

# **RICHARD TAYLOR'S EDUCATIONAL TRUST**

Registered Charity Number 1175607

***RICHARD TAYLOR'S EDUCATIONAL FOUNDATION  
FOUNDED 1785***

***BILTON YOUTH CENTRE  
FOUNDED 1966***

## **Trustees' Annual Report for the period - From 1st January 2021 to 31st December 2021**

### **Section A: Reference and administration details**

**Charity Name - RICHARD TAYLOR'S EDUCATIONAL TRUST**

**Other names the charity is known by:**

**RICHARD TAYLOR'S EDUCATIONAL FOUNDATION  
BILTON YOUTH CENTRE**

**Registered charity numbers: 1175607 (and formerly 529568 and 529568-1)**

**Charity's principal address:-** The Church Office , St John's Church, Bilton Lane, Harrogate, HG1 3DT  
(For postal contact only)

**Names of the Charity Trustees who manage the charity:**

**During the period for this report or when it was approved:**

Simon Paul Dowson - Chair

Felicity Janet Hildred - Clerk

Kristian Jay Randall

Geoffrey Frederick Webber (Died March 2021)

Appointed by North Yorkshire C.C.

Clive Hodgeon

Sheena Mary Hodgeon

Susan Jane King

Alene Elizabeth Bloomfield

Martin Wilson Helm

Matthew Robert Scott

Nominated by Harrogate Borough Council and from June  
2021 also by North Yorkshire County Council.

**Advisers - Solicitors :** Switalskis Solicitors, Cranbourne House, 36, Gracious Street, Knaresborough,  
HG5 8DS

**Architects and Engineers :** Leeds Environmental Design Associates Ltd., Micklethwaite House, 70,  
Cross Green Lane, Leeds, LS9 0DG.

**Chartered Surveyors :** Montpellier Property Consultants Ltd., 10, Montpellier Street, Harrogate,  
HG1 2TQ

## **Section B:      Structure, Governance and Management**

### **Description of the Charity's trusts, governing documents and how it is constituted**

Richard Taylor's Educational Trust (RTET) is a charitable incorporated organisation with a Constitution, as amended on 11th November 2019, approved by the Charity Commission. By reason of the formation of the CIO and under its Constitution RTET became the Trustee for its constituent charities - Richard Taylor's Educational Foundation (RTEF) and Bilton Youth Centre (BYC) which operate under their own schemes and hold the endowment.

The RTEF scheme dated 9th June 1966 has been amended by the Secretary of State for Education and, with the approval of the Charity Commission, extensively amended by the then Trustees of RTEF in a deed of amendment dated 18th October 2019.

On 8th March 2019 BYC was granted a new scheme by the Charity Commission which further amended the provisions of the RTEF 1966 scheme.

The merger of the two existing charities with the charitable incorporated organisation RTET was completed in January 2020. It has the charitable objects of its endowment charities.

### **Trustee selection method**

Under the Constitution the First Trustees of RTET were the existing Trustees of RTEF who were also the trustees of BYC. The RTEF Trustees had been appointed in accordance with the scheme for RTEF made by the Secretary of State for Education on 9th June 1966. By the start of January 2021 most of the First Trustees had retired but the remaining First Trustees were still in post and continuing their terms of office in accordance with the Constitution of RTET.

With the move to a CIO, the local authorities no longer appoint to the Trust, they can only nominate. It is not expected that a local authority nominee is likely to be unacceptable, RTEF was well served by its local authority appointees over the decades but the trust now has the final decision especially since the school is an academy and no longer under the control of the County Council.

All the newly appointed trustees applied for membership and were appointed in accordance with the Constitution. Harrogate Borough Council submitted the name of their selected nominee following a request outlining the objects of the Trust and its activities. Councillor Scott was approved by the Trustees having confirmed his desire to become a trustee. He was also nominated by North Yorkshire County Council following the death in March 2021 of County Councillor Geoffrey Webber. During 2021 it was decided that a unitary authority will replace the current local government arrangements. Once the shadow authority is formed following elections in May 2022, the resulting single nomination will be reviewed by the authority.

