



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

**From: 21st April 2020 Period start date To 31st March 2021
Period end date**

Charity name: The Shed (Tameside)

Charity registration number: 1175457

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The object of the CIO is:</p> <p>To promote the preservation and protection of (primarily) men's good health in the Tameside area, for the public benefit, in particular but not limited to those who are retired, unemployed or have health problems through the provision of facilities for hobbies, recreation or other leisure-time occupations including practical interests, skills sharing, the learning of new skills, and helping with other community-based projects. In furtherance of these objects but not otherwise, the trustees shall have power:</p> <p>To establish a community workshop and to maintain, manage, or cooperate with any; other charity, organisation, company or statutory authority in the maintenance and management of such activities promoted by the charity in furtherance of the above objects.</p> <p>The Shed's Vision is:</p> <p>We want to be a place where people (and in particular older men) can come together in a safe and inclusive environment and are:</p> <ul style="list-style-type: none">• Socially engaged• Physically active• Positive in outlook <p>The Shed seeks to deliver and develop a range of health and wellbeing activities overtime in order to achieve its charitable objectives, as well as generate sufficient income to sustain the Shed in the longer term.</p> <p>Key activities of the charity will be:</p> <ul style="list-style-type: none">• Managing the Shed as a community asset for the public benefit by hosting a range of practical activities to aid Tameside citizens to age well.

		<ul style="list-style-type: none"> • Providing a range of services and activities for those diagnosed with Young Onset Dementia and/or Mild Cognitive Impairment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Shed's main activities are:</p> <ul style="list-style-type: none"> • Woodworking • Reminiscences – sporting and musical • Monthly supper club • Men in kitchens • Outreach activities • Here & There Group – monthly visits. <p>While the Shed's main activities are unchanged the impact of the Covid-19 pandemic has required some more specific activities to meet its overall aims of helping our beneficiaries age well. The Shed closed for face-to-face support of its beneficiaries' (shedders) 20th March 2020 and reopened 12th October 2020. Shedders attended the Shed as in pre-pandemic times until it closed again 23rd December 2020 and reopened 12th April 2021.</p> <p>During the period 12/10/20 to 23/12/20 the Shed offered its full programme of support for its beneficiaries' albeit for a reduced number of shedders.</p> <p>During the periods; 20/03/20 to 12/10/20 (first lockdown) and 23/12/20 to 12/04/21 (second lockdown) the Shed instituted outreach support for all its shedders. During both lockdowns the staff with the support of some volunteers supported beneficiaries.</p> <p>Through the two lockdowns shedders were supported by:</p> <ol style="list-style-type: none"> 1. Weekly updates containing: current Government advice, health & safety guidance, scam avoidance advice, simple economic & healthy recipes, local walks for exercise, quizzes, puzzles, jokes, etc. 2. Weekly ring-round to speak to each shedder to find out what remote support they needed. About a third of our shedders live in a household of one so we rang these shedders twice each week to keep them engaged. 3. Delivery of shopping, medicines, books, jigsaws, etc., 4. Staff and volunteers made planters, bird tables, bird feeders and window boxes plus the necessary materials to grow items and/or feed the birds to keep them engaged and avoiding isolation. <p>The weekly updates were sent electronically to about a quarter of our shedders while threequarters of updates were printed and sent out by post.</p> <p>During the first lockdown the staff and volunteers produced a Covid risk assessment, produced Covid protocols for infection control and to mitigate impact of Covid on the safety and wellbeing of shedders when they returned to the Shed</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In pursuance of their obligations in regard to ensuring the public benefit of the Shed's provision, running and reporting of public benefit trustees have copies of PB1, PB2 and PB3 guidance which are discussed, when necessary, at meetings.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	<p>The 11¹ volunteers help with all aspects of the project. The majority cover the following general volunteer coverage:</p> <p>Woodworking: designing and making items of wood to:</p> <ul style="list-style-type: none"> • Help shedders to make and complete their own projects effectively and safely. • Make and deliver items for local communities and groups • Generating a small amount of income for sale of garden items to the public • Volunteers also require the normal knowledge and skills of any volunteer – empathy, safeguarding, first aid, clear communications, etc., <p>Specialist skilled volunteers</p> <p>Men-in-kitchens:</p> <ul style="list-style-type: none"> • Safe and hygienic preparation and storage of food • Economic food planning including shopping for one. • Repertoire of healthy and economic recipes • Range of cooking techniques and methods • Social eating with guest diners • Monthly Supper Club – food, music, quizzes, guest speakers are organised by both general volunteers and food specialist volunteers. <p>Sporting memories</p> <ul style="list-style-type: none"> • Particular skills and knowledge are required for this activity. An ex-premiership referee operates our sporting memories sessions.

