

Company Registration number: 10156422  
Charity Registration number: 1175512



# **Hand Of Ltd**

(a company limited by guarantee)

## **Report and Financial Statements**

**For the year ended 1 September 2020**

**Hand Of Ltd**  
**Trustees' Report for the Year ended 1 September 2020**

**Company Information**

Incorporated on 29th April 2016

TRUSTEES (DIRECTORS):	S Jewitt (resigned 16 March 2021) A C Wright D M Ashbourne S E M James K L Joel N Iqbal
COMPANY NUMBER:	10156422
CHARITY NUMBER:	1175512
CHARITY REGISTERED OFFICE:	East Farm Kirkwhelpington Newcastle-upon-Tyne NE19 2RT
BANKERS:	Lloyds Bank plc 1 High Street Sheffield S1 2GA

**Hand Of Ltd**  
**Trustees' Report for the Year ended 1 September 2020**

The trustees who are directors for purposes of company law present their report and financial statements for the year ended 1 September 2020.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 29 April 2016 and registered as a charity on 2 November 2017.

### **Recruitment and Appointment of Trustees**

In the period to which these accounts refer, Hand Of's board comprised 6 trustees, who were actively seeking to expand the board to around seven members. This included advertising the role, as well as seeking out and approaching candidates we believed to be a good fit.

After the period to which these accounts refer, the chair for the period (Susan Jewitt) retired.

### **Trustee Induction and Training**

New board members receive guidance to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles, the board and decision making processes, the business and strategic plans of the Company.

### **Organisational Structure**

The Company in this accounting period was run by a board of 6 trustees, working closely with two CEOs on strategic and operational procedures. The board meets on a quarterly basis, and is in contact when necessary by phone and email.

## **OBJECTIVES AND ACTIVITIES**

The objects of the Company in this time were:

- a) To develop new educational outreach projects, which:
  - i. Are impactful and life-changing for participating children;
  - ii. Focus on disadvantaged children and work in deprived communities;
  - iii. Work in partnership with prestigious local and national organisations, including public bodies and cultural organisations;
  - iv. Provide opportunities for new, emerging, and established artists.
- b) To make our events accessible to everyone, including those who might not normally experience them or other events like them;
- c) To explore inter-disciplinary, inter-cultural, & inter-generational approaches to creating and experiencing art.

## **Hand Of Ltd**

### **Trustees' Report for the Year ended 1 September 2020**

The strategies employed to achieve the Company's objectives were to:

- a) Continue to develop new education outreach projects;
- b) Continue to seek out and build relationships with new and established partners;
- c) Continue to seek out and build relationships with new and established artists;
- d) Achieve a level of funding which allows us to make all events free to attend, thereby reducing or removing economic barriers to access;
- e) Achieve a level of funding which allows us to offer participation in projects to schools for free or at as low a price point as possible, thereby reducing or removing economic barriers to access.

#### **ACHIEVEMENTS AND PERFORMANCE**

Between 2nd September 2019 and 1st September 2020, Hand Of continued to grow in spite of the Covid-19 emergency, supporting children during the disruption of school closures.

Prior to the pandemic, Hand Of delivered the Northumberland Space Programme (Ashington, November 2019), the Atlantic, the Mersey & Me project (Liverpool, November - December 2019), and the Pitman's Parliament Project (Durham, February 2020).

These three projects saw the charity working with 90 children from 7 schools, as well as a contemporary composer, a guitar ensemble, and a brass trio. Partners included Woodhorn Museum, Newcastle University, Northumberland National Park, Liverpool City Council, Durham Miners Association, and the Parliamentary Archives.

Reacting to the Covid-19 emergency, Hand Of suspended all forthcoming projects indefinitely. In this period, that meant suspending the Tyne and the Tide and The Unprecedented Case projects in 2020.

During the pandemic, Hand Of delivered a new project - the North Tyneside Sound Walk project (August 2020) - in response to the needs of schools and children in North Tyneside. This project worked with 30 children from 3 secondary schools, as well as 10 musicians, composers, fine artists, archivists and teachers.

We are proud to have been able to continue to support children, especially during the disruption and school closures that have impacted on their education over this period.

As well as continuing to deliver vital and impactful work, we have worked to carefully conserve funds where possible, in order to secure the charity's future post-Covid.

