

**TEAM REECE CHILDREN'S BRAIN
TUMOUR
& CANCER CHARITY
ANNUAL TRUSTEES REPORT AND
ACCOUNTS
FOR THE YEAR ENDING 31 JANUARY
2021**



REGISTERED CHARITY NO: 1175511

Team Reece Children's Brain Tumour and Cancer Charity
Year ended 31 January 2021

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Team Reece Children's Brain Tumour and Cancer Charity

Year ended 31 January 2021

Reference and Administrative Details

Charity name

Team Reece Children's Brain Tumour & Cancer Charity

Other names by which the charity is known

Team Reece

Charity number

1175511

Trustees

Who served in the charity during the year were:

Lewis Macfarlane, Chair

Leon Devaney, Treasurer

Sharon Ibbotson

Trustees

Who served the charity at the time of issuing the report:

Lewis Macfarlane, Chair

Leon Devaney, Treasurer

Sharon Ibbotson

The trustees collectively govern the charity in accordance with the constitution and delegate the day-to-day operations and operational matters to the C.E.O, Office Manager and fundraising coordinator.

Bankers

T.S.B

Morecambe Branch

PO Box 1000

BX4 7SB

Charity's Registered Office

9 Church Park

Overton

Lancashire

LA3 3RA

Charity's Main Office

7-2-2 Cameron House

White Cross

South Road

Lancaster

LA1 4XF

Team Reece Children's Brain Tumour and Cancer Charity

Year ended 31 January 2021

Report for the trustees for the period ended 31st January 2021

The trustees present their annual reports of the charity for the year ending 31st January 2021. The financial statements have been prepared in accordance with the accounting policies set out in the Team Reece Children's Brain Tumour & Cancer Charity's financial policies and comply with the Team Reece Children's Brain Tumour & Cancer Charity's constitution, Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Charities Act 2011.

Structure, governance, and management

Description of the charity's constitution

Team Reece Children's Brain Tumour & Cancer Charity is a registered charity and controlled by its constitution contained in the trust deed dated 7 April 2016. The charity was formed and entered in the register of charities on 1st November 2017 as a Charitable Incorporated Organisation (charity number CE0011949).

New trustees are elected and appointed by existing trustees and serve for three years after which they may put themselves forward for reappointment. The constitution provides for a minimum of three trustees up to a maximum of twelve trustees. At quarterly trustee meetings, the trustees agree the broad strategy and areas of activity for the charity. They take into consideration research grant making, reserves, risk management policies and charity performance. The day-to-day administration and processing of the charity is delegated to the chief executive, the office manager and fundraising coordinator. Currently the governing body consists of three trustees.

The charity is the realisation of Reece Holt who while fighting an aggressive brain tumour wanted to help others in his position and fund research to provide better outcomes than he faced, Reece passed away aged 13 after a two and a half year battle most of which he spent campaigning and raising funds for Team Reece, in the wake of Reece's passing we now continue his legacy to raise awareness, fund a holiday home, research and educational support alongside general support to children and families facing a childhood cancer diagnosis. The aims of Team Reece are to help save the lives of other children from cancer through research and raising awareness. We also offer holidays to families affected by childhood cancer and educational tools to assist with school.

Appointment of new trustees

The trustees may at any time appoint one or more new trustees. The selection of trustees is based on vacancies and appropriate governance skills, an ability to commit the necessary time as a trustee and empathy with the objects of the charity. The existing trustees comply with the ICSA guide, "Recruitment, appointment and Induction of Charity Trustees, and brief new trustees on the history of the charity and the powers and responsibility of the board. New trustees are given briefings on the content of the trust constitution, decision making processes and financial performance of the charity, and a copy of the Charity Commission's guidance, "The essential Trustee: What you need to Know". On appointment, new trustees sign a model trustee declaration statement and receive copies of the minutes of the last 3 trustee meetings and a copy of the Trust's constitution.

New trustees are given briefings on the content of the trust constitution, decision making processes and financial performance of the charity, and a copy of the Charity Commission's guidance, "The essential Trustee: What you need to Know". On appointment, new trustees sign a model trustee declaration statement and receive copies of the minutes of the last 3 trustee meetings and a copy of the Trust's constitution.

