

# TUNBRIDGE WELLS WELCOMES REFUGEES

England & Wales · Charity number 1175601

## Details

**Status** Registered

**Legal form** CIO

**Registered** 2017-11-07

**Register** [View on the Charity Commission register](#)

## Contact

**Address** 1 Bishops Down Cottages  
Bishops Down Park Road  
Tunbridge Wells  
Kent  
TN4 8XY

**Phone** 07719476719

**Email** [trustees@tw-welcomesrefugees.org](mailto:trustees@tw-welcomesrefugees.org)

**Website** [www.tw-welcomesrefugees.org](http://www.tw-welcomesrefugees.org)

## Activities

**Objects:** FOR THE RELIEF OF THOSE SEEKING ASYLUM AND THOSE GRANTED REFUGEE STATUS AND THEIR DEPENDENTS IN TUNBRIDGE WELLS:A. THE RELIEF OF POVERTY OR FINANCIAL HARDSHIP;B. THE PRESERVATION AND PROTECTION OF GOOD MENTAL AND PHYSICAL HEALTH;C. THE ADVANCEMENT OF THEIR EDUCATION AND TRAINING SO AS SO AS TO ADVANCE THEM IN LIFE AND ASSIST THEM TO ADAPT WITHIN A NEW COMMUNITY.2. TO ADVANCE THE EDUCATION OF THE PUBLIC IN GENERAL ABOUT THE RIGHTS, NEEDS AND ISSUES FACED BY REFUGEES AND ASYLUM SEEKERS.

**Activities:** Volunteers and refugees are able to request funding for clothes, equipment and activities. We provide a range of support including individual English lessons, conversations classes, monthly social gatherings and weekly football sessions. We also fund various school clubs, outings and children's activities.We have also put on an annual Festival and given talks at schools.

## Classification

- **How:** Makes Grants To Individuals, Provides Other Finance, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Recreation, Other Charitable Purposes
- **Who:** People Of A Particular Ethnic Or Racial Origin, Other Defined Groups

## Geography

- Kent

## Finances

| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-04-05 | £24,318 | £42,850     | -      | -         |
| 2024-04-05 | £98,914 | £82,073     | -      | -         |
| 2023-04-05 | £57,850 | £52,376     | -      | -         |
| 2022-04-05 | £60,493 | £41,865     | -      | -         |
| 2021-04-05 | £22,000 | £26,000     | -      | -         |

## Trustees

| Name                         | Role  | Appointed  |
|------------------------------|-------|------------|
| <b>Martin Dale Brice</b>     | Chair | 2018-08-03 |
| Elizabeth Anne Margot Batten |       | 2020-10-30 |
| Hazel Beevers                |       | 2020-10-30 |
| Kate Hashemi-Ayling          |       | 2022-09-10 |
| Maureen Elizabeth Utting     |       | 2024-01-01 |
| Naeema Anjarwalla            |       | 2019-09-11 |

**TUNBRIDGE WELLS WELCOMES REFUGEES**

England & Wales - Charity number 1175601

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# Accounts

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# **Tunbridge Wells Welcomes Refugees (TWWR)**

**Charity Number: 1175601**

*{For Charitable Incorporated Organisation}*

## **Trustees' Annual Report and Financial Statements for the Period 6 April 2024 to 5 April 2025**

## Reference & Administration Details

**Charity name:** Tunbridge Wells Welcomes Refugees

Other names charity is known by: TWWR

Charity number: 1175601

Charity's operating address: 1 Bishops Down Cottages, Bishops Down Park Rd,  
Tunbridge Wells

Postcode: TN4 8XY

## Names of the Charity Trustees who Manage the Charity

| <i>Trustee Name</i> | <i>Office</i>    | <i>Appointed</i>  | <i>Retired</i> |
|---------------------|------------------|-------------------|----------------|
| Ellie Batten        |                  | <b>30.10.2020</b> |                |
| Hazel Beevers       |                  | <b>30.10.2020</b> |                |
| Maureen Utting      |                  | <b>12.09.2022</b> |                |
| Kate Hashemi-Ayling | <b>Secretary</b> | <b>12.09.2022</b> |                |
| Martin Brice        | <b>Chair</b>     | <b>03.08.2018</b> |                |
| Naeema Anjarwalla   |                  | <b>11.09.2019</b> |                |

## Names & Addresses of Advisors

| <i>Name</i>      | <i>Address &amp; Postcode</i>                           |
|------------------|---------------------------------------------------------|
| Bank: CAF Bank   | 25 Kings Hill Avenue, Kings Hill, West Malling ME19 4JQ |
| Bank: Metro Bank | 1 Southampton Row, London WC1B 5HA                      |

## Structure, Governance & Management

### Description of the Charity's Trusts

**Type of Governing Document:** CIO - FOUNDATION REGISTERED 07 NOV 2017

**How the Charity is Constituted:** Charitable Incorporated Organisation

**Trustee Selection Methods:** Trustees are appointed or reappointed at the meetings of the Trustees as necessary.

### Additional Governance Issues

There is a Safeguarding Policy in place and Disclosure and Barring Service checks are carried out at an enhanced level for both vulnerable adults and children for all volunteers and Trustees.

## Objectives & Activities

### Summary of the Objects of the Charity as set out in its Governing Document

1. For the relief of those seeking asylum and those granted refugee status and their dependents in Tunbridge Wells:
  - a. the relief of poverty or financial hardship;
  - b. the preservation and protection of good mental and physical health;
  - c. the advancement of their education and training so as to advance them in life and assist them to adapt within a new community.
2. To advance the education of the public in general about the rights, needs and issues faced by refugees and asylum seekers.

### Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

One of the main things TWWR does is to provide a small group of volunteers for each family or individual and these volunteers are able to offer support and respond to the needs of the refugees. Volunteers undertake such things as spending time having conversations with the refugees, helping them understand cultural expectations, helping with understanding UK systems, developing English skills, taking them to appointments, taking them out, helping them apply for jobs and anything else the refugees might require. These groups of volunteers are greatly appreciated by the refugees who report feeling less isolated and lonely and that they are made to feel welcome.

The people from Ukraine have been supported in a different way. This is because they have been placed mainly with UK residents who often support the Ukrainians with day to day life. Also, Tunbridge Wells Borough Council (TWBC) organised support from various agencies including TWWR for the Ukrainians. The aim was to ensure support over a wide number of areas and to reduce duplication of support. TWWR was asked to concentrate on providing English lessons for the Ukrainians, supporting some young people in school and providing some entertainment and trips for the families in the school holidays. A working group of volunteers within TWWR organised the

support for the people from Ukraine and raised funds to cover the costs. This included some classes teaching English run by volunteers and also some classes run by self-employed tutors who were paid. Some pupils from Ukraine were also supported in secondary schools by TWWR volunteers and a number of activities were organised for the families. The Ukrainians have settled well into the local community and most of them now have their own accommodation and many of them are working. The Ukrainians have become mainly self-sufficient and for example, no trips in the holidays have been organised by TWWR as the Ukrainians are able to make their own arrangements. Tuition classes in English for the adults continued until the end of June 2024. At this point, the classes were stopped as many of the participants were working. All the participants had at least basic English skills and the majority spoke and understood English at a reasonable level and were able to manage everyday communications. Some volunteers continue to support some young people from Ukraine in their schools.

Volunteers and refugees from all countries are able to request funding from TWWR for such things as clothes, equipment, furniture and activities. The Trustees make the decisions on the allocation of funding according to the need and circumstances of the refugees. The Trustees are aware that various changes of circumstances can cause times of hardship and we have been able to support some of the refugees with much needed funds during these times. Due to the rules governing Universal Credit, some of the new families arriving in Tunbridge Wells this year have received a limited amount of benefit money. TWWR has been able to support these families in a number of ways including financially when necessary.

The weekly Conversation Classes run by TWWR continued to thrive during this year and we continue to be grateful to The Mosaic Centre for the use of their facilities. Tuition in English, Maths and Science for the young people taking GCSEs and A Levels continued. This was partly provided by volunteers and partly through paid tutors. TWWR has supported a young person who has dyslexia through paying for weekly tuition. We have also been able to support some young people financially at college and university.

TWWR has continued to support the refugees to find work when they are able to do this.

All the activities described above helped TWWR to meet its objectives to relieve poverty, to preserve and protect good mental and physical health and to advance the education and training of the refugees.

### **Additional Details of Objectives & Activities**

All the activities we provide are completely dependent on volunteers and we have no paid workers. We are very grateful to the volunteers for all the work they put into supporting the refugees.

## **Achievements & Performance**

### **Statutory Declaration**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

## **Summary of the Main Achievements of the Charity for the Year**

TWWR continues to support any refugees and asylum seekers we are aware of in the borough of Tunbridge Wells who want our input.

TWWR continued to be responsible for providing supplementary English classes for the people from Ukraine. These classes were very successful and all the participants had at least a basic understanding of English and the majority were at a level where they could use English in their daily lives. Their improved English skills meant that many of the participants obtained employment and were no longer able to attend the English classes. It was therefore decided to stop the classes at the end of June 2024. Some of the Ukrainians started to attend the weekly Conversation Group in order to practice and improve their skills. Volunteers continued to support some Ukrainian young people in their schools and this was greatly appreciated by the school staff as well as the young people. This has been a very successful intervention for the Ukrainians.

During the summer and autumn of 2024, several new families moved into the borough of Tunbridge Wells, mostly from Afghanistan. They were made to feel welcome by the volunteers and greatly appreciated all the practical and emotional help given. Some of the new families had their Universal Credit capped because they were not working. They did not work for a variety of reasons including not able to speak English, child care commitments and medical issues. Managing their finances was a huge challenge for these families and TWWR volunteers helped in a variety of ways including introducing them to Community Larders and helping them find the best deals for their utility bills. TWWR also provided some financial support such as helping with the cost of school uniforms and equipment. Volunteers taught the adults English on a regular basis and some of the children received support in school. Some of the families had significant medical issues and were very grateful for the support volunteers gave them in accessing the relevant services and taking them to appointments. All the families commented how much the input of the TWWR volunteers helped them particularly since the organisation commissioned to support them no longer arranges transport.

