

Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2022		31	March	2023

## Reference and administration details

## The Hwb Torfaen

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**Registered charity number (if any)** 1175585

69-70 Broad Street,	
Blaenavon	
Torfaen	
<b>Postcode</b>	<b>NP4 9NH</b>

Postcode	NP4 9NH
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information) Type of adviser Name  
Address


Name of chief executive or names of senior staff members (Optional information)

Daniel Oliver (Manager)
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Section B

Structure, governance and management

## Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Governing Document (Constitution)
Trustee selection methods (eg. appointed by, elected by)	Elected by Trustee's at general meeting.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

policies and procedures adopted for the induction and training of trustees;

the charity's organisational structure and any wider network with which the charity works;

relationship with any related parties;

trustees' consideration of major risks and the system and procedures to manage them.

The Hwb Torfaen is governed by a board of Trustee's. The board members are appointed by election from the membership of charity.

New board members have an informal induction with the manager of the Hwb to introduce them to the organisation and then given the policies of the Hwb to study and retain, which includes charity trustee responsibilities. All trustees are asked to sign a conflict of interest's document, which is retained by the board's secretary. Any training is received through Torfaen Voluntary Alliance.

The organisation of the charity and overarching risk management is the responsibility of the Board of Trustee's. The Board carries out the management of the charity and may exercise all such powers of the charity.

CEO of the Hwb Torfaen make decisions on the daily operations of the organisation, including financial decisions on budgets that have been approved, and reports to the board a minimum of quarterly to update and gain approval to any major changes to projects or budgets.

The organisation is supported by the Torfaen County Borough Council Youth Service – the Vice Chair is also head of the service and has declared a conflict of interest.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its**

To advance in life and relieve needs of young people in Blaenavon and the surrounding areas through:

**governing document**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

a 5 day a week youth service and associated activities to support the young people and community of Blaenavon and the surrounding areas. It works with young people and the community to:

- Increase young person aspirations
- Support post 16 employment opportunities
- Increase opportunities for employment in the community through the development of skills and accreditations
- Increase digital literacy
- Build the social capital of young people
- Support young people and the community to live healthy lifestyles
- Support young parents with better parenting skills
- Provide support to the most vulnerable young people in collaboration with key agencies.
- Provides activities to increase positive inter-generational cohesion
- Challenge perceptions of young people and support positive youth representation in community matters.
- Use arts, heritage and culture to increase pride and wellbeing in young people and the community.

(a) the provision of recreational and leisure time activities provided in the interest of social welfare,

designed to improve their conditions of life;

(b) providing support and activities which develop their skills, capacities and

capabilities to enable them to participate in society as mature and responsible individuals.

The Hwb Torfaen has provided the provision of

The trustees of the organisation have followed the guidance of the charity commission and all activities are undertaken for the sole purpose of public benefit.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

## **Section D**

## **Achievements and performance**

## Section D Achievements and performance

Summary of the main achievements of the charity during the year

**HWB Blaenavon –**

**HWB youth club continues to engage up to 60 young people each evening and is a thriving community hub in the heart of the town. The huge capital investment has ensured that the space is fit for purpose and is looking better than ever.**

Children in Need;

We are into our final year of the 3 year youth project and have reported successfully on years 1 and 2. We are in the process of writing the next project.

**HWB at Woodlands –** We have been successful in our bid for half a million pounds to the lottery fund and capital work is due to start in early 2023.

HWB's World Heritage Youth Ambassadors program is a HLF funded project and we are into our final year, the project has seen many achievements in this financial year. The group have won a number of local and national awards and hosted a royal visit in this financial year with social media views hitting over a million engagements.

**T1DY – Our youth diabetes project in partnership with the Aneurin Bevan Health Board is coming to its completion and we are currently working on the report and evaluation on the impact this project has had to support the lives of children and young people living with type 1 Diabetes.**

## Section E Financial review

Brief statement of the charity's policy on reserves

The Charity is in its fifth year of existence and have created a reserves policy last year.

Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy

adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)  
Position (eg  
Secretary,  
Chair, etc)

Mark Price

Chair

Date

30/01/ 2024

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**The HWB Torfaen**

**Annual Accounts**

**Year ended 31st March 2023**



**The HWB Torfaen**

**Year Ended 31st March 2023**

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# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HWB TORFAEN**

**FOR THE YEAR ENDED 31ST MARCH 2023**

## **Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act ) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

## **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- (1) Accounts have not been kept in accordance with section 386 of the Companies Act 2006.
- (2) The accounts do not accord with such records.
- (3) Where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)
- (4) Any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed - *S Lewis*

