

# SOUTH ESSEX COMMUNITY HUB

England & Wales · Charity number 1175385

## Details

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**Other names** THE HUB

**Status** Registered

**Legal form** Other

**Registered** 2017-10-26

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 1st FLOOR  
324-325 Chartwell Square  
Southend-On-Sea  
Essex

**Phone** 01702611199

**Email** [info@sech-uk.com](mailto:info@sech-uk.com)

**Website** [www.sech-uk.com](http://www.sech-uk.com)

## Activities

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**Objects:** TO ADVANCE EDUCATION, TO RELIEVE FINANCIAL HARDSHIP AND TO PROMOTE AND PROTECT GOOD HEALTH BY PROVIDING DROP IN CENTRES WHERE PEOPLE IN NEED CAN ACCESS THE APPROPRIATE HELP, IN PARTICULAR BUT NOT LIMITED TO ACCREDITED TRAINING AND ACCESS TO COMPUTERS AND THE INTERNET INCLUDING A DIGITAL TRANSLATION SERVICE AVAILABLE TO THOSE WHOSE FIRST LANGUAGE IS NOT ENGLISH, DEBT ADVICE AND COUNSELLING.

**Activities:** To advance education, to relieve financial hardship and to promote and protect good health by providing drop in centres where people in need can access the appropriate help, in particular but not limited to accredited training and access to computers and the internet including a digital translation service available to those who first language is not English, debt advice and counselling.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Education/training, Economic/community Development/employment, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- Essex
- Southend-on-sea

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£191,226	£222,757	-	-
2024-03-31	£320,268	£222,114	-	-
2023-03-31	£220,692	£219,380	-	-
2022-03-31	£268,572	£259,661	-	-
2021-03-31	£174,541	£180,728	-	-

## Trustees

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Name	Role	Appointed
Gill Sandford		2022-07-20
John Pennington		2022-04-20
MALCOLM CLARK		2017-12-12

**SOUTH ESSEX COMMUNITY HUB**

England & Wales - Charity number 1175385

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# Accounts

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Charity registration number 1175385

SOUTH ESSEX COMMUNITY HUB ANNUAL REPORT AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31  
MARCH 2025

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SOUTH ESSEX COMMUNITY HUB

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## Legal and Administrative Information

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Trustees

M Clark  
G Sandford  
J Pennington  
A Wright

Charity Number

1175385

Principal Address

324-325 Chartwell Square  
Southend-on-Sea  
Essex  
SS2 5SR

Independent Examiner

Mohammed Bakhareba FCCA  
128 City Road  
London  
EC1V 2NX

## Trustees Report

*For The Year Ended 31 March 2025*

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### 1. Reference and Administration

#### 1.1 Name and Registration

South Essex Community Hub or SECH is a Registered Charity, No: 1175385 registered with the Charity Commission on 26th October 2017.

#### 1.2 Address

324-325 Chartwell Square  
Southend-on-Sea  
Essex  
SS2 5SR

#### 1.3 Names of Trustees who manage the Charity

Malcolm Clark	Chair
John Pennington	Vice Chair
Gillian Sandford	Trustee
Andrew Wright	Trustee

#### 1.4 Names of Senior Members of Staff

Gemma Fisher	Chief Executive
James Hunt	Deputy Manager

#### 1.5 Bank

Lloyds Bank  
79 High St  
Buckinghamshire  
HP5 1BT

### 2. Structure, Governance and Management

#### 2.1 Type of Governing Document

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The Trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 with regards to the Charities Commission guidance on public benefit when reviewing the charity's aims and objectives and planning future activities.

#### 2.2 Charitable Objectives

With regard to the activities and achievements of the charity, the Trustees are of the opinion that it continues to fulfil its charitable purpose.

## SOUTH ESSEX COMMUNITY HUB

### 2.3 Aims and Objectives

South Essex Community Hub is a registered charity set up to support the communities of South Essex and enable them to thrive.

The aim of the South Essex Community Hub is to ensure residents of Southend have online support and information support, by understanding the needs of the communities within the city and offering warm spaces and access to computers and trained staff in collaboration with other local service providers.

We are here to promote and strengthen community cohesion and support all members of our community in our Help In Hub through:

- Digital Inclusion & Benefits
- Housing & Homelessness
- Cost of Living
- Emergency Food Support
- Children and Young People
- Community Development
- Information
- Volunteering and Work Experience
- Training and Life Skills
- Achievement and Performance

### 2.4 Trustee Selection Methods

There must be at least 3 Charity Trustees. The maximum number is 10.

In accordance with the Constitution, Trustees are appointed or re-appointed for the term of three (3) years by resolution passed at a properly convened meeting of the management committee. In appointing trustees, due consideration is given to ensuring that between them they have the skills and experience necessary to manage the charity effectively and in accordance with Charity Law.

The Trustees who served during 2025 and up to the date of signature of the financial statements were:

### 2.5 Recruitment and Appointment of Trustees

The Charity is looking to increase the profile of the board and have a make-up inclusive of South Essex diverse communities. The Trustees consider the best methods of attracting a diverse range of candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and using Trustee brokerage services. Short-listing and interviews take place against an agreed criteria. Interviews are carried out by a panel of Trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Preferred candidates are identified and invited to join the Trustees, subject to references, formal vetting and approval by the full Trustee board. Unsuccessful candidates are notified and thanked for their interest.

### 2.6 Organisational Structure

The Trustees delegate the responsibility of day to day operations to the following key persons:

Gemma Fisher	Chief Executive
James Hunt	Deputy Manager
Anwar Adam	Bookkeeper

The Charity then uses freelance staff to deliver its projects in the community.

### **3. Activities**

#### 3.1 Statutory Declaration

The trustees of SECH confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefits in deciding what activities the charity should undertake.

### **4. Achievements and Performance**

#### 4.1 Outputs and Outcomes for the Charity Beneficiaries

The Charity has continued to deliver a range of high quality services for the local community throughout the year. Between April 2024 - April 2025 through our Community Hub, we had 6728 client engagements. We have had an 8% increase in service users compared to the previous year (23-24 - 6229). We have seen a 90% increase in support for accessing social housing, 125% increase supporting application for blue badges, and a 140% increase supporting clients struggling with rent arrears. Cost of living has been a continuing issue our service users are facing. SECH has continued to strengthen its partnerships with other local voluntary organisations.

#### 4.2 Highlights of 2024 - 2025

Throughout the year, we have provided 455 one on one Basic Digital Skill sessions. Over 68% of SECH users do not have access or regular access to the internet. 214 people were supported with Universal Credit applications, 260 people with housing applications and 827 people were supported with Council Tax Reduction Applications. We have continued supporting the community with employability, and 719 people were supported with Job Searching and 95 people were supported with CV Writing and employability skills.

#### 4.3 Youth Hub

The fourth year of our Youth Hub has been a continued success, and we had 2566 engagements over the year. Attendance has continued to increase, and some of our young people are progressing into further roles in the local youth council. Our participation in the Jack Petchey Achievement Award Scheme has continued and allowed us to continue to recognise the growth and progress of the young people in receipt of the award.

Our pilot for the HAF programme at Easter was a success, and we provided a full programme of food and activities in the summer and are working to continue this offering in the future. Our youth team has been providing additional football sessions, and allowed us to engage in a new cohort of young people in need. Future funding will allow us to develop this into a new hub and expand the project.

#### 4.4 Funding for 2024 - 2025

Access Foundation - Continued funding for the digital inclusion provision within the community. SECH supplies free digital service, support and education to the community.

Albert Gubay Foundation - Continued funding for housing and homeless support within the community.

Community Investment Board - Funding to support SECHs work in fostering sustainable and resilient communities in Southend-on-Sea.

Garfield Weston - Funding for the continuation and development of SECHs community hubs.

Gosling Foundation - Funding for the provision of free football sessions for teenagers struggling with behavioural issues.

Henry Smith – Continued funding for the delivery of service provided by the Strengthening Communities Fund.

Household Support Fund - Funding provided to support families struggling with food and fuel poverty.

Jack Petchey Foundation - Funding from the Achievement Awards Scheme and the Leadership Awards Scheme to support the activities of the Youth Hub.

Jordan Sinnott - Funding for the provision of gymnastics equipment and sessions for the Youth Hub.

KFC Foundation - Continued funding for the provision of free trips and food for the Youth Hub.

Nationwide Foundation - Continued funding to support the housing crisis. This has allowed for more support to all the residents facing homelessness or a housing issue.

ROSCA - Funding to facilitate the Cost of Living Clinic and Education Program.

Tesco Groundwork - Funding for the provision of free trips and food for the Youth Hub.

TNL Youth Hub - Project funding for a youth service over three years this covers youth project and staff cost.

VVU - Funding to facilitate sessions with attendees of the Youth Hub for the VVU Listing Project.

## **5. Funding Review**

### **5.1 Details of any funds which are in deficit**

The charity has no funds which are materially in deficit.

### **5.2 Funding Reserve Policy**

The Trustees have established the following Reserves Policy: 12 weeks operating cost. Planning for contingencies Hubs: The Charity now leases two premises, and a short-term room hire to bring the services of SECH to the heart of each local community within the town. Rents and utility costs will increase.

### **5.3 Principle source of funding and outgoings**

The principal sources of funding are grants made to the charity by small and large charitable foundations.

In compliance with the Charities (Protection and Social Investment) Act 2016 all fundraising is carried out in a safe way which protects the public. We do not cold call or appeal to the public to sign up to long-term giving commitments other than providing options to do so on our website. The Charity does not make payments for fund raising activity and has never received a complaint related to fundraising activity.

### **5.4 Remuneration of Trustees**

All Trustees act in a voluntary capacity and do not receive any remuneration or material benefits from their service to the Charity.

Out of pocket expenses necessarily and reasonably incurred by trustees in promotion the purposes of the Charity are reimbursed at cost.

## 5.5 Financial Status

The Charity's current resources are sufficient to meet its outgoings in accordance with its Financial Reserves Policy and all the indications are that this will remain the case for the foreseeable future.

Total Net Assets at the end of the financial year were £242,398, representing less than 12 months of operating cost based on our current budget.

## 5.6 Statutory Statements on Liabilities

The Trustees declare that:

The Charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement.

The Charity has no debt outstanding at the date of this statement.

## 5.7 Cost Benefit Analysis

The fund balances at the end of the year stand at £242,398. Using a Cost Benefit Analysis tool developed for and used widely within public services for the appraisal and evaluation of interventions, the Charity has calculated its social value generated for our Community Hub Model. SECH contributes to an estimated total annual fiscal benefit of £679,105, and public value benefit of £927,304. The continued successful development of the SECH Community Hub Model provides excellent value for money.

## 5.8 The Future

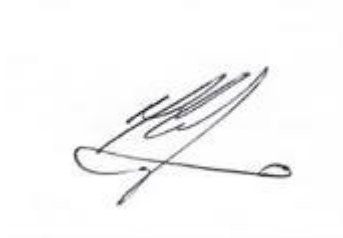
South Essex Community Hub will continue to support the community with the ongoing needs and ever-changing needs this city faces. Community is at the heart of SECH and we support people across all 17 wards of the city. At SECH we aim to offer support but also enable people to be able to self-sever or support themselves with our many different programmes. We have prepared to meet the issues expected due to the long term effects of the credit crisis on mental health and the wellbeing of children and young people.

The financial position of the charity in March 2025 is good, we have had a lot of changes in the programmes and structure of staff which has led to growth in service, we are at an end to most of our funding with lots of applications and reapplication in process. We have a strong plan for the direction of all SECH services, and this has structured our applications. With changes to local government grants and additional needs of the community, we have taken steps to ensure we will be able to confidentially continue expansion of the services we offer and deliver ongoing long-term projects.

SECH has grown in all areas of service delivery and with the continued support of the staff and volunteers this has been a very successful year for us. We have created amazing new partnerships and strengthened our existing partnerships across the city, so we are able to support more people with growing needs.

5.9 Risk Assessment

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. Plans for future periods SECH has taken a positive view of the community's future needs.



Malcolm Clark  
Chair of Trustees

Date: 20/01/2026



John Pennington  
Deputy Chair of Trustees

Date: 20/01/2026

## Statement of Trustees Responsibilities

*For The Year Ended 31 March 2025*

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The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Independent Examiner's Report To The Trustees For The Year Ended 31 March 2025

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I report to the trustees on my examination of the financial statements of South Essex Community Hub (the charity) for the year ended 31 March 2025.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mohammed Bakhareba FCCA

128 City Road, London, EC1V 2NX

Statement of Financial Activities Including Income and Expenditure  
For The Year Ended 31 March 2025

		Unrestricted Funds 2025	Restricted Funds 2025	Total 2025	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024
	Notes	£	£	£	£	£	£
<b>Income from:</b>							
Donations and legacies	3	37,800	-	37,800	19,056	-	19,056
Charitable Activities	4	12,839	140,571	153,410	9,649	291,563	301,212
Other income		16	-	16	-	-	-
<b>Total income</b>		<b>50,655</b>	<b>140,571</b>	<b>191,226</b>	<b>28,705</b>	<b>291,563</b>	<b>320,267</b>
Charitable Activities	5	(43,585)	(179,172)	(222,757)	(18,543)	(203,570)	(222,114)
Other expenditure		-	-	-	-	-	-
<b>Total expenditure</b>		<b>(43,585)</b>	<b>(179,172)</b>	<b>(222,757)</b>	<b>(18,543)</b>	<b>(203,570)</b>	<b>(222,114)</b>
<b>Net income/ expenditure</b>		<b>7,070</b>	<b>(38,601)</b>	<b>(31,531)</b>	<b>10,161</b>	<b>87,993</b>	<b>98,154</b>
Transfers between funds		25	(25)	-	(21)	21	-
<b>Net movement in funds</b>		<b>7,094</b>	<b>(38,626)</b>	<b>(31,531)</b>	<b>10,140</b>	<b>88,014</b>	<b>98,154</b>
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2024		182,996	90,933	273,929	172,856	2,919	175,775
Fund balances at 31 March 2025		190,090	52,307	242,398	182,996	90,933	273,929

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure is derived from continuing activities.