Supporting the education of the children continued to be a priority for TWWR. It is felt that making good progress in the education system will greatly help with integration into the local community. One young person was identified as having literacy difficulties and TWWR paid for weekly tuition to address these difficulties. This person is making steady progress and is performing better at school. TWWR bought a scanning pen for another young person as recommended by the staff at the special school. This helps the young person access written material which otherwise would not be possible. Where needed, TWWR continued to provide tuition in English, Maths and Science to those pupils taking GCSEs or A Levels. All the parents and pupils reported that they appreciated the tutoring and it helped with the progress made by the pupils. We were really pleased when 6 young people obtained the grades that enabled them to start at university in September 2024. TWWR was able to give these young people and the 2 young people continuing their university courses some monthly financial support. This helped to reduce the anxiety about money and enabled the students to concentrate on their courses. In July 2024 we were very proud when 2 young people obtained their degrees.

Throughout the year, TWWR continued to respond to requests from the refugees for such things as furniture, white goods, clothes and educational equipment. TWWR continues to try and find these items through requests to the volunteers or through charity shops. If this is not possible and Trustees agree, TWWR has bought the goods. Some of the refugees have faced significant changes in their circumstances this year. Luckily, TWWR volunteers have been able to give emotional and practical

support which has been of great benefit and helped reduce anxiety. Because of the significant change in circumstances for these refugees, the Trustees agreed to give some financial support to them such as help with the rent for a limited period of time. The cost of living continues to be a challenge for all the refugees as even those in work are mostly on the minimum wage. All the families have been grateful for the financial help TWWR has been able to give them and it has helped them through these difficult times.

Some funds were also provided for activities such as school clubs, school trips, football and other clubs and gym membership. An outing to experience Christmas lights was organised and was greatly enjoyed by everyone. These activities help the participants become part of the community and help with emotional wellbeing.

We feel these examples show the positive difference TWWR has made to the lives of the refugees who report feeling well supported by TWWR in their ambitions to become useful members of their local community.

## **Financial Review**

### **Brief Statement of the Charity's Policy on Reserves**

On 5<sup>th</sup> April 2025 TWWR had £27,603 in the bank. Some of these funds are restricted at the request of the donors such as for supporting students at university and supporting newly arrived refugees. The main financial risk to the charity is not receiving grants. We keep enough funds to cover around 3 month's costs and to meet any unforeseen expenditure. We also apply for grants on a regular basis.

### **Details of Any Funds Materially in Deficit**

Not applicable.

### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

### **Further Financial Review Details**

We have been successful with our grant applications this year and we are very grateful to Kent Community Foundation who have continued to support us. Gatwick Airport Community Fund, The Round Table and Capital have also generously given us funds.

We have some supporters who donate on a monthly basis for which we are very grateful and we also receive some funding from the Tunbridge Wells Lotto. We have been grateful to receive some generous donations from supporters which included money towards the cost of applying for citizenship and help towards rent arrears.

## External scrutiny

The charity's gross income for the year did not exceed £25,000. In accordance with the Charities Act 2011, the trustees are therefore not required to have the accounts independently examined or audited.

## Statutory Notes to the Accounts

## Particulars of Any Outstanding Guarantee Given by the CIO

N/A

## Other Optional Information

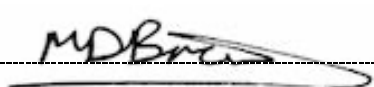
In the coming year, TWWR will continue to support any refugees and asylum seekers in the borough of Tunbridge Wells who want our help. We will provide a warm welcome to any refugees and asylum seekers new to Tunbridge Wells. For the refugees already here, we will continue with the type of support we already give and adapt this in response to requests and feedback from the refugees. TWWR will continue to prioritise the areas of education and employment for all the people we support. We will also endeavour to respond when people are experiencing financial hardship, either through providing funds or finding other support.

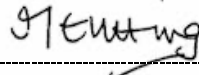
## Declaration

**The trustees declare that they have approved the trustees' report above.**

Signed on behalf of the charity's trustees

**Signature(s):**





**Full Name(s):** Martin Brice

Maureen Utting

**Position(s):** Chair

Trustee

**Date:** 8/12/2025

8/12/2025



## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
06/04/2024

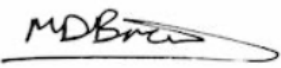
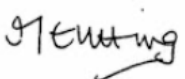
To

Period end date  
05/04/2025

### Section A Receipts and payments

|                                                       | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                        |                                      |                                     |                                 |                               |
| Donations                                             | 4,721                                  | 18,932                               | -                                   | 23,653                          | 97,908                        |
| Events                                                | -                                      | -                                    | -                                   | -                               | 589                           |
| Donations - appeals                                   | -                                      | -                                    | -                                   | -                               | -                             |
| Grants                                                | -                                      | -                                    | -                                   | -                               | -                             |
| Gift aid                                              | -                                      | -                                    | -                                   | -                               | -                             |
| Bank interest                                         | 665                                    | -                                    | -                                   | 665                             | 417                           |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>5,386</b>                           | <b>18,932</b>                        | <b>-</b>                            | <b>24,318</b>                   | <b>98,914</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>5,386</b>                           | <b>18,932</b>                        | <b>-</b>                            | <b>24,318</b>                   | <b>98,914</b>                 |
| <b>A3 Payments</b>                                    |                                        |                                      |                                     |                                 |                               |
| Capital                                               | -                                      | 2,548                                | -                                   | 2,548                           | 6,254                         |
| Bank charges                                          | 60                                     | -                                    | -                                   | 60                              | 60                            |
| Management & administration                           | 19                                     | 380                                  | -                                   | 399                             | 731                           |
| Education support                                     | 463                                    | 12,100                               | -                                   | 12,563                          | 19,148                        |
| English teaching & driving lessons                    | -                                      | 8,606                                | -                                   | 8,606                           | 32,972                        |
| Grants to families                                    | 620                                    | 13,925                               | -                                   | 14,545                          | 11,954                        |
| Other expenses                                        | 126                                    | 717                                  | -                                   | 843                             | 9,590                         |
| Social activities                                     | -                                      | 3,286                                | -                                   | 3,286                           | 1,315                         |
| Volunteers                                            | -                                      | -                                    | -                                   | -                               | 49                            |
| <b>Sub total</b>                                      | <b>1,288</b>                           | <b>41,562</b>                        | <b>-</b>                            | <b>42,850</b>                   | <b>82,073</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>1,288</b>                           | <b>41,562</b>                        | <b>-</b>                            | <b>42,850</b>                   | <b>82,073</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>4,098</b>                           | <b>- 22,630</b>                      | <b>-</b>                            | <b>- 18,532</b>                 | <b>16,841</b>                 |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>921</b>                             | <b>45,215</b>                        | <b>-</b>                            | <b>46,136</b>                   | <b>29,295</b>                 |
| <b>Cash funds this year end</b>                       | <b>5,019</b>                           | <b>22,585</b>                        | <b>-</b>                            | <b>27,604</b>                   | <b>46,136</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                                             | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------------------------------------------|-------------------------------------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                        | Cash at bank                                                                        | 5,020                              | 22,583                           | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             | <b>Total cash funds</b>                                                             | <b>5,020</b>                       | <b>22,583</b>                    | <b>-</b>                        |
|                                                             | (agree balances with receipts and payments account(s))                              | OK                                 | OK                               | OK                              |
|                                                             |                                                                                     | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 |                                                                                     |                                    |                                  |                                 |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         |                                                                                     |                                    |                                  |                                 |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       |                                                                                     |                                    |                                  |                                 |
|                                                             |                                                                                     |                                    | -                                |                                 |
|                                                             |                                                                                     |                                    | -                                |                                 |
|                                                             |                                                                                     |                                    | -                                |                                 |
|                                                             |                                                                                     |                                    | -                                |                                 |
|                                                             |                                                                                     |                                    | -                                |                                 |
|                                                             |                                                                                     |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature                                                                           | Print Name                         | Date of approval                 |                                 |
|                                                             |  | Martin Brice                       | 08/12/2025                       |                                 |
|                                                             |  | Maureen Utting                     | 08/12/2025                       |                                 |

**TUNBRIDGE WELLS WELCOMES REFUGEES**

England & Wales - Charity number 1175601

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# Accounts

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# **Tunbridge Wells Welcomes Refugees (TWWR)**

**Charity Number: 1175601**

*{For Charitable Incorporated Organisation}*

## **Trustees' Annual Report and Financial Statements for the Period 6 April 2023 to 5 April 2024**

## Reference & Administration Details

**Charity name:** Tunbridge Wells Welcomes Refugees

Other names charity is known by: TWWR

Charity number: 1175601

Charity's operating address: 1 Bishops Down Cottages, Bishops Down Park Rd, Tunbridge Wells  
Postcode: TN4 8XY

## Names of the Charity Trustees who Manage the Charity

| <i>Trustee Name</i> | <i>Office</i> | <i>Appointed</i> | <i>Retired</i> |
|---------------------|---------------|------------------|----------------|
| Florence Moon       |               | 13.02.2019       | 05.04.2024     |
| Ellie Batten        |               | 30.10.2020       |                |
| Hazel Beevers       |               | 30.10.2020       |                |
| Maureen Utting      |               | 12.09.2022       |                |
| Kate Hashemi-Ayling | Secretary     | 12.09.2022       |                |
| Martin Brice        | Chair         | 03.08.2018       |                |
| Vivienne Hughes     | Treasurer     | 25.05.2017       | 05.04.2024     |
| Naeema Anjarwalla   |               | 11.09.2019       |                |

## Names & Addresses of Advisors

| <i>Name</i>                             | <i>Address &amp; Postcode</i>                              |
|-----------------------------------------|------------------------------------------------------------|
| Bank: CAF Bank                          | 25 Kings Hill Avenue, Kings Hill,<br>West Malling ME19 4JQ |
| Bank: Metro Bank                        | 1 Southampton Row, London<br>WC1B 5HA                      |
| Independent Examiner: Anneliese Garrett | Flat 3, 44 Mount Sion, Tunbridge<br>Wells, Kent TN1 1TJ    |

## Structure, Governance & Management

### Description of the Charity's Trusts

**Type of Governing Document:** CIO - FOUNDATION REGISTERED 07 NOV 2017

**How the Charity is Constituted:** Charitable Incorporated Organisation

**Trustee Selection Methods:** Trustees are appointed or reappointed at the meetings of the Trustees as necessary.

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## Objectives & Activities

### Summary of the Objects of the Charity as set out in its Governing Document

1. For the relief of those seeking asylum and those granted refugee status and their dependents in Tunbridge Wells:
  - a. the relief of poverty or financial hardship;
  - b. the preservation and protection of good mental and physical health;
  - c. the advancement of their education and training so as to advance them in life and assist them to adapt within a new community.
2. To advance the education of the public in general about the rights, needs and issues faced by refugees and asylum seekers.

### Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

One of the main things TWWR does is to provide a small group of volunteers for each family or individual and these volunteers are able to offer support and respond to the needs of the refugees. Volunteers undertake such things as spending time having conversations with the refugees, helping them understand cultural expectations, helping with understanding UK systems, developing English skills, taking them out, helping them apply for jobs and anything else the refugees might require. These groups of volunteers are greatly appreciated by the refugees who report feeling less isolated and lonely and that they are made to feel welcome.

The people from Ukraine have been supported in a different way. This is because they have been placed mainly with UK residents who often support the Ukrainians with day to day life. Also, Tunbridge Wells Borough Council (TWBC) organised support from various agencies including TWWR for the Ukrainians. The aim was to ensure support over a wide number of areas and to reduce duplication of support. TWWR was asked to concentrate on providing English lessons for the Ukrainians, supporting some young people in school and providing some entertainment and trips for the families in the school holidays. A working group of volunteers within TWWR organised the

support for the people from Ukraine and raised funds to cover the costs. This included some classes teaching English run by volunteers and also some classes run by self-employed tutors who were paid. Some pupils from Ukraine were also supported in secondary schools by TWWR volunteers and a number of activities were organised for the families.

Volunteers and refugees from all countries are able to request funding from TWWR for such things as clothes, equipment, furniture and activities. The Trustees make the decisions on the allocation of funding according to the need and circumstances of the refugees. We are aware that various changes of circumstances can cause times of hardship and we have been able to support some of the refugees with much needed funds during these times. This included a family with primary age children who were seeking asylum who had no access to funds and TWWR was able to give them emergency financial support for a few weeks. We have also been able to support some young people financially at college and university.

The weekly Conversation Classes run by TWWR continued to thrive during this year and we continue to be grateful to The Mosaic Centre for the use of their facilities. Tuition in English, Maths and Science for the young people taking GCSEs and A Levels continued. This was partly provided by volunteers and partly through paid tutors.

TWWR has continued to support the refugees to find work when they are able to do this.

There have been some social activities organised including trips out and social gatherings.

All the activities described above helped TWWR to meet its objectives to relieve poverty, to preserve and protect good mental and physical health and to advance the education and training of the refugees.

## **Additional Details of Objectives & Activities**

All the activities we provide are completely dependent on volunteers and we have no paid workers. We are very grateful to the volunteers for all the work they put into supporting the refugees.

## **Achievements & Performance**

### **Statutory Declaration**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

### **Summary of the Main Achievements of the Charity for the Year**

TWWR continues to support any refugees and asylum seekers we are aware of in the borough of Tunbridge Wells who want our input.

TWWR continued to be responsible for providing supplementary English classes for the people from Ukraine. Paid tutors continued to run English classes which were well attended and the participants reported that they continued to make progress with their English skills. More of the participants obtained jobs and several of them moved into their own accommodation. This has been a very successful intervention for the Ukrainians.

In July 2023, a new family from Afghanistan were settled into Tunbridge Wells. They were made to feel welcome by the volunteers and greatly appreciated all the practical and emotional help given.

Volunteers were able to step in quickly and provide some individual English lessons which helped a great deal. The family commented how much the input of the TWWR volunteers helped them. Another family arrived in November 2023 and only wanted English tuition for one member of the family which TWWR provided. The family is very independent and continues to thrive.

Where needed, we continued to provide tuition in English, Maths and Science to those pupils taking GCSEs or A Levels and all the parents and pupils reported that they appreciated the tutoring and it helped with the progress made by the pupils. Several of the pupils continued into Year 12 and some started college courses in September 2023. We helped some pupils with the transport costs to the colleges which meant they were able to continue with their studies.

The three young people at university successfully completed their first and second years. Another young person also started a university course in September 2023. Due to the generosity of various donors, TWWR was able to support these young people financially to a certain extent which helped to reduce anxieties about money and enabled better concentration on studies.

In the area of employment, twenty six of the refugees continued to work either full time or part-time. We were pleased that six more of the refugees started new employment during the year. TWWR has also given some funds to enable two of the refugees to follow courses which will help them qualify in their previous fields of expertise. This will take time for them to achieve and TWWR will continue to support them. (NB This does not include statistics from the Ukrainians as other organisations were involved with supporting the people from Ukraine find employment)

We continued to support people with the cost of driving lessons as we feel being able to drive will enhance opportunities for work. Three more people passed their practical driving tests during the year and two of these obtained a job more easily because of this. For the other, being able to drive improved their family life such as being able to go shopping, go to appointments and take the children on trips without having to rely on limited public transport. Generous TWWR volunteers helped another person buy a car and because of this, he has now found work using his expert practical skills. This has led to an increase in his feelings of self-worth.

Several of the refugees applied to become British Citizens and during this year, six adults and seven children were given citizenship. Many of them reported that the input from the volunteers supporting them with the Life in the UK test was a great help. Some volunteers also helped with completing the forms or supported them contact Citizen Advice Bureau. Receiving British Citizenship has made the refugees feel much more settled in the UK.

Three households moved during this financial year. One household moved away from Tunbridge Wells and although we were sad to see them go, volunteers helped with the transition and we have been pleased to hear that they settled happily into their new home. The other two households moved within Tunbridge Wells and TWWR was able to help with the cost of the hire of a van and provided some people to help with the removal.

Throughout the year, TWWR continued to respond to requests for such things as furniture, white goods, clothes and educational equipment from the refugees. TWWR continues to try and find these through requests to the volunteers or through charity shops. If this is not possible and Trustees

agree, TWWR has bought the goods. We also provided all the families who wanted them with hot water bottles to help in cold weather with energy costs. Some families with young children also asked for heated clothes dryers which TWWR was able to provide. One family who were seeking asylum were supported financially for several weeks and TWWR was their only source of income. All the families have been grateful for the financial help we have been able to give them and it has helped them through these difficult times with the high cost of living.

TWWR organised three social gatherings for the families during the year and also a trip to the seaside in the summer. The families reported how much they appreciated these. An outing to 10 pin bowling was also organised for the adolescents who had a great time and formed new friendships. Some funds were also provided for school clubs, football clubs and school trips which all help the participants become part of the community and helps with emotional wellbeing.

We feel these examples show the positive difference TWWR has made to the lives of the refugees who report feeling well supported by TWWR in their ambitions to become useful members of their local community.

## **Financial Review**

### **Brief Statement of the Charity's Policy on Reserves**

On 5<sup>th</sup> April 2024 TWWR had £46,136 in the bank. This included a recently received grant of £15,000 from Colyer Fergusson. Well over half of these funds are restricted at the request of the donors such as for supporting students at university and supporting a family find new accommodation. The main financial risk to the charity is not receiving grants. We keep enough funds to cover around 3 month's costs and to meet any unforeseen expenditure. We also apply for grants on a regular basis.

### **Details of Any Funds Materially in Deficit**

Not applicable.

### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

### **Further Financial Review Details**

We have been successful with our grant applications this year and we are very grateful to Kent Community Foundation who have continued to support us. South East Water, The Round Table and Capital have also generously given us funds. We were grateful to receive two generous donations from The Hollick Family Fund and were pleased when Collyer Fergusson gave us a significant amount of money to help us support educational opportunities and finding work. In March 2024 we were very proud to be chosen as one of the charities to be recognised by the High Sheriff of Kent.

We have some supporters who donate on a monthly basis for which we are very grateful and we also receive some funding from the Tunbridge Wells Lotto. We have been grateful to receive some

generous donations from supporters which included money towards the cost of cars and there were also a number of donations specifically for the people from Ukraine. We received some funds from TWBC which was used to pay for the self-employed tutors running the English classes for the people from Ukraine. During Refugee Week, some volunteers raised money through putting on a film at a local community cinema and running a cake stall in the shopping centre in Tunbridge Wells.

## Statutory Notes to the Accounts

### Particulars of Any Outstanding Guarantee Given by the CIO

N/A

## Other Optional Information

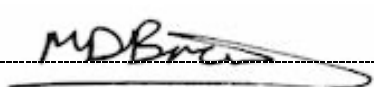
In the coming year, TWWR will continue to support any refugees and asylum seekers in the borough of Tunbridge Wells who want our help. We will provide a warm welcome to any refugees and asylum seekers new to Tunbridge Wells. For the refugees already here, we will continue with the type of support we already give and adapt this in response to requests and feedback from the refugees. TWWR will continue to prioritise the areas of education and employment for all the people we support. We will also endeavour to respond when people are experiencing financial hardship, either through providing funds or finding other support.

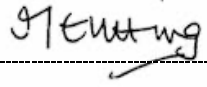
## Declaration

**The trustees declare that they have approved the trustees' report above.**

Signed on behalf of the charity's trustees

**Signature(s):**





**Full Name(s):** Martin Brice

Maureen Utting

**Position(s):** Chair

Trustee

**Date:** 13/12/2024

13/12/2024

## Independent Examiner's Report on the Accounts

I report to the trustees on my examination of the accounts of the CIO for the period ended 5 April 2024.

