

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2020		31	March	2021

Section A Reference and administration details

Charity name The Hwb Torfaen

Other names charity is known by

Registered charity number (if any) 1175585

Charity's principal address 69-70 Broad Street,

Blaenavon

Torfaen

Postcode NP4 9NH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Price	Chair		
2	Lindsay Evans	Secretary		
3	David Williams	Vice Chair		
4	Gareth Brenton	Treasurer		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Daniel Oliver (Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Governing Document (Constitution)
Trustee selection methods (eg. appointed by, elected by)	Elected by Trustee's at general meeting.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The Hwb Torfaen is governed by a board of Trustee's. The board members are appointed by election from the membership of charity.

New board members have an informal induction with the manager of the Hwb to introduce them to the organisation and then given the policies of the Hwb to study and retain, which includes charity trustee responsibilities. All trustees are asked to sign a conflict of interest's document, which is retained by the board's secretary. Any training is received through Torfaen Voluntary Alliance.

The organisation of the charity and overarching risk management is the responsibility of the Board of Trustee's. The Board carries out the management of the charity and may exercise all such powers of the charity.

CEO of the Hwb Torfaen make decisions on the daily operations of the organisation, including financial decisions on budgets that have been approved, and reports to the board a minimum of quarterly to update and gain approval to any major changes to projects or budgets.

The organisation is supported by the Torfaen County Borough Council Youth Service – the Vice Chair whom is the head of the service has declared conflict of interest.

Section C Objectives and activities

Summary of the objects of the charity set out in its

To advance in life and relieve needs of young people in Blaenavon and the surrounding areas through:

- (a) the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
- (b) providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

The Hwb Torfaen has provided the provision of a 5 day a week youth service and associated activities to support the young people and community of Blaenavon and the surrounding areas. It works with young people and the community to:

- Increase young person aspirations
- Support post 16 employment opportunities
- Increase opportunities for employment in the community through the development of skills and accreditations
- Increase digital literacy
- Build the social capital of young people
- Support young people and the community to live healthy lifestyles
- Support young parents with better parenting skills
- Provide support to the most vulnerable young people in collaboration with key agencies.
- Provides activities to increase positive inter-generational cohesion
- Challenge perceptions of young people and support positive youth representation in community matters.
- Use arts, heritage and culture to increase pride and wellbeing in young people and the community.

The trustees of the organisation have followed the guidance of the charity commission and all activities are undertaken for the sole purpose of public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

HWB Blaenavon –

Hwb youth club has continued to deliver direct work with young people despite the pandemic, by launching our successful “digital doorway” remote platform for youth engagement until we open again.

Children in Need

We have launched our new 3 year project funded by children in need and have successfully reported on year 1.

We have increased young people's aspirations to improve their self-belief and give them a greater voice in the community.

HWB at Woodlands - We have set up new partnerships with Croesyceiliog and Llanyravon Community Council to take on another building in Cwmbran, south of the borough, to set up a community project that will not only meet a need and added value to our community based positive outcomes but can also generate an income stream to help us to become self-sustaining in the future. We have submitted a grant to Lottery for half a million pounds for phase one development.

World Heritage Youth Ambassadors is a HLF funded project and we have had a very successful year in this reporting year, despite the challenges faced by the pandemic. We have secured a number of UK Heritage Sites to work with us to ensure the success of our project not only locally, but at a national level.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity is in its fourth year of existence and have created a reserves policy last year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

The charities principal sources of grant funding for the year 2020-21 has come from National Lottery Community Fund, Heritage Lottery Fund and BBC Children in Need. These fund the core purpose of the organisation.

Moondance and Welsh Government have been a major source of funding in our effort to support the impact the pandemic has had on the communities we serve.

