

DIVINE ASSEMBLY MINISTRIES

**TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2022**

Charity Reg. No: 1175463

DIVINE ASSEMBLY MINISTRIES

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Charity Information

Directors/Trustees

Mrs Adefunke A Adeoye

Mr Abayomi Abolarin

Mr Emmanuel Adeyemi Akinyemi

Charity Registration No:

1175463

Principal Location

45 Acacia Avenue

Colchester

CO4 3JT

Bankers

Barclays Bank UK PLC

Accountants

Enodel UK Limited

t/a i-Solve Accounting & HR

29 Main Road

Romford

RM1 3DD

DIVINE ASSEMBLY MINISTRIES

TRUSTEES' REPORT FOR THE YEAR ENDED 30 APRIL 2022

The Trustees submit their annual report and the financial statements of Divine Assembly Ministries (the church) for the year ended 30 April 2022. The Trustees confirm that the annual report and financial statements of the church comply with current statutory requirements, the requirements of the church's governing documents and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

Structure, governance and management

- **CONSTITUTION**

The church was registered on 30 October 2017 as a CIO - Foundation in England and Wales with charity number 1175463.

- **METHOD OF APPOINTMENT OR ELECTION OF DIRECTORS/TRUSTEES**

Trustees are elected and co-opted under the terms of the charities governing document.

- **POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

The induction process for a newly appointed member of the Trustees comprises an initial meeting with other Trustees, followed by a series of short meetings with the Chair on the powers and responsibilities of the Trustees.

- **ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The church is organized so that the directors/ trustees meet regularly to manage its affairs. The trustees manage the day-to-day administration of the church.

RISK MANAGEMENT

The Trustees have assessed the major risks to which the church is exposed, in particular, those related to the operations and finances of the church, and are satisfied that systems are in place to mitigate our exposure to the major risks.

Objectives and Activities

- **CHARITABLE OBJECTS**

A Christian organisation with the main objective of benefiting the public. A mission organisation, which is social, non-denominational, non-political and non-governmental.

The object of the CIO is for the benefit of the public: in order to advance the Christian faith in accordance with the statement of beliefs in such ways as the trustees from time to time may think fit.

- **STRATEGIES FOR ACHIEVING OBJECTIVES**

The church has adopted the following strategies for achieving the above objectives:

Frequent Christian gathering that caters for spiritual needs.

Community outreach and welfare initiatives that provides support for everyone in need, regardless of race, gender beliefs and any other factors.

• ACTIVITIES FOR ACHIEVING OBJECTIVES

- * Community Outreach Events
- * Conferences and events
- * Welfare support to members and general public, and
- * Various missionary activities

The Charity was involved in the following public benefit efforts:

The Boaz Project continues in our effort to reduce food waste by redistributing and reusing leftover edible food from local supermarkets to individuals and families in need. With the collection of 11,234 kilograms of food from local superstores (which amounts to 22,000 meals) and 7,280kg from Fareshare in the past 12 months (which has created around 14,500 meals), with the addition of approximately 120kg shop bought food items weekly to make the food parcels versatile (creating a further 16,000 meals). The Boaz Project has reduced hunger by providing over 52,500 meals to individuals and families in need in the past 12 months. These include families classed as vulnerable with children.

On average, the Boaz project provides food support to 20 individuals, families without children weekly. we provide food support to 10 individuals from the international student community on a weekly basis, some have dependent children. (8 meals per parcel). We have received financial support from Essex Association of Local councils, Community 360, Colchester Borough council, Essex Community Foundation to make this possible.

On average, the project also provides food support to 36 families all around Colchester weekly, numbers of people in families ranging from 3 to 9 and parcels make up to 8 meals for each member of the household. Approximately 3,500 essential hygiene packs issued to families and individuals over the past 12 months. 5 Families were supported to address their benefit issues. Families drift in and out of our support and express the relief of knowing that they can always approach us for support when things are tough for them. 52 families were supported with learning cooking skills, through the Slow Cooker/Wok club, some of the individuals that took part have returned to express the delight of their families for mealtimes due to their new cooking confidence. 2 families were supported to register on the local Housing register and are currently bidding.

Home support was provided to 12 people unable to access support outside of their own homes in the past year, thereby reducing isolation, one of them is a mum of 3 children, all under 5, providing support to the mum in our office environment was near impossible, due to the children not being able to settle, but these support sessions were moved to their home instead, where the children are more settled.