**Additional Governance Issues: RTEF** - The charity has a director on the Board of Yorkshire Causeway Schools Trust (YCST), formerly St Aidan's Academy Trust, of which Richard Taylor Church of England Primary School is a constituent academy. The current director is no longer a trustee of RTET having retired in January 2020.

## **Section C:      Objectives and activities**

The objects of RTET in summary are :-

1. *To advance education: a) by applying not more than 25% of its net income, in providing*

*special benefits, not normally provided from central or local government funds for Richard Taylor Church of England Primary School, as may be agreed by trustees and the governors of the School and with the approval of the Charity Commission to approve a sum in excess of the 25%.*

*b) by applying the net yearly income in all or any of the following ways for the benefit of young people resident in Harrogate (the beneficiaries) who, in the opinion of the charity trustees, are in need of financial assistance: –*

*i) by awarding grants for secondary or tertiary education under rules to be made by the charity trustees;*

*ii) by awarding grants towards outfits, clothing, tools, instruments or books to help beneficiaries on leaving school to prepare for, or to enter a profession, trade or calling; or*

*iii) otherwise promoting the education (including social and physical training) of beneficiaries;*

*provided that in the allocation of any benefits, the charity trustees shall have regard to the promotion of education in the principles of the Church of England.*

*2. For the public benefit, including for the benefit of the inhabitants of the borough of Harrogate:-*

*i) to promote the development of children and young people aged under 25 years in achieving their full physical, mental, social and spiritual capacities so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved; and*

*ii) to provide, or assist in the provision of, facilities for recreation or other leisure time occupation to such persons who have need of such facilities by reason of their youth, age, infirmity, disability, poverty or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life.*

The objects in paragraph 1 mirror those set out in the scheme of RTEF and those in paragraph 2 mirror those in the new scheme of BYC.

The Charity Commission have given approval to the Trustees in any year to exceed the quarter of the income which can be made available to Richard Taylor School if the Trustees are satisfied it will further the purposes in paragraph 1.

### **Summary of main activities undertaken for the public benefit**

**RTEF** - In making decisions at the regular Trust meetings, the Trustees have regard to the Trust objects and the Charity Commission's guidance on public benefit.

- a) The Trustees remained receptive to requests for particular support from The Governors and Headteacher of Richard Taylor Primary School concerning the social, physical and mental health and wellbeing of the children in its care as well as the more obvious educational requirements. The pandemic continued to disrupt education with staff and student absences and periods of teaching on line etc. so that by the end of the Trust's financial year the 25% of the Trust's income which could be allocated to the School had again been made available
- b) Trust meetings continued on Zoom until September when face to face meetings could resume. The Trust has a grant application form to ensure that the intended use of funds requested provides educational benefit and that the recipient is in financial need. This discloses the public benefit before a grant is approved. Grants were made to individuals from across Harrogate where a need for financial assistance was demonstrated and where the purpose of the expenditure would promote education of the young person including the social and physical aspects in some cases. Team building, physical and socialisation benefits from school trips began to materialise again

though some grants were again returned or not paid out because school trips had been cancelled due to the pandemic.

- c) The Trust's director on Yorkshire Causeway Schools Trust continued to attend on Zoom and actively participate in the regular meetings of the Board and its committees. It was a difficult year for the YCST Schools because of the pandemic.

**BYC** - Having regard to the Charity Commission guidance on public benefit and to the scheme granted in March 2019, the premises have been held under a series of tenancies by North Yorkshire Sport Ltd which is a company limited by guarantee and a charity. The permitted use of the building by the tenant repeats the Trust's objects from its scheme. Now known as Bilton Health and Wellbeing Hub, with Trust support, the building had begun to become more used and useable but the pandemic closed the premises for most of the 2020. It re-opened during 2021 and is starting to build up its use for health and wellbeing for all age groups of the local population either by letting for privately run classes or for use for its own classes. NYS have to agree their letting charges annually but it is hoped that a long term agreement can be reached to allow the building to flourish again to the general public benefit with recreational, wellbeing and social activities which will be accessible to all age groups as the effects of the pandemic reduce.

