

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	Apr	2021		31	Mar	2022

## Section A Reference and administration details

**Charity name** Small Acts of Kindness

**Other names charity is known by** SAOK

**Registered charity number (if any)** 1175491

**Charity's principal address** Wellstead Cottage  
Chantlers Hill  
Paddock Wood, Kent  
**Postcode** TN12 6LX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Danby	Chair		
2	Edward Barsley	Treasurer		
3	John Cooper			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by resolution passed at a meeting of charity trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The charity remains small and based on voluntary work. We have established policies for:

- ☐ Induction and briefing of volunteers, including safe-guarding and child protection procedures
- ☐ Risk assessment

We continue to work with the principle of engaging with local charities, schools and NGOs.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To help young people anywhere in the world impacted by poverty or conflict by providing directly, or through local authorities, voluntary and other organisations, especially but not exclusively:

- Leadership Development and Life Skills Programmes.
- Teaching, Facilitation and Coaching Projects, Grants and Sponsorship.
- Micro-financing of small business projects, community and sporting projects.

So as to develop their capabilities that they may grow to full maturity as individuals and members of society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Our original application for charitable status stated:

*We run leadership/life skills programmes using sport (rugby, football and cricket) as the vehicle for the learning and development process. We invite volunteers to support the projects and we base our work on local organisations - schools, church, other NGOs - to help with logistics and to ensure lasting impact. In each country we are building a cohort of coaches and facilitators to assist and, eventually, run the programmes.*

The Covid19 pandemic has continued to significantly and adversely impacted on the charity's work this financial year with travel prohibitions and a variety of lockdowns for the majority of the year.

A donation was made to Tamil Aid for sponsorship of Sri Lankan students attending university.

Despite the pandemic the group 'Lead to Lead' in Sri Lanka continue to initiate and run projects in the local community and this is now self-funding.

One of the trustees continued to support small projects in Rwanda to enable the work to continue but this has been on a personal basis rather than through Small Acts of Kindness.

Trip down to Folkestone in June to do sport with asylum seekers in Napier Barracks.

Provisions of sports clothing to allow an asylum seeker to join his local cricket team. Provision of English language books to support asylum seekers learning English.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Grant making. We have had no applications for grants to support charitable ventures this year.

Volunteers are central to the Small Acts of Kindness philosophy. We have no full or part-time employed staff and rely on volunteers to run all our projects and the administration of the charity.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The pandemic prevented our charity from undertaking its normal activities. A donation was made to the Church of America Ceylon Mission through Tamil Aid to support the work they do enabling students to attend university.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The current funds in the charity's bank account will be used to continue the work outlined above.

### Details of any funds materially in deficit

Not applicable.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

## Section F

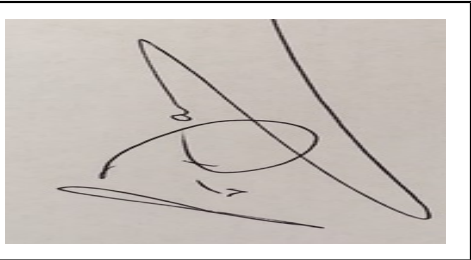
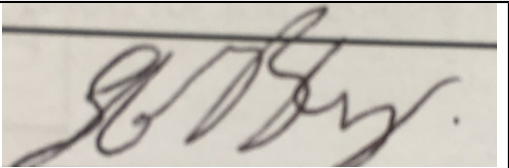
## Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

<div>Signature(s)</div> <div></div> <div>Full name(s)</div> <div>Position (eg Secretary, Chair, etc)</div> <div>Date</div>		
	Peter John Danby	Edward Barsley
	Chairman	Treasurer
	16/12/2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>SMALL ACTS OF KINDNESS</b>	No (if any) <b>1175491</b>
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**CC16a**

## Receipts and payments accounts

For the period from	Period start date 1-Apr-21	To	Period end date 31-Mar-22
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	576	-	-	576	530
Gift Aid claims	250	-	-	250	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	826	-	-	826	530
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	826	-	-	826	530
<b>A3 Payments</b>					
Admin	29	-	-	29	
Project Equipment		-	-	-	
Travel (volunteers and project trips)		-	-	-	
Accommodation (volunteers and projects)		-	-	-	
Project catering / refreshments	141	-	-	141	
University sponsorship	500	-	-	500	1,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	670	-	-	670	1,000
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	670	-	-	670	1,000
<b>Net of receipts/(payments)</b>	156	-	-	156	- 470
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	1,327	-	-	1,327	1,797
<b>Cash funds this year end</b>	1,483	-	-	1,483	1,327

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in bank	1,483	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	1,483	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £

**B2 Other monetary assets**

None	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-

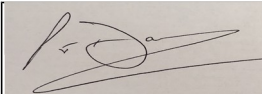
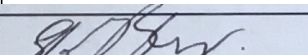
**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
None		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Peter John Danby	16-Dec-22
	Edward Barsley	16-Dec-22