In the past 12 months, we have supported individuals and families with household items and equipment through our Upcycling work. We have supported individuals and families locally with 2 Washing Machines, 3 Microwaves, A bunk bed, 3prams, 8 crates of male and female clothes. We have been supported financially and otherwise by our local councillors and Colchester Borough Homes resident Association with this aspect of our support provision

We have built and developed strong working relationships and partnerships with other local groups and organizations, including local schools, giving us access and opportunity to reach some of the people considered hard to reach. The funding secured from the UK Community Foundation was distributed to some of the smaller but impacting Ethnic and minority groups that we work with, those who work with people in their communities but find it hard to secure funding, due to various reasons. Through this, seven different organisations were given grants of £2000, enabling them to provide support for hundreds of marginalised individuals and families.

The Boaz Project in the past year have been actively engaging in Community organising, through this we worked with some of the students of University of Essex in their Democracy in Action module, this module enabled the student to work with organisations locally, including Boaz project to explore issues, such as lighting around Greenstead, Misogyny, affordable Housing and Listening, our staff gave a talk at the beginning and the end of the Module. Our membership of Citizen's Essex enables us to carry out Community Organising works around some issues that matter to the people we support, such as Living Wage for Carers, Settled Status for Asylum seekers and Mental health counsellors in Schools.

In this last year, the Boaz Project has been able to organise and deliver cooking projects of various types. Over 60 families all around Colchester have taken part in either the Slow Cooker or Wok Club, the cooking sessions impacted skills and provided cooking equipment, recipes and ingredients to the participating families and individuals. The cooking projects have been sponsored by Active Essex. These project and more are continuing as we go into the new financial year, and we want thank everyone and organisations who has and keep supporting our works.

• **GRANT MAKING POLICIES**

As a registered charity, the organisation can only make grants to support activity, which is charitable in law. Organisations do not have to be registered charities to apply

Grant-making processes

Trustees aim for the organisation's grant-making processes to be transparent and to address the interests of applicants and the wishes of donors and funding partners:

- Allocation to available funds according to their availability and criteria. Requests that cannot be allocated to live funds are rejected.
- Assessment to determine whether the request should be shortlisted for support. Requests not shortlisted are rejected, unless a donor/partner wishes to review them.
- Review of the assessment and recommendation by a fund advisor, panel, the Board, or by a person acting with the delegated authority of the Board

• **VOLUNTEERS**

All services provided by the Charity have been carried out by volunteers. The church is grateful for the efforts of its volunteers who are involved in service provision.

Achievements and performance

• **REVIEW OF ACTIVITIES**

We have had tremendous growth in the physical and spiritual life of the church during the year and in the advancement of the Christian Faith in accordance with the doctrines set out in the Statement of Faith as contained in the article.

• **INVESTMENT POLICY AND PERFORMANCE**

The Trustees have decided that at present, funds should be retained in Banks and Building Societies. The board should agree any change in such banking arrangements. As far as possible, funds will be retained in interest bearing accounts.

• **RESERVES POLICY**

The trustees would like to work towards a situation whereby the charity could maintain unrestricted funds at a level, which equates to approximately three months of unrestricted expenditure.

• **PRINCIPAL FUNDING**

This is provided mainly through voluntary giving of tithes and offerings by the church members and through grant income, which funds the specific project works of the church.

• **FUTURE DEVELOPMENTS**

We will aim to continue working hard and developing as a faith group and also as a community serving organisation. The Boaz Project will continue to contribute to food waste reduction, food poverty, lack reduction, and general improvement of wellbeing of the people of Greenstead estate and Colchester in general. These will be achieved by providing food parcels for individuals and families in need, teaching healthy and affordable shopping and cooking methods, regular meetings and provision of support as needed on a case by case basis.

Trustees' Responsibilities in Relation to the Financial Statements

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and regulations.

The Charities Act requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the Financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking any reasonable steps for the prevention and detection of fraud and other irregularities.