#### **Additional details of RTEF supported activities - Performance.**

**The School** - The Trust donated over £1,200 for the continuing licence fee for the computer software package - SeeSaw - which the School had found invaluable to support home based learning during the continuing pandemic either for all children or individuals. A further request in October resulted in the release of the outstanding balance of the 25% :-

- to secure a significant Government grant which was available only with a contribution from the School for specialised working packages to support children particularly damaged by the disruption to their schooling with individualised catch up plans;
- reading and other activity packages and equipment were supported to assist those whose reading had suffered during the pandemic and those with mental health problems arising during the pandemic.

**Grants** - The Trustees considered applications for grant support for individual young people and approved 22 applications which fell within the objects. The grants included:-

- financial support for children whose parents could not afford the cost of school trips known to be very beneficial to a child's social and educational development;
- the provision of a specialised laptop to assist a special needs child with distance learning due to the pandemic;
- support for a dyslexia assessment to secure the improvements to education for a child considered by the School as needing expert assessment which the parents could not afford;
- to allow siblings of a special needs child in covid isolation to attend after school club each afternoon which the family could not afford;
- to support other young people to attend guide camp which otherwise could not be afforded.
- in the exceptional circumstances of young people referred through SASH (Safe and Sound Homes - a charity looking after the welfare of young people who become homeless), the provision of necessary clothing for school and college which is not supported by the Trust in other circumstances.

## **BYC - Performance**

The Centre has gradually opened during 2021. It has continued to function as the headquarters for NYS who work with young people throughout North Yorkshire with a view to improving health and well being and with older and disadvantaged people in the local area. Their increasing provision of classes or facilitating classes is having a beneficial effect in the local area after the Centre has been barely functional for some years. A further and, hopefully, final tenancy agreement was entered into at the end of the year which will bring an increase in income to the Trust.

The Trustees also donated some unused and unwanted tables and chairs from the Centre to a new community project at New Park School where a number of services have started being provided for alleviating food poverty, assisting young people into work, support for parents and toddlers and to assist with money management issues among other support. These were considered to fit closely with the objects of RTET.

## **Section D                    Impact of activities and issues for the future**

**RTEF** - Although content with the support they were able to give to those who asked, the Trustees are concerned that there is not enough knowledge of the Trust and the availability of financial assistance for educational purposes. From year to year schools seem to forget the existence of the trust as a source of funds for individual pupils struggling with unmet need apart from seeking support for those unable to afford school trips. Despite the exceptional need understood to have been raised by the pandemic there has not been an increase in grant applications. The Trust recognises the need to examine the balance between the relatively small amount of money available for grants and the wider advertising of their availability within Harrogate town.

**BYC** - Some repairs and refurbishment has been undertaken in recent years and some progress made on longer term arrangements than tenancies at will, during the pandemic but the long term future of the Centre was still not secured. A chartered surveyor was formally appointed during 2021 to advise and assist the Trust on its proposed long lease. The new approach being taken is moving matters forward.

## **Section E                    Financial Review**

### **Overall position**

During the year, RTET as a whole made a surplus of £10,036. As at the end of 2021, cash funds stood at £104,775. Both these figures are higher than those for 2020 which showed a deficit of £16,390 and balances of £94,739 respectively.

**RTEF** - Earnings from the endowment investments were £18,740, an increase of £4,519 over 2020. During the year the Trust transferred the COIF investments into wholly ethical funds and there was a re-structure of other investments into the COIF funds such that these are now all earning income which is available both for grant payments to individuals and to Richard Taylor School under the special benefits provision. The Trust approved 22 grant payments to individuals totalling £5,315, an increase of £1,372 over the previous year. The grant payment to the School was £3,583 for the various initiatives described earlier.

**RTEF Investment Assets** - As at the 31st December 2021, the valuation of the endowment investments amounted to £889,020, compared to £783,014 at the end of 2020.

**BYC** - As the Centre was let throughout 2021, receipts were from North Yorkshire Sport Ltd including a contribution towards the cost of re-wiring the Centre undertaken in 2020. With the change to the proposals for long term arrangements for BYC the expenditure on consultancy services relating to the original re-development proposals for the Centre came to an end.