### Responsibilities and basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signature:**



**Date:** 10/01/2025

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*Independent examiner*

**Full Name:** Anneliese Garrett

**Relevant Professional qualification(s) or body (if any):** Chartered Accountant (ACA)

**Address:** Flat 3, 44 Mount Sion, Tunbridge Wells, Kent TN1 1TJ



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Tunbridge Wells Welcomes Refugees (TWWR)

1175601

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
06/04/2023

To

Period end date  
05/04/2024

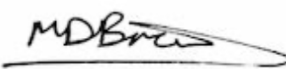
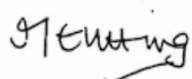
### Section A Receipts and payments

|                                                       | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                        |                                      |                                     |                                 |                               |
| Donations                                             | 10,218                                 | 87,690                               | -                                   | 97,908                          | 57,793                        |
| Events                                                | 589                                    | -                                    | -                                   | 589                             | -                             |
| Donations - appeals                                   | -                                      | -                                    | -                                   | -                               | -                             |
| Grants                                                | -                                      | -                                    | -                                   | -                               | -                             |
| Gift aid                                              | -                                      | -                                    | -                                   | -                               | -                             |
| Bank interest                                         | 417                                    | -                                    | -                                   | 417                             | 57                            |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>11,224</b>                          | <b>87,690</b>                        | <b>-</b>                            | <b>98,914</b>                   | <b>57,850</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>11,224</b>                          | <b>87,690</b>                        | <b>-</b>                            | <b>98,914</b>                   | <b>57,850</b>                 |
| <b>A3 Payments</b>                                    |                                        |                                      |                                     |                                 |                               |
| Capital                                               | 250                                    | 6,004                                | -                                   | 6,254                           | 6,283                         |
| Bank charges                                          | 60                                     | -                                    | -                                   | 60                              | 20                            |
| Management & administration                           | 148                                    | 583                                  | -                                   | 731                             | 776                           |
| Education support                                     | 2,250                                  | 16,898                               | -                                   | 19,148                          | 10,052                        |
| English teaching & driving lessons                    | 2,328                                  | 30,644                               | -                                   | 32,972                          | 13,054                        |
| Grants to families                                    | 5,339                                  | 6,615                                | -                                   | 11,954                          | 11,289                        |
| Other expenses                                        | 2,355                                  | 7,235                                | -                                   | 9,590                           | 4,525                         |
| Social activities                                     | -                                      | 1,315                                | -                                   | 1,315                           | 5,891                         |
| Volunteers                                            | -                                      | 49                                   | -                                   | 49                              | 486                           |
| <b>Sub total</b>                                      | <b>12,730</b>                          | <b>69,343</b>                        | <b>-</b>                            | <b>82,073</b>                   | <b>52,376</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>12,730</b>                          | <b>69,343</b>                        | <b>-</b>                            | <b>82,073</b>                   | <b>52,376</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>- 1,506</b>                         | <b>18,347</b>                        | <b>-</b>                            | <b>16,841</b>                   | <b>5,474</b>                  |
| <b>A5 Transfers between funds</b>                     | <b>96</b>                              | <b>- 96</b>                          | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>2,331</b>                           | <b>26,964</b>                        | <b>-</b>                            | <b>29,295</b>                   | <b>23,821</b>                 |
| <b>Cash funds this year end</b>                       | <b>921</b>                             | <b>45,215</b>                        | <b>-</b>                            | <b>46,136</b>                   | <b>29,295</b>                 |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                          | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-----------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                | Cash at bank                                           | 921                                | 45,215                           | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     | <b>Total cash funds</b>                                | <b>921</b>                         | <b>45,215</b>                    | <b>-</b>                        |
|                                                     | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
|                                                     |                                                        | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
|                                                     |                                                        | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                         |                                                        |                                    | Cost (optional)                  | Current value (optional)        |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b> |                                                        | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
|                                                     |                                                        |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                               |                                                        | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |
|                                                     |                                                        |                                    | -                                |                                 |

| Signed by one or two trustees on behalf of all the trustees | Signature                                                                           | Print Name     | Date of approval |
|-------------------------------------------------------------|-------------------------------------------------------------------------------------|----------------|------------------|
|                                                             |  | Martin Brice   | 13/12/2024       |
|                                                             |  | Maureen Utting | 13/12/2024       |

**TUNBRIDGE WELLS WELCOMES REFUGEES**

England & Wales - Charity number 1175601

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# Accounts

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# **Tunbridge Wells Welcomes Refugees (TWWR)**

**Charity Number: 1175601**

*{For Charitable Incorporated Organisation}*

## **Trustees' Annual Report and Financial Statements for the Period 6 April 2022 to 5 April 2023**

## Reference & Administration Details

**Charity name:** Tunbridge Wells Welcomes Refugees

Other names charity is known by: TWWR

Charity number: 175601

Charity's operating address: 1 Bishops Down Cottages, Bishops Down Park Rd, Tunbridge Wells  
Postcode: TN4 8XY

## Names of the Charity Trustees who Manage the Charity

| <i>Trustee Name</i> | <i>Office</i> | <i>Appointed</i> | <i>Retired</i> |
|---------------------|---------------|------------------|----------------|
| Florence Moon       |               | 13.02.2019       |                |
| Ellie Batten        |               | 30.10.2020       |                |
| Hazel Beevers       |               | 30.10.2020       |                |
| Maureen Utting      |               | 12.09.2022       |                |
| Kate Hashemi-Ayling | Secretary     | 12.09.2022       |                |
| Martin Brice        | Chair         | 03.08.2018       |                |
| Vivienne Hughes     | Treasurer     | 25.05.2017       |                |
| Naeema Anjarwalla   |               | 11.09.2019       |                |

## Names & Addresses of Advisors

| <i>Name</i>                             | <i>Address &amp; Postcode</i>                              |
|-----------------------------------------|------------------------------------------------------------|
| Bank: CAF Bank                          | 25 Kings Hill Avenue, Kings Hill,<br>West Malling ME19 4JQ |
| Bank: Metro Bank                        | 1 Southampton Row, London<br>WC1B 5HA                      |
| Independent Examiner: Anneliese Garrett | Flat 3, 44 Mount Sion, Tunbridge<br>Wells, Kent TN1 1TJ    |

## Structure, Governance & Management

### Description of the Charity's Trusts

**Type of Governing Document:** CIO - FOUNDATION REGISTERED 07 NOV 2017

**How the Charity is Constituted:** Charitable Incorporated Organisation

**Trustee Selection Methods:** Trustees are appointed or reappointed at the meetings of the Trustees as necessary.

### Additional Governance Issues

There is a Safeguarding Policy in place and Disclosure and Barring Service checks are carried out at an enhanced level for both vulnerable adults and children for all volunteers and Trustees.

## Objectives & Activities

### Summary of the Objects of the Charity as set out in its Governing Document

1. For the relief of those seeking asylum and those granted refugee status and their dependents in Tunbridge Wells:
  - a. the relief of poverty or financial hardship;
  - b. the preservation and protection of good mental and physical health;
  - c. the advancement of their education and training so as to advance them in life and assist them to adapt within a new community.
2. To advance the education of the public in general about the rights, needs and issues faced by refugees and asylum seekers.

### Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

One of the main things TWWR does is to provide a small group of volunteers for each family or individual and these volunteers are able to offer support and respond to the needs of the refugees. Volunteers undertake such things as spending time having conversations with the refugees, helping them understand cultural expectations, helping with understanding UK systems, developing English skills, taking them out, helping them apply for jobs and anything else the refugees might require. These groups of volunteers are greatly appreciated by the refugees who report feeling less isolated and lonely and that they are made to feel welcome.

Volunteers and refugees are able to request funding from TWWR for such things as clothes, equipment, furniture and activities. The Trustees make the decisions on the allocation of funding according to the need and circumstances of the refugees. We are aware that various changes of circumstances can cause times of hardship and we have been able to support some of the refugees with much needed funds during these times. We have also been able to support some young people at college and university.

The weekly Conversation Classes run by TWWR continued to thrive during this year and from September 2022 had a new, warm venue at The Mosaic Centre for which we are very grateful. Looking at priorities for funding, the Trustees took the difficult decision to stop funding the weekly football sessions from the autumn 2022. At this time, we also stopped the funded tuition for primary school children though volunteers continue to support several of them with their literacy and mathematical skills. Tuition in English, Maths and Science for the young people taking GCSEs and A Levels continued. This was partly provided by volunteers and partly through paid tutors.

We were lucky enough to obtain a grant through the National Lottery in August 2021 which was given to organisations to help them rebuild and develop communities after Covid. A working party made up of refugees and volunteers developed a programme of events and during this financial year there were cultural exchange trips to Dymchurch, a seaside town and the Mosque in London. The swimming lessons for women were continued until the end of November 2022. Arabic lessons for the children were also continued until the summer of 2022.

All the activities described above helped TWWR to meet its objectives to relieve poverty, to preserve and protect good mental and physical health and to advance the education and training of the refugees.

### **Additional Details of Objectives & Activities**

All the activities we provide are completely dependent on volunteers and we have no paid workers. We are very grateful to the volunteers for all the work they put into supporting the refugees.

## **Achievements & Performance**

### **Statutory Declaration**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

### **Summary of the Main Achievements of the Charity for the Year**

TWWR continues to support any refugees and asylum seekers we are aware of in the borough of Tunbridge Wells who want our input.

In April and May 2022, many households in Tunbridge Wells opened their homes to a large number of people escaping the war in Ukraine. A motivated group of volunteers set up a group to specifically support the Ukrainians. They worked closely with Tunbridge Wells Borough Council and other support services to ensure the support required was provided and there was no duplication. Money was raised specifically for the people from Ukraine and such things as IT equipment, mobiles and stationery for school were provided. Trips and activities during the school holidays were also organised. The main area the group had responsibility for was teaching English and several groups run by volunteers were set up quickly and were well attended. From the autumn 2022, funds were obtained in order to pay tutors to teach English to groups of around 10 people. These groups were very successful and those taking part made good progress with their English skills and for example reported being able to communicate more effectively with their hosts and others. They said they felt much more confident to be part of the local community and a large number managed to obtain part

time employment. Through the groups, they were also able to form friendships and support each other in many ways.

In the autumn of 2022, two new families from Afghanistan were settled into Tunbridge Wells. They were made to feel welcome by the volunteers and greatly appreciated all the practical and emotional help given. English lessons were not immediately available for the adults in the families but volunteers were able to step in quickly and provide some individual lessons which helped a great deal. All the refugees new to the Tunbridge Wells area commented how much the input of the TWWR volunteers helped them.

Where needed, we continued to provide tuition in English, Maths and Science to those pupils taking GCSEs or A Levels and all the parents and pupils reported that they appreciated the tutoring and it helped with the progress made by the pupils. All the pupils who wanted this were able to continue into Y12 at their schools and others started relevant courses at local colleges. We helped some pupils with the transport costs to the college.

The two young people at university successfully completed their first years and started the next year in September 2022 when another young person also started a university course. Due to the generosity of various donors, TWWR was able to support these young people financially to a certain extent which helped to reduce anxieties about money and enabled better concentration on studies.