Balance Sheet  
As at 31 March 2025

			2025		2024
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible Fixed Assets	12		8,432		6,070
<b>Total fixed assets</b>			<b>8,432</b>		<b>6,070</b>
<b>Current assets</b>					
Debtors	13	2,398		2,105	
Cash at the bank and in hand		241,996		267,447	
<b>Total current assets</b>		<b>244,394</b>		<b>269,551</b>	
<b>Current liabilities</b>					
Creditors	14	10,428		1,692	
<b>Total current liabilities</b>		<b>10,428</b>		<b>1,692</b>	
<b>Net current assets</b>			<b>233,965</b>		<b>267,859</b>
<b>Total assets less current liabilities</b>			<b>242,398</b>		<b>273,929</b>
<b>The funds of the charity</b>					
Restricted income funds			52,307		90,933
Unrestricted funds			190,090		182,996
			<b>242,398</b>		<b>273,929</b>

## Notes to the Financial Statements

### *For The Year Ended 31 March 2025*

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#### **1. Accounting Policies**

##### 1.1 Charity Information

South Essex Community Hub is an unincorporated charitable entity based at 324-325 Chartwell Square, Southend On Sea, Essex, SS2 5SP.

##### 1.2 Accounting Convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.3 Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.4 Charitable Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

##### 1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grant income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

The charity relies on the use of volunteers to run activities. The charity cannot place a monetary value on their contribution and therefore not included as income to the charity

#### 1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure on charitable activities includes all expenditure directly related to activities undertaken to further the purpose and achieve the objectives of the charity and their associated support costs.

Other expenditure represents those items not falling into any other heading.

#### 1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	40% reducing balance

The gain or loss arising from the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the statement of financial activities.

#### 1.8 Impairment of Fixed Assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any)

1.9 Cash and Cash Equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.11 Basic Financial Assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1.12 Basic Financial Liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.13 Derecognition of financial Liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.14 Employee Benefits

The cost of any unused holiday entitlement is recognised in the period in which the employees' services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminating the employment of an employee or to provide termination benefits.

1.15 Retirement Benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

## 2. Critical Accounting Estimates and Justments

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 3. Income from Donations and Legacies

	Unrestricted Funds 2025	Restricted Funds 2025	Total 2025	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024
	£	£	£	£	£	£
Grants of a general nature	37,800	-	37,800	19,056	-	19,056
<b>Total income from donations and legacies</b>	<b>37,800</b>	<b>-</b>	<b>37,800</b>	<b>19,056</b>	<b>-</b>	<b>19,056</b>

## 4. Income from Charitable Activities

	Unrestricted Funds 2025	Restricted Funds 2025	Total 2025	Unrestricted Funds 2024	Restricted Funds 2024	Total 2024
	£	£	£	£	£	£
Project income	-	-	-	8,931	-	8,931
Other income	-	-	-	718	-	718
Sales within charitable activities	12,839	-	12,839	-	-	-
Performance related grants	-	140,571	140,571	-	291,563	291,563
<b>Total income from charitable activities</b>	<b>12,839</b>	<b>140,571</b>	<b>153,410</b>	<b>9,649</b>	<b>291,563</b>	<b>301,212</b>

**5. Expenditure on Charitable Activities**

	<b>Unrestricted Funds 2025</b>	<b>Restricted Funds 2025</b>	<b>Total 2025</b>	<b>Unrestricted Funds 2024</b>	<b>Restricted Funds 2024</b>	<b>Total 2024</b>
	£	£	£	£	£	£
<b>Direct Costs</b>						
Staff Costs	22,159	136,239	158,398	110	148,413	148,523
Depreciation and Impairment	2,098	191	2,289	2,773	319	3,092
Rent and Venue Hire	4,600	20,152	24,752	-	21,600	21,600
Light & Heat	-	6,493	6,493	(1,482)	8,920	7,438
Premises Expenses	1,408	3,261	4,669	910	4,868	5,777
Consultancy & Professional Fees	1,104	1,513	2,617	9,018	6,700	15,718
Project Costs	-	2,691	2,691	-	200	200
Computers & Software	1,679	415	2,094	-	-	-
Internet Charges	62	1,352	1,414	230	459	690
Travelling	1,389	-	1,389	452	1,817	2,269
General Expenses	2,036	2,626	4,662	1,627	4,941	6,567
Telephone	874	226	1,101	650	1,044	1,695
Business Insurance	1,000	-	1,000	930	-	930
Transport	320	360	680	-	-	-
Refreshments	511	2,209	2,720	720	1,466	2,187
Cleaning	516	-	516	228	-	228
Training Costs	7	383	390	-	1,179	1,179
Printing	266	60	326	505	621	1,126
Sundry Expenses	342	-	342	-	-	-
<b>Total Direct Costs</b>	<b>40,371</b>	<b>178,172</b>	<b>218,543</b>	<b>16,672</b>	<b>202,547</b>	<b>219,220</b>
Share of support and Governance Costs (See note 6)						
Governance	3,214	1,000	4,214	1,871	1,023	2,894
<b>Total Governance and Support Costs</b>	<b>3,214</b>	<b>1,000</b>	<b>4,214</b>	<b>1,871</b>	<b>1,023</b>	<b>2,894</b>
<b>Total expenditure on charitable activities</b>	<b>43,585</b>	<b>179,172</b>	<b>222,757</b>	<b>18,543</b>	<b>203,570</b>	<b>222,114</b>

**6. Support Costs**

	<b>Unrestricted Funds 2025</b>	<b>Restricted Funds 2025</b>	<b>Total 2025</b>	<b>Unrestricted Funds 2024</b>	<b>Restricted Funds 2024</b>	<b>Total 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Accountancy Fees	3,157	1,000	4,157	1,807	1,023	2,830
Independent Examiner's Fee	-	-	-	-	-	-
Bank Charges and Interest	57	-	57	64	-	64
<b>Total Governance and Support Costs</b>	<b>3,214</b>	<b>1,000</b>	<b>4,214</b>	<b>1,871</b>	<b>1,023</b>	<b>2,894</b>

**7. Net Income/(Expenditure) for the Year**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Operating leases	21,600	21,600
Depreciation	2,289	3,092
<b>Total</b>	<b>23,889</b>	<b>24,692</b>

**8. Trustees**

None of the trustees received any remuneration for their role as trustees.

One member of the trustees was reimbursed for expenses as follows:

M Clark: £1,389 for travel expenses (2024: £3,221)

**9. Employees**

The average monthly number of employees during the year was:

	<b>2025</b>	<b>2024</b>
	8	7
	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Employment Costs</b>		
Wages and salaries	142,950	118,295
Social security costs	9,924	24,175
Other pension costs	2,480	6,053
<b>Total Employment Costs</b>	<b>155,354</b>	<b>148,523</b>

There were no employees whose annual remuneration was more than £60,000.

**10. Other Expenditure**

	<b>Unrestricted Funds 2025</b>	<b>Unrestricted Funds 2024</b>
	<b>£</b>	<b>£</b>
Net loss on disposal of tangible fixed assets	-	-
<b>Total</b>	<b>-</b>	<b>-</b>

**11. Taxation**

The charity is exempt from taxation on its activities because all of its income is applied for charitable purposes.

**12. Tangible Fixed Assets**

	<b>Fixtures and fittings</b>	<b>Computers</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 1 April 2024	7,483	8,784	16,267
Additions	4,652	-	4,652
Disposals	-	-	-
<b>At 31 March 2025</b>	<b>12,135</b>	<b>8,784</b>	<b>20,919</b>
<b>Depreciation and impairment</b>			
At 1 April 2024	4,620	5,577	10,197
Depreciation charged in the year	1,007	1,283	2,289
Eliminated in respect of disposals	-	-	-
<b>At 31 March 2025</b>	<b>5,627</b>	<b>6,860</b>	<b>12,487</b>
<b>Carrying amount</b>			
At 31 March 2025	6,508	1,924	8,432
At 31 March 2024	2,863	3,207	6,070

**13. Debtors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year</b>		
Trade debtors	250	-
Prepayments and accrued income	2,148	2,105
<b>Total Debtors</b>	<b>2,398</b>	<b>2,105</b>

**14. Creditors**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year</b>		
Other taxation and social security	8,472	-
Trade creditors	139	86
Accruals and deferred income	1,500	1,500
Credit Card	318	107
<b>Total Creditors</b>	<b>10,428</b>	<b>1,692</b>

**15. Restricted Funds**

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	<b>At 1 April 2024</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 31 March 2025</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Access Foundation	17,275	-	(17,275)	-	-
Albert Gubay	16,771	-	(10,902)	-	5,869
Community Investment Board	-	10,000	(10,000)	-	-
Garfield Weston	-	25,000	(23,418)	-	1,582
Gosling Foundation	-	-	(485)	-	(485)
Henry Smith	3,564	-	(3,564)	-	-
Household Support Fund	-	2,975	(2,175)	-	800
Jack Petchey Foundation	1,126	1,900	(2,054)	-	972
Jordan Sinnott	-	1,266	(1,238)	(28)	-
KFC Foundation	1,176	200	(1,184)	-	192
Nationwide	40,381	-	(23,086)	-	17,295
ROSCA	-	3,000	-	-	3,000
Tesco Groundwork	-	1,125	(489)	-	636
TNL Youth Hub	10,959	95,015	(83,018)	-	22,956
VVU	-	90	(93)	3	-
Depreciation	(319)	-	(191)	-	(510)
	<b>90,933</b>	<b>140,571</b>	<b>(179,172)</b>	<b>(25)</b>	<b>52,307</b>

SOUTH ESSEX COMMUNITY HUB

**Previous year:**

	<b>At 1 April 2023</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 31 March 2024</b>
	£	£	£	£	£
Access Foundation	-	21,000	(3,725)	-	17,275
Albert Gubay Foundation	-	24,470	(7,699)	-	16,771
Essex Community Foundation	-	5,000	(5,016)	16	0
Henry Smith	-	50,000	(46,436)	-	3,564
Jack Petchey Foundation	2,139	900	(1,913)	-	1,126
KFC Foundation	-	2,700	(1,524)	-	1,176
Nationwide Foundation	-	50,000	(9,619)	-	40,381
TNL Cost of Living Crisis	-	47,856	(47,861)	5	-
TNL Youth Hub	780	89,637	(79,458)	-	10,959
Depreciation	-	-	(319)	-	(319)
	<b>2,919</b>	<b>291,563</b>	<b>(203,570)</b>	<b>21</b>	<b>90,933</b>

**16. Unrestricted Funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	<b>At 1 April 2024</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfers</b>	<b>At 31 March 2025</b>
	£	£	£	£	£
General Funds	182,996	50,655	(43,585)	25	190,090
<b>Total General Funds</b>	<b>182,996</b>	<b>50,655</b>	<b>(43,585)</b>	<b>25</b>	<b>190,090</b>

**Previous year:**

	<b>At 1 April 2023</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfers</b>	<b>At 31 March 2024</b>
	£	£	£	£	£
General Funds	172,708	28,705	(18,395)	(21)	182,996
<b>Total General Funds</b>	<b>172,708</b>	<b>28,705</b>	<b>(18,395)</b>	<b>(21)</b>	<b>182,996</b>

**17. Analysis of Net Assets Between Funds**

	<b>Unrestricted Funds 2025</b>	<b>Restricted Funds 2025</b>	<b>Total 2025</b>
	£	£	£
Fund balances at 31 March 2025 are represented by:			
Tangible assets	8,432	478	8,911
Current assets/(liabilities)	181,658	51,829	233,487
<b>Total</b>	<b>190,090</b>	<b>52,307</b>	<b>242,398</b>

**Previous year:**

	<b>Unrestricted Funds 2024</b>	<b>Restricted Funds 2024</b>	<b>Total 2024</b>
	£	£	£
Fund balances at 31 March 2024 are represented by:			
Tangible assets	5,591	478	6,069
Current assets/(liabilities)	177,405	90,454	267,860
<b>Total</b>	<b>182,996</b>	<b>90,933</b>	<b>273,929</b>

**18. Operating Lease Commitments**

	<b>2025</b>	<b>2024</b>
	£	£
Within one year	21,600	21,600
Between two and five years	-	3,600
<b>Total</b>	<b>21,600</b>	<b>25,200</b>

The charity holds a short-term lease for property at the Victoria Shopping Centre at a rent of £21,600 per annum terminating in May 2025.

The charity also holds a 5-year lease for the North Road Chapel which is at a peppercorn rent.