Susan Lewis FCCA  
6 Park Road  
Newbridge  
Newport. NP11 4RF

Date: 17th June 2024

**The HWB Torfaen**

<b><u>Accounts for the year ended 31st March 2023</u></b>	<b><u>Restricted</u></b> <b><u>2023</u></b>	<b><u>Unrestricted</u></b> <b><u>2023</u></b>	<b><u>Total</u></b> <b><u>2023</u></b>	<b><u>Total</u></b> <b><u>2022</u></b>
Opening Balance at 1st April 2022	<b>44009</b>	<b>61293</b>	<b>105302</b>	<b>103733</b>
<b>INCOME</b>				
BBC Children in Need	50300		50300	29400
BIG Lottery			0	32450
Blaenavon Town Council			0	7617
Church Donation ( Foodshare )			0	1000
Croesyceiliog & Llanyravon Community Council	52000		52000	61875
Covid Relief Donation		219	219	
Donations			0	2333
Garfield West Foundation	20000		20000	
Garden Project Donation			0	150
Heritage Lottery Fund (HLF)	73694		73694	75613
HMRC - JRS Grant			0	34389
Moondance			0	23500
National Lottery Fund	21750		21750	
Padel Centred Ltd	7578		7578	
Public Health Wales			0	25000
Torfaen CBC	1500		1500	800
TVA youth Grant	500		500	1000
UK Youth	35200		35200	
Unison	500		500	
WCVA	22295		22295	0
	<hr/>			
	285317	219	285536	295127
	<b>329326</b>	<b>61512</b>	<b>390838</b>	<b>398860</b>
<b>EXPENSES</b>				
Salaries & Wages	213338		213338	176516
Training	2667		2667	690
Covid Relief Community Support	4188		4188	15716
Staff & Volunteer Expenses	3005		3005	4143
Equipment	6771		6771	12220
Evaluation	5000		5000	1500
Capital Development	29104		29104	17899
Projects and Activities	35973		35973	23359
Maintenance			0	3661
Marketing	2705		2705	6413
Sessional Staff	15068		15068	19460
Other Costs	202		202	2726
Overheads and Utilities			0	9255.00
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	318021	0	318021	293558
Transfers between bank accounts	9237	-9237	0	0
<b>Closing Balance at 31st March 2023</b>	<hr/> <b>20542</b> <hr/>	<hr/> <b>52275</b> <hr/>	<hr/> <b>72817</b> <hr/>	<hr/> <b>105302</b> <hr/>

**The HWB Torfaen**

**Statement of Assets and Liabilities at 31st March 2023**

<b><u>Assets</u></b>		<b><u>2023</u></b>	<b><u>2023</u></b>	<b><u>2023</u></b>	<b><u>2022</u></b>
		<b><u>Restricted</u></b>	<b><u>Unrestricted</u></b>	<b><u>Total</u></b>	<b><u>Total</u></b>
Current Assets -	Current Bank Account	20542	52275	72817	105302
		<u>20542</u>	<u>52275</u>	<u>72817</u>	<u>105302</u>
<b><u>Liabilities</u></b>		0	0	0	0
Net Assets at 31st March 2023		<u>20542</u>	<u>52275</u>	<u>72817</u>	<u>105302</u>

## The HWB Torfaen

### Notes to the Accounts

#### INCOME

#### RESTRICTED FUNDS

The HWB received the following restricted funds for the year ended 31st March 2023.

BBC Children in Need	50300	Final year staff and sessional costs for Blaenavon HWB
Croesyceiliog & Llanyravon Community Council	52000	Staff and running costs for Woodland Road HWB
Garfield West Foundation	20000	One year Mental Health Project, costs to include staff costs
Heritage Lottery Fund (HLF)	73694	Final year - staff and activity costs for World Heritage Youth Ambassadors
National Lottery Fund	21750	Capital Development for Woodland Road HWB salaries
Padel Centred Ltd	7578	Running costs for Woodlad Road HWB
Torfaen CBC	1500	Covid Relief contribution for Foodshares across both sites
TVA youth Grant	500	Activity costs for the Youth Panel
UK Youth	35200	Young Minds Youth Project for staff and activity costs
Unison	500	Covid Relief contribution for Foodshares across both sites
		Two year volunteering program, costs to include running costs, activity and
WCVA	22295	project costs and volunteer expenses.
<b>Total</b>	<b>285317</b>	

**The HWB Torfaen**

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**The HWB Torfaen**

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# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HWB TORFAEN**

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**The HWB Torfaen**

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**The HWB Torfaen**

**Statement of Assets and Liabilities at 31st March 2023**

<b><u>Assets</u></b>		<b><u>2023</u></b>	<b><u>2023</u></b>	<b><u>2023</u></b>	<b><u>2022</u></b>
		<b><u>Restricted</u></b>	<b><u>Unrestricted</u></b>	<b><u>Total</u></b>	<b><u>Total</u></b>
Current Assets -	Current Bank Account	20542	52275	72817	105302
		<u>20542</u>	<u>52275</u>	<u>72817</u>	<u>105302</u>
<b><u>Liabilities</u></b>		0	0	0	0
Net Assets at 31st March 2023		<u>20542</u>	<u>52275</u>	<u>72817</u>	<u>105302</u>

## The HWB Torfaen

### Notes to the Accounts

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