



Blackwood and District Foodbank

Registered Charity CIO No: 1175604

ANNUAL REPORT AND ACCOUNTS

For the 12 Months Ended 31st March 2023

BLACKWOOD AND DISTRICT FOODBANK
ANNUAL REPORT AND ACCOUNTS
FOR THE 12 MONTHS ENDED 31st MARCH 2023



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BLACKWOOD AND DISTRICT FOODBANK

Legal and Administrative Information



Charity Name and Number

Blackwood and District Foodbank: registered charity number 1175604
Charitable Incorporated Organisation registered on 7th November 2017

Trustees

Mrs Donna Lower
Miss Ruth Steele
Mrs Susan Steele

Chairperson

Mrs Susan Steele

Principal Office

Oasis Christian Centre
Bryn Road
Blackwood
NP12 3LY

Independent Examiner

Mr Dene Caple FCCA

Bankers

Lloyds Bank Plc
112 High Street
Blackwood
NP12 1YJ

BLACKWOOD AND DISTRICT FOODBANK

TRUSTEES' REPORT

FOR THE 12 MONTHS ENDED 31st MARCH 2023

The trustees present their report along with their financial statements of the charity for the 12-month period ended 31st March 2023.

Constitution and Objects

Blackwood and District Foodbank is a registered charity CIO No. 1175604, registered on 7th November 2017.

The objects of the charity are the provision of three days' supply of emergency food and support to local people in crisis.

Organisation

The trustees who have served during the period under review and since the period end are set out on page 3.

Achievements and Performance

The objectives have been satisfactorily achieved during the year.

Blackwood and District Foodbank is open on a Thursday from 10 am – 12 noon staffed by volunteers, giving away food and essential household groceries and are supported by the general public, schools, churches and many local businesses.

Risk Management

The trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems and policies have been established that enable regular reports to be produced so that the necessary steps can be taken to lessen the risks.

Trustees' Responsibilities

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's state of affairs during the financial period and of its financial position at the end of the period.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statement comply with the Charities Act 1993.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:



Dated: 30th April 2023

BLACKWOOD AND DISTRICT FOODBANK FOODBANK MANAGER'S REPORT FOR THE 12 MONTHS ENDED 31st MARCH 2023

Clients Fed

Thanks to the generosity of the local community Blackwood and District Foodbank have been able to feed 2225 people comprising of 1394 adults and 831 children. This was an increase of 52% clients fed on the previous year. This equates to 20,025 meals.

Stock Movement

Donations of food provided by the local community amounted to 13,947.7 kg. 16,147.86 kg of food donations have been distributed to people in food poverty. We are grateful for the donations of food collected from local businesses the permanent trolleys at Asda in Blackwood and Tesco in Caerphilly. Local businesses have arranged collections and the Harvest collections from local schools and churches have ensured food is available to provide to those in need.

Financial Donations

Money has been received from fundraising, business and individual donations. We are grateful for the support of local businesses and individuals for regularly supporting the work of Foodbank.

Events

Fund raising opportunities were not taken advantage this year as they are normally co-ordinated with Churches Together which has not recommenced events since Covid. Next year Blackwood and District Foodbank will celebrate its 10-year anniversary.

Future Plans

In the next year we aim to increase our fundraising efforts to raise more funds and food donations to reach more people in the community suffering from food poverty.

We would like to thank our team of volunteers who give up their time; their commitment and hard work enables the foodbank to operate. We would like to thank all donors and referral agencies who refer clients to the foodbank. Through our continued partnership the work of the foodbank in Blackwood will continue to grow.

Signed:

J Steele

Jeremy Steele
Foodbank Manager

BLACKWOOD AND DISTRICT FOODBANK TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

Trustees Responsibilities in Relation to the Financial Statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting principles and then apply them consistently
- Observe the methods and principles in the applicable Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements
- Prepare the financial statements on a going concern basis unless it is appropriate to presume that the charity will continue in business

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations and the provision of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps or the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

Susan Steele

Dated: 30th April 2023

**BLACKWOOD AND DISTRICT FOODBANK
INDEPENDENT EXAMINER'S REPORT
FOR THE 12 MONTHS ENDED 31st MARCH 2023**

Respective Responsibilities of Trustees and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met: or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding on the accounts to be reached.

Signed: *D Caple*

Mr Dene Caple FCCA
Independent Examiner

BLACKWOOD AND DISTRICT FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE 12 MONTHS ENDED 31st MARCH 2023

Income

Donations	
Individual Donations	4977.85
Corporate Donations	1580.30
Charity / Church Donations	893.00
Trussell Trust Top Up	2526.46
Grants	8164.00
Fundraising	544.59
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	18686.20

Expenditure

Wages	8489.48
Food Purchases	1634.65
Trussell Trust Membership	330.00
Consumables	890.98
Insurance	260.98
Payroll	180.00
Local Giving Membership	96.00
ICO Registration	40.00
Rent	2000.00
Depreciation	729.00
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Total	14651.09

Net Movement in Funds 4035.11

Funds Transferred from
Blackwood and District Foodbank
On 31st March 2023 49664.02

Gift Cards on 31st March 2023 100.00

Total Funds at 31st March 2023 49764.02

BLACKWOOD AND DISTRICT FOODBANK

BALANCE SHEET

AS AT 31st MARCH 2023

Non-Current Assets

Storage Unit	1,258.00	
Internet Enabled Tablets	<u>149.99</u>	
		1,407.99

Current Assets

Cash in Bank	49,664.02	
Gift Cards	<u>100.00</u>	
		49,764.02

Total Assets	<u>51,172.01</u>	
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Capital and Reserves

Restricted Funds	0.00	
Unrestricted Funds	<u>51,172.01</u>	
		<u>51,172.01</u>

ON BEHALF OF THE TRUSTEES:

Signed: *Susan Steele*

Mrs Susan Steele

Treasurer

BLACKWOOD AND DISTRICT FOODBANK

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDING 31st MARCH 2023

1. Accounting Policies:

Accounting Convention

The financial statements have been prepared under the historical cost convention and on an accruals basis.

Expenditure

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.

Unrestricted Funds

Unrestricted funds are donations, fees income and other incoming resources receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

2. Creditors and Accruals

As at 31st March 2023 there were no accruals or prepayments for the financial year 2022/23.

3. Food Purchases

Cash donations given to Foodbank are used for purchasing food items where stocks are running low. All donations are paid into the bank account. A debit card is in used to purchase food from these donations.