



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 30	Month September	Year 2022		Day 29	Month September	Year 2023

## Section A Reference and administration details

Charity name

Chiltern Toy Bank

Other names charity is known by

Registered charity number (if any) 1175510

Charity's principal address

29 Hivings Hill

Chesham

Buckinghamshire

Postcode

HP5 2PG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Samantha Kate Horsman	Chair		
2	Frances Van Ijzendoorn			
3	Jennifer Ann Rees			
4	Julia Jane Freeman	Treasurer		
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by a resolution

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Available on request

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

For the public benefit, the relief for parents and guardians for reasons of youth, ill health, disability, financial hardship or other disadvantages in the Chiltern area of the UK, affected by financial hardship before Christmas by providing free Christmas presents for their children.

The charity collects new and used toys from members of the public, checks, sorts and cleans these toys, the charity uses financial donations to purchase additional items such as footballs, art and craft supplies, shower gel, toothpaste and toothbrushes, confectionary, sticky tape, labels, wrapping paper and new batteries for toys. When cleaned and checked, a bag of toys is made up for each child and these are distributed to families hit by financial hardship in time for Christmas.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

Our volunteers assist in collection of, cleaning, sorting and distributing toys.

Volunteers help with fundraising at various community fundraising events.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Chiltern Toy Bank provided Christmas gift packs comprising soft toys, age-appropriate toys, games, books, jigsaws, stocking fillers, including necessary items such as shower gel and toothpaste to approximately 220 families in the Chiltern area. This equated to over 500 local children.

We had a huge influx of toys from local residents as well as collections by local schools. This meant that we were also able to pass on some of the extra toys to a Food Bank in the nearby town of Aylesbury. These toys were given to struggling families there when they collected their food parcels.

Some of the larger items, which are too large to gift to families and other items such as excess books and toys were donated to local schools, playgroups and nurseries.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Chiltern Toy Bank does not hold reserves, all donations received are used for running costs such as insurance, stationery, printing, internet and telephone costs and where necessary heat, light and rental costs and for purchasing toys, stocking fillers and gift wrap for the following Christmas.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

During the year we received donations from a number of individuals, We also received grants/donations from local organisations: Chesham town Council, Rotary Club, High March School, Inner Wheel, Amersham Action Group, Brushwood School, Elite Law Solicitors, Waitrose, Chesham Bois Parish, Amersham Football Club and The Entertainer Toy shop who also donated some new toys.

Our fundraising events included managing the Rotary Club Santa sleigh for one evening in December; a 'Teddy Tombola' stall at the Chesham Carnival and the 'Peace in the Park' event in Lowndes Park, Chesham.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Julia Freeman	<i>J. Freeman</i>
Full name(s)	Julia Jane Freeman	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	2 <sup>nd</sup> March 2024	

Profit and Loss Statement 2022-23

Chiltern Toy Bank

	Month1	Month2	Month3	Month4	Month5	Month6	Month7	Month8	Month9	Month10	Month11	Month12	YTD
	October	November	December	January	February	March	April	May	June	July	August	September	YTD
Income													
Fundraising Income	0.00	0.00	131.50	400.00	245.20	0.00	0.00	0.00	0.00	0.00	0.00	127.00	903.70
Grants	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00
PayPal donations	0.00	30.00	325.00	50.00	201.25	31.25	37.50	0.00	0.00	0.00	0.00	0.00	675.00
Donations	520.00	620.00	2,192.40	1,000.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	4,432.40
Sales	0.00	0.00	175.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00	25.00	55.00	335.00
Amazon	0.00	6.39	0.00	5.31	0.00	0.00	5.00	14.54	0.00	0.00	0.00	0.00	31.24
Income Account 7	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	520.00	1,156.39	2,823.90	1,455.31	446.45	31.25	42.50	14.54	100.00	80.00	25.00	182.00	6,877.34
Gross Profit	520.00	1,156.39	2,823.90	1,455.31	446.45	31.25	42.50	14.54	100.00	80.00	25.00	182.00	6,877.34
Expenses													
Insurance	0.00	157.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	157.00
Fundraising fees	16.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.00
Stationery	0.00	8.97	4.00	0.00	0.00	0.00	0.00	0.00	17.50	0.00	0.00	0.00	30.47
Batteries	0.00	30.58	60.92	22.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	113.96
Wrapping paper and sellota	134.64	270.45	158.57	54.15	9.99	0.00	0.00	0.00	6.99	0.00	0.00	0.00	634.79
Rent and rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Toys and gifts	1,112.61	760.15	154.24	976.92	0.00	0.00	0.00	0.00	0.00	426.73	0.00	0.00	3,430.65
Sundries	0.00	0.00	8.00	18.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26.00
Printing	0.00	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.00
Post and Packing	0.00	0.00	0.00	37.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.36
Web Hosting/IT costs	170.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	170.00
Mobile Phone	0.00	0.00	20.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00
Cleaning Equipment	0.00	8.07	5.25	0.00	0.00	0.00	0.00	0.00	5.00	0.00	0.00	0.00	18.32
PPE/Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Volunteer Refreshments	0.00	4.50	19.98	20.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45.46
Moving Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8.97	8.97
ICO (Data Proection)	35.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.00
Total Expenses	1,468.25	1,284.72	430.96	1,129.87	9.99	0.00	0.00	0.00	29.49	426.73	0.00	8.97	4,788.98
Net Profit/(Loss)	(948.25)	(128.33)	2,392.94	325.44	436.46	31.25	42.50	14.54	70.51	(346.73)	25.00	173.03	2,088.36
(Gross Profit less Expenses)	October	November	December	January	February	March	April	May	June	July	August	September	Total YTD