

Company Registration Number 10377525 (England and Wales)

Charity Number 1175475

THE SUTTON HOO SHIP'S COMPANY
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

ENSORS ACCOUNTANTS LLP

Connexions
159 Princes Street
IPSWICH

THE SUTTON HOO SHIP'S COMPANY
FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2021

CONTENTS	PAGES
Reference and Administrative Information	1
Trustees' Annual Report	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 13

THE SUTTON HOO SHIP'S COMPANY

REFERENCE AND ADMINISTRATIVE INFORMATION

YEAR ENDED 30 SEPTEMBER 2021

COMPANY NUMBER – 10377525 (England and Wales)

CHARITY NUMBER – 1175475 – Registered 31 October 2017

TRUSTEES AND DIRECTORS

The trustees and directors who served the charity during the year to 30 September 2021 were as follows:

A FitzGerald

P H Clay

Prof. M Carver - Chairman

Dr P Leech –resigned 1 August 2021

J Barnard – resigned as director 14 September 2020 and as trustee 1 October 2020

R A Startin

S J Steel

R J Whitewright - resigned 18 March 2021

D J Pryor – resigned 17 September 2021

Dr N Stacey – appointed 11 October 2021

D J Robinson – appointed 11 October 2021

Dr A C Evans – appointed 11 October 2021

Appointed: 18 March 2022

D M Jones

J D Lea

S Kindleysides

PRINCIPAL ADDRESS and REGISTERED OFFICE

The Longshed

Tide Mill Way

Woodbridge

IP12 1FP

contact@saxonship.org

INDEPENDENT EXAMINER

H Rumsey

Ensors Accountants LLP

Connexions

159 Princes Street

Ipswich

IP1 1QJ

BANKERS

Barclays Bank

4 Church Street

Woodbridge

IP12 1DJ

THE SUTTON HOO SHIP'S COMPANY

TRUSTEES' ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2021

The trustees, who are also directors for the purposes of the Companies Act, present their report and the unaudited financial statements of the charity for the year ended 30th September 2021. The details on page 1 form part of this report.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and the Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They are also prepared in accordance with the Companies Act 2006.

COMPANY STATUS

The company is a registered charity and limited by guarantee, governed by its Memorandum and Articles of Association. In accordance with the constitution of the company every member undertakes to contribute such amount (not exceeding £10) to the company's assets should it be wound up.

OBJECT OF THE CHARITY

The advancement of education for the public benefit in nautical archaeology by the following means:

- a) Constructing, maintaining and operating a replica ship based on the seventh century royal ship found at Sutton Hoo in Suffolk, England.
- b) Carrying out trials of the replica ship on water and land.
- c) Conducting research on the replica ship and sharing the results with the academic community and the wider public.
- d) Publicly exhibiting the replica ship.
- e) Providing rowing experience and enjoyment in a vessel of unique size and history.
- f) Providing craft opportunities during construction and operation for persons of differing levels of ability.

PUBLIC BENEFIT

The trustees are aware of the Charity Commission's guidance in relation to delivering public benefit.

The trustees consider that they are fulfilling the requirements to deliver a public benefit. The public will benefit from the charity's activities in building an authentic, working replica of the Sutton Hoo king's ship.

The project provides active engagement for people with different levels of knowledge and ability, who learn about Anglo Saxon history, and archaeology - especially experimental archaeology. They learn about how to use techniques of the time to build a ship that is unique in its size and place in the early English kingdoms. When finished, the ship will be rowed by teams, open to all, who will have the unique experience of being in a boat of this size.

The project will bring together the community, with pride in the Ship's national importance, and has the potential to provide a centre of special skills for future employment.

REVIEW OF THE PERIOD

The financial statements show a net movement on unrestricted funds of £26,745. Total unrestricted funds amounted to £83,688 at the year end. There are no restricted funds. The outstanding set-up loan of £8,000 is not repayable until replaced by other funds.

Although this year was overshadowed again by Covid, and the restrictions on use of the Longshed, there was accelerated progress from May with the ship's backbone being laid.

The Directors consider that the build has moved from preparation, to the charity having created an asset in the evident backbone, on the floor of the Longshed. Valuing this asset is problematic, but as a measure, the cost since the backbone started to be laid is £58,000.