In the area of employment, 22 of the refugees continued to work either full time or part-time. We were pleased that 4 more of the refugees started new employment during the year.

We continued to support people with the cost of driving lessons as we feel being able to drive will enhance opportunities for work. Seven people passed their practical driving tests during the year and two of these obtained a job more easily because of this. For the others, being able to drive improved their family life such as being able to go shopping, go to appointments and take the children on trips without having to rely on limited public transport. One person is hopeful that because he now has a car, he will be able to find work which uses his expert practical skills and should also lead to a better income.

It is sometimes challenging for the mothers of small children to attend English lessons because the timing clashes with child care responsibilities and the fathers are at work. TWWR continued to pay for extra time at a nursery for one child to enable the mother to attend classes. The mother made good progress with the English course and passed all the assessments.

Several of the refugees are keen to become British Citizens. In order to apply for this, they have to show competence in the English language and pass the Life in the UK test. Some volunteers supported the refugees with this and many of them have now obtained the necessary qualifications and will be applying for citizenship.

Finding an NHS dentist in the area of Tunbridge Wells has proved extremely difficult even going through the recommended routes. TWWR agreed to fund some dental treatments in order to alleviate the pain being suffered.

Two households moved during this financial year. One household was given notice by the owner of the house who wanted to sell and the other household wanted to have a more central location. TWWR volunteers were able to support the households find new property and also supported with the costs of moving including the hire of a van. Both households were extremely grateful for this support and said how much it helped them through difficult times.

Throughout the year, TWWR continued to respond to requests for such things as furniture, white goods, clothes and educational equipment from the refugees. TWWR continues to try and find these through requests to the volunteers or through charity shops. If this is not possible and Trustees agree, TWWR has bought the goods.

We feel these examples show the positive difference TWWR has made to the lives of the refugees who report feeling well supported by TWWR in their ambitions to become useful members of their local community.

## **Financial Review**

### **Brief Statement of the Charity's Policy on Reserves**

On 5<sup>th</sup> April 2023 TWWR had £29,295 in the bank. Over half of these funds are restricted at the request of the donors such as for supporting students at university and supporting a family find new accommodation. The main financial risk to the charity is not receiving grants. We keep enough funds to cover around 3 months costs and to meet any unforeseen expenditure. We also apply for grants on a regular basis.

### **Details of Any Funds Materially in Deficit**

Not applicable.

### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

### **Further Financial Review Details**

Funding for our work has come mainly from grants through applications to the Kent Community Foundation. We also received grants from other providers including a local solicitors firm who supported the education of 2 young people and The Round Table who helped fund the swimming lessons for the women. There were also a number of donations specifically for the people from Ukraine. We were very lucky to receive funding from the National Lottery for rebuilding communities after Covid restrictions. We have some supporters who donate on a monthly basis for which we are very grateful and we also receive some funding from the Tunbridge Wells Lotto. We have been grateful to receive some generous one off donations from supporters including support from a group of barristers for an individual going to university. In July 2022, during Refugee Week, some volunteers

raised money through running a cake stall in the shopping centre in Tunbridge Wells and at the same time, Lush sold charity pots to raise money for TWWR.

### Statutory Notes to the Accounts

#### Particulars of Any Outstanding Guarantee Given by the CIO

N/A

### Other Optional Information

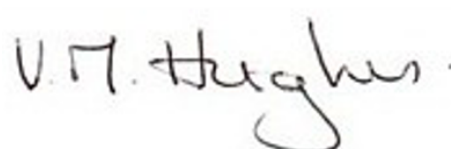
In the coming year, TWWR will continue to support any refugees and asylum seekers in the borough of Tunbridge Wells who want our help. We will provide a warm welcome to any refugees and asylum seekers new to Tunbridge Wells. For the refugees already here, we will continue with the type of support we already give and adapt this in response to requests and feedback from the refugees. TWWR will continue to prioritise the areas of education and employment for all the people we support. We will also endeavour to respond when people are experiencing financial hardship, either through providing funds or finding other support.

### Declaration

**The trustees declare that they have approved the trustees' report above.**

Signed on behalf of the charity's trustees

**Signature(s):**



**Full Name(s):** Florence Moon

Vivienne Hughes

**Position(s):** Trustee

Treasurer

**Date:** 3/1/2024

3/1/2024

## Independent Examiner's Report on the Accounts

I report to the trustees on my examination of the accounts of the CIO for the period ended 5 April 2023.

### Responsibilities and basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signature:**



**Date:** 20/1/2024

-----  
*Independent examiner*

**Full Name:** Anneliese Garrett

**Relevant Professional qualification(s) or body (if any):** Chartered Accountant (ACA)

**Address:** Flat 3, 44 Mount Sion, Tunbridge Wells, Kent TN1 1TJ



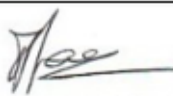
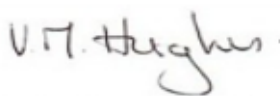
CHARITY COMMISSION  
FOR ENGLAND AND WALES

|                                |                   |             |                 |       |
|--------------------------------|-------------------|-------------|-----------------|-------|
| Charity Name                   |                   | No (if any) |                 | CC16a |
| Receipts and payments accounts |                   |             |                 |       |
| For the period from            | Period start date | To          | Period end date |       |
|                                | 06/04/2022        |             | 05/04/2023      |       |

## Section A Receipts and payments

|                                                       | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|-------------------------------------------------------|--------------------|------------------|------------------|------------------|------------------|
|                                                       | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Donations                                             | 7,972              | 49,821           | -                | 57,793           | 17,564           |
| Events                                                | -                  | -                | -                | -                | -                |
| Donations - appeals                                   | -                  | -                | -                | -                | 14,243           |
| Grants                                                | -                  | -                | -                | -                | 25,303           |
| Gift aid                                              | -                  | -                | -                | -                | 3,381            |
| Bank interest                                         | 57                 | -                | -                | 57               | 2                |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total (Gross income for AR)</b>                | <b>8,029</b>       | <b>49,821</b>    | <b>-</b>         | <b>57,850</b>    | <b>60,493</b>    |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>8,029</b>       | <b>49,821</b>    | <b>-</b>         | <b>57,850</b>    | <b>60,493</b>    |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Capital                                               | 248                | 6,035            | -                | 6,283            | -                |
| Bank charges                                          | 20                 | -                | -                | 20               | -                |
| Management & administration                           | 180                | 596              | -                | 776              | 733              |
| Education support                                     | 1,792              | 8,260            | -                | 10,052           | 13,977           |
| English teaching & driving lessons                    | 1,012              | 12,042           | -                | 13,054           | 5,639            |
| Grants to families                                    | 1,940              | 9,349            | -                | 11,289           | 16,471           |
| Other expenses                                        | 1,393              | 3,132            | -                | 4,525            | -                |
| Social activities                                     | 297                | 5,594            | -                | 5,891            | 5,045            |
| Volunteers                                            | -                  | 486              | -                | 486              | -                |
| <b>Sub total</b>                                      | <b>6,882</b>       | <b>45,494</b>    | <b>-</b>         | <b>52,376</b>    | <b>41,865</b>    |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|                                                       | -                  | -                | -                | -                | -                |
|                                                       | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                 | <b>6,882</b>       | <b>45,494</b>    | <b>-</b>         | <b>52,376</b>    | <b>41,865</b>    |
| <b>Net of receipts/(payments)</b>                     | <b>1,147</b>       | <b>4,327</b>     | <b>-</b>         | <b>5,474</b>     | <b>18,628</b>    |
| <b>A5 Transfers between funds</b>                     | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>1,184</b>       | <b>22,637</b>    | <b>-</b>         | <b>23,821</b>    | <b>5,193</b>     |
| <b>Cash funds this year end</b>                       | <b>2,331</b>       | <b>26,964</b>    | <b>-</b>         | <b>29,295</b>    | <b>23,821</b>    |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                                             | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------------------------------------------|-------------------------------------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds                                               | Cash at bank                                                                        | 2,331                              | 26,964                           | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             | <b>Total cash funds</b>                                                             | <b>2,331</b>                       | <b>26,964</b>                    | <b>-</b>                        |
|                                                             | (agree balances with receipts and payments account(s))                              | OK                                 | OK                               | OK                              |
|                                                             |                                                                                     | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| B2 Other monetary assets                                    |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | -                                  | -                                | -                               |
|                                                             |                                                                                     | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
| B3 Investment assets                                        |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
| B4 Assets retained for the charity's own use                |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     |                                    | -                                | -                               |
|                                                             |                                                                                     | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
| B5 Liabilities                                              |                                                                                     |                                    | -                                |                                 |
|                                                             |                                                                                     |                                    | -                                |                                 |
|                                                             |                                                                                     |                                    | -                                |                                 |
|                                                             |                                                                                     |                                    | -                                |                                 |
|                                                             |                                                                                     |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature                                                                           | Print Name                         |                                  | Date of approval                |
|                                                             |  | Florence Moon                      |                                  | 03/01/2024                      |
|                                                             |  | Vivienne Hughes                    |                                  | 03/01/2024                      |

**TUNBRIDGE WELLS WELCOMES REFUGEES**

England & Wales - Charity number 1175601

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# Accounts

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# **Tunbridge Wells Welcomes Refugees (TWWR)**

**Charity Number: 1175601**

*{For Charitable Incorporated Organisation}*

## **Trustees' Annual Report and Financial Statements for the Period 6 April 2021 to 5 April 2022**

## Reference & Administration Details

**Charity name:** Tunbridge Wells Welcomes Refugees

Other names charity is known by: TWWR

Charity number: 1175601

Charity's operating address: 48 Newlands Road, Tunbridge Wells, Kent

Postcode: TN4 9AU

## Names of the Charity Trustees who Manage the Charity

| <i>Trustee Name</i>   | <i>Office</i>    | <i>Appointed</i>  | <i>Retired</i> |
|-----------------------|------------------|-------------------|----------------|
| Florence Moon         | <b>Chair</b>     | <b>13.02.2019</b> |                |
| Ellie Batten          |                  | <b>30.10.2020</b> |                |
| Hazel Beevers         |                  | <b>30.10.2020</b> |                |
| Jacqui Brooks-Bunnett | <b>Secretary</b> | <b>25.05.2017</b> |                |
| Martin Brice          |                  | <b>03.08.2018</b> |                |
| Maura Richards        |                  | <b>25.05.2017</b> |                |
| Vivienne Hughes       | <b>Treasurer</b> | <b>25.05.2017</b> |                |
| Naeema Anjarwalla     |                  | <b>11.09.2019</b> |                |

## Names & Addresses of Advisors

| <i>Name</i>                        | <i>Address &amp; Postcode</i>                                                        |
|------------------------------------|--------------------------------------------------------------------------------------|
| Bank: Metro Bank                   | 1 Southampton Row London<br>WC1B 5HA                                                 |
| Independent Examiner: Maria Maltby | Barley Mow House, Battle Road,<br>Punnetts Town, Heathfield, East<br>Sussex TN21 9DL |

## Structure, Governance & Management

### Description of the Charity's Trusts

**Type of Governing Document:** CIO - FOUNDATION REGISTERED 07 NOV 2017

**How the Charity is Constituted:** Charitable Incorporated Organisation

**Trustee Selection Methods:** Trustees are appointed or reappointed at the meetings of the Trustees as necessary.

### Additional Governance Issues

There is a Safeguarding Policy in place and Disclosure and Barring Service checks are carried out at an enhanced level for both vulnerable adults and children for all volunteers and Trustees.