#### **Policy on reserves.**

**RTET** - A draft policy on reserves was approved in January 2021. The Trustees are aware that BYC may require additional funding for work on its building and that it is possible to consider a loan on commercial terms between the two charities which form the CIO. When the policy on reserves was reconsidered in November 2021 funds were not reinvested because the possibility of a loan was still current. The Trust also decided to retain, from a possible long lease of Bilton Youth Centre which was likely to be under negotiation early in 2022, the converted garage for an office and store for the Trust which in due course will require some expenditure on fittings etc. No funds were earmarked in the reserves for either of these possibilities.

**RTEF** - The Trust had maintained a prudent level of reserves (£50,000) in recent years to ensure it was able to meet its administration costs including the considerable legal and other fees which would arise during the process of re-structure to the CIO. Previously, administrative expenses of the charity had been low and that is expected to be the case again. The Trustees consider that, so far as possible, all the annual income of the charity should be available for distribution on grant or other applications and, in case of need, for Richard Taylor School. A significant need did arise out of the impact of the pandemic on the education of the children but could be met from income without recourse to any exceptional need payment.

**BYC** - As at 31st December 2021 reserves had reduced to just over £35,000 as the Centre had been completely re-wired as part of the identified repairs to the building. Remaining funds are likely to be needed for work on the Centre.

**Sources of funding** - RTET had funding only from its constituent charities for administration purposes during 2021.

**RTEF and BYC** - all payments, including those for the key objects of the two charities, were financed:

- for RTEF from dividends from the investments in the endowment funds and grant refunds;
- for BYC from reserves and in year receipts from NYS Ltd. Income from the letting of BYC is to be received under the new tenancy which until the end of 2021 had been let at nil rent in order that works for improvement of the building should be undertaken instead.

**Loans** - None.

## **Section F                      Other optional Information**

The Trust noted with deep regret the death of County Councillor Geoffrey Frederick Webber in March 2021. Geoff had been a trustee for only a few years but was deeply committed to the work of the

Trust. His illness and death were quite sudden and could not properly be marked because of the pandemic. A First Trustee, Geoff will be missed for his contribution to our work.

The Trust also noted with deep regret the death of our former colleague Paul Upton Tennyson who was the first Head Teacher of Richard Taylor Church of England Primary School when it went into its new building on Bilton Lane. After his retirement he joined the Trustees of Richard Taylor's Educational Foundation and also the Management Committee of Bilton Youth Centre until that body was dissolved early in 2018. He was a mainstay of the Foundation for over three decades and a First Trustee of RTET, he stuck with the Trust through the long period of restructure before retiring in January 2020. He died after a short illness in September 2021. He was much loved and respected in Bilton and in St John's Church of which he was both an active member and a regular communicant.

## **Section G                      Declaration**

**The Trustees declare that they have approved the Trustees' Report above.**

**Signed on behalf of the Charity's Trustees**

**Signatures**

S.P. Dowson  
**Chair**

F.J. Hildred  
**Clerk**

*Richard Taylor's Educational Trust is a charitable incorporated organisation with registered charity number 1175607 and trustee of the registered charities Richard Taylor's Educational Foundation and Bilton Youth Centre.*

*Official address: The Church Office, St John's Church, Bilton Lane, Harrogate, HG1 3DT*







CHARITY COMMISSION  
FOR ENGLAND AND WALES

RICHARD TAYLOR'S EDUCATIONAL TRUST 1175607

(RICHARD TAYLOR'S EDUCATIONAL FOUNDATION) (529568)

(BILTON YOUTH CENTRE) (529568-1)

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### Receipts and payments accounts

For the period  
from

1 January 2021

To

31 December 2021

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
INVESTMENT RECEIPTS (RTEF)	- 0	18,740	-	18,740	14,221
INTEREST (RTEF)	- 0	22	-	22	428
GRANT REFUNDS (RTEF)	- 0	1,171	-	1,171	1,245
INTEREST (BYC)	- 0	35	-	35	248
INSURANCE RENT (BYC)	- 0	2,781	-	2,781	2,759
COMPENSATION - DAMAGE (BYC)	- 0	27	-	27	11
CONTRIBUTION - REPAIRS (BYC)	- 0	1,372	-	1,372	-
MISCELLANEOUS (BYC)	- 0	220	-	220	49
<b>Sub total (Gross income for AR)</b>	<b>- 0</b>	<b>24,368</b>	<b>-</b>	<b>24,368</b>	<b>18,961</b>
<b>A2 Asset and investment sales, (see table).</b>					
	- 0	5,000	- 0	5,000	- 0
<b>Sub total</b>	<b>- 0</b>	<b>5,000</b>	<b>- 0</b>	<b>5,000</b>	<b>- 0</b>
<b>Total receipts</b>	<b>- 0</b>	<b>29,368</b>	<b>- 0</b>	<b>29,368</b>	<b>18,961</b>