Any trustee can resign from office at any time by serving one month's written notice to the other trustees, when conflicts of interest occur, trustees are required to disclose all relevant interests and register them. In accordance with trust policy, trustees must withdraw from specific decisions where a conflict of interest arises. Neither the trust nor the trustees have interests with the pharmaceutical industry; but any such interests would be disclosed.

Risk management

The trustees have considered the major risks to which the charity is exposed and have reviewed systems and procedures to manage this risk. Our major operational risk is the extent to which the research grants awarded successfully advance the knowledge to the benefit of children with cancer. The trustees manage this risk by working in partnership with Alder Hey Children's Hospital and in particular consultants in the oncology dept to ensure that the most appropriate and beneficial projects have grants awarded, however with the nature of research the risk cannot be eliminated. Applications for a holiday must be countersigned by a member of the child's care team at the treating hospital or a scanned copy of diagnosis letter sent in to ensure holidays are allocated to families with a child with a cancer diagnosis.

To minimise risk and potential conflict, we have several other policies in place including Conflicts of interest policy, Code of conduct policy and Data protection policy.

Trustees' responsibilities statement

Team Reece Children's Brain Tumour & Charity are responsible for the preparation of the Trustees Annual Report and the financial statements in accordance with applicable law and regulations. The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust constitution. The Charity is responsible for the maintenance and integrity of the charity and financial information included on the charity's website.

Charity objectives and activities

Objectives

To preserve the health and relieve the needs of children diagnosed with cancer in particular but not exclusively by:

- the provision of a respite holiday in a caravan(s) for children who are suffering from cancer and their families or carers.
- the provision of days out for children with cancer, their siblings and their friends.
- the provision of research funding to enable better treatment options and potential cures for childhood cancer, in particular brain tumours and help fund new equipment and clinical trials for children where promise is shown but NHS funding is unavailable.
- the provision of support in school (assemblies and class to educate peers on cancer treatment and effects), and equipment for educational support for children undergoing treatment for cancer, either directly or to the child's school.

Activities of Team Reece Children's Brain Tumour & Cancer Charity

Team Reece Children's Brain Tumour & Cancer Charity are indebted to our volunteers who have once again given their time and efforts over the last year, including assisting at events, fundraising, and raising awareness of childhood cancer. With their help we have been able to achieve more than expected and are thankful for all the help and donations be that financially or time helping us to help make lives easier for children fighting cancer.

In planning our activities during our trustee meetings we keep in mind the Charity Commission guidance with regard to public benefit.

Achievements and Performance

The trustees are satisfied with the financial position of the charity at the period end. While the second year as a registered charity saw a huge growth in the wake of Reece's passing covid had a large impact on our third year as we were unable to hold most of our planned public events, however the support has been truly outstanding with supports finding new ways to safely raise funds for us to improve the lives of children facing cancer.

Earlier we achieved another of Reece's goals and upgraded our holiday home at Lakeland Haven to a newer one with double glazing and central heating which make stays far more comfortable for the children we support as most are still undergoing treatment at the time of their stay. Unfortunately, covid prevented use in the early part of 2020 but we did see over 20 families use it in the later part of 2020 as restrictions eased.

We ran a campaign for Childhood Cancer Awareness Month in September, seeing hundreds of businesses, local care homes, schools, homes across the bay community and our local hospital (Royal Lancaster Infirmary) decorating their workspaces, windows, and businesses gold to raise awareness of childhood cancer. Alongside this campaign we sold gold ribbon decals for vehicles and saw 100's of trucks, cars and our local fire, police and ambulance services displaying them on their vehicles.

We also began supplying AV1 Bots to local children to enable them to still be present in school via a robot, this is invaluable for both academics and social impact and was extremely well received by the children and schools.

In Oct as covid restrictions had eased we held a Halloween walk which was hugely successful and will become an annual event.

We would like to extend thanks to all who have supported us during this difficult pandemic and to all the businesses who have donated Auction and Raffle prizes throughout the year, enabling us to raise more funds at our events.

The support, in particular from our local community, business's and hospital in raising awareness of childhood cancers and subsequently raising money to assist us with our objectives, has been phenomenal and been a major factor in enabling us to continue Reece's legacy.