## Objectives & Activities

### Summary of the Objects of the Charity as set out in its Governing Document

1. For the relief of those seeking asylum and those granted refugee status and their dependents in Tunbridge Wells:
  - a. the relief of poverty or financial hardship;
  - b. the preservation and protection of good mental and physical health;
  - c. the advancement of their education and training so as to advance them in life and assist them to adapt within a new community.
2. To advance the education of the public in general about the rights, needs and issues faced by refugees and asylum seekers.

### Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Volunteers and refugees are able to request funding for such things as clothes, equipment, furniture and activities and the Trustees make the decisions on the allocation of funding according to the need and circumstances of the refugees. We are aware that various changes of circumstances can cause times of hardship and we have been able to support some of the refugees with much needed funds during these times.

From April 2021 until September 2021, we continued to be cautious because of the risks of Covid and continued to provide such things as the Conversation Classes and English tuition online. Volunteers did start meeting the refugees face to face but usually outside when the weather permitted.

In September 2021 TWWR started group activities again including the weekly Conversation classes and the weekly football sessions. Face to face interactions between volunteers and refugees increased. We continued with the extra tuition for the children and young people even after their return to school as we felt they had been severely disadvantaged by the closure of schools during the lockdowns.

We were lucky enough to obtain a grant through the National Lottery in August 2021 which was given to organisations to help them rebuild and develop communities after Covid. A working party made up of refugees and volunteers developed a programme of events which included cultural exchange trips to Greenwich and the Natural History Museum. We also had a shared picnic in a local park which was enjoyed by both refugees and volunteers and a board games session. Workshops and training were also provided such as confidence building sessions for the women, swimming lessons for women and Arabic lessons for the children.

One of the main things TWWR does is to provide a small group of volunteers for each family or individual and these volunteers are able to offer support and respond to the needs of the refugees. Volunteers undertake such things as spending time having conversations with the refugees, helping them understand cultural expectations, helping with understanding UK systems, developing English skills, taking them out, helping them apply for jobs and anything else the refugees might require. These groups of volunteers are greatly appreciated by the refugees who report feeling less isolated and lonely and that they are made to feel welcome.

All the activities described above help TWWR to meet its objectives, particularly to preserve and protect good mental and physical health. They also help with the advancement of the education and training of the refugees.

### **Additional Details of Objectives & Activities**

All the activities we provide are completely dependent on volunteers and we have no paid workers. We are very grateful to the volunteers for all the work they put into supporting the refugees.

## **Achievements & Performance**

### **Statutory Declaration**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

### **Summary of the Main Achievements of the Charity for the Year**

TWWR continues to support any refugees and asylum seekers we are aware of in the borough of Tunbridge Wells who want our input. The majority of our work is with the families who are refugees from Syria and have come through the Syrian Vulnerable Persons Relocation Scheme (SVPRS). We also support a family who came through the Afghan Citizens Resettlement Scheme and another family who came through the UK Refugee Resettlement Schemes. We work closely with Kent County Council, Tunbridge Wells Borough Council and Clarion, the support service commissioned by Kent CC to support the families. We also support another two refugee families from Syria who entered the country by other means, a young man from Zimbabwe and 4 individual refugees from various areas.

In April 2021 there were 12 families from Syria and a young male from Zimbabwe living in the borough of Tunbridge Wells and receiving our support. Since this time and up until April 2022, we have continued to support them. We have also welcomed 2 more families into Tunbridge Wells through the schemes and have helped support 4 other individual refugees or asylum seekers who were referred to us.

TWWR volunteers worked hard in collaboration with the support services to make the homes attractive and welcoming for the two new families. The volunteers also played a large part in helping the families settle into the area and understand the various expectations and cultural differences in the UK. General support was given as well as more specific tuition in English and help with finding appropriate courses or employment. When referred to us, TWWR volunteers were also able to support some asylum seekers and individual refugees such as through providing English lessons and some funds when hardship issues were identified. All the refugees and asylum seekers new to the Tunbridge Wells area commented how much the input of the TWWR volunteers helped them.

The education of the children in the families was greatly disrupted because of Covid. They missed a great deal of school because of the lockdowns and even when the schools were open, they missed some time because of themselves or others in their group having Covid. Home schooling had been particularly challenging for these families because of the language issues and also the parents had not grown up through the UK education system. TWWR decided that it would be of benefit to the children to continue to receive some tuition and we continued to fund a tutor for eight of the primary school children. We also continued to fund tuition in mathematics and/or science for 6 of the secondary pupils. We paid for the transport from school to home for one pupil living in a rural area in order to enable him to attend after school extra classes preparing for GCSEs. All parents and pupils reported that they appreciated the tutoring and it helped with the progress made by the pupils.

It was with great pleasure that in August 2021 we heard that 2 of the young people from the families had achieved A Level results that meant they were offered places at university. We were very proud of their achievements. It was exciting that a group of barristers had decided to raise funds in order to support a refugee going to university. Four young people from Tonbridge and Tunbridge Wells area competed for the funds and we were pleased when the barristers chose one from Tunbridge Wells. The funds were a great help to the young person and reduced anxieties about money and enabled better concentration on studies. TWWR was also able to support the second student financially to a certain extent which again helped reduce some anxieties. Both of the students also found part time work to supplement their income as the student loan does not fully cover costs.

In the area of employment, 16 of the refugees continued to work either full time or part-time. We were pleased that 6 more of the refugees started new employment during the year. When needed, we helped with such things as writing a CV, applying for jobs and the cost of travel to interviews and work until the first wage payment. Previously, we had supported someone living in a rural area have transport to his work by using the Wheels to Work scheme. This year we were pleased, through various generous donations, to be able to provide the funds to buy his own moped so that he could continue to get to work. Public transport is very limited where he lives and he has only been able to find work because he is able to travel independently.

We continued to support people with the cost of driving lessons as we feel being able to drive will enhance opportunities for work. Three people passed their practical driving tests during the year and one of these obtained a job more easily because of this. Several others took their tests and failed but it is hoped they will pass soon.

It is sometimes challenging for the mothers of small children to attend English lessons because the timing clashes with child care responsibilities and the fathers are at work. TWWR helped one mother

by volunteers taking her child to nursery school as needed and for another family TWWR paid for extra time at a nursery. Both these mothers made progress with their English courses.

As the restrictions because of Covid became less, volunteers returned to giving lifts to the refugees for journeys it was hard to make by public transport. We were also pleased to note that those refugees who had passed their driving tests were also helping with these lifts. Some of the families have been in the UK for 5 years and have been helped by their Support Workers to apply for Indefinite Leave to Remain. TWWR volunteers helped to reduce concerns about attending appointments in Croydon connected to these applications by driving the families. We were aware that there were serious consequences if appointments were missed. All the families involved were extremely grateful for this support.

Throughout the year, TWWR continued to respond to requests for such things as furniture, white goods, clothes and educational equipment from the refugees. TWWR continues to try and find these through requests to the volunteers or through charity shops. If this is not possible and Trustees agree, TWWR has bought the goods.

We feel these examples show the positive difference TWWR has made to the lives of the refugees who report feeling well supported by TWWR in their ambitions to become useful members of their local community.

## **Financial Review**

### **Brief Statement of the Charity's Policy on Reserves**

On 5<sup>th</sup> April 2022 TWWR had £23,821 in the bank. Over half of these funds are restricted at the request of the donors such as for supporting students at university and supporting a family find new accommodation. The main financial risk to the charity is not receiving grants. We keep enough funds to cover around 3 months costs and to meet any unforeseen expenditure. We also apply for grants on a regular basis.

### **Details of Any Funds Materially in Deficit**

Not applicable.

### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

### **Further Financial Review Details**

Funding for our work has come mainly from grants through applications to the Kent Community Foundation. We also received four grants from other providers. We were very lucky to receive funding from the National Lottery for rebuilding communities after Covid restrictions. We have some

supporters who donate on a monthly basis for which we are very grateful and we also receive some funding from the Tunbridge Wells Lotto. We have been grateful to receive some generous one off donations from supporters including support from a group of barristers for an individual going to university and support for a family looking for new accommodation.

## Statutory Notes to the Accounts

### Particulars of Any Outstanding Guarantee Given by the CIO

N/A

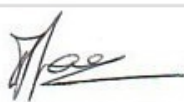
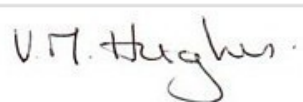
## Other Optional Information

In the coming year, TWWR will continue to support any refugees and asylum seekers in the borough of Tunbridge Wells who want our help. We will provide a warm welcome to any refugees and asylum seekers new to Tunbridge Wells. We will continue with the type of support we already give and adapt this in response to requests and feedback from the refugees. It is expected that there will be refugees from Ukraine coming to Tunbridge Wells and TWWR will respond positively to this. TWWR will continue to prioritise the areas of education and employment for all the people we support. We will also endeavour to respond when people are experiencing financial hardship, either through providing funds or finding other support.