<b>A3 Payments</b>					
RICHARD TAYLOR SCHOOL	- 0	3,583	-	3,583	10,508
GRANTS (RTEF)	- 0	5,315	-	5,315	3,943
PROFESSIONAL FEES (RTEF)	- 0	-	-	-	2,400
PROFESSIONAL FEES (BYC)	- 0	1,500	-	1,500	1,142
REPAIRS AND MAINTENANCE (BYC)	- 0	-	-	-	13,727
INSURANCE (BYC)	- 0	3,618	-	3,618	3,451
ADMINISTRATION (RTEF)		237		237	177
ADMINISTRATION (BYC)		79		79	3
<b>Sub total</b>	<b>- 0</b>	<b>14,332</b>	<b>-</b>	<b>14,332</b>	<b>35,351</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	- 0	5,000	- 0	5,000	- 0
<b>Sub total</b>	<b>- 0</b>	<b>5,000</b>	<b>- 0</b>	<b>5,000</b>	<b>- 0</b>
<b>Total payments</b>	<b>- 0</b>	<b>19,332</b>	<b>- 0</b>	<b>19,332</b>	<b>35,351</b>
<b>Net of receipts/(payments)</b>	<b>- 0</b>	<b>10,036</b>	<b>-</b>	<b>10,036</b>	<b>- 16,390</b>
<b>A5 Transfers between funds</b>	<b>- 0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>- 0</b>	<b>94,739</b>	<b>-</b>	<b>94,739</b>	<b>111,129</b>
<b>Cash funds this year end</b>	<b>- 0</b>	<b>104,775</b>	<b>-</b>	<b>104,775</b>	<b>94,739</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 CASH FUNDS</b>	COOPERATIVE BANK PLC (RTET)		1,892	-
	COOPERATIVE BANK PLC (RTEF)		16,303	-
	COOPERATIVE BANK PLC (BYC)		1,524	-
	COOPERATIVE BANK PLC - DEPOSIT ACCOUNT (RTEF)		50,020	
	TRIODOS BANK UK LTD - DEPOSIT ACCOUNT (BYC)		35,036	

	NATIONAL SAVINGS AND INVESTMENT ACCOUNT (RTEF)		-	-
	NATIONAL WESTMINSTER BANK PLC (RTEF)		-	-
	<b>Total cash funds</b>		<b>104,775</b>	<b>-</b>
	<b>(agree balances with receipts and payments account(s))</b>	<b>OK</b>	<b>OK</b>	<b>OK</b>
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
	<b>Details</b>	<b>to nearest £</b>	<b>to nearest £</b>	<b>to nearest £</b>
<b>B2 Other monetary assets</b>		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>	COIF INVESTMENTS (RTEF)	ENDOWMENT	-	855,066
	CHARIBOND CHARITIES COMMON INVESTMENT FUND (RTEF)	ENDOWMENT	-	33,954
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>	RICHARD TAYLOR C OF E SCHOOL (RTEF)	ENDOWMENT	-	2,300,000
	BILTON YOUTH CENTRE (BYC)	ENDOWMENT	-	750,000
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>	-	-	-	-
<b>Notes to the accounts</b>				

A2 and A4 relate to the transfer of monies formerly held in an NS & I Bond (Endowment) and the COIF Investments (Endowment)					
B4 endowment is shown at insurance valuation					
Signed by two trustees on behalf of all the trustees	<b>Signature</b>		<b>Print Name</b>		<b>Date of approval</b>
	K.J.Randall		Kristian Randall		5th April 2022
	Sheena M. Hodgeon		Sheena M. Hodgeon		5th April 2022