¹ The number of Volunteers includes five Trustees

		<ul style="list-style-type: none"> The aim is to evoke happy memories and encourage conversations around shared experiences and memories <p>Time limited activities</p> <ul style="list-style-type: none"> The Shed operates some time-limited activities such as chess group, technology (use of Smartphone). These activities require specialist knowledge and skills for temporary volunteers. The Shed organised and run weekly outdoor Covid secure activities such as crown green bowling, visits, etc., From the period 12/10/20 to 23/12/20 the Shed had two additional volunteers to observe shedders to ensure they were reminded to follow our Covid infection control protocols
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> The Shed carries out a quarterly survey of shedders to identify information that will help it describe the positive impact it is having and highlight areas for development to inform its three-year business plan. The Shed has had positive responses citing that shedder and their carers are generally pleased with the services and activities offered. Most responses cited the quality of the activities and support offered by staff and volunteers over a range of individual needs and circumstances. The Shed was assessed for the local quality in Action Award and is awaiting the outcome. The Shed has received many comments of its positive impact on shedders wellbeing during the lockdowns from beneficiaries, their families and funders.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<ul style="list-style-type: none"> The Shed continues to enjoy a high level of occupancy based on eight fulltime shedders/day. The current numbers are a little down on pre-pandemic figures but it is anticipated that with confidence building some hesitant shedders will return. Occupancy is seen as an important indicator of beneficiaries' value of the service. There haven't been any accidents. There haven't been any safeguarding issues.
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		<ul style="list-style-type: none"> • There haven't been any complaints from shedders or their family/carers about the Shed. • Several compliments have been received particularly from shedders' family members and/or carers.
Performance of fundraising activities against objectives set	Para 1.41	<p>The Shed remains financially sound through a mixed source of income:</p> <ul style="list-style-type: none"> • The men make a small contribution as and when they attend. Six pounds per visit is charged which is unchanged since the Shed opened in 2017. • The local authority uses a means tested method of funding the attendance of some older vulnerable men. • Donations have been made by several individuals and organisations • Grants have been awarded for specific local activities either to the organisation making the application or direct application by the Shed. • A small amount of income is generated by the sales of items manufactured at the Shed
Investment performance against objectives	Para 1.41	The Shed doesn't have any investments
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<ul style="list-style-type: none"> The Shed is soundly funded mainly from the attendance fees it charges shedders and other income as described in Para 1.41 above
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<ul style="list-style-type: none"> The Shed holds a modest reserve to cushion the impact of any unforeseen reduction in income The pandemic has adversely impacted on the recruitment of two part-time employees to replace the current incumbents. It was part of our three-year business plan to produce a succession plan but this has been held over into the next financial year when recruitment of replacements will take place. The recruitment of two additional staff will necessitate the funding of two extra staff while appropriate training takes place
Amount of reserves held	Para 1.22	£32,277.00
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> The principal source (75%) of funding comes from fees charged for attending the Shed. Gifts and donations come from; shedders, Rotary, Masonic Lodges and other local groups. Fund raising comes from local support e.g. Ambition for Ageing, for specific activities which cannot be funded from shedders' fees. These activities include: men in kitchens, sporting memories and chess club which are free to users at the point of use.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none"> Main risk would come from reduction in the number of shedders but over this period occupancy has remained high The pandemic has not had a severe impact on the Shed's finances during the lockdown as support has been received from the local authority

		<ul style="list-style-type: none"> The age of the two part-time employees may threaten the provision but recruitment will be reinstated once circumstances allow
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<ul style="list-style-type: none"> Trustees are selected by application and voted into position by a simple majority of current trustees. Trustees are not appointed by individuals or organisation

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<ul style="list-style-type: none"> Newly appointed trustees spend a day (or two half days) in the Shed to view and understand its workings. Additional training is given by taking new trustees through the current 5-year plan and explaining what still needs to be done, how and by whom
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Shed is not part of any formal or informal network but looks to cooperate with other charities and similar organisations to extend its purpose across Tameside
Relationship with any related parties	Para 1.51	The Shed does not have any formal or informal, including MoU, relationship with any other organisation
Other		

Reference and Administrative details

Charity name	The Shed (Tameside)
Other name the charity uses	The Shed
Registered charity number	1175457
Charity's principal address	The Shed (Tameside) Loxley House, Birch Lane, Dukinfield, Cheshire SK16 5AU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Sharman Birtles	Chair	
Roy Catterall	Secretary	
Paul Sykes	Treasurer	
Paul Rooke	Trustee	
Maria Bailey	Trustee	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Michael Barlow

