDITURE ACCOUNT TAX YEAR
2020/2021

3rd May, 2022

Notes:

1) Have added £900 cash onto Playgroup fees, this is to cover estimated food paid by cash £700 plus other cash expenditure

2) Have put payments made to Sarah (ASC) in the expenditure as paid by playgroup.

3) There was a bank statement (510) missing covering transactions on 31 August 2020 Wages were paid on this date but it left unknown of £485.26 so put in as misc expenses, there may have also been bankings on this date.

4) Bank account balance 1.4.20 £25,304

1.4.21 £8,201

£17,103

(less)

Savings account 1.4.20 £15,062

1.4.21 £15,071