In this period, we have received funding, amongst others, from Arts Council England, the National Lottery Heritage Fund, the House of Lords, Durham Country Council, and more. We have also continued partnerships with corporate supporters including North (NEPIA), although the Covid-19 pandemic has impacted on other corporate supporters.

## **Hand Of Ltd**

### **Trustees' Report for the Year ended 1 September 2020**

Future projects and partners

Once possible to deliver safely, we intend to resume our suspended projects, as well as to continue developing new projects. Depending on the changing public health context, some of these projects may need to be re-developed as sound walk projects - projects which can be delivered in a more socially distanced manner, and which produce a recorded sound walk, rather than a live performance.

We have retained strong partnerships with project partners, even where work together has been suspended during the pandemic, and we're looking forward to resuming our work together. These partners include Woodhorn Museum, Newcastle University, Northumberland National Park, Liverpool Central Library and Record Office, the Durham Miners' Association, the Tynemouth Volunteer Life Brigade, North (NEPIA), Brit Insurance, Durham County Council, the North Tyneside Learning Trust, and the Parliamentary Archives. All these partners are keen to return to delivering impactful work together, as soon as it is possible to do so safely.

#### **FINANCIAL REVIEW**

In 2019-20, Hand Of succeeded in weathering the financial uncertainty of the Covid-19 pandemic. Some corporate partners withdrew support, due to the impact of the pandemic on their finances, but we were fortunate to have become one of Brit Insurance's nominated charities of the year in January 2020.

This, coupled with prudent planning and the securing of a grant through Arts Council England's Covid-19 Emergency fund, laid a solid foundation for Hand Of to continue to grow in the coming year.

#### **PLANS FOR FUTURE PERIODS**

For the year 2020-21, Hand Of will deliver our first longer-term project, supporting children from 3 schools in North Tyneside throughout their academic year, with a project that culminates in a live performance at Sage Gateshead in June 2021.

We will also work to restore currently suspended projects, and to develop them into sound walks if necessary, as a result of the still changing public health context.

With chairperson Susan Jewitt retiring in early 2021, we look forward to life under a new chair, and we will continue to seek new Trustees to add to the board.

We will also continue to diversify our funding streams, as we hope to achieve more success with larger funding bids, including to Arts Council England and the National Lottery Heritage Fund, and to continue to attract more and better sponsorship from corporates and individuals. We are also hopeful that corporate supporters who withdrew support in 2020 will recover strongly post-Covid, and will therefore be able to offer support again in the future.

**Hand Of Ltd**  
**Trustees' Report for the Year ended 1 September 2020**

**FINANCIAL RESULT**

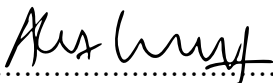
The financial results for the period are set out in the attached accounts. They show a surplus for the year of £32,207 and funds carried forward of £37,337.

**Hand Of Ltd**  
**Trustees' Report for the Year ended 1 September 2020**

**PREPARATION OF THE REPORT**

The report of the directors has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

This report was approved and authorised for issue by the Board of Trustees on 3 August 2021 and signed on its behalf by:

  
.....

Mr Alex Wright

Chair

**Hand Of Ltd**  
**Trustees' Report for the Year ended 1 September 2020**  
**Statement of Financial Activities for the year ended 1 September**  
**2020**

(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

Year Ended 1 September 2020					
	Notes	Unrestricted Funds	Restricted Funds	Total	17 Months Ended 1 September 2019 Total
		£	£	£	£
Income and endowments from:					
Donations and legacies		33,491	44,307	77,798	39,296
Charitable activities		543	--	543	1,273
Other trading activities		--	--	--	--
Total Income		34,034	44,307	78,341	40,571
Expenditure on:					
Raising funds		1,054	--	1,054	22
Charitable activities	4	12,950	32,130	45,080	41,699
Total Expenditure		14,004	32,130	46,134	41,721
Net movement in funds		20,030	12,177	32,207	-1,150
Total funds brought forward		5,130	--	5,130	6,280
Total funds carried forward		25,160	12,177	37,337	5,130



**Hand Of Ltd**  
**Trustees' Report for the Year ended 1 September 2020**  
**Balance Sheet as at 1 September 2020**

	Notes	2020 £	2019 £
Fixed Assets			
Tangible assets	6	1,675	908
Current Assets			
Cash at bank and in hand		35,662	5,942
Accounts receivable			1,280
Creditors			
Amounts falling due within one year	7	-	-3000
Net Assets		37,337	5,130
Funds of the charity			
Restricted income funds		12,177	-
Unrestricted income funds		25,160	5,130
Total Funds		37,337	5,130

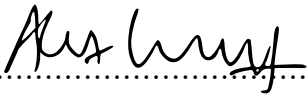
For the financial year in question the Company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the Company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for preparation of accounts.

