

Trustees Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

St Mary's Church, Balcombe

St Mary's Church, London Road, Balcombe RH17 6PX

Registered Charity no. 1175472

For the year ended 31st December 2022

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Website: stmarys-balcombe.org

Incumbent: The Revd D King, The Rectory, Haywards Heath Road, Balcombe RH17 6PA

Independent
examiner: Mr R Land-Smith, Deanlands, Stockcroft Road, Balcombe RH17 6LN

Bankers: Barclays PLC

Trustees Annual Report for 2022

Our aims and purposes as a charity

The PCC has the responsibility of co-operating with the incumbent, the Revd David King who was appointed in November 2022, in:

- The promotion of the gospel of the Lord Jesus Christ according to the doctrines and practices of the Church of England;
- Promoting in the parish the whole mission of the church, pastoral, social, evangelistic and ecumenical;
- Getting to know Jesus better and making Him better known;
- Providing practical support and care for people in the parish, from the youngest to the eldest, irrespective of level of need or ability to pay; and
- Providing financial support to those in need and to other organisations with similar objectives.

What we planned to do to achieve our charitable objectives

When planning our activities for the year (at which point we were in interregnum), the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

For 2022 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church, whilst taking account of the then continuing and evolving Covid regulations;
- Enabling as many people as possible to become part of our parish community;
- Teaching, baptising and nurturing new and existing believers;
- Maintaining an overview of worship throughout the parish;
- Considering how services can involve the many groups that live within the parish;
- Putting faith into practice, through prayer and scripture, music and sacrament;
- Offering worship and prayer, and learning about the Gospel, in small group situations;
- Assisting people from all walks of life to develop their knowledge of, and trust in, Jesus;
- Providing pastoral care for people living in the parish, including visiting the sick and the bereaved and holding monthly communion services and carol services in the two local care homes;
- Providing, with the support of the Parish Council, a youth group with a Christian ethos;
- Engaging with Balcombe Church of England Primary School on the governing body and supporting, and being involved in, its activities, including weekly assemblies (and the 'Open the Book' initiative), services in church and in any other way required;
- Helping those in need and supporting other charities and missionary organisations, locally and nationally;
- Reaching out to the whole community; and
- Maintaining the fabric of the church building, both as a historic Grade 1 listed building and as a focus of life in the village.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults. We are very grateful to Julia Wilson who continued to hold the position of Safeguarding Officer for the church and who works hard to ensure that the Safeguarding Policy is implemented in all church activities.

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What we achieved and how we affected beneficiaries' lives

Attendance at worship

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

As at 31 December 2022, there were 125 parishioners on the Church Electoral Roll, 32 of whom were not resident in the parish. Four new members were added during the year and three were removed either through death or because they moved away from the area.

During the year, the average regular weekly attendance counted during October was 50 (including children). The school harvest festival, which also took place in October, was attended by a total of 150 children and adults. The number attending worship on Easter Day was 107 and the number attending on Christmas Eve and Christmas Day was 321.

Following the retirement of Father Keith Richards in April 2021, St Mary's was in interregnum for much of the year until November 2022 when we welcomed our new Rector, Revd David King, and his wife, Hilary. Residing at the Rectory in Balcombe, this is a half-time appointment, shared with St Richard's in Haywards Heath. We are very grateful to the group of retired clergy who led our Sunday and Festival Eucharist services during the interregnum and who continue to take the Eucharist services on alternate Sundays.

During the year, the church family worked hard to maintain and build on its spiritual and physical presence in the parish, whilst observing the gradually reducing Covid restrictions. Our regular Sunday services include the weekly 8am communion service (BCP) and 10am Eucharist, which is replaced by a family service on the first Sunday of the month. Sunday Club is held on the third Sunday during Family Eucharist.