**19. Related Party Transactions**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Services received from related parties</b>		
Entities with shared key management personnel	-	5,500
<b>Total</b>	<b>-</b>	<b>5,500</b>

**SOUTH ESSEX COMMUNITY HUB**

England & Wales - Charity number 1175385

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# Accounts

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Charity registration number 1175385

SOUTH ESSEX COMMUNITY HUB ANNUAL REPORT AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 MARCH 2024

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	M Clark G Sandford D Sollis J Pennington Andrew Wright (Appointed 02 February 2024)
Charity Number	1175385
Principal Address	324-325 Chartwell Square Southend-on-Sea Essex SS2 5SP
Independent Examiner	Mohammed Bakhareba FCCA 128 City Road London EC1V 2NX

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## TRUSTEES REPORT

*FOR THE YEAR ENDED 31 MARCH 2024*

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South Essex Community Hub Registered Charity No: 1175385

Trustee Annual Report 2024

### **1. Reference and Administration**

- 1.1 Name and Registration
- 1.2 Address
- 1.3 Names of Trustees who manage the Charity
- 1.4 Names of Senior Members of Staff
- 1.5 Bank

### **2. Structure, Governance and Management**

- 2.1 Type of Governing Document
- 2.2 Charitable Objectives
- 2.3 Aims and Objectives
- 2.4 Trustee Selection Methods
- 2.5 Recruitment and Appointment of Trustees
- 2.6 Organisational Structure

### **3. Activities**

- 3.1 Statutory Declaration

### **4. Achievements and Performance**

- 4.1 Outputs and Outcomes for the Charity Beneficiaries
- 4.2 Highlights of 2023 – 2024
- 4.3 Youth Hub
- 4.4 Funding for 2023 – 2024

### **5. Financial Review**

- 5.1 Details of any funds which are in deficit
  - 5.2 Financial Reserve Policy
  - 5.3 Principle source of funding and outgoings
  - 5.4 Remuneration of Trustees
-

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- 5.6 Statutory Statements on Liabilities
- 5.7 Cost Benefit Analysis
- 5.8 The Future
- 5.9 Risk Assessment

## TRUSTEE REPORT

*FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)*

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### 1. Reference and Administration

#### 1.1 Name and Registration

South Essex Community HUB or SECH is a Registered Charity, No: 1175385 registered with the Charity Commission on 26<sup>th</sup> October 2017.

#### 1.2 Address

324-325 Chartwell Square

Southend-on-Sea

Essex

SS2 5SP

#### 1.3 Names of Trustees who manage the Charity

Malcolm Clark	Chair
John Pennington	Vice Chair
Andrew Wright	Trustee
Gillian Sandford	Trustee

#### 1.4 Names of Senior Members of Staff

Gemma Fisher	COO
James Hunt	Manager

#### 1.5 Bank

Lloyds Bank

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79 High St  
Buckinghamshire  
HP5 1BT

## **2. Structure, Governance and Management**

### 2.1 Type of Governing Document

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The Trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 with regards to the Charities Commission guidance on public benefit when reviewing the charity's aims and objectives and planning future activities.

### 2.2 Charitable Objectives

With regard to the activities and achievements of the charity, the Trustees are of the opinion that it continues to fulfil its charitable purpose.

### 2.3 Aims and Objectives

South Essex Community Hub is a registered charity set up to support the communities of South Essex and enable them to thrive.

The aim of the South Essex Community Hub is to ensure residents of Southend have online support and information support, by understanding the needs of the communities within the city and offering warm spaces and access to computers and trained staff in collaboration with other local service providers.

We are here to promote and strengthen community cohesion and support all members of our community in our Help In Hub through:

- Digital Inclusion & Benefits
- Housing & Homelessness
- Cost of Living
- Emergency Food Support
- Children and Young People
- Community Development
- Information
- Volunteering and Work Experience

- Training and Life Skills
- Achievement and Performance

#### 2.4 Trustee Selection Methods

There must be at least 3 Charity Trustees. The maximum number is 10.

In accordance with the Constitution, Trustees are appointed or re-appointed for the term of three (3) years by resolution passed at a properly convened meeting of the management committee. In appointing trustees, due consideration is given to ensuring that between them they have the skills and experience necessary to manage the charity effectively and in accordance with Charity Law.

The Trustees who served during 2024 and up to the date of signature of the financial statements were:

- J Hindley
- M Clark
- M O'Neil
- G Sandford (Appointed 20 July 2022)
- D Sollis (Appointed 20 May 2022)
- T Taylor (Appointed 1 May 2022)
- J Pennington (Appointed 20 April 2022)
- Andrew White (Appointed 24 November 2023).

#### 2.5 Recruitment and Appointment of Trustees

The Charity is looking to increase the profile of the board and have a make-up inclusive of South Essex diverse communities. The Trustees consider the best methods of attracting a diverse range of candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and using Trustee brokerage services. Short-listing and interviews take place against an agreed criteria. Interviews are carried out by a panel of Trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Preferred candidates are identified and invited to join the Trustees, subject to references, formal vetting and approval by the full Trustee board. Unsuccessful candidates are notified and thanked for their interest.

#### 2.6 Organisational Structure

The Trustees delegate the responsibility of day to day operations to the following key persons:

Gemma Fisher	Chief Operating Officer
Anwar Adam	Bookkeeper

The Charity then uses freelance staff to deliver its projects in the community.

### **3. Activities**

#### 3.1 Statutory Declaration

The trustees of SECH confirm that they have paid due regard to the guidance issued by the Charity Commission on public benefits in deciding what activities the charity should undertake.

### **4. Achievements and Performance**

#### 4.1 Outputs and Outcomes for the Charity Beneficiaries

The Charity has continued to deliver a range of high quality services for the local community throughout the year. Between April 2023 - April 2024 through our Community Hub, we had 6229 client engagements. We have had a 23% increase in service users compared to the previous year (22-23 - 5058, 23-24 - 6229). We have seen an 63% increase in the insurance of Food Vouchers issued since 2023. We saw the impact of the cost of living with service users. People are becoming unable to manage and needing additional support. SECH strengthened its partnerships with local businesses and organisations. We have been a partner in the Anchoring 2050 ambition project with Anchor organisation Mid and South Essex Foundation Trust. This project successfully supported over 100 people into employment within the NHS. SECH Help In Hub acted as the access point for people into the program providing digital and life skills sessions.

#### 4.2 Highlights of 2023 – 2024

We have provided 455 one on one Basic Digital Skill sessions Over 68% of SECH users do not have access or regular access to the internet. 214 people were supported with Universal Credit applications. We completed 260 housing applications. 827 people were supported with Council Tax Reduction Applications. We issued 671 Food Vouchers, marking a 400% increase compared to 2022-2023. 719 people were supported with Job Searching. 95 people were supported with CV Writing and employability skills.

#### 4.3 Youth Hub

The third year of our Youth Hub has been an excellent year. With the learning and development of the first year, we increased attendance by 50%. Our young people are progressing. We have young people who are achieving Jack Petchey awards. The support of young people re-engaging with education. The volunteer peer support with Duke of Edinburgh Awards and the film "In Our Own Words" which was co-produced with the Young People, both projects enabling expression of what the Youth Hub means to them.

3150 Youth Engagements in 2023-2024, 39 young people helped with food support. 3 young people were supported back into Education. 5 young people received Outstanding Achievement awards from Jack Petchey Foundation.

We are looking forward to running School Holiday Activity in partnership with the HAF program. We plan to pilot the project during the spring half term and subject to positive outcomes a full program of activities will be held in the summer school holiday.

#### 4.4 Funding for 2023 – 2024

Nationwide Foundation - This funding was provided to support the housing crisis. This has allowed for more support to all the residents facing homelessness or a housing issue.

Access Foundation – This was a funded digital inclusion project within the community. We supplied free digital service, support and education to the community.

Albert Gubay Foundation – Funding was provided for housing and homeless support within the community.

Henry Smith – Strengthening Communities fund was given to support the delivery of service provided by South Essex Community Hub.

KFC Foundation – This funding paid for youth trips and food for South Essex Community Hub Youth Services.

TNL Youth Hub Year – Project funding for a youth service over three years this covers youth project and staff cost.

TNL Cost of Living Crisis – A cost of living support project was delivered at the Help In Hub and the funds support delivery of the service, staff and training.

Essex Community Foundation – Funding to support with running cost of the service provided at the Help In Hub and Chapel venue.

## 5. Financial Review

### 5.1 Details of any funds which are in deficit

The charity has no funds which are materially in deficit.

## 5.2 Financial Reserve Policy

The Trustees have established the following Reserves Policy: 12 weeks operating cost.

Planning for contingencies Hubs: The Charity now leases two premises, and a short-term room hire to bring the services of SECH to the heart of each local community within the town. Rents and utility cost will increase.

## 5.3 Principle source of funding and outgoings

The principal sources of funding are grants made to the charity by small and large charitable foundations.

In compliance with the Charities (Protection and Social Investment) Act 2016 all fundraising is carried out in a safe way which protects the public. We do not cold call or appeal to the public to sign up to long-term giving commitments other than providing options to do so on our website. The Charity does not make payments for fund raising activity and has never received a complaint related to fundraising activity.

## 5.4 Remuneration of Trustees

All Trustees act in a voluntary capacity and do not receive any remuneration or material benefits from their service to the Charity.

Out of pocket expenses necessarily and reasonably incurred by trustees in promotion the purposes of the Charity are reimbursed at cost.

## 5.5 Financial Status

The Charity's current resources are sufficient to meet its outgoings in accordance with its Financial Reserves Policy and all the indications are that this will remain the case for the foreseeable future. Total Net Assets at the end of the financial year were £267.818, representing less than 12 months of operating cost based on our current budget.

## 5.6 Statutory Statements on Liabilities

The Trustees declare that:

The Charity has given no guarantees where potential liability under the guarantee is outstanding at the date of this statement.

The Charity has no debt outstanding at the date of this statement.

#### 5.7 Cost Benefit Analysis

The fund balances at the end of the year stand at £273,887. Using a Cost Benefit Analysis tool developed for and used widely within public services for the appraisal and evaluation of interventions, the Charity has calculated its social value generated for our Community Hub Model. SECH contributes to an estimated total annual fiscal benefit of £105,000, and public value benefit of £212,212. The continued successful development of the SECH Community Hub Model provides excellent value for money.

#### 5.8 The Future

SECH has taken a positive view to the future needs of the community. SECH puts families first; we have effective community cohesion at the heart of all we do. We will continue to deliver services that strengthen our community. We support people in the Southend area to increase their skills, improve employment prospects, and to access the right services at their time of need. We have prepared to meet the issues expected due to the long term effects of the credit crisis on mental health and the wellbeing of children and young people. We have established an additional HUB which will focus on the mental health and wellbeing of families and young people.

The financial position of the charity at March 2022 shows a strong position, however this has been due to prudent use of unrestricted funds which will be used to counter the many challenges and financial

#### 5.9 Risk Assessment

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. Plans for future periods SECH has taken a positive view of the community's future needs.

The Trustee's report was approved by the Board of Trustees.

John Pennington

Date January 23, 2025

A handwritten signature in black ink, appearing to be 'JP', written on a light blue grid background.

Malcolm Clark

Date January 23, 2025

A handwritten signature in black ink, appearing to be 'MC', written on a light blue grid background.

## STATEMENT OF TRUSTEES RESPONSIBILITIES

*FOR THE YEAR ENDED 31 MARCH 2024*

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The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SOUTH ESSEX COMMUNITY HUB

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I report to the trustees on my examination of the financial statements of South Essex Community Hub (the charity) for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

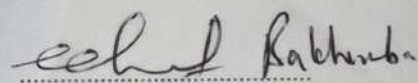
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

  
Mohammed Bakhareba FCCA

128 City Road, London, EC1V 2NX

Dated: 23/01/2025



## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE

FOR THE YEAR ENDED 31 MARCH 2024

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		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
		2024	2024	2024	2023	2023	2023
	Notes	£	£	£	£	£	£
<b>Income from:</b>							
Other income		718	-	718			
Donations and legacies	3	19,056	-	19,056	6,477	-	6,477
Charitable activities	4	<u>8,930</u>	<u>291,563</u>	<u>300,493</u>	<u>56,415</u>	<u>157,800</u>	<u>214,215</u>
<b>Total income</b>		<u>28,704</u>	<u>291,563</u>	<u>320,268</u>	<u>62,892</u>	<u>157,800</u>	<u>220,692</u>
Charitable activities	5	173,859	48,255	222,114	36,820	182,520	219,272
Other expenditure	9	-	-	-	108	-	108
Total Expenditure		<u>173,859</u>	<u>48,255</u>	<u>222,114</u>	<u>36,928</u>	<u>182,452</u>	<u>219,380</u>
<b>Net income/(expenditure)</b>		(145,155)	243,308	98,154	25,964	24,652	1,312
Transfers between funds		=	=	=	<u>(23,312)</u>	<u>23,312</u>	=
<b>Net movement in funds</b>		-	-	-	2,652	(1,340)	1,312
<b>Reconciliation of funds:</b>							

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SOUTH ESSEX COMMUNITY HUB

Fund balances at 1 April 2023	<u>172,815</u>	<u>2,919</u>	<u>175,734</u>	<u>170,163</u>	<u>4,259</u>	<u>174,422</u>
Fund balances at 31 March 2024	<u>27,660</u>	<u>246,227</u>	<u>273,887</u>	<u>172,815</u>	<u>2,919</u>	<u>175,734</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure is derived from continuing activities.

## BALANCE SHEET

AS AT 31 MARCH 2024

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			2024		2023
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	11		6,069		9,161
<b>Current assets</b>					
Debtors	12	2,104		4,585	
Cash at the bank and in hand		<u>267,447</u>		<u>168,912</u>	
		269,551		173,497	
<b>Creditors: amounts falling due within one year</b>	13	<u>1,733</u>		<u>6,924</u>	
Net current assets			<u>267,818</u>		<u>166,573</u>
<b>Total assets less current liabilities</b>			<u>273,887</u>		<u>175,734</u>
<b>The funds of the charity</b>					
Restricted income funds	14		4,258		2,919
Unrestricted funds			<u>269,629</u>		<u>172,815</u>
			<u>273,887</u>		<u>175,734</u>

The financial statements were approved by the trustees on 22 January 2025.