Exemptions from disclosure

Reason for non-disclosure of key personnel details

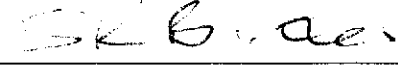
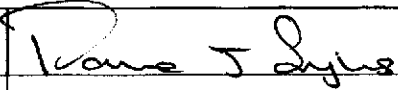
N/A

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sharman Birtles	PAUL JAMES SYKES
Position (eg Secretary, Chair, etc)	Chair	TRUSTEE

Date 26. 1 22

THE SHED (TAMESIDE)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

THE SHED (TAMESIDE)

INDEX TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

	Page
General Information	1
Accountants' Report	2
Trading and Profit and Loss Account	3
Balance Sheet	4

THE SHED (TAMESIDE)
GENERAL INFORMATION
FOR THE YEAR ENDED 31ST MARCH 2021

CHARITY:	The Shed (Tameside)
ADDRESS:	Loxley House Birch Lane Dukinfield SK16 5AU
ACCOUNTANT:	MB Accountancy and Payroll Services Ltd 7 The Old Stables Audenshaw Manchester M34 5DH

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

ACCOUNTANT'S REPORT TO
THE TRUSTEES OF THE SHED (TAMESIDE)

In accordance with instructions given to me I have prepared without carrying out an audit the annexed financial statements from the accounting records of The Shed (Tameside) and from information and explanations supplied to me.

MB Accountancy and Payroll Services Ltd
7 The Old Stables
Audenshaw
Manchester
M34 5DH

The Shed (Tameside)
Profit And Loss Account
For the year ended 31 March 2021

		<u>2021</u>		<u>2020</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Income</u>				
Sales & jobs	<u>2,980</u>		<u>7,636</u>	
		2,980		7,636
<u>Cost of sales</u>				
Purchases	2,176		2,697	
Tools	<u>634</u>		<u>180</u>	
		<u>2,810</u>		<u>2,877</u>
Gross Profit		170		4,759
<u>Other income</u>				
Attendance fees	32,236		41,301	
Donations	2,200		1,640	
Fundraising Events	200		375	
Grants & gifts	<u>8,580</u>		<u>1,325</u>	
		43,216		44,641
<u>Expenses</u>				
Ingredients	<u>238</u>		<u>4,653</u>	
		238		4,653
<u>Administration costs</u>				
Accountancy	250		120	
Advertising and website	29		0	
Canteen	49		110	
Cleaning	1,404		0	
Computer and software costs	249		0	
Insurance	254		254	
Postage	658		91	
Stationery and printing	753		216	
Sundry	588		465	
Telephone and fax	<u>426</u>		<u>1,019</u>	
		4,660		2,275
<u>Establishment costs</u>				
Rent	1,500		2,683	
Repairs and maintenance	<u>554</u>		<u>236</u>	
		2,054		2,919
<u>Wages costs</u>				
Wages and salaries	<u>24,317</u>		<u>22,735</u>	
		24,317		22,735
<u>Travelling</u>				
Motor expenses	<u>1,100</u>		<u>1,190</u>	
		1,100		1,190
<u>Depreciation costs</u>				
Depn MV	204		256	
Depreciation	<u>212</u>		<u>265</u>	
		416		521
Net profit		10,601		15,107

The Shed (Tameside)
Balance Sheet
As at 31 March 2021

	<u>2021</u>		<u>2020</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>FA - equipment, fixtures & fittings</u>				
Cost - b/fwd	1,704		1,050	
Cost - additions	0		654	
Depn - b/fwd	643		378	
Depn - charge	<u>212</u>		<u>265</u>	
	849		1,061	
<u>FA - vehicles</u>				
Cost - b/fwd	2,000		2,000	
Depn - b/fwd	976		720	
Depn - charge	<u>204</u>		<u>256</u>	
	820		1,024	
		1,669		2,085
<u>Debtors</u>				
Trade debtors	<u>2,454</u>		<u>1,640</u>	
	2,454		1,640	
<u>Bank</u>				
Current account	38,035		21,569	
Petty cash	<u>56</u>		<u>177</u>	
	38,091		21,746	
		40,545		23,386
<u>Creditors</u>				
Accruals	160		120	
PAYE and NI	1,352		0	
Tameside Age UK	3,175		3,175	
Trade creditors	<u>5,250</u>		<u>500</u>	
		9,937		3,795
Net assets		<u>32,277</u>		<u>21,676</u>
Funded By				
<u>Profit and loss account</u>				
Brought forward	21,676		6,569	
Net profit	<u>10,601</u>		<u>15,107</u>	
		32,277		21,676
Total funds		<u>32,277</u>		<u>21,676</u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

The Shed(Tameside)

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1175457

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

J V Fidler

Date:

25/01/2022

Name:

J V Fidler

Relevant professional
qualification(s) or body
(if any):

FCCA