

## HONEYPOT PRE SCHOOL

C/O Charles Baines Community Primary School

Gainsborough

Lincolnshire

DN21 1TE

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24<sup>th</sup> May 2022

### TRUSTEE ANNUAL REPORT

We are Honey Pot Preschool and our main purpose and vision has been to provide early years childcare and education, and support for children and families in our local community. Over the past year we have provided a service delivering early years experiences for the 39 children we currently have on role, 5 days a week from a leased room within our local Primary School. Our work has allowed local families the benefit of accessing their children's Early Years Funding Entitlements on their doorstep giving them the best start in life.

Our aims and objectives as described in our constitution and which we have been committed to delivering this year are as follows:

Honey Pot preschool has been committed to offering support and high-quality care and education for all our children regardless of race, religion, culture, gender, or ability.

We have endeavoured to work with parents and carers to help nurture their child to reach their full potential by offering a safe and caring environment where learning and play can come together.

We have supported all children to become independent learners by actively encouraging children to think for themselves and develop confidence and self-esteem and to become happy and active members of our community.

We have welcomed parents and carers into our setting in different ways over the past few years due to COVID -19 restrictions, encouraging them to take an active part in all aspects of our provision, providing links for home learning activities and opportunities to explore becoming members of the Committee. Their thoughts and opinions matter and have been taken on board and have been valuable to reflective practice in our setting. We continue to actively explore ways to seek new members for key roles within the Committee to secure the sustainability and continuity of our Pre -School and we are currently taking advice from Early years professionals regards recruitment of new committee members and other structures to maintain the future of our setting.

We have taken notice from the Statutory Framework for the Early Years Foundation Stage Curriculum (Sept 2021) and our Local Children's Safeguarding Partnership to ensure our standards for safeguarding children are robust and consistently met. In addition to this we have worked in collaboration with many other agencies such as our main Feeder School, Early Years Childcare and Support, Local Children's Centres, Social Workers, Early Help Workers, Domestic Abuse Services etc, and other local charities within our community which offer a range of support networks for our families.

Staff have worked in partnership and networked with the local community and beyond and accessed various and numerous virtual and face to face training courses to better equip ourselves in supporting our families for receiving the best possible support for their children and themselves. We have used local businesses /organisations to offer enhanced learning experiences for the children such Lincolnshire Music Service and more recently the Kixx programme.

#### Our Governance and Structure

Honeypot Preschool re-registered with Ofsted on 6<sup>th</sup> April 2018 following notification on Fri 3<sup>rd</sup> November 2017 that our application to register onto 'The register of Charities' had been approved with the Charity number 1175559.

We currently have 5 trustees listed with Rachel Connelly as Chairperson for our organisation. A current goal is to seek new interest and support for our committee to strengthen the structure and to ensure its sustainability.

As Ofsted have now resumed the inspection cycle we were Ofsted inspected on 13<sup>th</sup> May 2021 receiving a GOOD grading under COVID restrictions.

We have raised funds to provide resources and organised fund-raising events Children in Need, Comic Relief, Lincolnshire Air ambulance service and support for another local charity through providing some much-needed resources.

As we are currently supporting the transition of new children and families into our setting, our mission going forward beyond recent covid restrictions is to build on parent partnerships through our open door policy, open sessions and other ideas to welcome and engage families into our preschool community and become strong influences in their children's learning and development. We have recently adopted the 'Tapestry' online journal as a new methodology of assessment and communication which is giving parents real time observations and updates of their children's progress with their learning and development.

We moved forward quickly with expansion plans during 2020/ 2021 as a matter of urgency in gathering consent and quotes to progress with building/ plans to expand our environment. This has meant we have now been able to complete the first phase of our plans and developed a large new outdoor area, which the children are gaining

the full experience of outdoor play continuously through out all seasons and has become of great value to the children's health and wellbeing.

Phase 2 of our priorities for improvement plan was successfully completed during February and March 2021 following consultation with Charles Baines, LCC and EYCC. Jointly funded by Charles Baines School and Honeyptot Preschool prompted an expansion of floor space which transformed the setting. Theses refurbishment of the Honeyptot Preschool indoor environment allowed us to increase the number of children to 20 per session providing more spaces for local children and also enhancing the environment.

In summary

We have had a turbulent period of deep uncertainty amid the ongoing (COVID 19) crisis which manifested itself in March 2020. This saw our setting close for a period as families followed the social distancing Government regulations and temporarily withdrew their children from the setting, although the setting continued to stay open in line with Government recommendations during the January 2021 lockdown continuing to provide provision for a reduced number of children.

Overall our achievements have been to continue to support and meet the needs of families virtually and in new ways of communicating.

Our plans for Improvement going forward is to work collaboratively with parents as we implement the revised EYFS reforms and Statutory Framework.

Honey pots Pre - School  
Income & Expenditure Account for the year ended 31st August 2021

Income	£	£	Expenditure	£	£
Total Fees Received	2,707.61		Milk and Snacks	1,216.35	
Lines CC funding	98,606.34		Toys and creativity	1,871.74	
Bank interest received	5.47		Wages and Pensions	72,377.87	
			Post, stationery & advertising	283.39	
			Room hire	3,036.16	
			Professional and Compliance Fr	1,313.09	
			Insurance	927.52	
			Telephone	916.49	
			Repairs & renewals	10,897.60	
			Cleaning & sundries	1,174.82	
			End of term party	259.00	
			Staff training	250.98	
			Accountancy	1,032.00	
			Staff Expenses	1,237.38	
			Covid Incidentals	3,796.20	
			Website and Software	347.99	

Total Receipts	101,319.42	Total Payments	100,938.58
At 1st September 2020		At 31st August 2021	
Current account	63,805.67	Current account	41,748.74
Business Money Manager account	30,492.83	Business Money Manager account	52,386.40
Cash in Hand	47.22	Cash in Hand	591.42
	<u>195,665.14</u>		<u>195,665.14</u>

We have prepared the above Income & Expenditure Account from the relevant books, records and other accounting information. We certify that, in our belief, the account gives a true and fair view of the income and expenditure of the pre-school for the year ended 31st August 2021 according to the best of our information and to the explanations given and shown by the books of Honey pots Pre - School.

ABC Accounting Services  
Unit 1, Sandars Road  
Heapham Road Industrial Estate  
Gainsborough  
DN21 1RZ

ABC 24th May 2022



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Honeypots Preschool Gainsborough

**On accounts for the year  
ended**

1<sup>st</sup> September 2020 to 31<sup>st</sup> August 2021

**Charity no  
(if any)**

1175559

**Set out on pages**

1

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31/08/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[  
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

24<sup>th</sup> May 2022

**Name:**

Ian Burgess

**Relevant professional  
qualification(s) or body  
(if any):**

FMAAT ATT

**Address:**

c/o ABC Accounting Services

Sandars Road, Heapham Road Industrial Estate, Gainsborough

Lincs DN212 1RZ

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None