## Declaration

**The trustees declare that they have approved the trustees' report above.**

Signed on behalf of the charity's trustees

|                      |                                                                                     |                                                                                       |
|----------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| <b>Signature(s):</b> |  |  |
| <b>Full Name(s):</b> | Florence Moon                                                                       | <del>Vivienne</del> Vivienne Hughes                                                   |
| <b>Position(s):</b>  | Chair                                                                               | Treasurer                                                                             |
| <b>Date:</b>         | 03/02/2022                                                                          | 03/02/2022                                                                            |

## Independent Examiner's Report on the Accounts

I report to the trustees on my examination of the accounts of the CIO for the period ended 5 April 2022.

### Responsibilities and basis of report

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signature:** *Lesley Baliga*

**Date:** 31/01/2023

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*Independent examiner*

**Full Name:** Lesley Baliga

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**Relevant Professional qualification(s) or body (if any):** Certified Chartered Accountant (FCCA) registration number 0030737

.....

**Address:** 15 Douglas Road, Poole,  
BH12 2AU

.....



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Tunbridge Wells Welcomes Refugees

1175601

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
06/04/2021

To

Period end date  
05/04/2022

### Section A Receipts and payments

|                                                                                                        | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|--------------------------------------------------------------------------------------------------------|--------------------|------------------|------------------|------------------|------------------|
|                                                                                                        | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                                                                     |                    |                  |                  |                  |                  |
| Donations                                                                                              | 5,564              | 12,000           | -                | 17,564           | 7,699            |
| Donations - events                                                                                     | -                  | -                | -                | -                | 570              |
| Donations - appeals                                                                                    | -                  | 14,243           | -                | 14,243           | -                |
| Grants                                                                                                 | -                  | 25,303           | -                | 25,303           | 13,736           |
| Gift Aid                                                                                               | 1,281              | 2,100            | -                | 3,381            | -                |
| Bank interest                                                                                          | 2                  | -                | -                | 2                | -                |
|                                                                                                        | -                  | -                | -                | -                | -                |
|                                                                                                        | -                  | -                | -                | -                | -                |
| <b>Sub total (Gross income for AR)</b>                                                                 | <b>6,847</b>       | <b>53,646</b>    | <b>-</b>         | <b>60,493</b>    | <b>22,005</b>    |
| <b>A2 Asset and investment sales, (see table).</b>                                                     |                    |                  |                  |                  |                  |
|                                                                                                        | -                  | -                | -                | -                | -                |
|                                                                                                        | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                                                                       | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                                                                  | <b>6,847</b>       | <b>53,646</b>    | <b>-</b>         | <b>60,493</b>    | <b>22,005</b>    |
| <b>A3 Payments</b>                                                                                     |                    |                  |                  |                  |                  |
| Charitable activities social activities                                                                | 522                | 4,524            | -                | 5,045            | 1,743            |
| Grants to families                                                                                     | 5,672              | 10,800           | -                | 16,472           | 17,950           |
| English teaching, driving lessons, costs relating to finding employment, and other support to families | -                  | 5,639            | -                | 5,639            | 3,970            |
| Education support                                                                                      | -                  | 1,702            | -                | 1,702            | 1,566            |
| University support                                                                                     | -                  | 12,275           | -                | 12,275           | -                |
| Volunteer training and support                                                                         | -                  | -                | -                | -                | -                |
| Public awareness raising                                                                               | -                  | -                | -                | -                | 378              |
| Administration                                                                                         | -                  | 733              | -                | 733              | 409              |
|                                                                                                        | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                                                                       | <b>6,194</b>       | <b>35,671</b>    | <b>-</b>         | <b>41,865</b>    | <b>26,016</b>    |
| <b>A4 Asset and investment purchases, (see table)</b>                                                  |                    |                  |                  |                  |                  |
|                                                                                                        | -                  | -                | -                | -                | -                |
|                                                                                                        | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                                                                       | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                                                                  | <b>6,194</b>       | <b>35,671</b>    | <b>-</b>         | <b>41,865</b>    | <b>26,016</b>    |
| <b>Net of receipts/(payments)</b>                                                                      | <b>653</b>         | <b>17,975</b>    | <b>-</b>         | <b>18,628</b>    | <b>- 4,011</b>   |
| <b>A5 Transfers between funds</b>                                                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                                                                     | <b>531</b>         | <b>4,662</b>     | <b>-</b>         | <b>5,193</b>     | <b>9,205</b>     |
| <b>Cash funds this year end</b>                                                                        | <b>1,184</b>       | <b>22,637</b>    | <b>-</b>         | <b>23,821</b>    | <b>5,194</b>     |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|-------------------------------------------------------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>                                        | Cash at bank                                           | 1,184                              | 22,637                           | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             | <b>Total cash funds</b>                                | 1,184                              | 22,637                           | -                               |
|                                                             | (agree balances with receipts and payments account(s)) | OK                                 | OK                               | OK                              |
|                                                             |                                                        | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
| <b>B2 Other monetary assets</b>                             | Details                                                |                                    |                                  |                                 |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
|                                                             |                                                        | -                                  | -                                | -                               |
| <b>B3 Investment assets</b>                                 | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
| <b>B4 Assets retained for the charity's own use</b>         | Details                                                | Fund to which asset belongs        | Cost (optional)                  | Current value (optional)        |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
|                                                             |                                                        |                                    | -                                | -                               |
| <b>B5 Liabilities</b>                                       | Details                                                | Fund to which liability relates    | Amount due (optional)            | When due (optional)             |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
|                                                             |                                                        |                                    | -                                |                                 |
| Signed by one or two trustees on behalf of all the trustees | Signature                                              | Print Name                         | Date of approval                 |                                 |
|                                                             | V.M. Hughes                                            | V.M. HUGHES                        | 03.02.23                         |                                 |
|                                                             |                                                        | FLORENCE MOON                      | 03.02.23                         |                                 |

**TUNBRIDGE WELLS WELCOMES REFUGEES**

England & Wales - Charity number 1175601

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# Accounts

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# **Tunbridge Wells Welcomes Refugees (TWWR)**

**Charity Number: 1175601**

*{For Charitable Incorporated Organisation}*

## **Trustees' Annual Report and Financial Statements for the Period 6 April 2020 to 5 April 2021**

## Reference & Administration Details

**Charity name:** Tunbridge Wells Welcomes Refugees

Other names charity is known by: TWWR

Charity number: 1175601

Charity's operating address: 48 Newlands Road, Tunbridge Wells, Kent

Postcode: TN4 9AU

## Names of the Charity Trustees who Manage the Charity

| <i>Trustee Name</i>   | <i>Office</i>    | <i>Appointed</i>  | <i>Retired</i> |
|-----------------------|------------------|-------------------|----------------|
| Florence Moon         | <b>Chair</b>     | <b>13.02.2019</b> |                |
| Ellie Batten          |                  | <b>30.10.2020</b> |                |
| Hazel Beavers         |                  | <b>30.10.2020</b> |                |
| Jacqui Brooks-Bunnett | <b>Secretary</b> | <b>25.05.2017</b> |                |
| Martin Brice          |                  | <b>03.08.2018</b> |                |
| Maura Richards        |                  | <b>25.05.2017</b> |                |
| Vivienne Hughes       | <b>Treasurer</b> | <b>25.05.2017</b> |                |
| Naeema Anjarwalla     |                  | <b>11.09.2019</b> |                |

## Names & Addresses of Advisors

| <i>Name</i>      | <i>Address &amp; Postcode</i>        |
|------------------|--------------------------------------|
| Bank: Metro Bank | 1 Southampton Row London<br>WC1B 5HA |

## Structure, Governance & Management

### Description of the Charity's Trusts

**Type of Governing Document:** CIO - FOUNDATION REGISTERED 07 NOV 2017

**How the Charity is Constituted:** Charitable Incorporated Organisation

**Trustee Selection Methods:** Trustees are appointed or reappointed annually at the Annual General Meeting held in November or at other times as necessary.

### Additional Governance Issues

There is a Safeguarding Policy in place and Disclosure and Barring Service checks are carried out at an enhanced level for both vulnerable adults and children for all volunteers and Trustees.

## Objectives & Activities

### Summary of the Objects of the Charity as set out in its Governing Document

1. For the relief of those seeking asylum and those granted refugee status and their dependents in Tunbridge Wells:
  - a. the relief of poverty or financial hardship;
  - b. the preservation and protection of good mental and physical health;
  - c. the advancement of their education and training so as to advance them in life and assist them to adapt within a new community.
2. To advance the education of the public in general about the rights, needs and issues faced by refugees and asylum seekers.

### Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Volunteers and refugees are able to request funding for such things as clothes, equipment, furniture and activities and the Trustees make the decisions on the allocation of funding according to the need and circumstances of the refugees. Because of the pandemic, TWWR received some emergency funding which we were able to give directly to the refugees to help with the extra costs caused by Covid such as having their children at home and losing some hours of work.

Between April 2020 and April 2021, the general support given by Tunbridge Wells Welcomes Refugees (TWWR) was adapted because of the restrictions in place in the UK in response to Covid 19 and also because of the extra pressures this put on the refugees. The monthly social gatherings, weekly football sessions, conversation classes and visits with the refugees were stopped due to restrictions because of Covid 19. TWWR provided alternatives such as English Conversation classes online, individual English lessons online, volunteers contacting refugees at least weekly by phone, online dance sessions and gym membership when allowed. TWWR also provided IT equipment to ensure the refugees could access these sessions and online offerings provided by others, such as

home schooling. These provisions helped to preserve and protect good mental and physical health. They also helped with the advancement of their education.

## **Additional Details of Objectives & Activities**

All the activities we provide are completely dependent on volunteers and we have no paid workers. We are very grateful to the volunteers for all the work they put into supporting the refugees.

## **Achievements & Performance**

### **Statutory Declaration**

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

### **Summary of the Main Achievements of the Charity for the Year**

TWWR continues to support any refugees we are aware of in the borough of Tunbridge Wells who want our input. The majority of our work is with the families who are refugees from Syria and have come through the Syrian Vulnerable Persons Relocation Scheme (SVPRS). We work closely with Kent County Council, Tunbridge Wells Borough Council and Clarion, the support service commissioned by Kent CC to support the families. We also support another two refugee families from Syria who entered the country by other means and a young man from Zimbabwe.

