

RICHARD TAYLOR'S EDUCATIONAL TRUST

Registered Charity Number 1175607

***RICHARD TAYLOR'S EDUCATIONAL FOUNDATION
FOUNDED 1785***

***BILTON YOUTH CENTRE
FOUNDED 1968***

Trustees' Annual Report for the period - From 1st January 2020 to 31st December 2020

Section A: Reference and administration details

Charity Name - RICHARD TAYLOR'S EDUCATIONAL TRUST

Other names the charity is known by:

**RICHARD TAYLOR'S EDUCATIONAL FOUNDATION
BILTON YOUTH CENTRE**

Registered charity numbers: 1175607 (and formerly 529568 and 529568-1)

Charity's principal address:- The Church Office , St John's Church, Bilton Lane, Harrogate, HG1 3DT
(For postal contact only)

Names of the Charity Trustees who manage the charity:

During the period for this report or when it was approved:

Simon Paul Dowson - Chair

Terrence Harrison - Hon Treasurer (in January 2020)

Felicity Janet Hildred - Clerk

Kristian Jay Randall

Paul Upton Tennyson (in January 2020)

Keith Wadd (to May 2020)

Appointed by Harrogate Borough Council

Geoffrey Frederick Webber

Appointed by North Yorkshire County Council

Clive Hodgeon (from January 2020)

Sheena Mary Hodgeon (from January 2020)

Susan Jane King (from January 2020)

Alene Elizabeth Bloomfield (from March 2020)

Martin Wilson Helm (from March 2020)

Matthew Robert Scott (from June 2020) Nominated by Harrogate Borough Council

Advisers - Solicitors - Hempsons - On charity matters: 100, Wood Street, London EC2V 7AN

On property matters: City Tower, Piccadilly Plaza, Manchester M1 4BT

Architects and Engineers - Leeds Environmental Design Associates Ltd.

Micklethwaite House, 70 Cross Green Lane, Leeds, LS9 0DG.

Section B: Structure, Governance and Management

Description of the Charity's trusts, governing documents and how it is constituted

Richard Taylor's Educational Trust (RTET) is a charitable incorporated organisation with a constitution, as amended on 11th November 2019, approved by the Charity Commission. By reason of the formation of the CIO and under its constitution RTET became the Trustee for its constituent charities - Richard Taylor's Educational Foundation (RTEF) and Bilton Youth Centre (BYC) which operate under their own schemes.

The RTEF scheme dated 9th June 1966 has been extensively amended by the Secretary of State for Education and, with the approval of the Charity Commission, by the then Trustees in a deed of amendment dated 18th October 2019.

On 8th March 2019 BYC was granted a new scheme by the Charity Commission.

The merger of the two existing charities with the charitable incorporated organisation RTET was completed in January 2020. It has similar charitable objects to those of the constituent charities.

Trustee selection method

Under the constitution the First Trustees of RTET were the existing Trustees of RTEF who were also the trustees of BYC. The RTEF Trustees had been appointed in accordance with the 1966 scheme, which, as affected by legislation over the years, sets out that the trustees should be the Rector of Bilton: two trustees to be appointed respectively by Harrogate Borough Council and North Yorkshire County Council: and four other trustees to be appointed by resolution of the Trustees.

Many of the First Trustees had been trustees for a long time and some wished to retire as soon as it was convenient which two of them did in January 2020 and the third, who had been appointed by Harrogate Borough Council, retired in May 2020. Other First Trustees have offered themselves and been re-appointed as ordinary trustees of RTET in accordance with the constitution.

With the move to a CIO, the local authorities no longer appoint to the Trust, they can only nominate. It is not expected that a local authority nominee is likely to be unacceptable, generally RTEF has been well served by its local authority appointees over the decades but the trust should have the final decision especially now that the school is an academy and no longer under the auspices of the County Council.

All the newly appointed trustees applied for membership and were appointed in accordance with the constitution. Harrogate Borough Council submitted the name of their selected nominee following a request outlining the objects of the Trust and its activities. Councillor Scott was approved by the Trustees having confirmed his desire to become a trustee.

Additional Governance Issues: RTEF - The charity has a director on the Board of Yorkshire Causeway Schools Trust (YCST), formerly St Aidan's Academy Trust, of which Richard Taylor Church of England Primary School is a constituent academy. The current director is no longer a trustee of RTET having retired in January 2020.

