



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1 May 2024 to 30 April 2025

Charity name: Brentwood Community Football Alliance Youth League

Charity registration number: 1175432

**Charity Address: Mount Maskall Cottage, Generals Lane, Boreham, Chelmsford, Essex,
CM3 3HW**

Objectives and Activities

The advancement of amateur sport for the public benefit by offering sporting opportunities (particularly youth football) to young people within a 25-mile radius of the Borough of Brentwood.

When planning our League activities for the year, the Trustees have considered the Commission's guidance on public benefit. We seek to redistribute any spare funds back to member clubs by keeping fees low and via the introduction of awards during the season.

All Committee members volunteer their time to enable the League to run smoothly.

Achievements and Performance

The League continues to provide football for all the age groups. In the non-competitive age groups, the League ran festivals for U7, league games for U7 to U8 and league and cup games for U9 to U11. For the competitive age groups the League provided Leagues and cups for U12 to U18. Also, in line with the FA approved policy, the League continues to allow Girls teams to play down a year to enable player development. This option was taken up by over 100 all Girls teams representing 9% of teams running in the League. This season also saw the League accept the first neurodiverse team into a mainstream Youth League – AFC Brentwood.

The league continues to offer a tiered membership structure to keep member costs down although increasing volumes of teams and the volume of cup and trophy competitions provided in the season means the tiered cost structure is always being reassessed.

Alongside this, the League offers the functionality for non-competitive teams to move mid-season to ensure teams play at their correct ability level and new teams can be added to the non-competitive age groups during the season. This in season realignment is well received by the member clubs.

The League continued its previous year policy of starting the U13 Age Group in mini league allowing a better assessment of what divisional allocation suited them as they transitioned from 9v9 to 11v11.

From January the additional U11 Trophy mini leagues were run again although this was severely interrupted by the weather.

The league has continued to look to organise and run courses for the benefit of its member clubs, but this has not been as successful as in previous years. In this arena it continues to work closely with the Essex FA.

As in the previous seasons the League continues to fund awards for Sportsmanship, Referee and Club Admin.

The League continues to subscribe to the HelpWithIT website. Here Clubs each have their own admin portal where they manage their Club data and the League also has an admin portal to cover all the League admin. These continue to greatly assist with multiple administrative tasks and save time and effort.

The discipline committee met monthly to decide on the outcome of all league rule breaches dealing with over 900. During the season several personal hearings were also requested and held. Following the increase in discipline cases the League called an SGM in October and introduced some new policies surrounding matchday officials photo IDs and set up a discipline dashboard. These will now be standard going forward. As in previous years, poor behaviour both on and off the field of play, resulted in match multiple abandonments.

The FA systems continue to provide challenges especially the Matchday App and the League raised a ticket with the FA to highlight a common issue of correctly recording player appearances.

The League utilised the 20 free hours of FA consultancy over the season looking at paid employees; Full Time system utilisation and league policies,

Financial Review

With the year-end ending one month before the end of the season, the accounts income and costs are not truly representative of the league true season position. This was discussed at a Trustees meeting where a proposal to change the year end date to 31 May was agreed. This is subject to ratification by the Charities Commission.

Due to the continuing growth of the League a paid Admin Officer was appointed. This is on the basis of a yearly statement of works for a contractor, which has been re-signed off for Season 25/26. This contributed £3.9k of new costs for the year.

The League have also reviewed the overall financial position and now have 3 restricted funds setup – a new League dissolution fund and the existing Repayable Bonds fund and original CYFL merger development fund. The Trustees continue to review how best to utilise the CYFL merger fund in conjunction with celebrating the 10 Year anniversary of the League. The Trustees agreed to the increase in the Sportsmanship Award parameters to 10 teams @ £100 per age group. This and the other awards have an outstanding value of £15k offset by £2k of sponsorship.

The League continues to have a good reputation with existing member Clubs and continues to attract new members. From a membership perspective this led to an increase of 9% in team numbers. Despite this membership fee income reduced by £4.4k as team rates were flexed. Continuing poor admin by many team managers increased the fines to £8k up almost 80% on the prior season. Cup Finals attendance added an additional £7k and a new sponsorship partner saw another £1k. Bank interest was relatively flat at £1.4k.