Special services and festivals that were held and observed during the year included the following:

- A Mothering Sunday Parish Eucharist, with distribution of posies;
- An Ash Wednesday service;
- A full programme of services for Holy Week and Easter, which included Eucharistic services on Palm Sunday with distribution of palm crosses; on Maundy Thursday with an Agape meal; and on Easter Sunday, with distribution of Easter eggs. On Good Friday we held two services: a Children's Easter Garden Service (with hot cross buns) in the morning and a Devotional Service for Congregation and Choir in the afternoon;
- A Pentecost Family Service for the Celebration of The Queen's 70th Jubilee. This included the planting of a Rowan tree in the churchyard opposite the East side of the church building (as part of the Queen's Green Canopy initiative), followed by celebratory cake with soft drinks and Pimms;
- A Family Pet Service in July, where all were invited to bring pets and pictures of pets;
- A Requiem Service in thanksgiving for Her Majesty The Queen was held on the Sunday following her death. Over 60 people attended. St Mary's remained open daily until the Queen's Funeral on 19th September for personal prayer and reflection and for the signing of a Book of Condolence;
- A Harvest Family Service, for which the church window sills were beautifully decorated by the school and other Balcombe groups. Non-perishable harvest items brought to the service were offered to local foodbanks;
- An All Souls Remembrance Service, at which the names of those we wished to be remembered were read out and candles were lit;
- The Annual Service of Remembrance in November, which is attended by Balcombe Scout groups and members of the wider community, followed by a meal in the Balcombe Club;

"We love the family services - very relaxed and welcoming for all ages..."

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- An Advent Carol Service: This candlelit service of readings, carols and anthems for Advent was Father David's first service at St Mary's;
- A Family Christingle Service at which children made their own Christingles, as the meaning of each element was explained. At this service, the Posada was received by a family to welcome Mary and Joseph into their home and was then passed on to other homes in the parish as they made their journey throughout Advent;
- A service of nine lessons and carols, candlelit and followed by mince pies and mulled wine for all; and
- Christmas Services: On Christmas Eve, we held a very well attended family Crib Service, at which the Posada arrived back after its journey round the parish and we welcomed the birth of our Lord Jesus Christ at Midnight Eucharist with carols. On Christmas Day morning we held a Holy Communion (BCP) service and then a joyful Family Eucharist.

All of our services are enriched by the high standard of musical support provided by the choir under the direction of our Music Director and Organist, Max Preston Bell, assisted by Ethan Merrick and Thomas Watkin. We are immensely grateful to them all for their hard work, not just for our regular services but also for festivals, weddings, funerals and memorial services as requested. Our growing choir is testament to the effort that has been put into increasing the musical reach of both the choir and the congregation, and the choir is now expanding further as we encourage families to join for the monthly family services.

"The service was so beautiful...God works in amazing ways and he was definitely heard by many on Saturday..."

Bellringing is also an important part of our Christian tradition and worship. We are most grateful to our tower captain, John Moore, who leads our bell ringers every Sunday and on other notable occasions, which this year included:

- In June a quarter peal attempt was made to commemorate HM Queen's Platinum Jubilee. All eight bells were rung in the Grandsire Triples method by St Mary's bellringers and those who support Tuesday evening practices;
- In August, St Mary's was honoured to be asked by the CCCBR to host ringers from North America, Australasia, South Africa and Europe as part of week of ringing peals and quarter-peals in various cathedrals and churches in the UK; and
- In September, the bells were muffled from 8th September, the date of the death of the Queen until her funeral on 19th September. The tenor bell tolled 96 times on 8th September, commemorating every year of the Queen's life. Bells were also rung the following day at midday for one hour.

Worship in our church is also enhanced by beautiful flower arrangements, particularly at major festivals, and we are very grateful to the small group of people who provide these.

Teaching, baptising and nurturing new and existing believers

As well as our regular church services and main festivals, we undertook a range of services and activities both within and outside the church during the year with the aim of welcoming and nurturing as many from our parish as possible and providing the opportunity for all to join us in a variety of settings. These included:

- The celebration of the baptism of nine children;
- A fortnightly session at Buttercup Barn Nursery, at which this very young group of children enjoy a Bible storytelling with prayer, singing and craft;
- Locus Youth Club, which continues to be popular, with 17 young people ranging from 11 to 14 years of age on our books. We meet monthly, under the direction of Rosalind Merrick, and the children participate in a range of activities ranging from craft making, to drama workshops and sports activities;
- A well attended Christmas Play and Praise session for pre-school children and their carers;
- The Avon House Bible Group, which is run weekly during term times. Happily, meetings have been able to continue running inside, with the necessary observance of Covid testing;
- Services of communion for the residents of the Avon House and Russettings care homes in the village and to those at home who were not able to attend church services;

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- A Lent study group, which was held in the Parish Room, following the Diocesan Lent Study Course led by different members from St Mary's and attended by members of St Mary's and Worth Abbey congregations. Numbers attending ranged between 12 and 15;
- The annual World Day of Prayer gathering held in March, which focused on the UK this year. Balcombe residents who were members of other churches also attended;
- A Bible house group and a prayer group that meet on alternate weeks;
- Annual care homes carol services. Members of the choir and congregation joined the residents of Avon House and Russetings for short services of carols, with reading and reflection, followed by refreshments. Residents and staff were also invited to suggest favourite carols. Although participants were required to have Covid tests beforehand, the opportunity to sing inside and mix with residents was much appreciated; and
- Involvement with Balcombe CofE primary School – see below.