In April 2020 there were 11 families from Syria and a young male from Zimbabwe living in the borough of Tunbridge Wells who we supported. Since this time and up until April 2021, we have continued to support these families and individual and we have also welcomed 1 more family into the borough who moved from another town. Restrictions because of Covid meant that no new families came through the government scheme to Tunbridge Wells during this year.

When lockdown was first announced in March 2020, Trustees and volunteers realised that this would be a particularly challenging time for the refugees. The majority of them receive benefits for which they are very grateful but we were aware that many of them were struggling to manage on their income even before lockdown. We felt lockdown would cause more financial problems because with the children and young people at home, more would need to be spent on food, educational resources and entertainment. We also knew many families and individuals would lose some income as they worked part time in the hospitality industry which was closed. It was a great relief to members of TWWR when we were successful in our application for Covid emergency funding and we were able to give money directly to the families or individuals. The refugees reported that they were grateful for this practical help and that it reduced some of their anxieties during this difficult time.

The restrictions because of Covid caused many challenges to the support usually given by TWWR. Each family or individual refugee has several volunteers working with them and volunteers would usually have had face to face meetings with the families on a regular, often weekly basis. Instead volunteers phoned, used What's App messaging and video calls and online meetings in order to continue having contact with the refugees. Previously TWWR also provided support through such things as individual English lessons, group conversation classes, monthly social gatherings and other outings and activities but these were stopped because of the restrictions due to Covid. TWWR bought

a Zoom subscription so volunteers could use this for online English lessons and online conversation classes and general contact.

Many of the families found it difficult to access home schooling and English lessons for adults online because there was competition over the limited IT equipment in their homes. TWWR bought laptops and tablets and printers for the families to help relieve this problem. Instead of the monthly Social Gatherings, we arranged some online Social Gatherings. Other TWWR meetings and Trustee meetings were also held online and some of the refugees participated. The weekly football sessions were stopped and TWWR paid for gym membership for those interested when the gyms were open. We also organized online dance fitness sessions for the women, both refugees and volunteers, which were appreciated. TWWR would usually have organised a group celebration of Eid for the families. Instead of this, we gave the families some money for their own celebrations.

The education of the children in the families was greatly disrupted because of Covid. They missed a great deal of school because of the lockdowns and even when the schools were open, they missed some time because of themselves or others in their group having Covid. Home schooling was particularly challenging for these families because of the language issues and also the parents had not grown up through the UK education system. TWWR decided that it would be of benefit to the children to receive some tuition and we funded several tutors. Eight of the primary school children received tuition online from an experienced primary school teacher. She helped them with the work set by their schools and also motivated them with interesting projects. Three secondary school pupils received online tutoring with mathematics. When Covid restrictions allowed, three further secondary pupils received face to face tuition in science and mathematics. All parents and pupils reported that they appreciated the tutoring. One primary age pupil in particular who had been behind with her reading received a very positive school report saying how much progress she had made. The secondary pupils also felt they had made progress and the one who was being assessed for GCSEs was given a high enough grade to enable him to go into the 6<sup>th</sup> form.

Given the challenges of the year, it was pleasing that 3 people obtained new full time employment, 6 people managed to find new part time work and 8 continued with work they had found previously. A refugee living in a rural area obtained a job but needed help with travelling to work. We supported him financially with training and paid for the monthly hire of a moped through a scheme called Wheels to Work. When it was possible for some of the refugees to have driving lessons, we contributed to the cost of these. Being able to drive will improve the likelihood of the refugees obtaining work.

TWWR volunteers would usually help with giving lifts to refugees to various appointments if this was not possible by public transport. When giving lifts was not advisable because of Covid restrictions, we paid for taxis to take the refugees to hospital and other appointments.

When there was a further lockdown at the beginning of 2021, TWWR was aware of the challenge for families having their children at home for long periods. In discussion with the families, TWWR provided monthly delivery of craft boxes for the primary aged children, money for the secondary children to choose some entertainment, board games and Netflix subscriptions.

Throughout the year, TWWR continued to respond to requests for such things as furniture, white goods, clothes and educational equipment from the refugees. TWWR continues to try and find these

through requests to the volunteers or through charity shops. If this is not possible and Trustees agree, TWWR has bought the goods.

The refugees reported that they greatly appreciated the support given to them by TWWR and said it made them feel part of the community. They felt the volunteers were interested in them and responsive to their needs and requests and this helped them feel less anxious. Although the restrictions because of Covid had affected the refugees, they felt that the support from TWWR volunteers had helped them manage the situation better. The refugees valued the online English lessons from TWWR and all made progress though formal assessments were not taken. The refugees kept in contact with each other and with others in the community through IT and appreciated the IT equipment they were given by TWWR. Volunteers commented that the refugees were showing more independence and for example, had developed their confidence with using computers.

## **Financial Review**

### **Brief Statement of the Charity's Policy on Reserves**

On 5<sup>th</sup> April 2021 TWWR had £5,193 in the bank. The main financial risk to the charity is not receiving grants. We keep enough funds to cover around 3 months costs and to meet any unforeseen expenditure. We also apply for grants on a regular basis.

### **Details of Any Funds Materially in Deficit**

Not applicable.

### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

### **Further Financial Review Details**

Funding for our work has come mainly from grants through applications to the Kent Community Foundation. We also received two grants from other providers. We have some supporters who donate on a monthly basis for which we are very grateful and we also receive some funding from the Tunbridge Wells Lotto. We have been grateful to receive some generous one off donations from supporters.

## **Statutory Notes to the Accounts**

### **Particulars of Any Outstanding Guarantee Given by the CIO**

N/A

## Other Optional Information

In the coming year, TWWR will continue to support any refugees and asylum seekers in the borough of Tunbridge Wells who want our help. We will continue with the type of support we already give and adapt this in response to the Covid situation and requests from the refugees. We will continue to prioritise supporting those who have been here for several years to help them find work if appropriate or other ways of occupying their time. We will also continue to support adolescents with finding appropriate courses and help with the educational progress of all the children especially given the unsettled education many have received because of the effects of Covid 19. Helping some of the adults be able to drive is also something that the refugees have requested and we will continue to support this.

## Declaration

**The trustees declare that they have approved the trustees' report above.**

Signed on behalf of the charity's trustees

Signature(s):

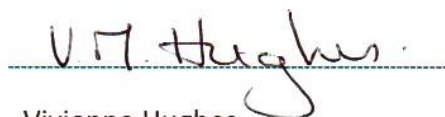


Full Name(s):

Florence Moon

Position(s):

Chair



Vivienne Hughes

Treasurer

Date: 18<sup>th</sup> January 2022



## Receipts and payments accounts

CC16a

| For the period from | Period start date | To | Period end date |
|---------------------|-------------------|----|-----------------|
|                     | 06/04/2020        |    | 05/04/2021      |

### Section A Receipts and payments

|                                                       | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                        |                                      |                                     |                                 |                               |
| Donations                                             | 5,452                                  | 2,247                                | -                                   | 7,699                           | 8,798                         |
| Donations - events                                    | 570                                    | -                                    | -                                   | 570                             | 1,375                         |
| Grants                                                | -                                      | 13,736                               | -                                   | 13,736                          | 13,425                        |
| Gift Aid                                              | -                                      | -                                    | -                                   | -                               | 1,482                         |
| Bank interest                                         | -                                      | -                                    | -                                   | -                               | 21                            |
| <b>Sub total (Gross income for AR)</b>                | <b>6,022</b>                           | <b>15,983</b>                        | <b>-</b>                            | <b>22,005</b>                   | <b>25,101</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>6,022</b>                           | <b>15,983</b>                        | <b>-</b>                            | <b>22,005</b>                   | <b>25,101</b>                 |
| <b>A3 Payments</b>                                    |                                        |                                      |                                     |                                 |                               |
| Charitable activities_social activities               | 1,343                                  | 400                                  | -                                   | 1,743                           | 5,675                         |
| Grants to families                                    | 6,144                                  | 11,806                               | -                                   | 17,950                          | 13,367                        |
| English teaching, driving lessons,                    | 773                                    | 3,197                                | -                                   | 3,970                           | 6,610                         |
| Education support                                     | 45                                     | 1,521                                | -                                   | 1,566                           | -                             |
| Volunteer training and support                        | -                                      | -                                    | -                                   | -                               | -                             |
| Public awareness raising                              | 378                                    | -                                    | -                                   | 378                             | 1,643                         |
| Administration                                        | -                                      | 409                                  | -                                   | 409                             | 509                           |
| <b>Sub total</b>                                      | <b>8,683</b>                           | <b>17,333</b>                        | <b>-</b>                            | <b>26,016</b>                   | <b>27,804</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>8,683</b>                           | <b>17,333</b>                        | <b>-</b>                            | <b>26,016</b>                   | <b>27,804</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>- 2,661</b>                         | <b>- 1,350</b>                       | <b>-</b>                            | <b>- 4,011</b>                  | <b>- 2,703</b>                |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>3,193</b>                           | <b>6,012</b>                         | <b>-</b>                            | <b>9,205</b>                    | <b>11,908</b>                 |
| <b>Cash funds this year end</b>                       | <b>532</b>                             | <b>4,662</b>                         | <b>-</b>                            | <b>5,194</b>                    | <b>9,205</b>                  |

## Section B Statement of assets and liabilities at the end of the period

| Categories    | Details                                                | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------|--------------------------------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash at bank                                           | 532                                | 4,662                            | -                               |
|               |                                                        | -                                  | -                                | -                               |
|               |                                                        | -                                  | -                                | -                               |
|               |                                                        | -                                  | -                                | -                               |
|               | <b>Total cash funds</b>                                | <b>532</b>                         | <b>4,662</b>                     | <b>-</b>                        |
|               | (agree balances with receipts and payments account(s)) |                                    |                                  |                                 |

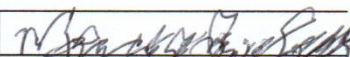
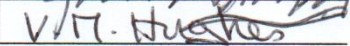
|                          | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |

|                      | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |

|                                              | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------------------------------|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |
|                                              |         |                             | -               | -                        |

|                | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature                                                                           | Print Name      | Date of approval |
|-------------------------------------------------------------------------------------|-----------------|------------------|
|  | MAURA RICHARDS  | 28.01.22         |
|  | VIVIENNE HUGHES | 28.01.22         |