Additional Management issues - As this was the first year with the CIO effectively in place as Trustee for the endowment charities, the Trust has been concerned with administrative matters including setting up new bank accounts and closing old ones and notifying all who need to know of the formation of the CIO and completion of the restructure. It has chosen to hold accounts in The Cooperative Bank plc and Triodos Bank UK Ltd as these are known for their socially responsible and sustainable approach to banking.

The Trust has also put in place new headed paper and a new application form for RTEF grants which more clearly seeks information to confirm the public benefit to be achieved and addresses data protection. It has, also, considered and, where necessary, has approved policies for its future working including on data protection/privacy, on disablement and barring, and prepared a draft policy on reserves.

Section C: Objectives and activities

The objects of RTET in summary are :-

1. To advance education: a) by applying not more than 25% of its net income, in providing special benefits, not normally provided from central or local government funds for Richard Taylor Church of England Primary School, as may be agreed by trustees and the governors of the School and with the approval of the Charity Commission to approve a sum in excess of the 25%.
b) by applying the net yearly income in all or any of the following ways for the benefit of young people resident in Harrogate (the beneficiaries) who, in the opinion of the charity trustees, are in need of financial assistance: –
 - i) by awarding grants for secondary or tertiary education under rules to be made by the charity trustees;
 - ii) by awarding grants towards outfits, clothing, tools, instruments or books to help beneficiaries on leaving school to prepare for, or to enter a profession, trade or calling; or
 - iii) otherwise promoting the education (including social and physical training) of beneficiaries;provided that in the allocation of any benefits, the charity trustees shall have regard to the promotion of education in the principles of the Church of England.
2. For the public benefit, including for the benefit of the inhabitants of the borough of Harrogate:-
 - i) to promote the development of children and young people aged under 25 years in achieving their full physical, mental, social and spiritual capacities so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved; and
 - ii) to provide, or assist in the provision of, facilities for recreation or other leisure time occupation to such persons who have need of such facilities by reason of their youth, age, infirmity, disability, poverty or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life.The objects in paragraph 1 mirror those set out in the scheme of RTEF and those in paragraph 2 mirror those in the new scheme of BYC.

Summary of main activities undertaken for the public benefit

RTEF - In making decisions at the regular meetings of the Trust, the Trustees have regard to their objects and the Charity Commission's guidance on public benefit:

- a) The Trustees remained receptive to requests for particular support from The Governors and Headteacher of Richard Taylor Primary School concerning the social, physical and mental health and wellbeing of the children in its care as well as the more clearly educational requirements, but the pandemic disrupted all education for the rest of the year. By the end of the Trust's financial year the 25% of the Trust's income which could be allocated to the School had been made

available so the Trust requested, and was granted, permission from the Charity Commission to spend a further specified sum which the Trust considered fell within the objects.

- b) After March 2020, all Trust meetings took place on Zoom following a decision made in accordance with the constitution. The Trust has a grant application form to ensure that the public benefit in the intended use of the funds by that recipient can be ascertained before a grant is made. Grants included financial support for children who would not otherwise be able to go on a school trip; to support children and young people with the provision of special equipment to aid learning or attendance at school or college; and to support other young people to attend girl guide camp and for advanced learning including interviews for university admission and laptops whilst there.

BYC - Having regard to the Charity Commission guidance on public benefit and to the scheme granted in March 2019, the premises are held under a tenancy by North Yorkshire Sport Ltd which is a company limited by guarantee and a charity. The building is now known as Bilton Health and Wellbeing Hub. The Trust had worked closely with NYS during 2019 to foster the build up of the work of the Hub but the pandemic has closed the premises for most of the year though it has been used by NYS Ltd as a distribution centre for home support in its work during covid restrictions. NYS have to agree their letting charges annually but it is hoped that a long term agreement can be reached to allow the building to flourish again to the general public benefit with recreational, wellbeing and social activities which will be accessible and of benefit to all age groups once the effects of the pandemic are reduced.

Additional details of RTEF supported activities - Performance.