**Hand Of Ltd**  
**Trustees' Report for the Year ended 1 September 2020**

The financial statements on pages 8 to 9 were approved by the trustees on 3 August 2021 and signed on their behalf by:

  
.....

Mr Alex Wright  
Trustee

**Hand Of Ltd**  
**Trustees' Report for the Year ended 1 September 2020**  
**Notes to the Financial Statements for the Year ended 1 September**  
**2020**

**1. Charity Status**

The company is limited by guarantee and consequently does not have a share capital. The company was registered as a charity on 2 November 2017.

**2. Accounting policies**

The principal accounting policies applied in the preparation of these financial statements are set out below:

***Statement of compliance***

These financial statements have been prepared in accordance with the Statement of Recommended Practice applicable to charities and the Companies Act 2006.

***Going concern***

The trustees consider that there are no material uncertainties concerning the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

***Income and endowments***

All income is recognised once the charity has entitlement to the income and the amount can be quantified with reasonable accuracy.

***Expenditure***

Expenditure is recognised on an accruals basis as a liability as incurred.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.
- Governance costs include costs attributable to the charity's compliance and constitutional and statutory requirements.

***Tangible Fixed Assets***

Fixed assets are recorded at costs less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

***Depreciation***

Depreciation is provided on tangible fixed assets so as to write off the cost over their expected economic life as follows:

Plant and machinery	25% straight line
Fixtures and fittings	25% straight line

**Hand Of Ltd**  
**Trustees' Report for the Year ended 1 September 2020**

**Fund Structure**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

**3. Description of Funds**

Total funds available at year end were £37,337. Of these funds £12,177 were designated for specified expenditure in 2021, and were therefore considered restricted funds.

**4. Expenditure – Charitable activities**

Charitable activities by activity type	£
Events programme and outreach work	36,064
Governance & support costs	9,016
<b>Total</b>	<b>45,080</b>

**5. Taxation**

The Company is a registered charity and is therefore exempt from taxation.

**6. Tangible Fixed Assets**

	£
Cost	
Balance b/fwd	3,543
Additions in period	<u>2,204</u>
At 1 September 2020	<u>5,747</u>
Depreciation	
Balance b/fwd	2,635
Charge for year (25%)	<u>1,437</u>
At 1 September 2020	<u>4,072</u>
Net book value at 1 September 2019	<u>908</u>
Net book value at 1 September 2020	<u>1,675</u>

**Hand Of Ltd**  
**Trustees' Report for the Year ended 1 September 2020**

**7. Creditors; amounts falling due within one year**

**£**

Other creditors and deferred income

-

**8. Director's benefits: Advances, Credit and Guarantees**

There have been no advances, credit and guarantees advanced to the directors in the year ended 1 September 2020.

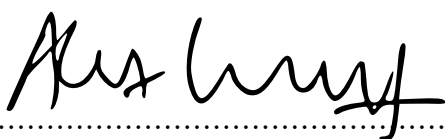
**9. Guarantees and other Financial Commitments**

The Company is subject to no guarantees or other financial commitments for the year ended 1 September 2020.

**10. Audit**

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Approved by the board of directors and signed on its behalf by:



Mr Alex Wright  
Chair



Section A

Independent Examiner's Report

Report to the trustees/ members of	Hand of Ltd		
On accounts for the year ended	1 September 2020	Charity no (if any)	1175512
Set out on pages	1-13 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **01 / 09 / 2020**.

**Responsibilities and basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: E.C. Jones Date: 13/08/2020

Name: Emily Caroline Jones

Relevant professional qualification(s) or body (if any): Chartered Accountant, Member of the Institute of Chartered Accountants in England and Wales (ACA, ICAEW)  
BSc (Hons), Mathematics, King's College London

Address: Hedge Rose, Goughs Lane, Warfield, Berkshire, RG12 2JR

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**