As in the previous season the League ran bi-divisional cup finals and has invested in new equipment to ensure a professional image at each final. Due to this the League now also hire a storage unit. This added one off costs of £6k in the season. Although overall Cup Final costs appear lower at £9.3k, there are an estimated £10.1k of costs outstanding. The cup finals ran over a 4-week period across 4 sites. The U11 Trophy Event is the only costs incurred so far with an estimated League Trophy and Medals cost of £6.4k outstanding.

The upgrade to the Festival booking website is continuing with another £3k spent. Further costs are anticipated for the following year as the system enhancement has been more difficult to implement than expected and the impending introduction of the FA FutureFit strategy for Season 25/26 impacting U7 football. There is £1k of costs outstanding based on work carried out so far and not billed.

Based on the above the year-end creditors have been estimated at £32.5k with debtors at £8.5k (Fines £1.5, Cup Final Attendance receipts split £4k and Sponsorship £3k).

Structure, Governance and Management

The League is governed by a Charitable Incorporated Organisation constitution which sets out the selection process for its Trustees.

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Meates	Chairman		
2	Peter Hockley			
3	Mark Davidson			
4	Laurence Bough	Secretary		
5	Michael Jackson			
6				
7				

Funds held as custodian trustees on behalf of others

Currently there are two Computing Laptops which have been purchased by the League and are held by the following League Officers:

Laurence Bough Registration Secretary and Treasurer
Stephen Hull Fixture Secretary

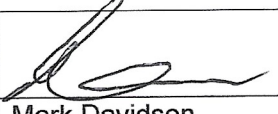
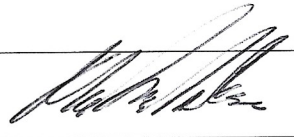
These were purchased to assist in the voluntary roles being performed. They remain the property of the League.

Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees.

Signatures(s)

Full names(s)
Position (e.g.
Secretary, Chair, etc)

	
Mark Davidson	Mike Jackson
Trustee/Club Rep	Trustee/Joint Chairman

Date

30 June 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Brentwood Community Football Alliance Youth League

1175432

Receipts and payments accounts

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For the period
from

01/05/2024

To

30/04/2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Membership Fees	33,430	-	-	33,430	37,830
Fines	7,975	-	-	7,975	4,450
Interest	1,085	291	-	1,376	883
Other	6,869	-	-	6,869	4,139
Sponsorship	1,000	-	-	1,000	-
Development Fund (CYFL)	-	-	-	-	-
Bonds	-	700	-	700	850
	-	-	-	-	-
Sub total (Gross income for AR)	50,359	991	-	51,350	48,152
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	50,359	991	-	51,350	48,152
A3 Payments					
Pitch & Facilities	4,807	-	-	4,807	8,798
Referee Fees	2,066	-	-	2,066	4,385
Cup Final Trophies & Medals	2,500	-	-	2,500	5,280
Website	3,010	-	-	3,010	4,040
General Expenses	9,363	2,627	-	11,990	1,967
Computer	-	-	-	-	-
League Trophies & Medals	1,310	-	-	1,310	7,722
Admin Officer	3,921	-	-	3,921	-
Courses	269	135	-	404	560
	-	-	-	-	-
Sub total	27,246	2,762	-	30,008	32,752
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,246	2,762	-	30,008	32,752
Net of receipts/(payments)	23,113	- 1,771	-	21,342	15,400
A5 Transfers between funds	- 31,400	31,400	-	-	-
A6 Cash funds last year end	48,968	25,266	-	74,234	58,834
Cash funds this year end	40,681	54,895	-	95,576	74,234

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	40,681	54,895	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	40,681	54,895	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Treasurer Laptop	Unrestricted	630	-
	Fixture Secreatry Laptop	Unrestricted	299	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Creditors	Unrestricted	32,500	01 May 2025
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Mark Davidosn	30 June 2025
	Mike Jackson	30 June 2025



Section A

Independent Examiner's Report

Report to the trustees/
members of

Brentwood Community Football Alliance Youth League

On accounts for the year
ended

30 April 2025

Charity no
(if any)

1175432

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 04 / 2025

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

27 September 2025

Name:

Ross Fisher

Relevant professional
qualification(s) or body
(if any):

Address:

54 Winchester Avenue, Cranham, Upminster, Essex, RM14 3LR