

Charity Number 1175400

West Cornforth and District Community Association

Trustees' Report
and Financial Statements
31st December 2022

West Cornforth and District Community Association

Trustees' Report and Financial Statements 31st December 2022

The trustees present their report and accounts for the period ended 31st December 2022. The report and accounts have been prepared in following the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 2 February 2016), applicable accounting standards and the Charities Act 2011. The trustees have prepared the accounts on the receipts and payments basis.

Reference and Administrative Information

Charity Name

West Cornforth and District Community Association

Charity Trustees

The founding trustees, who were appointed in May 2021 for a 3 year term, are:

Mr Paul Ferguson	Chair	
Mrs Shirli Traynor	Vice Chair	
Mrs Helen Patricia Drew	Secretary/Treasurer	
Mrs Gwen Blackburn	Mrs Lisa Goldsmith	Mr Alan Hodgson
Mr Rasheed Vaughan	Miss Vivien Weir	Mrs Julie Welford

Mr Jeff Hudson resigned as a trustee in September 2022.

Mrs Violet Denny was appointed in April 2022 for a 3 year term.

Address

Community Centre,
Station Road,
West Cornforth,
Ferryhill,
Co Durham
DL17 9LA

Bankers

The Co-operative Bank Plc
Team 601
P.O. Box 250
Skelmersdale
WN8 6WT

Independent Examiner

Eric Southwick BA(Hons) FCA FCIE DChA
Eric Southwick & Co
Chartered Accountants
51 The Avenue
Seaham
Co Durham

SR7 8NS

West Cornforth and District Community Association

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Structure and Organisation

Organisation

The West Cornforth and District Community Association is a Charitable Incorporated Organisation, which operates according to its constitution which was adopted 25th October 2017 and registered on the 27th October 2017. The trustees, who meet regularly to consider the progress of the charity and to consider its future direction and activities, manage the charity.

Trustee Appointments

Trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

New trustees are provided with support to enable them to understand and undertake their duties.

Volunteer Support

The charity is reliant on the support of its volunteers to achieve its objects; the work of volunteers is invaluable.

Objectives and Activities

Charitable Objects

The Association has the following objects:

'To further or benefit the residents of West Cornforth and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.'

Achievements and Performance

Review of the Period

2022 saw the start of recovery following the Covid-19 pandemic. The Centre was closed for most of January while the whole building was being redecorated. After the Centre reopened most of the previous use resumed. The replacement of the roof leading stolen from the roof in late 2021 was paid for in this financial year for which our insurance claim for was successful. Along with the redecoration costs these two items accounted for £22,600 of the money spent on property maintenance. While the Unrestricted Fund reduced from £36,765 to £31,252 there was an underlying operating surplus of £8,000.

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Review of the Period (Continued)

The Committee met 8 times during the year.

The Centre continued to host badminton, bowls, children's dance classes, the tea dance and dog agility training weekly. The Saturday 50/50 dance was reduced to fortnightly as another dance, held fortnightly, had reduced the numbers attending but the new schedule is working well.

The Church Fellowship met once a month, our usual dog shows continued, the Village Show was held as were the monthly Parish Council meetings. Our field was regularly used for football matches and training.

The Cornforth Partnership ran holiday activities for local children in the Hall and on the Field in the summer and during the October half-term. The Partnership also used the Centre for various courses, zumba classes and a Community Christmas Dinner in December.

Private parties, and other private hirings are picking up.

The Queen's Platinum Jubilee was celebrated by a Family Fun Day held on the Field and the Hall and special tea and 50/50 dances. The day was organised by the Cornforth Partnership and sponsored by Cornforth Parish Council.

The Centre hosted fundraising events for the Ukraine and the Royal British Legion. The Thrislington Banner Group had held their two traditional brass band concerts on the eve of Durham Gala and during December.

Cornforth Parish Council gave a grant for two children's parties, one for Halloween and one for Christmas, both were very successful.

In December the pantomime Sleeping Beauty was performed and was a great success. The pantomime is sponsored by the Parish Council and the committee is grateful for the Council's support.

The Friends of the Association again worked very hard running the bar and events. The Committee is very grateful for their support.

How our activities deliver public benefit

The Association runs West Cornforth Community Centre on a non-profit basis providing an affordable local facility for meetings, sport, celebrations exhibitions etc., rents are kept as low as possible and membership is open to all inhabitants of West Cornforth.