THE SUTTON HOO SHIP'S COMPANY

TRUSTEES' ANNUAL REPORT (*continued*)

YEAR ENDED 30 SEPTEMBER 2021

Landmarks this year were:

- Volunteer crews focused on individual work areas continuing to develop under the project manager, Jacq Barnard's impetus. The pandemic promoted the use of digital technology, which helped engage the crews.
- Professor Carver joining the trustees and becoming Chair, giving new direction and presence in academic circles. Immediately, the decision was made to use wrought iron for the 4,000 rivets rather than unauthentic copper.
- Using the 1/5th scale physical model built by volunteers and the shipwright has given us the confidence to question, experiment and then modify the lines of the digital model to more closely match the archaeology.
- Use of space other than the Longshed, thanks to the very generous and encouraging Suffolk landowner, Andrew Fane, together with our project manager and shipwright. This was critical in keeping production moving as it became apparent that space in the Longshed was not enough. It has also become apparent that the space needed for semi-finished components and the wood waste generated would be problematic.
- Founding of The Witan, a group of knowledgeable and committed people supporting the trustees.
- The scheme to sponsor a part continued to be a success in funding. Oar sponsors joined the rivet sponsors, and at a much higher donation.

Funding is becoming critical in 2021 and 2022 as production increases: the immediate purchase of wrought iron, to safeguard supply, requires a material cash outlay. The cost of the large oak trees, necessary for the main elements of the ship, is not crippling due to very generous Suffolk owners of oak woods, led by Richard Symes.

There was a setback on funding when the Institute for Digital Archaeology, noted in last year's report as a major source, withdrew, having made impossible demands.

The National Trust have released funds, donated 30 years ago for building the ship, since the year end. The first grant from a media company has been received after the year end and implies a continuing source.

We hold strongly to the concept of experimental archaeology and quality research as we build. The authenticity of the build is continually challenged, and decisions are made with often agonising care. The decision to use wrought iron for what is the second most important component of the ship, and made by a craft method, at a considerable cost is typical.

TRUSTEES' RESPONSIBILITIES

The charity trustees (who are also directors of The Sutton Hoo Ship's Company for the purposes of company law) are responsible for preparing a trustees report and financial statements, in accordance with applicable law, for each financial period which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure for that period.

In preparing those financial statements, the trustees are required to select suitable accounting policies, as described on page 8, and then apply them consistently, observe the methods and principles in the Charities SORP and make judgements and estimates that are prudent and reasonable. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

THE SUTTON HOO SHIP'S COMPANY

TRUSTEES' ANNUAL REPORT (*continued*)

YEAR ENDED 30 SEPTEMBER 2021

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website.

APPOINTMENT OF TRUSTEES

The trustees of the charity are detailed on page 1 of these accounts.

When a vacancy occurs for a trustee, the remaining trustees will seek to appoint an individual with skills and experience which they feel will be of benefit to the charity.

On appointment, new trustees will be given copies of the latest Annual Report and Accounts. There is no formal induction and training programme, but individual trustees will be required to attend seminars to update themselves when they feel it necessary.

RISK

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems established to mitigate those risks. Trustee meetings review actual risks being incurred, through the Risk Register.

RESERVES

The charity's policy on reserves is clear but of minimal importance. The company has no legal or moral need to set aside reserves in case of failure: there are no employees and no long-term contracts, such as rent.

INVESTMENTS

The charity has no investments.

EMPLOYEE MATTERS

As the charity has no employees it does not yet have a policy in place relating to employee matters.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed by order of the trustees

.....
A FitzGerald (Director)

Approved by the trustees on 28 June 2022

THE SUTTON HOO SHIP'S COMPANY

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 30 SEPTEMBER 2021

I report to the charity trustees on my examination of the financial statements of the Company for the year ended 30 September 2021.

Responsibilities and basis of report

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's account as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. The financial statements do not accord with those records; or
3. The financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. The financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mrs H Rumsey FCA
Ensors Accountants LLP
Connexions
159 Princes Street
Ipswich IP1 1QJ

28 June 2022

THE SUTTON HOO SHIP'S COMPANY
STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 30 SEPTEMBER 2021

	Note	Total 2021 £	Total 2020 £
Income from:	2		
Donations and legacies		85,059	72,918
Charitable activities		330	-
Other trading activities		19,024	39,337
Other income		1,715	-
		<u>106,128</u>	<u>112,255</u>
Expenditure on:	3		
Raising funds		23,835	12,109
Charitable activities		55,548	55,486
		<u>79,383</u>	<u>67,595</u>
Net movement in funds		26,745	44,660
Reconciliation of funds:			
Total funds brought forward		56,943	12,283
		<u>83,688</u>	<u>56,943</u>
Total funds carried forward			

All funds held are unrestricted.