Balcombe CofE Primary School

As well as having three foundation governors on the school's board of governors, St Mary's was involved in the following school related activities during the year:

- Assemblies and 'Open the book': These are held every Tuesday at the school. Assemblies were taken by church members during the interregnum until the arrival of Father David. 'Open the Book', a scheme created by The Bible Society and much enjoyed by pupils, was able to return to 'live' presentations of Bible stories and reflection by a group of volunteers, involving participation from pupils. New members of this group would be very welcome;
 - A monthly prayer group for the school: Arranged by Charles and Julia Wilson, on average five people attend this group;
 - School services at harvest, Christmas, Easter and in the Summer (the leavers' service) in St Mary's, which were attended by pupils, staff and some family members;
 - Bibles for all school leavers were presented by St Mary's at the end of the school year; and
- Pancake making at the school on Shrove Tuesday. This was a great success and £150 was donated to Christian Aid from the money this event raised.

"Our[school] families love having the opportunity to celebrate and worship together and learn more about the Christian faith in such a historical and spiritual setting."

Outreach

Our activities included:

- The distribution of over 800 Easter and Christmas cards from St Mary's to homes throughout the parish.
- Attendance at the Village Fete in July, at which the St Mary's stall ran a successful Noah's Ark Treasure Hunt activity and displayed plans for the new restoration works planned for the church building;
- At the Balcombe Christmas Market in the lead up to Christmas, St Mary's choir joined the procession of Mary and Joseph to the village centre and, with Max Preston Bell, led carol singing during the afternoon;
- The Kings Men Concert in July. Despite it being on a Monday evening the church was filled with church and non-church members from within and out of the parish for this entertaining and joyful concert by Choral Scholars of King's College (postponed from 2020) performing a repertoire from the Middle Ages to arrangements of current chart hits. £1,650 was raised through ticket sales and donations;
- Welcoming members from the wider community into our choir. Our choir is open to all and new singers are always very welcome to join us for practices on Fridays, 6.30-8pm, and to sing at both our regular services and at special services such as at Easter, Advent and Christmas; and
- Welcoming members of the wider community to join in with bellringing at St Mary's: Practices are held every Tuesday from 7.45pm to 9 pm and new ringers are always welcome to join.

"The concert in St Mary's was particularly special. It was something about the audience being completely happy to be there, hearing such fine music"

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Pastoral care

As well as the care home and home visits referred to above, the pastoral care team continued to be active within the village and valued being kept informed by our church family and friends in the village about people who may be in need of any help or hospital visits. We also provide a contact number for people to use in order to reach us.

Provision of the church building for use by the community

During the year, there were nine baptisms and four weddings, together with two wedding blessings. A total of four funerals and a memorial service were also held in the church and there were nine interments during the year. Our church continues to be appreciated by our parishioners, and many others, as a space where life events are celebrated with joy and thanksgiving.

"St Mary's church plays an important role in the Scout Group's year with beavers, Cubs and Scouts visiting on many occasions"

It is important to us that the church is available for private prayer not just to the church family but to the wider visiting community. To this end the church continued to be kept open on Sundays and Thursdays between 10am and 3pm for personal prayer and reflection.

Our Book of Remembrance and the opportunity to light candles in remembrance of loved ones continued to provide focus of reflection valued by members of our Balcombe community.

St Mary's remained open daily from the date to the Queen's death until her funeral for personal prayer and reflection and to sign a Book of Condolence

Maintenance of our historic church building

2022 has been a very busy year in terms of the fabric of the church building and the churchyard. The stone steps from the car park to the churchyard have been repaired and made safe, with new oak railings installed. New lighting has been installed on the exterior paths to the church to enhance visibility. In addition, the fencing around the east and west sides of the churchyard has been completely replaced with new oak posts and chestnut rails, with the north fencing repaired as a temporary measure until the possible expansion of the churchyard has been addressed. The west side of the churchyard landscaping was modified to start a hedge on the lower incline below the new fencing.