J Pennington  
Trustee

Malcolm Clark  
Trustee



## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2024

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#### 1. Accounting policies

##### 1.1 Charity information

South Essex Community Hub is an unincorporated charitable entity based at 324-325 Chartwell Square, Southend On Sea, Essex, SS2 5SP.

##### 1.2 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.3 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.5 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

## NOTES TO THE FINANCIAL STATEMENTS

### *FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)*

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Grant income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

The charity relies on the use of volunteers to run activities. The charity cannot place a monetary value on their contribution and therefore not included as income to the charity

#### 1.6 Expenditure

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Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure on charitable activities includes all expenditure directly related to activities undertaken to further the purpose and achieve the objectives of the charity and their associated support costs.

Other expenditure represents those items not falling into any other heading.

#### 1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	40% reducing balance

The gain or loss arising from the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the statement of financial activities.

#### 1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any)

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

## NOTES TO THE FINANCIAL STATEMENTS

### *FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)*

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Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.11 Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

1.12 Basic Financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is

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due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.13 Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.14 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employees' services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminating the employment of an employee or to provide termination benefits.

1.15 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**2. Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)

**3. Income from donations and legacies**

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Donations and gifts	<u>19,056</u>	<u>6,477</u>

**4. Income from charitable activities**

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
<b>Charitable activities</b>						
Project income	8,930	-	8,930	56,415	-	56,415
Other income	718	-	718	-	-	-
Performance related grants	-	<u>291,563</u>	<u>291,563</u>	-	<u>157,800</u>	<u>157,800</u>
	9,648	291,563	301,211	56,415	157,800	214,215

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)

## 5. Expenditure on charitable activities

	Charitable activities	Charitable activities
	2024	2023
	£	£
<b>Direct costs</b>		
Staff costs	148,523	125,512
Depreciation and impairment	3,092	2,225
Wages	228	4,084
Insurance	930	1,000
Rent and venue hire	21,600	21,600
Printing, postage & stationary	606	732
Legal and compliance	13,718	12,502
Repairs and renewals	5,777	5,234
IT and computer expenses	689	181
Equipment purchases	200	529
Telephone	1,695	2,982
Training costs	1,179	-
Marketing	519	-
Travel expenses	2,269	1,225
Project costs	5,000	31,281
Light & heat	7,438	5,115
Entertaining	2,186	186
Sundry expenses	3,567	109

	<u>219,220</u>	<u>214,479</u>
<b>Share of support and governance costs (see note 6)</b>		
Governance	2,894	4,793
	<u>222,114</u>	<u>219,272</u>
<b>Analysis by fund</b>		
Unrestricted funds	173,859	36,820
Restricted funds	48,255	182,452
	<u>222,114</u>	<u>219,272</u>

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)

**6. Support costs**

	<b>Support costs</b>	<b>Governance costs</b>	<b>2024</b>	<b>Support costs</b>	<b>Governance costs</b>	<b>2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Accountancy fees	-	2,830	2,830	-	2,927	2,927
Independent Examiner's fee	-	-	-	-	1,800	1,800
Bank charges	-	64	64	-	66	66
	-	<u>2,894</u>	<u>2,894</u>	-	<u>4,793</u>	<u>4,793</u>
Analysed between Charitable activities	-	<u>2,894</u>	<u>2,894</u>	-	<u>4,793</u>	<u>4,793</u>

**7. Net income/(expenditure) for the year**

This is stated after charging:	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Operating leases	21,600	21,600
Depreciation	<u>3,092</u>	<u>2,225</u>
	24,692	23,825

**8. Trustees**

None of the trustees received any remuneration for their role as trustees.

One member of the trustees was reimbursed for expenses as follows:

M Clark £3,221 for travel expenses (2023: £2,236)

**9. Employees**

The average monthly number of employees during the year was:

	<b>2024</b>	<b>2023</b>
	7	7
	<b>2024</b>	<b>2023</b>
	£	£
<b>Employment costs</b>		
Wages and salaries	118,295	120,600
Social security costs	24,175	2,681
Other pension costs	6,053	2,231
	<u>148,523</u>	<u>125,512</u>

There were no employees whose annual remuneration was more than £60,000.

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)

**10. Other expenditure**

	Unrestricted funds 2024	Unrestricted funds 2023
	£	£
Net loss on disposal of tangible fixed assets	-	<u>108</u>

**11. Taxation**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

**12. Tangible fixed assets**

	Fixtures and fittings	Computers	Total
	£	£	£
<b>Cost</b>			
At 1 April 2023	7,482	8,785	16,267
Additions	-	-	-
Disposals	-	-	-
At 31 March 2024	<u>7,482</u>	<u>8,785</u>	<u>16,267</u>
<b>Depreciation and impairment</b>			
At 1 April 2023	3,667	3,440	7,107
Depreciation charged in the year	954	2,138	3,092

SOUTH ESSEX COMMUNITY HUB

Eliminated in respect of disposals	-	-	-
At 31 March 2024	<u>4,621</u>	<u>5,578</u>	<u>10,199</u>
<b>Carrying amount</b>			
At 31 March 2024	2,862	3,207	6,069
At 31 March 2023	3,816	5,345	9,161

## NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)

**13. Debtors**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	-	2,320
Prepayments and accrued income	<u>2,104</u>	<u>2,265</u>
	<u>2,104</u>	<u>4,585</u>

**14. Creditors**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Amounts falling due within one year:</b>		
Other taxation and social security	-	445
Trade creditors	234	1,443
Accruals and deferred income	<u>1,500</u>	<u>5,036</u>
	<u>1,733</u>	<u>6,924</u>

**15. Restricted funds**

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

At 1 April 2023	Incoming resources	Resources expended	Transfers	At 31 March 2024
£	£	£	£	£

SOUTH ESSEX COMMUNITY HUB

Nationwide Foundation year 1	-	25,000	4,310	-	20,690
Access Foundation	-	21,000	7,982	-	13,018
Albert Gubay Foundation year 1	-	24,470	12,235	-	12,235
Henry Smith	-	50,000	48,293	-	1,707
KFC Foundation	-	2,500	409	-	2,091
TNL Youth Hub year 1	-	89,637	63,109	-	26,528
TNL Cost of Living Crisis	-	47,855	16,418	-	31,437
Essex Community Foundation	-	5,000	5,054	54	-
TNL Community Fund	780	-	-	-	780
Jack Petchey Foundation	2,139	-	-	-	2,139
	<u>2,919</u>	<u>265,463</u>	<u>157,810</u>	<u>54</u>	<u>110,572</u>

## NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)

**Previous year:**

	At 1 April 2022	Incoming resources	Resources expended	Transfers	At 31 March 2023
	£	£	£	£	£
Heritage Lottery Fund – Breathing Space	767	-	(847)	80	-
Henry Smith Trust – Pontins Holiday	-	50,000	(50,006)	6	-
Awards 4 All – Wellbeing and Life Skills Mentoring	14	-	(18)	4	-
Coronavirus Community	-	-	-	-	-
Support for Youth Support The National Lottery	3,478	-	(3,500)	22	-
Community Fund	-	88,100	(110,445)	23,125	780
Charles French	-	1,500	(1,500)	-	-
Garfield Weston	-	15,000	(15,046)	46	-
Sported Foundation Barclays	-	500	(529)	29	-
Jack Petchey Foundation	-	2,700	(561)		2,139
	<u>4,259</u>	<u>157,800</u>	<u>(182,452)</u>	<u>23,312</u>	<u>2,919</u>

**16. Unrestricted funds**

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	<b>At 1 April 2023</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 31 March 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General funds	<u>172,815</u>	<u>28,704</u>	<u>(173,859)</u>	-	<u>27,660</u>

**Previous year:**

	<b>At 1 April 2022</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 31 March 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General funds	<u>170,163</u>	<u>62,892</u>	<u>(36,928)</u>	<u>(23,312)</u>	<u>172,815</u>

## NOTES TO THE FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)

**17. Analysis of net assets between funds**

	<b>Unrestricted 2024</b>	<b>Restricted 2024</b>	<b>Total 2024</b>
	£	£	£
<b>Fund balances at 31 March 2024 are represented by:</b>			
Tangible assets	5,590	479	6,069
Current assets/(liabilities)	22,070	110,093	267,818
	<u>27,660</u>	<u>110,572</u>	<u>138,232</u>

**Previous year:**

	<b>Unrestricted 2023</b>	<b>Restricted 2023</b>	<b>Total 2023</b>
	£	£	£
<b>Fund balances at 31 March 2023 are represented by:</b>			
Tangible assets	8,364	797	9,161
Current assets/(liabilities)	164,451	2,122	166,573
	<u>172,815</u>	<u>2,919</u>	<u>175,734</u>

**18. Operating lease commitments**

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

<b>2024</b>	<b>2023</b>
£	£

SOUTH ESSEX COMMUNITY HUB

Within one year	21,600	21,600
Between two and five years	3,600	27,000
	<u>25,200</u>	<u>46,800</u>

The charity holds a short-term lease for property at the Victoria Shopping Centre at a rent of £21,600 per annum terminating in May 2025.

The charity also holds a 5-year lease for the North Road Chapel which is at a peppercorn rent.

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)

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**19. Related party transactions****Transaction with related parties**

During the year the charity entered the following transactions with related parties:

<b>Services received from related parties</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Entities with shared key management personnel	5,500	5,625
	<u>5,500</u>	<u>5,625</u>

The charity purchased consultancy services totalling £5,500 (2023 - £5,625) from NGD Productions Limited, for whom D. Sollis is a director from 1<sup>st</sup> November 2021.

**SOUTH ESSEX COMMUNITY HUB**

England & Wales - Charity number 1175385

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# Accounts

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Charity registration number 1175385

**SOUTH ESSEX COMMUNITY HUB ANNUAL REPORT  
AND UNAUDITED FINANCIAL STATEMENTS FOR THE  
YEAR ENDED 31 MARCH 2023**

# SOUTH ESSEX COMMUNITY HUB

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	J Hindley M Clark M O'Neil G Sandford D Sollis T Taylor J Pennington	(Appointed 20 July 2022) (Appointed 20 May 2022) (Appointed 1 May 2022) (Appointed 20 April 2022)
<b>Charity number</b>	1175385	
<b>Principal address</b>	324-325 Chartwell Square Southend on Sea Essex SS2 5SP	
<b>Independent examiner</b>	P A Stafford FCCA 457 Southchurch Road Southend on Sea Essex SS1 2PH	

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# SOUTH ESSEX COMMUNITY HUB

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# SOUTH ESSEX COMMUNITY HUB

## TRUSTEES REPORT

### FOR THE YEAR ENDED 31 MARCH 2023

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The trustees present their annual report and financial statements for the year ended 31 March 2023.

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The Trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 with regards to the Charities Commission guidance on public benefit when reviewing the charity's aims and objectives and planning future activities. Having regard to the activities and achievements of the charity the Trustees are of the opinion that it continues to fulfil its charitable purpose.

#### Aims and Objectives

South Essex Community Hub is a registered charity set up to support the communities of South Essex and enable them to thrive. We're here to promote and strengthen community cohesion and to lend a helping hand in our Help In Hub through:

- Digital Inclusion & Benefits
- Housing & Homelessness
- Cost of Living
- Emergency Food Support
- Children and Young People
- Community Development
- Information
- Volunteering and Work Experience
- Training and Life Skills

#### Achievement and Performance

The charity has continued to deliver a range of high quality services for the local community throughout the year post Covid 19 restrictions. Through our community Hubs, we had over 5058 engagements. Post Covid we have had a 27% increase in service users compared to the previous year. A 400% increase in food Vouchers issued since last year. We saw the impact the cost of living with services users, people are becoming unable to manage and needing additional support.

SECH strengthened its partnerships with local businesses and organisations. We were a partner in the Anchoring 2050 ambition project with Anchor organisation Mid and South Essex Foundation Trust. This project successfully supported people into employment within the NHS. Over 100 people were supported into employment within the NHS through the program. SECH Community Hubs acted as the access point for people into the program providing digital and life skills sessions.

#### Highlights of 2022-2023:

We have provided 412 one on one Basic Digital Skill sessions  
Over 59% of SECH users do not have access or regular access to the internet  
214 People Supported With Universal Credit  
397 Housing applications  
154 people supported with Council Tax Reduction Applications  
651 Food Vouchers issued over 400% increase compared to 2021-2022  
534 people supported with Job Searching  
44 people supported with CV Writing  
Southend 2050 Ambition project: over 100 people employed in the Health Sector  
43 People in Education & Training the following support

The second year of our Youth Hub has been an excellent year; with the learning and development of the first year, we increased attendance by 50%.

Our Young people attending are progressing we have Young people who are achieving Jack Petchy awards. The support of Young people re-engaging with education. The impact of the improved wellbeing and mental health of young people engaging with the Youth Hub. The volunteer peer support with Duke of Edinburgh Awards. In our own words, the film was co-produced with the Young People expressing what the Youth Hub means to them.

#### Highlights of 2022-2023:

3150 Youth Engagements in 2022-2023

39 young people helped with food support  
3 Young people were supported back into  
Education  
5 Young people receiving Outstanding  
Achievement awards from Jack Petchy  
Foundation

SECH has been a leading member of the community in the development and establishment of the Food Alliance, this partnership approach of food providers and stakeholders is taking on Southend on Seas Food Poverty issues working collaboratively to tackle inequalities.

Using a Cost Benefit Analysis tool developed for, and used widely within public services for the appraisal and evaluation of interventions the charity has calculated its social value generated for our Community Hub Model. SECH contributes to an estimated total annual fiscal benefit of £105,000, and public value benefit of £212,212. The continued successful development of SECH Community Hub Model provides excellent value for money.