Approval

This report was approved by the Board of Trustees and signed on their behalf by:

Signature: *Akinyemi*

Name: Emmanuel Adeyemi Akinyemi

Date: 15 August 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DIVINE ASSEMBLY MINISTRIES

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 April 2022, which are set out on pages 6 to 10.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination and can confirm that no material matters have come to my attention, which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination: or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Olusiji Odeleye



Director
Enodel UK Ltd
Date: 15 August 2022

DIVINE ASSEMBLY MINISTRIES

Statement of Financial Activities for the year ended 30 April 2022

			2022	2021
	Notes	Unrestricted £	Restricted £	Total £
Incoming Resources				
Incoming resources from generated funds:				
Voluntary income: donations	2	26,399	29,400	55,799
Total Incoming Resources		26,399	29,400	55,799
Resources Expended				
Charitable activities	3	9,250	40,711	49,961
Governance costs:	4	3,390	-	3,390
Total Resources expended	5	12,640	40,711	53,351
Net Incoming/(Outgoing) Resources for the year		13,759	(11,311)	2,448
<i>Total funds at 1 May 2021</i>		21,789	28,400	50,189
<i>Transfer between funds</i>		13,789	(13,789)	-
Total funds as at 30 April 2022	6	49,337	3,300	52,637

DIVINE ASSEMBLY MINISTRIES**Balance Sheet as at 30 April 2022**

	Notes	£	2022 £	2021 £
CURRENT ASSETS				
Cash in Hand/ Bank		52,637	50,389	
		<u>52,637</u>	<u>50,389</u>	
CREDITORS:				
Amount falling due within a year	7	-	200	
NET CURRENT ASSETS			<u>52,637</u>	<u>50,189</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>52,637</u>	<u>50,189</u>
CREDITORS:				
Amount falling due more than a year			<u>-</u>	<u>-</u>
NET ASSETS			<u>52,637</u>	<u>50,189</u>
ACCUMULATED FUNDS				
Restricted			3,300	28,400
Unrestricted			<u>49,337</u>	<u>21,790</u>
TOTAL FUNDS	8		<u>52,637</u>	<u>50,189</u>

ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for smaller Entities (effective January 2007). The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in March 2005 and applicable accounting standards.

1.2 Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Church and which have not been designated for other purposes.

Restricted funds are funds, which are to be used in accordance with specific restrictions imposed by donors, which have been raised by the Church for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.3 Incoming Resources

These are recognised in full in the Statement of Financial Activities in the period in which they are received. Included are income from tithes, offerings, grants, gift aid and interest received during the year from investments and accounted for as restricted or unrestricted-funds.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

(i) Charitable activities

This comprises all costs incurred by the charity in the delivery of its activities and services for its benefit

(ii) Governance costs

This comprises all costs incurred by the charity in support of the service delivery.

1.5 Debtors

Trade and other debtors are recognised at the settlement amount due.

1.6 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.7 Creditors & Provisions

"Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due."

DIVINE ASSEMBLY MINISTRIES

Notes to the financial statements for the period ended 30 April 2022 Cont.

2. VOLUNTARY INCOME: Donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Tithes & Offering	12,399	-	12,399	3,474
Grant Income	14,000	29,400	43,400	88,143
Gift Aid	-	-	-	3,079
Total	26,399	29,400	55,799	94,696

3. CHARITABLE ACTIVITIES - (Direct charitable expenditure)

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Advertising and Promotions	-	-	-	144
Equipment	2,930	-	2,930	-
Insurance	168	-	168	168
Volunter Expenses	651	-	651	1,749
Administrative and Office expenses	4,584	-	4,584	3,921
Travelling & Hotel Expenses	816	-	816	-
Welfare & Outreach	-	40,711	40,711	41,776
Misc Expenses	102	-	102	-
	9,250	40,711	49,961	47,757

4. GOVERNACE COST

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Legal and Professional Fees	2,140	-	2,140	-
Accountancy Fees	1,250	-	1,250	1,558
Total	3,390	-	3,390	1,558

5. RESOURCES EXPENDED

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Charitable Activities	9,250	40,711	49,961	47,757
Governance Cost	3,390	-	3,390	1,558
	12,640	40,711	53,351	49,315

DIVINE ASSEMBLY MINISTRIES

Notes to the financial statements for the period ended 30 April 2022 Cont.

6. NET MOVEMENT IN FUNDS FOR THE YEAR

	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
At 1 May 2021	21,789	28,400	50,189	5,009
Surplus/(Deficit) for the year	13,759	(11,311)	2,448	45,180
Transfer between funds	13,789	(13,789)	-	-
At 30 April 2022	49,337	3,300	52,637	50,189

7. CREDITORS: amounts falling due within one year

	2022 £	2021 £
Accruals	-	200
	-	200

8. TOTAL FUNDS

Restricted funds are grants and donations received or receivable for the objects of the charity without restrictions as to purpose but are available as general funds.

Unrestricted funds are used for the purpose as specified by the donor. Expenditure that meets these criteria is identified to the fund.