All movements are derived from continuing activities.

The notes on pages 8 to 13 form part of these financial statements.

THE SUTTON HOO SHIP'S COMPANY

BALANCE SHEET

AS AT 30 SEPTEMBER 2021

	Note	2021	2020
		£	£
Fixed Assets			
Tangible assets	5	50,745	7,023
		<u>50,745</u>	<u>7,023</u>
Current Assets			
Debtors	6	5,774	16,759
Stock		882	-
Cash at bank and in hand		39,854	48,404
		<u>46,510</u>	<u>65,163</u>
Creditors: Amounts falling due within one year	7	<u>(13,567)</u>	<u>(15,243)</u>
Net current assets		32,943	49,920
Total assets less current liabilities		<u>83,688</u>	<u>56,943</u>
Funds			
Unrestricted		83,688	56,943
		<u>83,688</u>	<u>56,943</u>

For the financial year ended 30 September 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of the accounts for the period in question in accordance with section 476.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of the accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the trustees and are signed on their behalf by:

.....
M Carver

.....
A FitzGerald

Date: 28 June 2022

Company number – 10377525 (England and Wales)

The notes on pages 8 to 13 form part of these financial statements.

THE SUTTON HOO SHIP'S COMPANY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2021

1. ACCOUNTING POLICIES

Basis of accounting

The accounts have been prepared in accordance with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The charity is a Public Benefit Entity as defined by FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The accounts have been prepared in Sterling which is the functional currency of the charity. Monetary amounts are rounded to the nearest £.

Going concern

The accounts have been prepared on the going concern basis as the trustees have a reasonable expectation that the charity will obtain adequate resources to continue operating for the foreseeable future. Although, the charity's activities were affected by the Covid-19 pandemic work on the ship building project has continued. Since the year end funds from the National Trust have been released and also the first grant from a media company has been received.

Fund accounting

Unrestricted funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity and which have not been designated for other purposes.

Designated funds are funds that have been set aside by trustees for a particular purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of administering such funds are charged against the specific fund.

Fixed Assets

Depreciation is provided at the following rates calculated to write off the assets over their estimated useful lives:

Equipment – 20% on reducing balance basis
Replica Ship -to be depreciated on completion

Impairment of Fixed Assets

At each reporting date the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Stock

Stock is valued at the lower of cost and net realisable value.

THE SUTTON HOO SHIP'S COMPANY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2021

1. ACCOUNTING POLICIES (*continued*)

Income

Income is recognised when there is entitlement to the funds, any performance conditions attached to the item of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

Income from grants, whether 'capital' or 'revenue' grants (including Local Government grants), is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Legacies are accounted for when the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income and donations are accounted for as and when received by the charity.

Gift Aid repayments are accounted for on an accruals basis.

Income from fundraising activities is shown gross with associated costs included as fundraising expenditure. The income is accounted for by the charity as and when received.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

Raising funds: Costs of raising funds include expenditure for fundraising events.

Charitable activities: Expenditure on charitable activities includes the cost of activities undertaken to further the purposes of the charity and their associated support costs.

Other expenditure represents those items not falling into any other heading.

Cash at bank and in hand

Cash at bank and in hand includes cash and highly liquid investments.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are recognised in the Balance Sheet when the charity becomes party to the contractual provision of the instrument.

Accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

There are no critical accounting estimates.

THE SUTTON HOO SHIP'S COMPANY

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2021

2. Income – Unrestricted funds

	2021	2020
	£	£
Donations and legacies		
Donations	41,025	41,405
Grants – Local Government	6,000	-
Grants - Other	33,850	21,850
Gift Aid claims	4,184	9,663
	<u>85,059</u>	<u>72,918</u>
Charitable activities		
Talks and tours	<u>330</u>	<u>-</u>
Other trading activities		
Fundraising and Fund a Fixing Campaign	<u>19,024</u>	<u>39,337</u>
Other income		
Team clothing and scanning costs	<u>1,715</u>	<u>-</u>