In terms of the church building, the final permissions and faculties were obtained for a major renovation project which includes exterior repairs comprising the roof, valley gutters, wall pointing and entry stones, along with interior repairs to the North Aisle/Vestry arch, Chancel and Chancel arch, the Lady Chapel ceiling and the South Aisle ceiling/wall. Following a competitive procurement process, a contractor was selected and work starts in January 2023 for approximately six months. In addition, in support of the project work, a study was undertaken of the original plaster composition and paint colours throughout the church and an asbestos review was undertaken, resulting in some remedial management actions being taken. Additionally, an external ecology study identified that the church bell tower is home to long-eared fox bats, and the roof is home to common pipistrelles and soprano pipistrelles bats. The ecology contractor will work with the buildings contractor to ensure that the bats are protected during the course of the external work.

The annual church and churchyard clean in November was supported by members of the wider community, both children and adults, and was an opportunity for social interaction, with the added attraction of free refreshments and cakes to keep up strength and spirits.

We are very grateful to Alex Henderson who has taken on the role of Health and Safety Officer and has been working hard ensure that all people using and visiting the church and churchyard are kept safe at all times.

Helping those in need

Activities during the year included:

- **Ukrainian Refugees:** In March, St Mary's registered with the Sanctuary Foundation (a national initiative to inspire individuals, churches, community groups and businesses to welcome Ukrainian refugees). From April onwards, we welcomed Ukrainian families as they arrived in the village to stay with host families, providing gift packs and

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contributing towards the support offered by the village, including by administering the Balcombe Friends of Ukraine Fund which has collected donations totalling £14,022 of which £7,474 was spent during the year in providing support towards essentials for the Ukrainian guests. Ukrainians attending the service of Nine Lessons and Carols at Christmas were grateful to hear one of their carols sung by the choir with the congregation in Ukrainian;

- Gifts from the Harvest Festival to local foodbanks;
- Assisting with the collection of donations of clothing and other provisions for Refugees Welcome Crawley;
- Providing grants totalling £582 to support Balcombe CofE Primary School in developing its religious and spiritual environment and in funding bibles for all school leavers; and
- Grants of £190 from the Mrs Robinson Fund to help towards school uniform costs.

As well as the support referred to above, further donations totalling nearly £3,000 were made to a number of mission and charitable societies, including Chichester Diocesan Family Support Work, Off The Fence Trust, Crawley Refugees Welcome, Mind, Crawley Open House, the Hope Charity Project, Befriended, Sussex Historic Churches and the Samaritans. In addition to this, collections were also raised for the following charities:

"[Your donation] will help us to transform the hope and happiness of thousands of children who face abuse, exploitation and neglect..."

• The Royal British Legion	£409
• Christian Aid	£150
• The Children's Society	£256

Other monies, collected as agent, were passed on to Chichester Diocese (in respect of their share of fees for wedding and funerals) and the relevant funeral directors or charities in relation to collections at funerals. There were no balances held at the year end.

Financial Review

The total income on general unrestricted funds was £77,685 (2021 - £70,654) and is detailed in the accounts.

Donation (including collection) income and fundraising income saw particular increases, reflecting the fact that Covid restrictions had been lifted. Our grateful thanks go to all those who help with our fundraising, especially Ali Cunningham, and also to Paula Bennett who organises the 100 Club for us and keeps us informed every month of lucky winners from St Mary's, the wider community and even former residents of the village.

Fee income also increased in the year, with a larger number of weddings taking place in the church.

The parish magazine continues to be an important source of income and we are grateful to Julie Rezac and Alison Musker for dealing with the advertising and to the whole of the magazine distribution team.

Income on our restricted funds totalled £47,902 (2021 - £12,306), most of which related to the Fabric Fund and the Balcombe Friends of Ukraine (BFOU) Fund. The Fabric Fund income included £20,000 of grants towards our renovation project, a £2,368 grant from RePower Balcombe for the installation of more energy efficient lighting and £10,000 of donations (including gift aid). The BFOU income mainly comprised donations but also included a £1,000 grant from Balcombe Parish Council.