The School - The Trust donated £1,000 from its net income towards the mental well being partnership being developed at the Richard Taylor School most especially for more vulnerable children with a growing need being identified across all age groups. In June the effects of the pandemic were known to be seriously affecting teaching and learning but without any Government support being available and the Friends of the School unable to raise funds because of lockdown. The Trust was able to respond with a further £1,400 for the purchase of a computer software package, which the School already had on a three month free trial basis, to support home based learning. A further request in November resulted in the release of the outstanding balance of the 25% of available funds (about £1,200) for books and computer hardware to ensure that students in school could work safely during the pandemic. As the need was great, for the first time since June 1966 when the scheme for Richard Taylor's Educational Foundation was established, the consent of the Charity Commission was requested and granted, for the Trust to expend a further £7,000 on the School from the balance of its annual income. This went to provide extra books and computer equipment and software to allow for English and Maths to be given the high priority necessary for all the children whether at school or at home during the pandemic. These will not be wasted as the children return to school but will add to the ability to continue teaching support as the children catch up on lost learning.

The Trustee/director of Yorkshire Causeway Schools Trust continued to attend on Zoom and actively participate in the regular meetings of the Board and its committees. It was a difficult year because of the pandemic. The Buildings Sub committee on which he serves was not only involved in considering bids from the schools for a pot of money available for alterations and improvements but also to consider whether Covid safety proposals from each school in YCST designed to allow the schools to re-open, met Government guidelines.

Grants - A work experience project, partially grant funded by the Trust, was cut short and the young person returned a proportionate part of the grant as did others where the grant could not be used. The Trustees considered applications for grant support for 26 young people and approved the 20 applications which the Trustees considered fell within the objects set out above. Grants were made to individuals from across Harrogate where a need for financial assistance was demonstrated, in the opinion of the Trustees, and where the purpose of the expenditure would promote educational purposes including the social and physical training of children, in many cases. Team building, physical and socialisation activities for children in years 5 and 6 for which grants were approved mostly came to naught in 2020 many grants were returned or not paid out because school trips were cancelled although some were postponed to 2021.

Assistance was also given towards the more general education of three young people preparing for their future and requiring laptops for University or to do work for A levels. Some of these were referred through SASH (Safe and Sound Homes) a charity looking after the wellbeing of young people who become homeless.

BYC

The Centre has been locked down or barely open during 2020. It has continued to function as the headquarters for NYS who work with children throughout North Yorkshire with a view to improving health and well being and with older and disadvantaged people in the local area. They have had to resort to provision for distanced learning and support of both children and older people and especially maintaining contacts with the latter during the pandemic.

Section D Impact of activities and issues for the future

RTEF - Although content with the support they were able to give to those who asked, the Trustees are concerned that there is not enough continuing knowledge of the existence of the Trust and the availability of financial assistance for educational purposes. From year to year schools seem to forget the existence of the trust as a source of funds for individual pupils struggling with unmet need apart from seeking support for those unable to afford school trips. Despite the exceptional need understood to have been raised by the pandemic there has not been a resulting increase in grant applications. The Trust will be looking at the balance between the relatively small amount of money available for grants and the wider advertising of their availability within Harrogate town.

BYC - The Trustees commissioned a report from Leeds Environmental Design Associates Ltd with a view to the total refurbishment of the Youth Centre to high environmental standards and have been working with LEDA and NYS Ltd to take this forward. The building is in need of modernisation and the Trustees consider the opportunity should be taken to reduce its environmental impact and improve its environmental assessment in line with the world need to reduce greenhouse gas emissions as well as the overall economic benefit such steps would achieve. Some repairs have been undertaken in recent years and the building was completely re-wired in 2020. Some progress was made on the long term arrangements during the pandemic but the long term future of the Centre is still not secure.

Section E Financial Review

Policy on reserves

RTET - A draft policy on reserves was prepared by the end of 2020 but the December meeting of the Trust was cancelled. It will be for consideration in January 2021. The Trustees are aware that BYC may require additional funding for work on its building and that it is possible to consider a loan on commercial terms between the two charities which form the CIO.

RTEF - The Trust had maintained a prudent level of reserves (£50,000) in recent years to ensure it was able to meet its administration costs including the considerable legal and other fees which would arise during the process of re-structure to the CIO. Previously administrative expenses of the charity had been low and that is now expected to be the case. The Trustees consider that, so far as possible, all the annual income of the charity should be available for distribution on grant or other applications and, in case of unexpected need, for Richard Taylor School. A significant need did arise out of the pandemic impact on the education of the children but more towards the end of the Trust's financial year.

BYC - Reserves have reduced to less than £40,000 as the centre has been completely re-wired as part of the identified maintenance and repair of the building.

Sources of funding

RTET had funding only from its constituent charities for administration purposes during 2020.

RTEF and BYC - all payments, including those for the key objects of the two charities, were financed for RTEF from income from the investments in the endowment funds and from grant refunds; and for BYC from its reserves.

