

CRANE QUALITY COUNSELLING
TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

CRANE QUALITY COUNSELLING

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FOR THE YEAR ENDED 31 MARCH 2023

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CRANE QUALITY COUNSELLING

REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2023

TRUSTEES	D Johnson - Chair P M Briand B Crump (resigned 25.5.22) S Davies D Dixon T Hewson (resigned 31.3.23) C Mansell T Tanner M Haywood (appointed 3.4.23)
PRINCIPAL ADDRESS	Suite B Roy Fletcher Centre Cross Hill Shrewsbury Shropshire SY1 1JE
REGISTERED CHARITY NUMBER	1175610
INDEPENDENT EXAMINER	TCA (Shrewsbury) LLP Third Floor 21 St Mary's Street Shrewsbury Shropshire SY1 1ED
SOLICITORS	Terry Jones Abbey House Abbey Foregate Shrewsbury SY2 6BH
CHIEF EXECUTIVE OFFICER	Mrs L Foley

CRANE QUALITY COUNSELLING
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Background

Crane Quality Counselling was established by a group of people in Shrewsbury following the closure of a similar national relationship counselling service which closed its doors in October 2016. Crane Quality Counselling opened its doors to the public, based in the Roy Fletcher Centre, in October 2018.

Charity Objectives

The objectives of the charity are, for the public benefit:

- (1) To educate the public concerning the benefits of secure couple relationships, marriage and family life in order to improve the emotional, sexual and spiritual well-being of individuals which is derived from committed relationships;
- (2) To seek to enhance the good health, both mental and physical, of adults and children by working to prevent poverty, hardship and distress caused by the breakdown of such relationships;
- (3) To provide counselling and advice to adults and/or children in relation to any aspect of daily life or work which may prejudice their physical or mental wellbeing; or influence, either directly or indirectly, their present or future family or couple relationship;
- (4) To relieve those in need by reason of youth, age, ill-health, disability , financial hardship or other disadvantage; and
- (5) To promote research into all of the above objects and to make the results available to the public.

Public benefit

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance.

CRANE QUALITY COUNSELLING
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year, the charity has continued to develop and grow in order to deliver its range of counselling services. Our range of services are extended to include individuals, couples, families and young people through its 'Child Chat' and 'Teen Talk' projects. This is now available to young people in both school settings or at the charity's premises and we also have services in three Secondary schools and are planning to develop this service further.

During the pandemic, we were successful in becoming a partner with Shropshire County Council in delivering a bereavement counselling service, to both families and young people across the county of Shropshire, who had to cope with loss of family and friends. This was funded through Government COVID 19 Pandemic funds. Initially, the funding was for bereaved adults only but was extended to young people, as demands for help were high.

Our bursary is still set up and funded by various trust grants donating to this fund to enable those clients who cannot financially contribute to the charity for their counselling. We have now entered into a new area of grant funding from the Shropshire Freemasons. Our bursary is totally reliant on our day-to-day income generation to cover these costs. During the year, many of our clients made donations to our Bursary fund in gratitude of the service they had received from Crane Quality Counselling.

Through social media, we have increased the number of clients requesting support especially if they are on long waiting lists due to mental health problems.

The trustees are confident that the work carried out by our counsellor team has enabled our clients to move on in their lives having developed new strategies of managing their problems.

COVID 19

We are pleased to report that we are now back to our normal opening hours at the Roy Fletcher Centre, which also includes two late evenings. However, we do still offer limited remote and telephone appointments services for those living remotely across Shropshire.

We have also now developed a service based in Northwich, which is starting to develop.

FINANCIAL REVIEW

Financial position

During the year to 31st March 2023, the charity made a surplus of £7,264 compared to £29,726 in the previous year.

Reserves policy

The charity has, during 2022/23, increased the staff due to the increased workload and now offers part time paid hours to 5 admin staff plus fully trained counsellors are also paid. There are still a number of staff working as volunteers.

As at 31 March 2023 the charity has unrestricted reserves of £70,546 (2022: £75,610) and restricted reserves of £12,328 (2022: £nil). The Trustees designated £36,000 (2022: £36,000) of the unrestricted funds for various planned projects as set out in the notes to the accounts.

The free reserves, calculated as unrestricted funds less fixed assets and designated funds, were £34,366 at the year end (2022: £39,577).

Going concern

After making appropriate enquires, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

CRANE QUALITY COUNSELLING

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

FUTURE PLANS

The trustees are planning the future growth of services for the charity through a marketing scheme, hoping to setup contracts with the local authorities and other charitable organisations, both Shropshire and Telford & Wrekin and develop the 'Teen Talk' project further.