£100,000 was also realised from the sale of investments held within the designated Legacies Fund. These proceeds are to be used on the church renovation project.

Total costs on our general unrestricted funds were £70,071 (2021 - £68,868) and are detailed in the accounts, resulting in a surplus for the year on the unrestricted funds of £7,614 (2021 - £1,786).

Movements on restricted funds are set out in note 15 of the accounts.

Sharing the ministry costs of the Diocese of Chichester

The largest expenditure of the PCC was the sum of £42,500 (2021 - £46,800) paid to the Diocese for our share of the Diocese Parish Ministry Costs. Approximately 57% of this amount relates directly to the clergy costs of this parish such as housing, stipend and pension, the remainder going towards the shared costs of the Christian family including a standard sum for Diocesan central costs, clergy training and a contribution to national church funds, as well as assistance towards the upkeep of churches less able to manage than ourselves.

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As noted in last year's report, whilst we have always striven to meet our allocated parish share in full, given the ongoing uncertainties and the fact that we were in interregnum, we reduced our commitment for 2022 to 86% of our full share. Looking forward, now that we share our rector with another benefice, we hope to meet our 50% share of the allocated parish share in full.

Staff and contract costs

Due to ongoing difficulties in recruiting a youth group leader, our youth group continues to be run by volunteers. We also no longer have an employed parish administrator. Our only employment costs for the year were therefore a payment for an organist. Details of employment costs are provided in note 9 to the accounts.

The services of a gardener to maintain the churchyard, a parish administrator (through our Legacies Fund) and some organists are also paid for although we benefitted from our volunteer music director donating his services for free during the year.

Other costs

We strive to keep our basic general costs (including church and churchyard running costs and administration costs) at a steady level although costs are under pressure, particularly in relation to gas and electricity for which our contracts expired during the year.

We also carried out some repairs and renewals during the year, including to the churchyard fence and steps. We are in the fortunate position of having our Fabric Fund to help cover such expenditure. We have also embarked upon an extensive renovation project, a large part of which is being funded through our Legacies Fund.

Trustee payments and expenses

Payments to trustees and persons connected to trustees are set out in notes 10 and 11 to the accounts.

Why we hold some money in reserve

It is PCC policy to seek to maintain a balance on the general unrestricted funds which equates to a minimum of approximately three months' worth of unrestricted payments as contingency against unforeseen situations, together with a further £50,000 for fabric repair emergencies, given that we are a Grade 1 listed building.

The closing balances on our general, designated and Fabric funds at the year end come to a total of over £250,000, well in excess of the amount set out in our reserves policy above. However, as noted above, we have embarked upon a substantial church renovation project. Further, some of the funds in our designated Legacies Fund and our Fabric Fund have been given or earmarked for other, specific purposes. Having reviewed the overall position, the PCC considers that the funds held at the year end, together with anticipated further funding, are sufficient to meet its needs.

As well as holding the reserves referred to above, the PCC from time to time receives restricted donations for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the donation. Details of our restricted funds are given in Note 15 to the accounts.

Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

Ex Officio members

Incumbent:	The Revd David King	(appointed November 2022)
Wardens:	Mrs Karen Deck	
	Mrs Denise Vickerstaff	
Deanery Synod	Mrs Rachel Field	
	Mrs Jane Lindsay-Stewart	
	Mrs Denise Vickerstaff	

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<i>Elected Members</i>	Miss Caroline Carpenter	
	Mrs Rachel Dinneen	Secretary
	Mrs Sue Etheridge	
	Mr Mostyn Field	(Vice-Chairman from April 2021 to November 2022)
	Mrs Jacky Hall	
	Mr Paul Mitchell	
	Mrs Rosy Telford	
	Mr Jeff Thompson	
	Mrs Julia Wilson	(appointed April 2022)
	Mr Charles Wilson	(resigned April 2022)

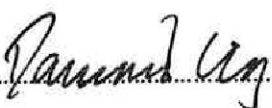
Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent; the churchwardens; members of the Deanery, Diocesan or General Synods) and up to 12 lay members of the church who are elected at the Annual Parochial Church Meeting (APCM). The PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent. Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

The PCC has a Standing Committee as required by law. This committee has the power to transact the business of the PCC between its meetings, subject to any directions given by the full PCC.

Deanery synod meetings are attended, when possible, by our Deanery Synod Representatives (one of whom is Chair) and the church community are always welcome to attend and do so on occasions.