All other grants have been designed to further the organisations key purposes, and all expenditure is directly relatable to the charity's mission.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Mark Price

Position (eg Secretary, Chair, etc)

Chair

Date

30/12/2021

The HWB Torfaen

Annual Accounts

Year ended 31st March 2021

The HWB Torfaen

Year Ended 31st March 2021

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The HWB Torfaen**Accounts for the year ended 31st March 2021****Income and Expenditure**

	<u>2021</u> <u>Restricted</u>	<u>2021</u> <u>Unrestricted</u>	<u>2021</u> <u>Total</u>	<u>2020</u> <u>Total</u>
Opening Balance at 1st April 2020	62222	21375	83597	26271
INCOME				
BIG Lottery	29505	0	29505	77542
Moondance	20981	0	20981	0
BBC Children in Need	38300	0	38300	27739
WCVA	8565	0	8565	34259
Bron Afon	0	0	0	1500
Torfaen CBC	1833	0	1833	3900
NHS Grant	0	0	0	27710
CFW Grant	0	0	0	5000
Donations	0	788	788	1100
Heritage Lottery Fund (HLF)	0	0	0	36651
TVA Youth Grant	5240	0	5240	1070
HMRC - JRS Grant	73006	0	73006	0
Police Commissioner	15000	0	15000	0
Awards for All	9888	0	9888	0
Welsh Government Grant	39309	0	39309	0
Groundwork UK	0	500	500	0
Wellbeing Project	0	1435	1435	0
Blaenavon Town Council	3200	0	3200	0
	<hr/> 244827	<hr/> 2723	<hr/> 247550	<hr/> 216471
	307049	24098	331147	242742
EXPENSES				
Salaries & Wages	140500	0	140500	108600
Training	1720	0	1720	1481
Marketing	0	0	0	604
Staff & Volunteer Expenses	5554	0	5554	5654
Equipment	10364	0	10364	20108
Capital Development	25460	0	25460	0
Projects and Activities	22781	0	22781	20201
Legal Fees	0	0	0	350
Events	0	0	0	985
Sessional Staff	8229	0	8229	7417
Overheads and Utilities	1435	11371	12806	0
	<hr/> 216043	<hr/> 11371	<hr/> 227414	<hr/> 165400
Closing Balance at 31st March 2021	<hr/> 91006	<hr/> 12727	<hr/> 103733	<hr/> 77342

The HWB Torfaen

Accounts for the year ended 31st March 2021

Statement of Assets and Liabilities at 31st March 2021

<u>Assets</u>		<u>2021</u> <u>Restricted</u>	<u>2021</u> <u>Unrestricted</u>	<u>2021</u> <u>Total</u>	<u>2020</u> <u>Total</u>
Current Assets -	Current Bank Account	91006	12727	103733	85373
		<u>91006</u>	<u>12727</u>	<u>103733</u>	<u>85373</u>
<u>Liabilities</u>		0	0	0	0
Net Assets at 31st March 2021		<u>91006</u>	<u>12727</u>	<u>103733</u>	<u>85373</u>

The HWB Torfaen

Accounts for the year ended 31st March 2021

Notes- Restricted Funds

The HWB received the following Restricted Funds for the year ended 31st March 2021

Big Lottery	29505	Covid relief, salaries, overheads and sessional budget
Moondance	20981	For Covid relief, foodbank funding, photography project
BBC Children in Need	38300	Staff costs and sessional budget
WCVA	8565	Capital project grant claim
Torfaen Council	1833	Funding towards the Youth Ambassador project
TVA Youth Grant	5240	Grant for Youth Club activities
HMRC - JRS Grant	73006	Furlough claim for employees
Police Commissioner	15000	Budget for sessional staff
Awards for All	9888	Grant for digital project, equipment and project costs
Welsh Government Grant	39309	Covid relief fund for running costs, digital equipment and overheads
Blaenavon Town Council	3200	Contribution toward World Heritage Youth Ambassador project costs
Total	<u>244827</u>	

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE HWB TORFAEN
FOR THE YEAR ENDED
31ST MARCH 2021**

The report relates to financial statements set out from page 1 to 3.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year, under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination , no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006
- the accounts do not accord with such records:
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

S Lewis

Mrs Susan Lewis FCCA

6 Park road
Newbridge
Newport
Gwent
NP11 4RF

Date: 22nd December 2021