There will also be future growth in developing further charity shops, increasing marketing and events.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The charity was registered as a Charitable Incorporated Organisation (CIO) on the 7th November 2017 and its governing document is based on the CIO Foundation Model.

Recruitment and appointment of new trustees

Trustees are recruited through advertising locally - particularly a certain area of expertise is required i.e. Solicitor, School Head, Medical Advisor, other outstanding members of the community.

Applications are received, shortlisted - the application(s) are invited to complete the necessary forms after the charity has received a CV, DBS check and references as to their suitability.

The applicant then attends a Trustee meeting as an observer and they are then appointed to the board of Trustees at the next AGM and registered with the Charity Commission.

The Trustees are required to read the role and responsibilities on the charity commission website and attend any relevant training they may require. This is usually done through Shropshire Rural Communities Charity (SRCC).

TRUSTEES' RESPONSIBILITY STATEMENT

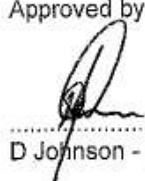
The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on *Monday 22nd June 2023* and signed on its behalf by:


D Johnson - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CRANE QUALITY COUNSELLING

Independent examiner's report to the trustees of Crane Quality Counselling

I report to the charity trustees on my examination of the accounts of Crane Quality Counselling (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C Moelwyn-Williams

C Moelwyn-Williams BSc FCA

TCA (Shrewsbury) LLP
Third Floor
21 St Mary's Street
Shrewsbury
Shropshire
SY1 1ED

Date: *23rd January 2024*

CRANE QUALITY COUNSELLING

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		21,729	2,000	23,729	11,808
Charitable activities	3				
General		47,682	73,222	120,904	87,088
Other trading activities	2	<u>106,088</u>	<u>-</u>	<u>106,088</u>	<u>90,091</u>
Total		<u>175,499</u>	<u>75,222</u>	<u>250,721</u>	<u>188,987</u>
EXPENDITURE ON					
Raising funds		95,144	-	95,144	77,018
Charitable activities	4				
General		85,121	62,894	148,015	81,661
Other		<u>298</u>	<u>-</u>	<u>298</u>	<u>582</u>
Total		<u>180,563</u>	<u>62,894</u>	<u>243,457</u>	<u>159,261</u>
NET INCOME/(EXPENDITURE)		(5,064)	12,328	7,264	29,726
RECONCILIATION OF FUNDS					
Total funds brought forward		75,610	-	75,610	45,884
TOTAL FUNDS CARRIED FORWARD		<u>70,546</u>	<u>12,328</u>	<u>82,874</u>	<u>75,610</u>

CONTINUING OPERATIONS

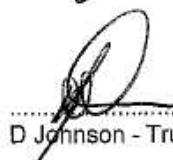
All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

CRANE QUALITY COUNSELLING
STATEMENT OF FINANCIAL POSITION
31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	7	160	-	160	33
CURRENT ASSETS					
Prepayments and accrued income		12,179	-	12,179	-
Cash at bank		<u>60,441</u>	<u>12,328</u>	<u>72,769</u>	<u>75,577</u>
		72,620	12,328	84,948	75,577
CREDITORS					
Amounts falling due within one year	8	(2,234)	-	(2,234)	-
NET CURRENT ASSETS		<u>70,386</u>	<u>12,328</u>	<u>82,714</u>	<u>75,577</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>70,546</u>	<u>12,328</u>	<u>82,874</u>	<u>75,610</u>
NET ASSETS		<u>70,546</u>	<u>12,328</u>	<u>82,874</u>	<u>75,610</u>
FUNDS	9				
Unrestricted funds				70,546	75,610
Restricted funds				<u>12,328</u>	-
TOTAL FUNDS				<u>82,874</u>	<u>75,610</u>

The financial statements were approved by the Board of Trustees and authorised for issue on Monday 22nd January 2024 and were signed on its behalf by:


D Johnson - Trustee

The notes form part of these financial statements

CRANE QUALITY COUNSELLING

NOTES TO THE FINANCIAL STATEMENTS **FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

- 33% straight line

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

CRANE QUALITY COUNSELLING

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 MARCH 2023**

1. ACCOUNTING POLICIES - continued

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Fundraising events	4,805	575
Shop income	99,484	88,824
Other Income	<u>1,799</u>	<u>692</u>
	<u>106,088</u>	<u>90,091</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2023	2022
	General	£	£
Counselling services		<u>120,904</u>	<u>87,088</u>

4. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs	Totals
	£	£	£
General	<u>145,513</u>	<u>2,502</u>	<u>148,015</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