In January 2022 at Chichester Cathedral, Jane Lindsay-Stewart was commissioned as Authorised Lay Minister in Chaplaincy for St Mary's by Bishop Ruth.

This Trustees' Annual Report was approved by the PCC and signed on their behalf by The Revd David King, PCC Chairman.


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Date: 20 March 2023

St Mary's Church, Balcombe registered charity number 1175472

Summary of Financial Receipts and Payments

The financial effect of our activities during the year can be summarised as follows:

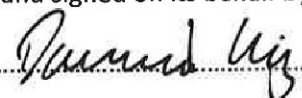
	Unrestricted			Total	Total	
	General Fund	Designated Funds	Restricted Funds	All Funds 2022	All Funds 2021	Notes
	£	£	£	£	£	
Receipts from:						
Donations and legacies	55,152	-	47,816	102,968	64,154	
Charitable activities	5,095	-	-	5,095	4,351	
Other trading activities	15,872	-	86	15,958	12,847	
Investments	1,566	-	-	1,566	1,608	
	77,685	-	47,902	125,587	82,960	3
Investment sales:						
Receipts from sale of investments	-	100,000	-	100,000		
Total receipts	77,685	100,000	47,902	225,587	82,960	3
Expenditure on:						
Cost of raising funds	299	-	-	299	-	
Charitable costs	61,980	23,168	16,377	101,525	78,096	
Trading costs	7,792	-	-	7,792	4,426	
Investments	-	-	-	-	-	
Total paid	70,071	23,168	16,377	109,616	82,522	6
Net income / (net expenditure)	7,614	76,832	31,525	115,971	438	
Transfers between funds		-		-	-	
Net movement in funds	7,614	76,832	31,525	115,971	438	
Bank accounts at 1 January	25,231	12,435	29,793	67,459	67,021	
Bank accounts at 31 December	32,845	89,267	61,318	183,430	67,459	A&L

Statement of Assets and Liabilities

Our assets and liabilities at the year-end were as follows:

	Unrestricted		Restricted Funds	Total	Total	Notes
	General Fund	Designated Funds		All Funds 2022	All Funds 2021	
	£	£	£	£	£	
Assets:						
Cash	-	-	25	25	1	
Bank current accounts	32,845	18,412	-	51,257	35,696	
Bank deposit accounts	-	70,855	61,293	132,148	31,762	
Total bank and deposit accounts	32,845	89,267	61,318	183,430	67,459	
989 CBF Investment Fund shares (at cost)	-	35,424	-	35,424	100,000	13
29875 CBF Fixed interest Securities Fund shares	-	50,000	-	50,000	50,000	13
Investment assets at cost	-	85,424	-	85,424	150,000	
Total bank deposits and investments (at cost)	32,845	174,691	61,318	268,854	217,459	
Gift Aid recoverable	3,518	-	-	3,518	5,210	14
Other debtors	262	2,815	474	3,551	-	
Debtors	3,780	2,815	474	7,069	5,210	
Piano	4,462	-	-	4,462	4,462	
Sound system	9,366	-	-	9,366	9,366	
Photocopier	6,231	-	-	6,231	6,231	
Tangible fixed assets at cost	20,059	-	-	20,059	20,059	
Total assets	56,684	177,506	61,792	295,982	242,728	
Liabilities:						
Utilities used since last billed	129	-	-	129	535	
Hall fees due	-	-	-	-	30	
Other invoices unpaid at year end	539	-	-	539	3,064	
Total liabilities	668	-	-	668	3,629	

This Financial Report for the year ended 31st December 2022, including the notes following, was approved by the PCC and signed on its behalf by the Revd David King, PCC Chairman:



Date: 20 March 2023

St Mary's Church, Balcombe registered charity number 1175472

Notes to the Financial Report

1 The financial statements of the PCC have been prepared in accordance with the Charities Act 2011 and current Church Accounting Regulations, using the Receipts and Payments basis.

2 The following assets are recognised but not valued in the Statement of Assets and Liabilities: Movable church furnishings held by the churchwardens on special trust for the PCC, which require a faculty for disposal.