3. Expenditure – Unrestricted funds

Raising funds		
Brand Design including team clothing	2,518	441
Marketing and PR costs	5,630	8,052
Sponsorship	680	1,915
Postage and packing costs	739	1,273
Other costs	5,479	428
Architectural visualisation	8,789	-
	<u>23,835</u>	<u>12,109</u>
Charitable activities		
Ship development - Materials	-	8,759
Ship development - Shipwright costs	-	11,300
Shipwright accommodation and travel	1,130	-
Hire of equipment	157	-
Training	1,031	1,236
Professional fees	1,422	1,260
Insurance	2,784	2,318
Shed space rent	10,800	3,500
Management fees	30,155	20,240
Management and accounting systems and web costs	2,977	975
Bank charges	53	100
Post and stationery	129	712
Other costs	242	-
Depreciation	1,534	1,756
Independent Examiners fee	2,484	3,330
Legal fee	650	-
	<u>55,548</u>	<u>55,486</u>

THE SUTTON HOO SHIP'S COMPANY
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2021

4 Statement of Financial Activities – Year ended 30 September 2020 – Unrestricted Funds

	Note	Total
Income and Endowments from:	2	£
Donations and legacies		72,918
Charitable activities		-
Other trading activities		39,337
Other income		-
		<u>112,255</u>
Expenditure on:	3	
Raising funds		12,109
Charitable activities		55,486
		<u>67,595</u>
Net movement in funds		44,660
Total funds brought forward		<u>12,283</u>
Total funds carried forward		<u>56,943</u>

5 Tangible Fixed Assets	Replica ship (under construction)	Equipment	Total
	£	£	£
Cost			
At 1 October 2020	-	8,949	8,949
Additions	44,611	645	45,256
At 30 September 2021	<u>44,611</u>	<u>9,594</u>	<u>54,205</u>
Depreciation			
At 1 October 2020	-	1,926	1,926
Charge	-	1,534	1,534
At 30 September 2021	<u>-</u>	<u>3,460</u>	<u>3,460</u>
Net book value at 30 September 2021	<u>44,611</u>	<u>6,134</u>	<u>50,745</u>
Net book value at 30 September 2020	<u>-</u>	<u>7,023</u>	<u>7,023</u>

THE SUTTON HOO SHIP'S COMPANY
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2021

	2021 £	2020 £
6 Debtors		
Other debtors	<u>5,774</u>	<u>16,759</u>

	2021 £	2020 £
7 Creditors: Amounts falling due within one year		
Trade Creditors	650	1,319
Other Creditors	8,513	9,940
Accruals	<u>4,404</u>	<u>3,984</u>
	<u>13,567</u>	<u>15,243</u>

Other creditors include the loan from a trustee – see Note 8.

8 Related Parties

The loan of £8,000 made by Mr A FitzGerald (trustee) to the charity during the period ended 30 September 2017 remains outstanding at 30 September 2021.

Two trustees introduced £18,564 into the company as unrestricted donations in the year (2020: Four trustees introduced unrestricted donations of £41,180).

Contributions from trustees towards the cost of the team clothing amounted to £161 (2020: Nil)

J Barnard, as a trustee (until 1 October 2020) was paid £Nil for providing management and marketing services to the company in 2021. (2020: £20,240).

Dr R J Whitewright (trustee until 18 March 2021), a maritime archaeologist, was paid £Nil for professional fees completing a Research Paper in 2021. (2020: £1,260)

Mr J Clay (brother of a trustee) carried out shipwright services amounting to £Nil in 2021. (2020: £1,790)

Reimbursements for expenditure paid on behalf of the company were made to two trustees totalling £1,431 for materials and zoom costs. (2020: Reimbursements totalling £7,600 made to four trustees).

No trustee or director received any remuneration or expenses in the performance of their duties during the year (2020: Nil).

Only immaterial expenses were waived by Trustees.

9 Members' guarantee

In accordance with the constitution of the company every member undertakes to contribute such amount (not exceeding £10) to the company's assets should it be wound up.

THE SUTTON HOO SHIP'S COMPANY
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2021

10 Employees Remuneration

There were no employees during the year ended 30 September 2021. (2020: Nil).

11 Volunteers

Unpaid volunteers also assist in carrying out the charity's activities.

12 Post Balance Sheet Events

The National Trust released funding of £17,500. The first grant of £25,000 from a media company has also been received since the year end.

13 Capital Commitments and Contingencies

No capital commitments and contingencies to report.