CRANE QUALITY COUNSELLING

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	9,308	2,500	11,808
Charitable activities			
General	87,088	-	87,088
Other trading activities	<u>90,091</u>	<u>-</u>	<u>90,091</u>
Total	<u>186,487</u>	<u>2,500</u>	<u>188,987</u>
 EXPENDITURE ON			
Raising funds	77,018	-	77,018
Charitable activities			
General	75,126	6,535	81,661
Other	<u>582</u>	<u>-</u>	<u>582</u>
Total	<u>152,726</u>	<u>6,535</u>	<u>159,261</u>
 NET INCOME/(EXPENDITURE)	33,761	(4,035)	29,726
Transfers between funds	<u>(4,035)</u>	<u>4,035</u>	<u>-</u>
Net movement in funds	29,726	-	29,726
 RECONCILIATION OF FUNDS			
Total funds brought forward	45,884	-	45,884
 TOTAL FUNDS CARRIED FORWARD	<u>75,610</u>	<u>-</u>	<u>75,610</u>

7. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2022	3,020
Additions	<u>216</u>
At 31 March 2023	<u>3,236</u>
 DEPRECIATION	
At 1 April 2022	2,987
Charge for year	<u>89</u>
At 31 March 2023	<u>3,076</u>
 NET BOOK VALUE	
At 31 March 2023	<u>160</u>
At 31 March 2022	<u>33</u>

CRANE QUALITY COUNSELLING

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Other creditors	<u>2,234</u>	<u>-</u>

9. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
Unrestricted funds			
General fund	39,610	(5,064)	34,546
Designated bursary fund	15,000	-	15,000
Designated training fund	11,000	-	11,000
Designated continuity fund	10,000	-	10,000
	<u>75,610</u>	<u>(5,064)</u>	<u>70,546</u>
Restricted funds			
Bursary Fund	-	1,900	1,900
Bereavement Fund	-	<u>10,428</u>	<u>10,428</u>
	<u>-</u>	<u>12,328</u>	<u>12,328</u>
TOTAL FUNDS	<u>75,610</u>	<u>7,264</u>	<u>82,874</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	175,499	(180,563)	(5,064)
Restricted funds			
Bursary Fund	2,000	(100)	1,900
Bereavement Fund	<u>73,222</u>	<u>(62,794)</u>	<u>10,428</u>
	<u>75,222</u>	<u>(62,894)</u>	<u>12,328</u>
TOTAL FUNDS	<u>250,721</u>	<u>(243,457)</u>	<u>7,264</u>

CRANE QUALITY COUNSELLING

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2023

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	23,884	34,001	(18,275)	39,610
Designated bursary fund	15,000	-	-	15,000
Designated training fund	5,000	(240)	6,240	11,000
Designated continuity fund	2,000	-	8,000	10,000
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	45,884	33,761	(4,035)	75,610
Restricted funds				
Bursary Fund	-	(4,035)	4,035	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>45,884</u>	<u>29,726</u>	<u>-</u>	<u>75,610</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	186,487	(152,486)	34,001
Designated training fund	-	(240)	(240)
	<hr/>	<hr/>	<hr/>
	186,487	(152,726)	33,761
Restricted funds			
Bursary Fund	2,500	(6,535)	(4,035)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>188,987</u>	<u>(159,261)</u>	<u>29,726</u>

Restricted funds

The Bursary Fund is an ongoing fund to assist those clients who are unable to contribute towards the cost of their counselling.

From 2020 - March 2023 funding was received from Shropshire Council's Bereavement Covid Government Funding. This was drawn down monthly from Shropshire Council via Invoices sent to them and enabled both adults and young people to receive bereavement counselling.

Designated funds

The Designated Bursary fund has been set up to help support those clients who are unable to contribute towards the cost of their counselling.

CRANE QUALITY COUNSELLING

NOTES TO THE FINANCIAL STATEMENTS - continued **FOR THE YEAR ENDED 31 MARCH 2023**

9. MOVEMENT IN FUNDS - continued

The Designated Training fund has been set up to provide training for the counsellors including safeguarding, working with children and bereavement training.

The Designated Continuity Fund was set up in the prior year to safeguard the future operations of the charity and has been increased in the current year to include six months running costs should the charity close.

10. EMPLOYEE BENEFIT OBLIGATIONS

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charitable company in an independently administered fund. The pension cost charge represents contributions payable by the charitable company to the fund and amounted to £2,701 (2022: £240). Contributions totalling £nil (2022: £nil) were payable to the fund at the balance sheet date.

11. RELATED PARTY DISCLOSURES

During the year the Trustees made payments of £23,918 (2022: £23,498) to the Key Management Personnel of the charity, to whom they delegate the day-to-day running of the charity.

During the year, payments of £6,609 (2022: £7,998) were paid to S Foley, a relation of the Chief Executive, for the supply of two fully expensed commercial vehicles used by the two Charity Shops in Shrewsbury and Northwich for collection and delivery of shop stock.