The Cornforth Ward, the electoral ward covering the West Cornforth, has a Deprivation Index putting it overall in the most deprived 12.5% of electoral wards of England, it has poor public transport and low car ownership and is geographically isolated. This makes local facilities important and the Community Centre fills an important place in the community.

Future Plans

The Community Association will continue to manage any lasting damage to the usage of the Centre following the events of 2020-21. The Association is looking for new uses and reviving its use for parties and celebrations, and seeking opportunities to exploit our new sound system in the Hall.

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Financial Review

At 31st December 2022 the charity had funds totalling £32,094 (2021: £39,787) of which £31,252 (2021: £36,765) was unrestricted and available for the trustees to use at their discretion having raised £39,126 (2021: £34,786) and spent £46,819, (2021: £22,231) as set out in the accounts.

Reserves Policy

It is the policy of the Trustees to hold reserves, which provide for the ongoing work of the charity whilst retaining financial stability and the potential to respond to new opportunities. At the 31 December 2022 the reserves held were £32,094 (2021: £39,787), of which £31,252 (2021: £36,765) was unrestricted and available for the trustees to use at their discretion the trustees consider this level to be adequate.

Responsibilities of the Trustees

Charity law requires the trustees to prepare financial statements for each financial period, which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently:
- make judgments and estimates that are prudent and reasonable:
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees



Mr P Ferguson (Chair)

Date: 28th March 2023

West Cornforth and District Community Association

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Independent examiner's Report to the Trustees of West Cornforth and District Community Association

I report on the accounts of the charity for the period ended 31st December 2022, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

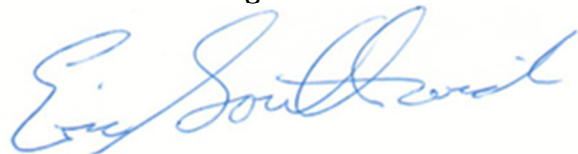
Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Eric Southwick BA(Hons) FCA FCIE DChA
Eric Southwick & Co
Chartered Accountants
51 The Avenue
Seaham
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SR7 8NS

Date: 28th March 2023

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Receipts and Payments Account for the period ended 31st December 2022

	Notes	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Income and endowments from:					
Donations and legacies	3	7,159	600	7,759	22,677
Charitable activities	4	4,007	-	4,007	1,207
Other trading activities	5	21,007	-	21,007	10,875
Investments	6	27	-	27	27
Other	7	6,326	-	6,326	-
Total		<u>38,526</u>	<u>600</u>	<u>39,126</u>	<u>34,786</u>
Expenditure on:					
Raising funds	8	6,061	-	6,061	4,272
Charitable activities	9	38,054	2,704	40,758	17,959
Total		<u>44,115</u>	<u>2,704</u>	<u>46,819</u>	<u>22,231</u>
Net income / (expenditure)		(5,589)	(2,104)	(7,693)	12,555
Transfers		76	(76)	-	-
Net movement in funds		(5,513)	(2,180)	(7,693)	12,555
Reconciliation of funds					
Total funds brought forward		<u>36,765</u>	<u>3,022</u>	<u>39,787</u>	<u>27,232</u>
Total funds carried forward		<u><u>31,252</u></u>	<u><u>842</u></u>	<u><u>32,094</u></u>	<u><u>39,787</u></u>

The notes on pages 8 to 11 form part of these financial statements.

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Statement of Assets and Liabilities

As at 31st December 2022

	Notes	Total funds 2022 £	Total funds 2021 £
Current assets			
Cash at bank and in hand		32,094	39,787
Total current assets		<u>32,094</u>	<u>39,787</u>
The funds of the charity			
Restricted income funds	12	842	3,022
Unrestricted funds	12	31,252	36,765
Total charity funds		<u>32,094</u>	<u>39,787</u>
Liabilities			
Accruals		<u>310</u>	<u>300</u>

The financial statements on pages 6 to 11 were approved by the trustees and signed on their behalf by:



Mrs H P Drew (Treasurer)

Date: 28th March 2023

The notes on pages 8 to 11 form part of these financial statements.