#### The Future

SECH has taken a very positive view to the future needs of the community. SECH puts families first; we have effective community cohesion at the heart of all we do. We will continue to Deliver services that strengthen our community. Helping people in the Southend area to increase their skills, improve employment prospects, and help them access the right services at their time of need.

We have prepared to meet the issues expected due to the long term effects of lockdown on mental health and the wellbeing of children and young people, and have established an additional HUB which will focus on the mental health and wellbeing of families and young people.

#### Financial Review

The financial position of the charity at March 2022 show a strong position, however this has been due to prudent use of unrestricted funds which will be used to counter the many challenges and financial uncertainty we face in the coming year. Changes to local government grants and additional needs of the community we have taken steps to ensure we will be able to confidentially continue expansion of the services we offer and deliver ongoing long-term projects.

#### Reserve Policy

The Trustees have established the following Reserve policy: 12 weeks operating cost.

#### Planning for contingencies

Hubs: The charity now leases two premises and a short-term room hire to bring the services of SECH to the heart of each local community within the town. Rents and utility cost will increase.

Staff: The work of SECH has been exceptional considering we currently have only Four full time staff members supported by a great team of Volunteers and Trustees who all play a major part in service delivery. However it is apparent areas in our administration may be overwhelmed with the existing structure and a new staff member will be needed.

Contract workers: Will be engaged during the pilot stage of project delivery subject to longevity of project these may be employed in the future.

Level of Reserves: Is maintained for a minimum period of three months to allow for expenditure on staff wages, rents and redundancy payments. SECH in the next financial period has long term funding ending and is preparing for this transition period able to maintain its offers under the pressures of increasing service demands.

# **SOUTH ESSEX COMMUNITY HUB**

## **TRUSTEES REPORT (CONTINUED)**

### ***FOR THE YEAR ENDED 31 MARCH 2023***

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#### **Financial review**

The charity achieved total income of £220,692 (2022 - £268,572) with resources expended of £219,380 (2022 - £259,661), creating a surplus of £1,312 compared to a surplus of £8,911 in 2022.

The charity's financial position in March 2023 shows a strong position; however, this has been due to the prudent use of unrestricted funds, which will counter the many challenges and financial uncertainty we face in the coming year. With changes to local government grants and additional community needs, we have taken steps to ensure we can confidentially continue the expansion of the services we offer and deliver ongoing long-term projects.

#### ***Reserves policy***

The Trustees have established that the reserve policy of the charity is the amount needed to cover 12 weeks operating costs. This includes the costs of running two sites, maintain 7 staff and over 20 volunteers and this would enable the hub to provide a continuity of service to its beneficiaries.

Fund balances at the year end stand at £175,734 (2022 - £174,422) of which £172,815 are unrestricted (2022 - £170,163). This balance of unrestricted funds is considered to be sufficient to meet the reserves policy of the trustees.

#### **Planning for contingencies**

**Hubs:** The charity now leases two premises and a short-term room hire to bring the services of SECH to the heart of each local community within the town. Rents and utility cost will increase.

**Staff:** The work of SECH has been remarkable, considering we currently have only three full-time staff members supported by a great team of Volunteers and Trustees who all play a significant part in service delivery. However, areas in our administration may need more support with the existing structure, and a new staff member will be required.

**Contract workers:** Will be engaged during the pilot stage of project delivery subject to longevity of project these may be employed in the future.

**Level of Reserves:** Is maintained for a minimum period of three months to allow for expenditure on staff wages, rents and redundancy payments.

The breathing spaces project is in deficit at the end of the financial year as the project spanned over two financial years and there is a timing difference between expenditure requirements and receipt of the final instalment of income.

#### ***Major risks***

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Plans for future periods**

SECH has taken a very positive view of the community's future needs. SECH puts families first; we have effective community cohesion at the heart of all we do. We will continue to :

"Deliver services that strengthen our community. Helping people in the Southend area to increase their skills, improve employment prospects, and help them access the right services in their time of need."

We have prepared to meet the issues expected due to the long-term effects of the lockdown on mental health and the well-being of children and young people. We have established an additional HUB which will focus on the mental health and well-being of families and young people. We are looking to develop and expand our family community hub and offer to engage with the diverse communities in Southend, providing a space for communities to interact and work collaboratively. Our youth provision will give a richness of opportunities to support the holistic development of individuals to enable all to achieve their best, to be their best and to move confidently and successfully on to their next stage in life.

# SOUTH ESSEX COMMUNITY HUB

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2023**

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### Structure, governance and management

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The trustees who served during the year and up to the date of signature of the financial statements were:

J Hindley

M Clark

A Hepworth

(Resigned 1 April 2022)

M Fenn

(Resigned 1 May 2022)

M O'Neil

G Sandford

(Appointed 20 July 2022)

D Sollis

(Appointed 20 May 2022)

T Taylor

(Appointed 1 May 2022)

J Pennington

(Appointed 20 April 2022)

### Recruitment and appointment of trustees

The Charity is looking to increase the profile of the board and have a make-up inclusive of South Essex diverse communities.

The trustees consider the best methods of attracting a diverse range of candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and using trustee brokerage services. Short-listing and interviews take place against agreed criteria. Interviews are carried out by a small panel of trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Preferred candidates are identified and invited to join the trustees, subject to references, formal vetting and approval by the full trustee board. Unsuccessful candidates are notified and thanked for their interest.

### Organisational structure

The trustees delegate the responsibility of day to day operations to the following key persons:

David Preston - Chief Operating Officer

Kay Abbey - Bookkeeper

The charity then uses freelance staff to deliver it's projects in the community.

The Trustees report was approved by the Board of Trustees.



.....  
J Hindley



.....  
M Clark

Date: ..21/12/2023..

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# **SOUTH ESSEX COMMUNITY HUB**

## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

### ***FOR THE YEAR ENDED 31 MARCH 2023***

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The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# SOUTH ESSEX COMMUNITY HUB

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF SOUTH ESSEX COMMUNITY HUB

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I report to the trustees on my examination of the financial statements of South Essex Community Hub (the charity) for the year ended 31 March 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



P A Stafford FCCA

457 Southchurch Road  
Southend on Sea  
Essex  
SS1 2PH

Dated: 21/12/2023



# SOUTH ESSEX COMMUNITY HUB

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<b>Income from:</b>							
Donations and legacies	3	6,477	-	6,477	15	-	15
Charitable activities	4	56,415	157,800	214,215	237,357	31,200	268,557
<b>Total income</b>		<u>62,892</u>	<u>157,800</u>	<u>220,692</u>	<u>237,372</u>	<u>31,200</u>	<u>268,572</u>
Charitable activities	5	36,820	182,452	219,272	201,251	57,969	259,220
Other expenditure	9	108	-	108	441	-	441
Total expenditure		<u>36,928</u>	<u>182,452</u>	<u>219,380</u>	<u>201,692</u>	<u>57,969</u>	<u>259,661</u>
<b>Net income/(expenditure)</b>		25,964	(24,652)	1,312	35,680	(26,769)	8,911
Transfers between funds		<u>(23,312)</u>	<u>23,312</u>	<u>-</u>	<u>(34,173)</u>	<u>34,173</u>	<u>-</u>
<b>Net movement in funds</b>		2,652	(1,340)	1,312	1,507	7,404	8,911
<b>Reconciliation of funds:</b>							
Fund balances at 1 April 2022		<u>170,163</u>	<u>4,259</u>	<u>174,422</u>	<u>168,656</u>	<u>(3,145)</u>	<u>165,511</u>
<b>Fund balances at 31 March 2023</b>		<u><u>172,815</u></u>	<u><u>2,919</u></u>	<u><u>175,734</u></u>	<u><u>170,163</u></u>	<u><u>4,259</u></u>	<u><u>174,422</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# SOUTH ESSEX COMMUNITY HUB

## BALANCE SHEET

AS AT 31 MARCH 2023

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		2023		2022	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	11		9,161		5,983
<b>Current assets</b>					
Debtors	12	4,585		2,159	
Cash at bank and in hand		168,912		174,474	
		<u>173,497</u>		<u>176,633</u>	
<b>Creditors: amounts falling due within one year</b>	13	<u>6,924</u>		<u>8,194</u>	
Net current assets			<u>166,573</u>		<u>168,439</u>
<b>Total assets less current liabilities</b>			<u><u>175,734</u></u>		<u><u>174,422</u></u>
<b>The funds of the charity</b>					
Restricted income funds	14		2,919		4,259
Unrestricted funds			<u>172,815</u>		<u>170,163</u>
			<u><u>175,734</u></u>		<u><u>174,422</u></u>

The financial statements were approved by the trustees on ...21/12/2023..



.....  
J Hindley  
Trustee



.....  
M Clark  
Trustee



# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

##### Charity information

South Essex Community Hub is a unincorporated charitable entity.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

(Continued)

Grant income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received

The charity relies on the use of volunteers to run activities. The charity cannot place a monetary value on their contribution and therefore not included as income to the charity.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure on charitable activities includes all expenditure directly related to activities undertaken to further the purpose and achieve the objectives of the charity and their associated support costs.

Other expenditure represents those items not falling into any other heading.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	40% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

(Continued)

##### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

##### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

##### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### 3 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts	6,477	15

#### 4 Income from charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<b>Charitable activities</b>						
Project income	56,415	-	56,415	435	-	435
Services provided under contract	-	-	-	60,000	-	60,000
Performance related grants	-	157,800	157,800	176,922	31,200	208,122
	<u>56,415</u>	<u>157,800</u>	<u>214,215</u>	<u>237,357</u>	<u>31,200</u>	<u>268,557</u>

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 5 Expenditure on charitable activities

	Charitable activities 2023 £	Charitable activities 2022 £
<b>Direct costs</b>		
Staff costs	125,512	105,979
Depreciation and impairment	2,225	2,737
Wages	4,084	2,036
Insurance	1,000	718
Rent and venue hire	21,600	21,600
Printing, postage & stationery	732	1,498
Legal and compliance	12,502	12,020
Repairs and renewals	5,234	1,431
IT and computer expenses	181	5,140
Equipment purchases	529	-
Telephone	2,982	2,655
Travel expenses	1,225	724
Project costs	31,281	91,114
Light & heat	5,115	5,216
Entertaining	168	152
Sundry expenses	109	1,490
	<u>214,479</u>	<u>254,510</u>
<b>Share of support and governance costs (see note 6)</b>		
Governance	<u>4,793</u>	<u>4,710</u>
	<u>219,272</u>	<u>259,220</u>
<b>Analysis by fund</b>		
Unrestricted funds	36,820	201,251
Restricted funds	<u>182,452</u>	<u>57,969</u>
	<u>219,272</u>	<u>259,220</u>

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

6 Support costs	Support costs £	Governance costs £	2023 Support costs £	Governance costs £	2022 £
Audit fees	-	2,927	2,927	-	2,246
Independent Examiner's fee	-	1,800	1,800	-	2,400
Bank charges	-	66	66	-	64
	<u>-</u>	<u>4,793</u>	<u>4,793</u>	<u>-</u>	<u>4,710</u>
Analysed between Charitable activities	<u>-</u>	<u>4,793</u>	<u>4,793</u>	<u>-</u>	<u>4,710</u>

### 7 Trustees

None of the trustees received any remuneration for their role as trustees. The following trustees received remuneration for services provided to the Charity in order to deliver projects:

Thomas Taylor £4,500 (2021: £nil)

The following trustees received the following expenses:

M Clark £2,236 (2022:£596)

J Hindley £50 (2021:£nil)

### 8 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	<u>7</u>	<u>3</u>
<b>Employment costs</b>	<b>2023 £</b>	<b>2022 £</b>
Wages and salaries	120,600	102,271
Social security costs	2,681	2,498
Other pension costs	2,231	1,210
	<u>125,512</u>	<u>105,979</u>

There were no employees whose annual remuneration was more than £60,000.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 8 Employees

(Continued)

##### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

#### 9 Other expenditure

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Net loss on disposal of tangible fixed assets	108	441
	<u>108</u>	<u>441</u>

#### 10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

#### 11 Tangible fixed assets

	Fixtures and fittings £	Computers £	Total £
<b>Cost</b>			
At 1 April 2022	6,392	4,862	11,254
Additions	1,090	4,422	5,512
Disposals	-	(499)	(499)
At 31 March 2023	<u>7,482</u>	<u>8,785</u>	<u>16,267</u>
<b>Depreciation and impairment</b>			
At 1 April 2022	2,713	2,559	5,272
Depreciation charged in the year	953	1,272	2,225
Eliminated in respect of disposals	-	(391)	(391)
At 31 March 2023	<u>3,666</u>	<u>3,440</u>	<u>7,106</u>
<b>Carrying amount</b>			
At 31 March 2023	<u>3,816</u>	<u>5,345</u>	<u>9,161</u>
At 31 March 2022	<u>3,679</u>	<u>2,304</u>	<u>5,983</u>

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 12 Debtors

	2023	2022
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	2,320	-
Prepayments and accrued income	2,265	2,159
	<u>4,585</u>	<u>2,159</u>

### 13 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	445	378
Trade creditors	1,443	4,431
Accruals and deferred income	5,036	3,385
	<u>6,924</u>	<u>8,194</u>

### 14 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 April 2022	Incoming resources	Resources expended	Transfers	At 31 March 2023
	£	£	£	£	£
Heritage Lottery Fund - Breathing Space	767	-	(847)	80	-
Henry Smith Trust - Pontins Holiday	-	50,000	(50,006)	6	-
Awards 4 All - Wellbeing and Life Skills Mentoring	14	-	(18)	4	-
Coronavirus Community Support for Youth Support	3,478	-	(3,500)	22	-
The National Lottery Community Fund	-	88,100	(110,445)	23,125	780
Charles French	-	1,500	(1,500)	-	-
Garfield Weston	-	15,000	(15,046)	46	-
Sported Foundation Barclays	-	500	(529)	29	-
Jack Petchey Foundation	-	2,700	(561)	-	2,139
	<u>4,259</u>	<u>157,800</u>	<u>(182,452)</u>	<u>23,312</u>	<u>2,919</u>

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

#### 14 Restricted funds

(Continued)

Previous year:	At 1 April 2021	Incoming resources	Resources expended	Transfers	At 31 March 2022
	£	£	£	£	£
Peoples Postcode Lottery	674	-	(21,168)	20,494	-
Heritage Lottery Fund - Breathing Space	(11,167)	31,200	(36,801)	17,534	766
Awards 4 All - Wellbeing and Life Skills Mentoring	2,074	-	-	(2,060)	14
Coronavirus Community Support for Youth Support	5,274	-	-	(1,795)	3,479
	<u>(3,145)</u>	<u>31,200</u>	<u>(57,969)</u>	<u>34,173</u>	<u>4,259</u>

The National Lottery Community Fund is being used to fund a project called Breathing space. The balance remaining in this fund relates to the remaining useful life of the assets purchased during this project, to be released over the useful economic life of those assets.