3 Total receipts can be analysed as follows:

	Unrestricted		Restricted Funds	Total All Funds 2022	Total All Funds 2021	Notes
	General Fund	Designated Funds				
	£	£	£	£	£	
Tax efficient planned giving (excl. tax refunds)	29,546	-	-	29,546	30,513	
Other planned giving	1,634	-	-	1,634	-	
Loose cash collections and other donations	14,608	-	21,948	36,556	24,358	
Gift Aid recovered	9,364	-	2,500	11,864	9,015	
Legacies	-	-	-	-	-	4
Grants	-	-	23,368	23,368	268	5
Donations and legacies	55,152	-	47,816	102,968	64,154	
Fees for weddings & funerals	5,095	-	-	5,095	4,351	
Charitable activities	5,095	-	-	5,095	4,351	
Fund-raising	8,575	-	-	8,575	5,670	
Sales of the parish magazine	2,697	-	-	2,697	2,854	
Magazine advertisement fees	4,407	-	-	4,407	4,165	
Youth group subscriptions	-	-	86	86	38	
Other	193	-	-	193	120	
Other trading activities	15,872	-	86	15,958	12,847	
Bank deposit interest	386	-	-	386	278	
CBF Fixed Interest Securities dividends	1,180	-	-	1,180	1,330	
Investments	1,566	-	-	1,566	1,608	
Gross income	77,685	-	47,902	125,587	82,960	
Receipts from sale of investments	-	100,000	-	100,000	-	
Total receipts on all funds	77,685	100,000	47,902	225,587	82,960	

4 No legacies were received in either 2021 or 2022.

5 The grants received in 2022 include grants totalling £20,000 towards the church renovation project, a grant of £2,368 from RePower Balcombe for the installation of more energy efficient lighting and £1,000 from Balcombe Parish Council towards the Balcombe Friends of Ukraine Fund.

St Mary's Church, Balcombe registered charity number 1175472

Notes to the Financial Report

6 Total payments can be analysed as follows:

	Unrestricted		Restricted	Total	Total	Notes
	General	Designated		All Funds	All Funds	
	Fund	Funds	Funds	2022	2021	
	£	£	£	£	£	
Stewardship costs	299	-	-	299	-	
Cost of raising funds	299	-	-	299	-	
Charitable grants and donations	3,092	-	8,674	11,765	6,479	7
Parish share to Chichester Diocese	42,500	-	-	42,500	46,800	8
Clergy expenses (including rectory)	2,250	3,950	-	6,200	2,955	
Salaries and honoraria incl NI	30	-	-	30	4,725	9
Organists	60	-	-	60	165	
Provision of services	1,485	-	-	1,485	1,482	
Junior church	222	-	-	222	164	
Church running costs and maintenance	5,769	-	-	5,769	5,406	
Insurance	3,185	-	-	3,185	3,099	
Repairs and renewals and Quinquennial costs	-	19,218	6,562	25,780	3,166	
Upkeep of churchyard	2,931	-	-	2,931	3,271	
Administration, printing and stationery	456	-	-	456	316	
Youth group activities	-	-	141	141	68	
Other charitable costs	-	-	1,000	1,000	-	
Charitable costs	61,980	23,168	16,377	101,525	78,096	
Fund-raising events and activities	4,277	-	-	4,277	2,283	
Parish magazine printing	2,234	-	-	2,234	1,637	
Other trading costs	1,281	-	-	1,281	506	
Trading costs	7,792	-	-	7,792	4,426	
Investments	-	-	-	-	-	
Total paid on all funds	70,071	23,168	16,377	109,616	82,522	

7 Details of charitable grants and donations are given in the Trustees Report.

8 The Parish share to the Chichester Diocese is for the payment of Clergy and other central costs.

9 Payments to PCC employees were as follows:

	2022	2021
	£	£
Wages, salaries and honoraria	30	4,725
Employer National Insurance	-	-
Employer pension contributions	-	-
	30	4,725

St Mary's Church, Balcombe registered charity number 1175472

Notes to the Financial Report

10 Payments to PCC members

The Revd Canon Keith Richards, as a trustee, received a refund of expenses amounting to £nil (2021 - £316), representing travel and related costs.

Jane Lindsay-Stewart, a member of the PCC, was paid £nil (2021 - £4,725) for the provision of administration and business services.

No other payments were made to PCC members except in reimbursement for purchases they personally and properly made on behalf of the PCC.