Financial Review

The trustees have reviewed the accounts are happy with the financial position of the charity at the end of the period. Our main income for the year has been from public donations along with monies raised from fundraising events. All income received is unrestricted.

Reserves policy

The Charity undertakes to ensure that a contingency reserve of the previous year's recurrent expenditure in relation to the site fees for the caravan is retained to cover periods

of reduced income or unexpected costs. An amount of £5,000 has been allocated to designated funds for this purpose.

Approved by the trustees on 28 November 2022 and signed on their behalf by:



Sharon Ibbotson

Team Reece Children's Brain Tumour and Cancer Charity

Year ended 31 January 2021

Independent Examiners' Report to the Trustees

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 January 2021 set out on page 11 to 12.

Responsibilities and basis of report

As the charity's trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christine Harwood ACMA
Accounts Matters Ltd
7-1-10 Cameron House
White Cross
Lancaster
LA1 4XF

29th November 2022

Team Reece Children's Brain Tumour and Cancer Charity

Year ended 31 January 2021

Receipts and payments accounts

For the period from

01/02/2020

TO

31/01/2021

Receipts and payments

	Unrestricted funds £	Restricted funds £	Designated funds £	Total funds £	Last year £
Receipts					
Donations and event fundraising	20,399	-	-	20,399	76,037
Lottery income	1,423	-	-	1,423	744
Interest	1	-	-	1	1
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	21,823	-	-	21,823	76,782
Asset and investment sales					
	-	-	-	-	13,412
Sub total	-	-	-	-	13,412
Total receipts	21,823	-	-	21,823	90,194
Payments					
Fundraising costs	1,972	-	-	1,972	2,463
Event costs	3,796	-	-	3,796	34,777
Caravan costs	-	-	3,582	3,582	5,794
Rent	7,497	-	-	7,497	7,487
Charitable expenditure	3,901	-	-	3,901	-
Insurance	627	-	-	627	-
Office costs	2,575	-	-	2,575	2,376
Bank charges	67	-	-	67	306
Travel costs	1,695	-	-	1,695	358
Staff costs	160	-	-	160	-
Sundry expenses	369	-	-	369	250
Sub total	22,659	-	3,582	26,241	53,811
Asset and investment purchases					
Camera	654	-	-	654	-
Caravan	-	-	-	-	24,275
Office furniture	-	-	-	-	1,489
Computer equipment	-	-	-	-	3,733
Sub total	654	-	-	654	29,497
Total payments	23,313	-	3,582	26,895	83,308
Net of receipts/(payments)	- 1,490	-	- 3,582	- 5,072	6,886
Transfers between funds	- 3,582	-	3,582	-	-
Cash funds last year end	9,457	-	5,000	14,457	7,571
Cash funds this year end	4,385	-	5,000	9,385	14,457

Team Reece Children's Brain Tumour and Cancer Charity

Year ended 31 January 2021

Statement of assets and liabilities at the end of the period

		Unrestricted funds £	Restricted funds £	Designated funds £
Cash funds	Cash at Bank	4,385	-	5,000
		-	-	-
		-	-	-
	Total cash funds	4,385	-	5,000

		Unrestricted funds £	Restricted funds £	Endowment funds £
Other monetary assets	Rent deposit	455	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
Investment assets			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
Assets retained for the charity's own use	Caravan	Unrestricted	24,275	-
	TV	Unrestricted	283	-
	Computer	Unrestricted	1,219	-
	Computer equipment & server	Unrestricted	3,733	-
	Office furniture	Unrestricted	1,489	-
	Camera	Unrestricted	654	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
Liabilities			-	
			-	

Notes to the accounts:

1. The accounts have been prepared on a Receipts and Payments basis as permitted by Section 133 of the Charities Act 2011, as the income is no over £250,000 and the Charities Commission guideline CC16 for receipts and payments accounting has been applied.

2. The principal accounting policies are:-

- Income is recognised upon receipt of cash or cash equivalents to which the charity has full entitlements.
- Expenditure, inclusive of irrecoverable VAT, is recognised upon payment of an invoice or claim for which the charity has an obligation to settle.

Signed on behalf of the board of trustees



Sharon Ibbotson
28 November 2022