The Jack Petchey Foundation Funds are funds to be awarded as prizes to young people who are worthy of special acknowledgement and celebration. The remaining funds are due to be awarded to young people in the 23/24 year, as well as a small balance representing the net book value of an asset gifted to the charity by a prize winner. This amount is to be released over the remaining useful economic life of the asset.

#### 15 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2022	Incoming resources	Resources expended	Transfers	At 31 March 2023
	£	£	£	£	£
General funds	<u>170,163</u>	<u>62,892</u>	<u>(36,928)</u>	<u>(23,312)</u>	<u>172,815</u>
<b>Previous year:</b>	<b>At 1 April 2021</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>At 31 March 2022</b>
	£	£	£	£	£
General funds	<u>168,656</u>	<u>237,372</u>	<u>(201,692)</u>	<u>(34,173)</u>	<u>170,163</u>

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 16 Analysis of net assets between funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Fund balances at 31 March 2023 are represented by:</b>			
Tangible assets	8,364	797	9,161
Current assets/(liabilities)	164,451	2,122	166,573
	<u>172,815</u>	<u>2,919</u>	<u>175,734</u>

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
<b>Fund balances at 31 March 2022 are represented by:</b>			
Tangible assets	5,217	766	5,983
Current assets/(liabilities)	164,946	3,493	168,439
	<u>170,163</u>	<u>4,259</u>	<u>174,422</u>

### 17 Operating lease commitments

#### Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023 £	2022 £
Within one year	21,600	3,600
Between two and five years	27,000	-
	<u>48,600</u>	<u>3,600</u>

The charity holds a short term lease for property at the Victoria Shopping Centre at a rent of £21,600 per annum terminating in May 2025.

The charity also holds a 5 year lease for the North Road Chapel which is at a peppercorn rent.

### 18 Related party transactions

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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### 18 Related party transactions

(Continued)

#### Transactions with related parties

During the year the charity entered into the following transactions with related parties:

	Services received from related parties	
	2023	2022
	£	£
Entities with shared key management personnel	5,625	8,875
	<u>5,625</u>	<u>8,875</u>
	<u><u>5,625</u></u>	<u><u>8,875</u></u>

The charity purchased consultancy services totaling £5,625 (2022 - £8,875) from NGD Productions Limited for whom D. Preston is a director from 1st November 2021. D. Sollis, a director of NGD Productions Limited, became a Trustee of the charity on 20th May 2022.

# Document Activity Report

**Document Sent**

Thu, 21 Dec 2023 09:41:36 GMT

## Document Activity History

Document history shows most recent activity first

**Date**

**Activity**

Thu, 21 Dec 2023 09:49:12 GMT

David Preston viewed the document

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**SOUTH ESSEX COMMUNITY HUB**

England & Wales - Charity number 1175385

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# Accounts

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Charity Registration No. 1175385

**SOUTH ESSEX COMMUNITY HUB  
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022**

# **SOUTH ESSEX COMMUNITY HUB**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	J Hindley M Clark M O'Neil G Sandford D Sollis T Taylor J Pennington	(Appointed 20 July 2022) (Appointed 20 May 2022) (Appointed 1 May 2022) (Appointed 20 April 2022)
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**Charity number** 1175385

**Principal address** 324-325 Chartwell Square  
Southend on Sea  
Essex  
SS2 5SP

**Independent examiner** P.A Stafford FCCA  
457 Southchurch Road  
Southend on Sea  
Essex  
SS1 2PH

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# SOUTH ESSEX COMMUNITY HUB

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Independent examiner's report	5
Statement of financial activities	6
Balance sheet	7
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# **SOUTH ESSEX COMMUNITY HUB**

## **TRUSTEES REPORT**

### **FOR THE YEAR ENDED 31 MARCH 2022**

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The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

The charity is registered in England and Wales under registration number 1186951.

#### **Objectives and activities**

We're here to promote and strengthen community cohesion and to lend a helping hand through:

- Digital inclusion
- Help to access local services
- Employability support and advice
- Promotion of positive mental wellbeing and physical health
- Activities for children and young people
- Information on the management of debt and to help to improve financial capability
- Volunteering opportunities

#### **Public Benefit**

The Trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 with regards to the Charities Commission guidance on public benefit when reviewing the charity's aims and objectives and planning future activities. Having regard to the activities and achievements of the charity the Trustees are of the opinion that it continues to fulfil its charitable purpose.

#### **Achievements and performance**

The charity has continued to deliver high-quality services to the local community throughout the year. Our community Hub offer has supported engagement with over 4600 people. Our core offer of Digital Inclusion has supported 2102 people in the year. 56% of SECH service users have little or no access to the internet; our proposal provides vital support to help people access digital services in Southend. Over 50% of our service users live inwards of high Social Deprivation within the top 10% Nationally. The other prominent areas of support are Housing, Benefit and Job Support. We have supported over 160 emergency food vouchers as part of the Southend Food Bank network.

SECH has worked and developed its Youth Offer in the North Road Chapel. We are in the second year of its development. Our Youth offer has had over 1100 engagements in the year; we are providing activities Monday to Friday and Holiday activities in no term times. Our engagement levels per session have grown by 50% since we started.

We have supported the development of the multicultural Southend group, a women's group of minority communities coming together to share culture and community activities, providing a safe, supportive environment for women. SECH has offered free access to the chapel and helped the group to develop working in partnership.

Reach out to mental health operations in our chapel, providing mental health support groups to community members. We have partnered with other services and providers to deliver activities and sessions in the chapel. We are working in a fully collaborative way and open to new activities to support community needs.

SECH has secured funding from the Henry Smith Foundation over three years £150,000 supporting our community Hub model and towards core costs.

SECH has been a leading member of the community in the development and establishment of the Food Alliance; this partnership approach of food providers and stakeholders is taking on Southend on Seas Food Poverty issues working collaboratively to tackle inequalities.

The continued successful development of the SECH Community Hub Model provides excellent value for money.

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# **SOUTH ESSEX COMMUNITY HUB**

## **TRUSTEES REPORT (CONTINUED)**

### **FOR THE YEAR ENDED 31 MARCH 2022**

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#### **Financial review**

The charity achieved total income of £268,572 (2021 - £174,541) with resources expended of £259,661 (2021 - £180,728), creating a surplus of £8,911 compared to a deficit of £6,187 in 2021.

The charity's financial position in March 2022 shows a strong position; however, this has been due to the prudent use of unrestricted funds, which will counter the many challenges and financial uncertainty we face in the coming year. With changes to local government grants and additional community needs, we have taken steps to ensure we can confidentially continue the expansion of the services we offer and deliver ongoing long-term projects.

The Trustees have established that the reserve policy of the charity is the amount needed to cover 12 weeks operating costs. This includes the costs of running two sites, maintain 5 staff and over 20 volunteers and this would enable the hub to provide a continuity of service to its beneficiaries.

Fund balances at the year end stand at £174,422 (2021 - £165,511) of which £170,163 are unrestricted (2021 - £168,656). This balance of unrestricted funds is considered to be sufficient to meet the reserves policy of the trustees.

#### **Planning for contingencies**

**Hubs:** The charity now leases two premises and a short-term room hire to bring the services of SECH to the heart of each local community within the town. Rents and utility cost will increase.

**Staff:** The work of SECH has been remarkable, considering we currently have only three full-time staff members supported by a great team of Volunteers and Trustees who all play a significant part in service delivery. However, areas in our administration may need more support with the existing structure, and a new staff member will be required.

**Contract workers:** Will be engaged during the pilot stage of project delivery subject to longevity of project these may be employed in the future.

**Level of Reserves:** Is maintained for a minimum period of three months to allow for expenditure on staff wages, rents and redundancy payments.

The breathing spaces project is in deficit at the end of the financial year as the project spanned over two financial years and there is a timing difference between expenditure requirements and receipt of the final instalment of income.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Plans for future periods**

SECH has taken a very positive view of the community's future needs. SECH puts families first; we have effective community cohesion at the heart of all we do. We will continue to :

"Deliver services that strengthen our community. Helping people in the Southend area to increase their skills, improve employment prospects, and help them access the right services in their time of need."

We have prepared to meet the issues expected due to the long-term effects of the lockdown on mental health and the well-being of children and young people. We have established an additional HUB which will focus on the mental health and well-being of families and young people. We are looking to develop and expand our family community hub and offer to engage with the diverse communities in Southend, providing a space for communities to interact and work collaboratively. Our youth provision will give a richness of opportunities to support the holistic development of individuals to enable all to achieve their best, to be their best and to move confidently and successfully on to their next stage in life.

#### **Structure, governance and management**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

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# SOUTH ESSEX COMMUNITY HUB

## TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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The trustees who served during the year and up to the date of signature of the financial statements were:

J Hindley	
M Clark	
A Moallim	(Resigned 11 October 2021)
A Waite	(Resigned 1 April 2021)
A Hepworth	(Resigned 1 April 2022)
Dr C Miles	(Resigned 8 February 2022)
M Fenn	(Resigned 1 May 2022)
M O'Neil	
L Hyde	(Resigned 4 November 2021)
G Sandford	(Appointed 20 July 2022)
D Sollis	(Appointed 20 May 2022)
T Taylor	(Appointed 1 May 2022)
J Pennington	(Appointed 20 April 2022)

The Charity is looking to increase the profile of the board and have a makeup inclusive of South Essex diverse communities.

The trustees consider the best methods of attracting a diverse range of candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and using trustee brokerage services. Short-listing and interviews take place against agreed criteria. Interviews are carried out by a small panel of trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Preferred candidates are identified and invited to join the trustees, subject to references, formal vetting and approval by the full trustee board. Unsuccessful candidates are notified and thanked for their interest.

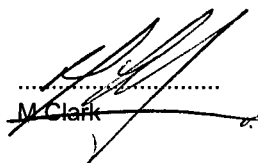
The trustees delegate the responsibility of day to day operations to the following key persons:

David Preston - Hub Project Coordinator  
Kay Abbey - Bookkeeper

The charity then uses freelance staff to deliver it's projects in the community.

The Trustees report was approved by the Board of Trustees.

  
.....  
J Hindley

  
.....  
M Clark

Date: ..... 27th January 2023

# **SOUTH ESSEX COMMUNITY HUB**

## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 MARCH 2022***

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The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **SOUTH ESSEX COMMUNITY HUB**

## **INDEPENDENT EXAMINER'S REPORT**

### **TO THE TRUSTEES OF SOUTH ESSEX COMMUNITY HUB**

---

I report to the trustees on my examination of the financial statements of South Essex Community Hub (the charity) for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

  
P A Stafford FCCA

457 Southchurch Road  
Southend on Sea  
Essex  
SS1 2PH

Dated: 27.1.2023

# SOUTH ESSEX COMMUNITY HUB

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes						
<b>Income and endowments from:</b>							
Donations and legacies	3	15	-	15	796	-	796
Charitable activities	4	237,357	31,200	268,557	157,155	15,750	172,905
Other income	5	-	-	-	840	-	840
<b>Total income</b>		<u>237,372</u>	<u>31,200</u>	<u>268,572</u>	<u>158,791</u>	<u>15,750</u>	<u>174,541</u>
<b>Expenditure on:</b>							
Charitable activities	6	201,251	57,969	259,220	113,726	67,002	180,728
Other	10	441	-	441	-	-	-
<b>Total resources expended</b>		<u>201,692</u>	<u>57,969</u>	<u>259,661</u>	<u>113,726</u>	<u>67,002</u>	<u>180,728</u>
<b>Net incoming/(outgoing) resources before transfers</b>		35,680	(26,769)	8,911	45,065	(51,252)	(6,187)
Gross transfers between funds		(34,173)	34,173	-	(57)	57	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		1,507	7,404	8,911	45,008	(51,195)	(6,187)
Fund balances at 1 April 2021		168,656	(3,145)	165,511	123,648	48,050	171,698
<b>Fund balances at 31 March 2022</b>		<u>170,163</u>	<u>4,259</u>	<u>174,422</u>	<u>168,656</u>	<u>(3,145)</u>	<u>165,511</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# SOUTH ESSEX COMMUNITY HUB


## BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	11		5,983		6,513
<b>Current assets</b>					
Debtors	12	2,159		1,800	
Cash at bank and in hand		174,474		159,027	
		<u>176,633</u>		<u>160,827</u>	
<b>Creditors: amounts falling due within one year</b>	13	<u>(8,194)</u>		<u>(1,829)</u>	
Net current assets			168,439		158,998
<b>Total assets less current liabilities</b>			<u>174,422</u>		<u>165,511</u>
<b>Income funds</b>					
Restricted funds	14		4,259		(3,145)
Unrestricted funds			170,163		168,656
			<u>174,422</u>		<u>165,511</u>

The financial statements were approved by the Trustees on 27.01.23

  
J Hindley  
Trustee

  
M Clark  
Trustee

# **SOUTH ESSEX COMMUNITY HUB**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31 MARCH 2022**

---

#### **1 Accounting policies**

##### **Charity information**

South Essex Community Hub is a unincorporated charitable entity.

##### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

##### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

---

#### 1 Accounting policies

(Continued)

Grant income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received

The charity relies on the use of volunteers to run activities. The charity cannot place a monetary value on their contribution and therefore not included as income to the charity.

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure on charitable activities includes all expenditure directly related to activities undertaken to further the purpose and achieve the objectives of the charity and their associated support costs.

Other expenditure represents those items not falling into any other heading.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	40% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

---

### 1 Accounting policies

(Continued)

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	15	796

### 4 Charitable activities

	2022	2021
	£	£
Project income	435	7,300
Services provided under contract	60,000	120,000
Performance related grants	208,122	45,605
	<u>268,557</u>	<u>172,905</u>
Analysis by fund		
Unrestricted funds	237,357	157,155
Restricted funds	31,200	15,750
	<u>268,557</u>	<u>172,905</u>

### 5 Other income

	Total	Unrestricted funds
	2022	2021
	£	£
Other income	-	840

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5 Other income

(Continued)

6 Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Staff costs	105,979	117,191
Depreciation and impairment	2,737	2,754
Wages	2,036	-
Insurance	718	687
Rent and venue hire	21,600	21,003
Emergency supplies	-	7,050
Printing, postage & stationery	1,498	430
Legal and compliance	12,020	4,750
Repairs and renewals	1,431	4,354
IT and computer expenses	5,140	6,855
Equipment purchases	-	1,325
Telephone	2,655	1,004
Travel expenses	724	-
Project costs	91,114	10,295
Light & heat	5,216	1,350
Entertaining	152	-
Sundry expenses	1,490	-
	<u>254,510</u>	<u>179,048</u>
Share of governance costs (see note 7)	4,710	1,680
	<u>259,220</u>	<u>180,728</u>
<b>Analysis by fund</b>		
Unrestricted funds	201,251	113,726
Restricted funds	57,969	67,002
	<u>259,220</u>	<u>180,728</u>

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 7 Support costs

	Support costs	Governance costs	2022 Support costs	Governance costs	2021
	£	£	£	£	£
Audit fees	-	2,246	2,246	-	-
Independent Examiner's fee	-	2,400	2,400	-	1,680
Bank charges	-	64	64	-	-
	<u>-</u>	<u>4,710</u>	<u>4,710</u>	<u>-</u>	<u>1,680</u>
Analysed between Charitable activities	-	4,710	4,710	-	1,680

### 8 Trustees

None of the trustees received any remuneration for their role as trustees. The following trustees received remuneration for services provided to the Charity in order to deliver projects:

M Clark £8,250 (2021: £8,742)

The following trustees received the following expenses:

M Clark £596 (2021:£346)

J Hindley £50 (2021:£nil)

### 9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	<u>3</u>	<u>1</u>
<b>Employment costs</b>	<b>2022 £</b>	<b>2021 £</b>
Wages and salaries	102,271	117,191
Social security costs	2,498	-
Other pension costs	1,210	-
	<u>105,979</u>	<u>117,191</u>

There were no employees whose annual remuneration was more than £60,000.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

### 10 Other

	Unrestricted funds	Total
	2022	2021
		£
Net loss on disposal of tangible fixed assets	441	-
	<u>          </u>	<u>          </u>

### 11 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
<b>Cost</b>			
At 1 April 2021	6,349	2,918	9,267
Additions	343	2,304	2,647
Disposals	(300)	(360)	(660)
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2022	6,392	4,862	11,254
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Depreciation and impairment</b>			
At 1 April 2021	1,587	1,167	2,754
Depreciation charged in the year	1,201	1,535	2,736
Eliminated in respect of disposals	(75)	(144)	(219)
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2022	2,713	2,558	5,271
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Carrying amount</b>			
At 31 March 2022	3,679	2,304	5,983
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2021	4,762	1,751	6,513
	<u>          </u>	<u>          </u>	<u>          </u>

### 12 Debtors

	2022	2021
	£	£
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	2,159	1,800
	<u>          </u>	<u>          </u>

### 13 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	378	129
Trade creditors	4,431	700
Accruals and deferred income	3,385	1,000
	<u>          </u>	<u>          </u>
	8,194	1,829
	<u>          </u>	<u>          </u>

## SOUTH ESSEX COMMUNITY HUB

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

#### 14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020		Movement in funds		Balance at 1 April 2021		Movement in funds		Balance at 31 March 2022	
	£	£	Incoming resources	Resources expended	Transfers	£	Incoming resources	Resources expended	Transfers	£
Peoples Postcode Lottery	674	-	-	-	-	674	-	(21,168)	20,494	-
Groundwork UK	643	-	-	(700)	57	-	-	-	-	-
Heritage Lottery Fund - Breathing Space	39,000	-	-	(50,167)	-	(11,167)	31,200	(36,801)	17,534	766
Henry Smith Trust - Pontins Holiday	2,000	-	-	(2,000)	-	-	-	-	-	-
Awards 4 All - Wellbeing and Life Skills Mentoring	5,733	-	-	(3,659)	-	2,074	-	-	(2,060)	14
SCOG Food Bank	-	2,000	2,000	(2,000)	-	-	-	-	-	-
SECH Food Bank	-	5,000	5,000	(5,000)	-	-	-	-	-	-
Coronavirus Community Support for Youth Support	-	8,200	8,200	(2,926)	-	5,274	-	-	(1,795)	3,479
Food Hampers	-	550	550	(550)	-	-	-	-	-	-
	<u>48,050</u>	<u>15,750</u>	<u>15,750</u>	<u>(67,002)</u>	<u>57</u>	<u>(3,145)</u>	<u>31,200</u>	<u>(57,969)</u>	<u>34,173</u>	<u>4,259</u>

The Heritage Lottery Fund is being used to fund a project called Breathing Space. The balance remaining in this fund relates to the remaining useful life of the assets purchased during this project, to be released over the useful economic life of those assets.

Coronavirus Community Support Lottery Fund provided youth support and will be used to support the Youth Hub which is expected to continue to provide a safe place for young people.

Transfers between funds represent unrestricted funding used as a shortfall for the project.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

#### 15 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	5,217	766	5,983	6,513	-	6,513
Current assets/(liabilities)	164,946	3,493	168,439	162,143	(3,145)	158,998
	<u>170,163</u>	<u>4,259</u>	<u>174,422</u>	<u>168,656</u>	<u>(3,145)</u>	<u>165,511</u>

#### 16 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022 £	2021 £
Within one year	3,600	21,600
Between two and five years	-	3,600
	<u>3,600</u>	<u>25,200</u>

The charity holds a short term lease for property at the Victoria Shopping Centre at a rent of £21,600 per annum terminating in May 2022.

The charity also holds a 5 year lease for the North Road Chapel which is at a peppercorn rent.

#### 17 Related party transactions

##### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022 £	2021 £
Aggregate compensation	<u>31,179</u>	<u>2,256</u>

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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### 17 Related party transactions

(Continued)

#### Transactions with related parties

During the year the charity entered into the following transactions with related parties:

	Services received from related parties	
	2022	2021
	£	£
Entities with shared key management personnel	8,875	4,500
	<u>8,875</u>	<u>4,500</u>

The charity purchased consultancy services totalling £8,875 from NGD Productions Limited for whom D. Preston is a director from 1st November 2021. D. Sollis, a director of NGD Productions Limited, became a Trustee of the charity on 20th May 2022.

## Document Activity Report

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**SOUTH ESSEX COMMUNITY HUB**

England & Wales - Charity number 1175385

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# Accounts

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Charity Registration No. 1175385

**SOUTH ESSEX COMMUNITY HUB**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# **SOUTH ESSEX COMMUNITY HUB**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

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**Trustees**

J Hindley  
M Clark  
A Hepworth  
Dr C Miles  
M Fenn  
M O'Neil

**Charity number**

1175385

**Principal address**

324-325 Chartwell Square  
Southend on Sea  
Essex  
SS2 5SP

**Independent examiner**

P A Stafford FCCA  
457 Southchurch Road  
Southend on Sea  
Essex  
SS1 2PH

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# SOUTH ESSEX COMMUNITY HUB

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Statement of financial activities	6
Balance sheet	7
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# **SOUTH ESSEX COMMUNITY HUB**

## **TRUSTEES REPORT**

***FOR THE YEAR ENDED 31 MARCH 2021***

---

The trustees present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). SECH changed to new accountants with this transition we experience delays in the account's preparations, with changes in granting extensions with the Charity Commission we were unable to obtain an extension meaning a delay in submission occurred.

### **Objectives and activities**

We're here to promote and strengthen community cohesion and to lend a helping hand through:

- Digital inclusion
- Help to access local services
- Employability support and advice
- Promotion of positive mental wellbeing and physical health
- Activities for children and young people
- Information on the management of debt and to help to improve financial capability
- ESOL training and language translation services for people who do not have English as their first language
- Volunteering opportunities

### **Public Benefit**

The Trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 with regards to the Charities Commission guidance on public benefit when reviewing the charity's aims and objectives and planning future activities. Having regard to the activities and achievements of the charity the Trustees are of the opinion that it continues to fulfil its charitable purpose.

### **Achievements and performance**

The charity has continued to deliver a range of high-quality services for the local community throughout the year despite the challenges of Covid 19 restrictions. We have adapted our provision to allow services users to access support. We were able to renovate our Victoria Hub site and make Covid adaptation making the site safe for staff and users. This meant we were able to continue to operate the sites throughout the last year.

SECH donated 20 items of technology (Tablets and Phones with Data) to vulnerable members of the community to be able to stay in contact and reduce isolation throughout lockdown periods.

ESOL training has been redesigned to an on-line and one to one service. Our Volunteers have been used extensively in food distribution centres, SECH in partnership with Southend Community Action Group set up and established a Foodbank in the Balmoral community centre to support the emergency food need in the Victoria ward and surrounding areas. Both those run by SECH and others. SECH supported the NHS running central Southend PCN volunteer vaccination centres, these volunteers worked tirelessly generating a saving of £50,000 to the NHS in volunteer value. SECH utilised reserves to fund additional vaccination volunteer staff to support this emergency work.

We took on a new community space in the pandemic to support the community and develop a family community hub model. This was achieved with all the challenges of COVID, and it provided us the opportunity to support with emergency food parcels and provide another community access point to members of the community.

# **SOUTH ESSEX COMMUNITY HUB**

## **TRUSTEES REPORT (CONTINUED)**

### ***FOR THE YEAR ENDED 31 MARCH 2021***

---

SECH secured funding from the National Lottery £176,000 to create and develop a youth Hub offer in our new Community Space the Prittlewell chapel.

SECH has secured funding From the Henry Smith Foundation over 3 years, totalling £150,000, supporting our community Hub model and towards core costs.

SECH has been a leading member of the community in the development and establishment of the Food Alliance, this partnership approach of food providers and stakeholders is taking on Southend on Seas Food Poverty issues working collaboratively to tackle inequalities.

Using a Cost Benefit Analysis tool developed for and used widely within public services for the appraisal and evaluation of interventions the charity has calculated its social value generated for our Community Hub Model. SECH contributes to an estimated total annual fiscal benefit of £516,000, and public value benefit of £663,000.

The continued successful development of SECH Community Hub Model provides excellent value for money.

In the period we engaged with over 4000 people through our Community Hubs, we supported over 1200 people to gain basic Digital Skills, we helped over 400 people into volunteering, supported over 60 people learn and develop their English Skills.

#### **Financial review**

The financial position of the charity in March 2021 shows a strong position, however this has been due to prudent use of unrestricted funds which will be used to counter the many challenges and financial uncertainty we face in the coming year. Changes to local government grants and additional needs of the community we have taken steps to ensure we will be able to confidentially continue expansion of the services we offer and deliver ongoing long-term projects.

The Trustees have established that the reserve policy of the charity is the amount needed to cover 12 weeks operating costs. This includes the costs of running two sites, maintain 5 staff and over 20 volunteers and this would enable the hub to provide a continuity of service to its beneficiaries.

#### **Planning for contingencies**

Hubs: The charity now leases two premises and a short-term room hire to bring the services of SECH to the heart of each local community within the town. Rents and utility cost will increase.

Staff: The work of SECH has been exceptional considering we currently have only three full time staff members supported by a great team of Volunteers and Trustees who all play a major part in service delivery. However, it is apparent areas in our administration may be overwhelmed with the existing structure and a new staff member will be needed.

Contract workers: Will be engaged during the pilot stage of project delivery subject to longevity of project these may be employed in the future.

Level of Reserves: Is maintained for a minimum period of three months to allow for expenditure on staff wages, rents, and redundancy payments.

The breathing spaces project is in deficit at the end of the financial year as the project spanned over two financial years and there is a timing difference between expenditure requirements and receipt of the final instalment of income.

The trustees have assessed the major risks to which the charity is exposed and are satisfied those systems are in place to mitigate exposure to the major risks.