Loans - None.

Section F Other optional Information

The Trust noted with deep regret the sudden death of Terry Wagner, the former Clerk of Richard Taylor's Educational Foundation and the Honorary Treasurer of Bilton Youth Centre Management Committee. Terry had been an active and much loved supporter of the Centre from before he joined the Management Committee until that body was dissolved in 2018. He was a mainstay of the Foundation for nearly four decades until he became ill in 2019. He had been very much better so his death in December 2020 was unexpected.

Section G Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signatures S.P.Dowson

F.J.Hildred

**Simon Paul Dowson
Chair**

**Felicity Janet Hildred
Clerk**

Richard Taylor's Educational Trust is a charitable incorporated organisation with registered charity number 1175607 and trustee of the registered charities Richard Taylor's Educational Foundation and Bilton Youth Centre.

Official address: The Church Office, St John's Church, Bilton Lane, Harrogate, HG1 3DT



CHARITY COMMISSION
FOR ENGLAND AND WALES

RICHARD TAYLOR'S EDUCATIONAL TRUST 1175607

(RICHARD TAYLOR'S EDUCATIONAL FOUNDATION) (529568)

(BILTON YOUTH CENTRE) (529568-1)

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Receipts and payments accounts

For the period
from

1 January 2020

To

31 December 2020

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
INVESTMENT RECEIPTS (RTEF)	- 0	14,221	-	14,221	13900
INTEREST (RTEF)	- 0	428	-	428	468
GRANT REFUNDS (RTEF)	- 0	1,245	-	1,245	-
INTEREST (BYC)	- 0	248	-	248	144
INSURANCE RENT (BYC)	- 0	2,759	-	2,759	4,770
COMPENSATION - DAMAGE (BYC)	- 0	11	-	11	73
MISCELLANEOUS (BYC)	- 0	49	-	49	-
Sub total (Gross income for AR)	- 0	18,961	-	18,961	19,355
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	- 0	18,961	- 0	18,961	19,355

A3 Payments					
RICHARD TAYLOR SCHOOL	- 0	10,508	-	10,508	1,400
GRANTS (RTEF)	- 0	3,943	-	3,943	7,207
ADMINISTRATION (RTEF)	- 0	177	-	177	338
PROFESSIONAL FEES (RTEF)	- 0	2,400	-	2,400	10,300
PROFESSIONAL FEES (BYC)	- 0	1,142	-	1,142	2,715
REPAIRS AND MAINTENANCE (BYC)	- 0	13,727	-	13,727	1,410
INSURANCE (BYC)	- 0	3,451	-	3,451	3,329
ADMINISTRATION (BYC)	- 0	3	-	3	-
UTILITIES (BYC)	- 0	-	-	-	93
Sub total	- 0	35,351	-	35,351	26,792
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total payments	- 0	35,351	- 0	35,351	26,792
Net of receipts/(payments)	- 0	- 16,390	-	- 16,390	- 7,437
A5 Transfers between funds	- 0	-	-	-	-
A6 Cash funds last year end	- 0	111,129	-	111,129	118,566
Cash funds this year end	- 0	94,739	-	94,739	111,129

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 CASH FUNDS	COOPERATIVE BANK PLC (RTET)		67	-

	NATWEST BANK PLC (RTEF)		1,273	-
	COOPERATIVE BANK PLC (RTEF)		4,053	-
	NATIONAL SAVINGS BANK INVESTMENT ACCOUNT (RTEF)		52,103	-
	THE COOPERATIVE BANK PLC		37,243	-
	TRIODOS BANK UK LTD (BYC)		-	
	Total cash funds		94,739	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	COIF INCOME BONDS (RTEF)	ENDOWMENT	-	742,852
	CHARIBOND CHARITIES COMMON INVESTMENT FUND (RTEF)	ENDOWMENT	-	35,162
	NATIONAL SAVINGS BANK INCOME BOND (RTEF)	ENDOWMENT	-	5,000
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	RICHARD TAYLOR C OF E SCHOOL (RTEF)	ENDOWMENT	-	2,300,000
	BILTON YOUTH CENTRE (BYC)	ENDOWMENT	-	750,000
			-	-

			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	-	-	-	-
Notes to the accounts				
B4 endowment is shown at insurance valuation				
Signed by two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	S.P.Dowson	Simon Paul Dowson	17th March 2021	
	A.E.Bloomfield	Alene Elizabeth Bloomfield	17th March 2021	