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Notes to the accounts

1 Accounting policies

In preparing the accounts the following accounting policies have been complied with:

- a) The accounts have been prepared on a receipts and payments basis. The accounts have been prepared following the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 2 February 2016), applicable accounting standards and the Charities Act 2011.
- b) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- c) Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.
- d) All incoming resources are included in the statement of financial activities when the charity receives the income.
- e) Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
 - i) Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them such as those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.
 - ii) All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in the notes.

2 Taxation

The charity is exempt from taxation on its income and gains where they are applied for charitable purposes.

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Notes to the accounts (Continued)

3 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Grants				
Durham County Council - Covid-19	-	-	-	16,335
Durham County Council - Covid-19 restart grant	-	-	-	3,000
Durham County Council - Children's Christmas Parties	-	-	-	450
Durham County Council	2,667	-	2,667	-
Cornforth Parish Council	-	600	600	-
Donations				
Village Show	300	-	300	347
Personal - Anonymous	4,038	-	4,038	2,545
Friends of West Cornforth Community Centre	154	-	154	-
Total	<u>7,159</u>	<u>600</u>	<u>7,759</u>	<u>22,677</u>

4 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Dances	3,553	-	3,553	1,155
Gym session fees	-	-	-	52
Subscriptions	454	-	454	-
Total	<u>4,007</u>	<u>-</u>	<u>4,007</u>	<u>1,207</u>

5 Income from other trading activities

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Fairs and Fundraising	-	-	-	95
Rents	12,970	-	12,970	8,163
Bar sales	8,037	-	8,037	2,617
Total	<u>21,007</u>	<u>-</u>	<u>21,007</u>	<u>10,875</u>

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Notes to the accounts (Continued)

6 Income from Investments

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Wayleave	<u>27</u>	<u>-</u>	<u>27</u>	<u>27</u>

7 Income from Other

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Insurance claim	<u>6,326</u>	<u>-</u>	<u>6,326</u>	<u>-</u>

8 Expenditure on raising funds

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Bar supplies	<u>6,061</u>	<u>-</u>	<u>6,061</u>	<u>4,272</u>

9 Expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
	£	£	£	£
Cleaning services	960	-	960	4,915
Wages	3,800	-	3,800	-
Gas	1,364	1,191	2,555	2,768
Electricity	2,241	826	3,067	377
Water	389	163	552	759
Independent Examiner's Fees	300	-	300	290
Insurance	2,279	-	2,279	1,925
Licensing Fees	639	-	639	1,086
Telephone	62	-	62	62
Property maintenance	24,681	-	24,681	4,804
Children's Halloween & Christmas Parties	-	524	524	304
Cleaning supplies	329	-	329	441
Gym	192	-	192	-
Sundries	818	-	818	228
Total	<u>38,054</u>	<u>2,704</u>	<u>40,758</u>	<u>17,959</u>

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Notes to the accounts (Continued)

10 Trustee and employee information

a) Trustee information

No trustees (2021: one) received a total of £Nil (2021: £100) during the period for services to the charity under a contract entered into before the trustee was appointed.

b) Employee Information

There was one employee during the period (2021: None).

11 Related party transactions

The related party transactions during the period are set out in note 10.

12 Reserves

	At 1 January 2022 £	Incoming resource £	Outgoing resource £	Transfers £	At 31 December 2022 £
Restricted funds					
Durham County Council - Covid-19 restart grant	2,180	-	2,180	-	-
Cornforth Parish Council	-	600	524	(76)	-
Equipment	842	-	-	-	842
	<u>3,022</u>	<u>600</u>	<u>2,704</u>	<u>(76)</u>	<u>842</u>
Unrestricted funds					
General fund	36,765	38,526	44,115	76	31,252
	<u>39,787</u>	<u>39,126</u>	<u>46,819</u>	<u>-</u>	<u>32,094</u>

The Covid-19 restart fund was for expenses to assist in restarting the work of the Centre.

Cornforth Parish Council provided funds for Halloween and Christmas parties for the Children of the community.

The equipment fund was established to provide equipment including a new sound system and hearing loop for the Hall.

The General fund exists for use at the discretion of the trustees in furtherance of the general objectives of the charity.

13 Lease

The charity occupies the land and property known as the West Cornforth Community Centre under the terms of a twenty-one year lease which was entered into on 6th March 2006. In the year ended 31st December 2022 the charity spent £24,681 (2021: £4,804) on maintenance to the property.