# SOUTH ESSEX COMMUNITY HUB

## TRUSTEES REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

---

SECH has taken a very positive view to the future needs of the community. SECH puts families first; we have effective community cohesion at the heart of all we do. We will continue to Deliver services that strengthen our community. Helping people in the Southend area to increase their skills, improve employment prospects, and help them access the right services at their time of need.

We have prepared to meet the issues expected due to the long-term effects of lockdown on mental health and the wellbeing of children and young people and have established an additional HUB which will focus on the mental health and wellbeing of families and young people. We are currently providing counselling and food distribution to local families and students at the new HUB. We are looking to develop and expand our family community hub offer engaging with the diverse communities in Southend providing a space for communities to interact and work collaboratively with. Our youth provision will provide a richness of opportunity to support the holistic development of individuals to enable all to achieve their best, to be their best and to move confidently and successfully on to their next stage in life.

#### Structure, governance, and management

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The trustees who served during the year and up to the date of signature of the financial statements were:

J Hindley

M Clark

A Moallim

(Resigned 11 October 2021)

A Waite

(Resigned 1 April 2021)

A Hepworth

Dr C Miles

M Fenn

M O'Neil

L Hyde

(Resigned 4 November 2021)

The Charity is looking to increase the profile of the board and have a makeup inclusive of South Essex diverse communities.

The trustees consider the best methods of attracting a diverse range of candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and using trustee brokerage services. Short-listing and interviews take place against agreed criteria. Interviews are carried out by a small panel of trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Preferred candidates are identified and invited to join the trustees, subject to references, formal vetting and approval by the full trustee board. Unsuccessful candidates are notified and thanked for their interest.

The trustees delegate the responsibility of day-to-day operations to the following key persons:

David Preston – Chief Operating Officer Kay  
Abbey - Bookkeeper

The charity then uses freelance staff to deliver its projects in the community.

The Trustee's report was approved by the Board of Trustees.



.....  
J Hindley



.....  
M Clark

Date: 11/03/2022

# **SOUTH ESSEX COMMUNITY HUB**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTH ESSEX COMMUNITY HUB**

---

I report to the trustees on my examination of the financial statements of South Essex Community Hub (the charity) for the year ended 31 March 2021.

### **Responsibilities and basis of report**

As the trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act: or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

### **P A Stafford FCCA**

457 Southchurch Road  
Southend on Sea  
Essex  
SS1 2PH

Dated: 11/03/2022

# SOUTH ESSEX COMMUNITY HUB

## STATEMENT OF ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
		2021	2021	2021	2020	2020	2020
	Notes	£	£	£	£	£	£
<b><u>Income and endowments from:</u></b>							
Donations and legacies	3	796	-	796	500	-	500
Charitable activities	4	157,155	15,750	172,905	134,708	51,000	185,708
Other income	5	840	-	840	150	-	150
<b>Total income</b>		<u>158,791</u>	<u>15,750</u>	<u>174,541</u>	<u>135,358</u>	<u>51,000</u>	<u>186,358</u>
<b><u>Expenditure on:</u></b>							
Raising funds	6	-	-	-	2,275	-	2,275
Charitable activities	7	113,726	67,002	180,728	73,110	16,169	89,279
<b>Total resources expended</b>		<u>113,726</u>	<u>67,002</u>	<u>180,728</u>	<u>75,385</u>	<u>16,169</u>	<u>91,554</u>
<b>Net incoming/(outgoing) resources before transfers</b>		45,065	(51,252)	(6,187)	59,973	34,831	94,804
Gross transfers between funds		(57)	57	-	1,284	(1,284)	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		45,008	(51,195)	(6,187)	61,257	33,547	94,804
Fund balances at 1 April 2020		123,648	48,050	171,698	62,391	14,503	76,894
<b>Fund balances at 31 March</b>							
<b>2021</b>		<u>168,656</u>	<u>(3,145)</u>	<u>165,511</u>	<u>123,648</u>	<u>48,050</u>	<u>171,698</u>

The statement of financial activities includes all gains and losses recognised in the year.

# SOUTH ESSEX COMMUNITY HUB

## FINANCIAL

All income and expenditure derive from continuing activities.

### BALANCE SHEET

**AS AT 31 MARCH 2021**

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	11		6,513		-
<b>Current assets</b>					
Debtors	12	1,800		-	
Cash at bank and in hand		159,027		210,685	
		<u>160,827</u>		<u>210,685</u>	
<b>Creditors: amounts falling due within one year</b>	13	(1,829)		(38,987)	
		<u>158,998</u>		<u>171,698</u>	
Net current assets			158,998		171,698
<b>Total assets less current liabilities</b>			<u>165,511</u>		<u>171,698</u>
<b>Income funds</b>					
Restricted funds	14	(3,145)		48,050	
Unrestricted funds		168,656		123,648	
		<u>165,511</u>		<u>171,698</u>	

The financial statements were approved by the Trustees on 11/03/2022



.....  
J Hindley  
Trustee



.....  
M Clark  
Trustee

# **SOUTH ESSEX COMMUNITY HUB**

## **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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#### **1 Accounting policies**

##### **Charity information**

South Essex Community Hub is an unincorporated charitable entity.

##### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice, which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

##### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grant income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received

The charity relies on the use of volunteers to run activities. The charity cannot place a monetary value on their contribution and therefore not included as income to the charity.

### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure on charitable activities includes all expenditure directly related to activities undertaken to further the purpose and achieve the objectives of the charity and their associated support costs.

Other expenditure represents those items not falling into any other heading.

### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% reducing balance
Computers	40% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the statement of financial activities.

### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### 1 Accounting policies

exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

(Continued)

#### 1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the c charity' s b balance sheet when the c charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payment s discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of o operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity' s contractual obligations expire or are discharged or cancelled.

#### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

# **SOUTH ESSEX COMMUNITY HUB**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2021***

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**1 Accounting policies**

**2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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### 3 Donations and legacies

	<b>Unrestricted funds</b>	Unrestricted funds
	<b>2021 £</b>	2020 £
Donations and gifts	796	500
	<u>          </u>	<u>          </u>

### 4 Charitable activities

	<b>2021 £</b>	<b>2020 £</b>
Project income	7,300	14,417
Services provided under contract	120,000	119,991
Performance related grants	45,605	51,300
	<u>          </u>	<u>          </u>
	<u>172,905</u>	<u>185,708</u>
	<u>          </u>	<u>          </u>
Analysis by fund		
Unrestricted funds	157,155	134,708
Restricted funds	15,750	51,000
	<u>          </u>	<u>          </u>
	<u>172,905</u>	<u>185,708</u>
	<u>          </u>	<u>          </u>

### 5 Other income

	<b>Unrestricted funds</b>	Unrestricted funds
	<b>2021 £</b>	2020 £
Other income	840	150
	<u>          </u>	<u>          </u>

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# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 6 Raising funds

	<b>Total Unrestricted funds</b>	
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<u>Fundraising and publicity</u>		
Other fundraising costs	-	2,275
	<u>-</u>	<u>2,275</u>
	<u>-</u>	<u>2,275</u>

### 7 Charitable activities

	<b>Charitable Charitable Expenditure Expenditure</b>	
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Staff costs	117,191	63,619
Depreciation and impairment	2,754	-
Insurance	687	565
Rent and venue hire	21,003	4,328
Emergency supplies	7,050	1,050
Printing, postage & stationery	430	926
Legal and compliance	4,750	1,399
Repairs and renewals	4,354	2,246
IT and computer expenses	6,855	3,039
Equipment purchases	1,325	3,503
Telephone	1,004	1,215
Travel expenses	-	330
Project costs	10,295	7,059
Light & heat	1,350	-
	<u>179,048</u>	<u>89,279</u>
Share of governance costs (see note 8)	1,680	-
	<u>180,728</u>	<u>89,279</u>
	<u>180,728</u>	<u>89,279</u>
<b>Analysis by fund</b>		
Unrestricted funds	113,726	73,110

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Restricted funds	67,002	16,169
	<u>180,728</u>	<u>89,279</u>

### 8 Support costs

	Support Governance 2021		Support Governance 2020		costs	
	£	£	£	£	£	£
Independent Examiner's fee	-	1,680	1,680	-	-	-
	-	1,680	1,680	-	-	-
	<u>-</u>	<u>1,680</u>	<u>1,680</u>	<u>-</u>	<u>-</u>	<u>-</u>
Analysed between						
Charitable activities	-	1,680	1,680	-	-	-
	<u>-</u>	<u>1,680</u>	<u>1,680</u>	<u>-</u>	<u>-</u>	<u>-</u>

### 9 Trustees

None of the trustees received any remuneration for their role as trustees. The following trustees received remuneration for services provided to the Charity in order to deliver projects:

M Clark £8,742 (2020: £3,000)

A Waite £18,980 (2020: £nil)

### 10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	1	-
	<u>1</u>	<u>-</u>
<b>Employment costs</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Wages and salaries	117,191	63,619
	<u>117,191</u>	<u>63,619</u>

There were no employees whose annual remuneration was more than £60,000.

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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<b>11 Tangible fixed assets</b>	<b>Fixtures and fittings</b>	<b>Computers</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
Additions	6,349	2,918	9,267
	<hr/>	<hr/>	<hr/>
At 31 March 2021	6,349	2,918	9,267
	<hr/>	<hr/>	<hr/>
<b>Depreciation and impairment</b>			
Depreciation charged in the year	1,587	1,167	2,754
	<hr/>	<hr/>	<hr/>
At 31 March 2021	1,587	1,167	2,754
	<hr/>	<hr/>	<hr/>
<b>Carrying amount</b>			
At 31 March 2021	4,762	1,751	6,513
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>12 Debtors</b>		<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>			
Prepayments and accrued income		1,800	-
		<hr/>	<hr/>
<b>13 Creditors: amounts falling due within one year</b>		<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
Other taxation and social security		129	-
Trade creditors		700	-
Accruals and deferred income		1,000	38,987
		<hr/>	<hr/>
		1,829	38,987
		<hr/> <hr/>	<hr/> <hr/>

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds				
	Balance at 1	Incoming	Resources	Transfers	Balance at 1	Incoming	Resources	Transfers	Balance at 31
	April 2019	resources	expended		April 2020	resources	expended		March 2021
	£	£	£	£	£	£	£	£	£
London Southend Airport Community Team	24	-	-	(24)	-	-	-	-	-
Rosca Trust	1,000	-	(1,000)	-	-	-	-	-	-
National Lottery - Awards for All	5,729	-	(5,729)	-	-	-	-	-	-
Essex Community Foundation	700	-	-	(700)	-	-	-	-	-
Fowler Smith and Jones	560	-	-	(560)	-	-	-	-	-
Peoples Postcode Lottery	674	-	-	-	674	-	-	-	674
Groundwork UK	3,316	-	(2,673)	-	643	-	(700)	57	-
Sanctuary Housing - Smart Money Project	2,500	-	(2,500)	-	-	-	-	-	-
Heritage Lottery Fund - Breathing Space	-	39,000	-	-	39,000	-	(50,167)	-	(11,167)
Henry Smith Trust - Pontins Holiday	-	2,000	-	-	2,000	-	(2,000)	-	-
Awards 4 All - Wellbeing and Life Skills	-	-	-	-	-	-	-	-	-
Mentoring	-	10,000	(4,267)	-	5,733	-	(3,659)	-	2,074
SCOG Food Bank	-	-	-	-	-	2,000	(2,000)	-	-
SECH Food Bank	-	-	-	-	-	5,000	(5,000)	-	-
Coronavirus Community Support for Youth	-	-	-	-	-	-	-	-	-
Support	-	-	-	-	-	8,200	(2,926)	-	5,274
Food Hampers	-	-	-	-	-	550	(550)	-	-
	<u>14,503</u>	<u>51,000</u>	<u>(16,169)</u>	<u>(1,284)</u>	<u>48,050</u>	<u>15,750</u>	<u>(67,002)</u>	<u>57</u>	<u>(3,145)</u>

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2021*

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- 15 -

### 14 Restricted funds

**(Continued)**

The Heritage Lottery Fund is being used to fund a project called Breathing space. This project is ongoing at the year end and the final allocation of funds will be received on completion in the next financial year.

The Henry Smith Trust has been restricted to fund a holiday trip to Pontins for deprived youngsters which was delayed due to the Covid-19 pandemic.

Coronavirus Community Support Lottery Fund provided youth support and was used to create a Youth Hub which is expected to continue to provide a safe place for young people.

**SOUTH ESSEX COMMUNITY HUB**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2021***

# SOUTH ESSEX COMMUNITY HUB

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total	Unrestricted funds	Restricted funds	Total
	2021	2021	2021	2020	2020	2020
	£	£	£	£	£	£
Fund balances at 31 March 2021 are represented by:						
Tangible assets	6,513	-	6,513	-	-	-
Current assets/ (liabilities)	<u>162,143</u>	<u>(3,145)</u>	<u>158,998</u>	<u>123,648</u>	<u>48,050</u>	<u>171,698</u>
	<u>168,656</u>	<u>(3,145)</u>	<u>165,511</u>	<u>123,648</u>	<u>48,050</u>	<u>171,698</u>

### 16 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021	2020
	£	£
Within one year	21,600	-
Between two and five years	<u>3,600</u>	<u>-</u>
	<u>25,200</u>	<u>-</u>

The charity holds a short term lease for property at the Victoria Shopping Centre at a rent of £21,600 per annum terminating in May 2022.

The charity also holds a 5-year lease for the North Road Chapel which is at a peppercorn rent.

### 17 Related party transactions

#### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021	2020
	£	£
Aggregate compensation	<u>2,256</u>	<u>-</u>

**SOUTH ESSEX COMMUNITY HUB**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

***FOR THE YEAR ENDED 31 MARCH 2021***

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