11 Transactions with persons related to PCC members

Payments totalling £2,931 (2021 - £1,921) were made to Neil Lindsay-Stewart, the husband of Jane Lindsay-Stewart, for services relating to the maintenance and renovation of the churchyard. Payments of £220 (2021 - £280) were also made to Toby Vickerstaff, a son of Denise Vickerstaff, for maintenance of the rectory garden whilst in interregnum.

12 Transactions with related charities

The Friends of St Mary's Balcombe Trust, a separate charity, is a related party to this PCC. The Revd David King, Denise Vickerstaff, Charles Wilson and Jeff Thompson are trustees of that charity. The Balcombe Parish Room is also a separately registered charity of which the churchwardens are trustees. Sue Etheridge and Mostyn Field are also on the management committee of this charity. Rosy Telford is a trustee of the Balcombe Gardeners' Association.

The only payments to these connected parties during the year were payments totalling £60 (2021 - £nil) to Balcombe Parish Room for room hire for the youth group meetings. The only receipt during the year from connected parties was £120 (2021 - £120) from the Balcombe Gardeners' Association for the printing of their year book.

13 Investments

Of the 2,971 shares in the CBF Church of England Investment Fund held at the beginning of the year with an original cost of £100,000, 1,982 shares were sold during the year realising proceeds of £100,000 and a profit of £35,424. The remaining 989 shares have a cost of £35,424 and had a bid market value of £52,416 at 31 December 2022 (2021 - 2,971 shares with a bid market value of £162,806)

The 29,875 shares in the CBF Church of England Fixed Interest Securities Fund cost £50,000 and had a bid market value of £40,813 at 31 December 2022 (2021 - £47,201).

14 Gift Aid is recoverable on donations received up to year end, the last submitted claim having covered donations to 31 December 2021.

15 Statement of funds

Restricted funds are not invested permanently but are to be spent within reasonable timescales.

The Major Projects / Fabric Fund is restricted to projects relating to, and the maintenance of, the church building.

The Organ Appeal Fund is a historic fund which will be used for major repairs to/replacement of the organ.

The School Fund represents donations to be used to assist Balcombe Church of England Primary School in developing its religious and spiritual environment.

The Youth Group Fund represents funds belonging to the youth group, Locus.

The Mrs Robinson Fund represents funds restricted to help needy children and women in the parish.

The Balcombe Friends of Ukraine Fund was established during the year, primarily to help provide practical support for refugees from the Ukraine housed in Balcombe.

St Mary's Church, Balcombe registered charity number 1175472

Notes to the Financial Report

15 Statement of funds (continued)

Unrestricted funds are not subject to any donor restrictions and can be spent as the PCC decides. The Legacies Fund represents legacies received that, in accordance with our legacy policy, are to be spent on development projects in the parish, whether buildings, equipment, mission or staff.

Receipts and payments by fund, together with opening and closing cash and investment balances (at cost) can be summarised as follows:

	Cash and investment balances 1 Jan 2022	Receipts	Payments	Transfers and other gains and losses	Cash and investment balances 31 Dec 2022
	£	£	£	£	£
Major projects/fabric	19,334	32,368	(6,562)	-	45,140
Organ appeal	5,214	-	-	-	5,214
School and children fund	2,995	-	(583)	-	2,412
Youth group	315	86	(142)	-	259
Mrs Robinson fund	1,935	-	(190)	-	1,745
Balcombe Friends of Ukraine	-	14,022	(7,474)	-	6,548
Other	-	1,426	(1,426)	-	-
Total of all restricted funds	29,793	47,902	(16,377)	-	61,318
Designated fund - Legacies	162,435	-	(23,168)	35,424	174,691
General fund	25,231	77,685	(70,071)	-	32,845
Total of all unrestricted funds	187,666	77,685	(93,239)	35,424	207,536
Total cash and investment balances	£217,459	£125,587	£(109,616)	£35,424	£268,854

Independent Examiner's Report to the PCC of St Mary's Church, Balcombe for the Year Ended 31st December 2022

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Mary, Balcombe, on the annual report for the year ended 31st December 2022 set out on pages 9 to 14.

Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

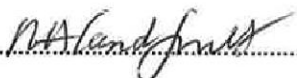
Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Examiner's signature



Examiner's name CAPITALS

Richard Land-Smith

Date

26/3/2023

Relevant professional qualification(s) or body if any

MAAT

Examiner's address

Deanlands, Stockcroft Road, Balcombe, RH17 6LN