



**Trustees' annual report (including Directors' report)  
for the period**

**Financial period start date: 26/02/2023**

**Financial period end date: 25/08/2024**

**Charity name: Qur'an Halaqah**

**Other name charity uses: QH**

**Charity registration number: 1175384**

**Principle Charity Address: 29 Evandale Road SW9 6SU**

## **Structure, governance and management**

- Governing Document: CIO - FOUNDATION Registered 26 Oct 2017
- Charitable Incorporated Organisation
- Trustees are appointed as per the charity commission guidelines

Our charity is run by 3 trustees, led by the chair of trustees, who have met regularly to plan, review and evaluate our activities.

### **Names of trustees who manage the charity:**

Miss Seliat Agboola  
Miss Khudeja Begum  
Miss Azeezat Akande

We are supported by a wider network of volunteers, totalling 7, who help to carry out the charity's activities. Trustees agree to review and evaluate the appointment of trustees every 3 years and in selecting individuals for appointment as charity trustees, the charity trustees consider the skills, knowledge and experience needed for the effective administration of the CIO. Our trustees are encouraged to take part in the charity's activities as well as attend seminars and courses which they believe will enhance their contribution to the charity. Trustees meet for annual reviews and regularly review the key policies that the charity is governed upon as well as our constitution.

## **Objectives and activities**

Our objects as outlined in our governing document is to: advance the Islamic religion for the benefit of the public, particularly Muslim women in the UK, by means of raising awareness, providing information and offering advice about the Qur'anic scripture.

We have realised these objects through the following activities:

1. Producing and/or distributing literature on the Qur'an to enlighten others about the Qur'an and the Islamic religion
2. Providing coaching and mentoring to support Muslim Women and girls in their study of the Qur'an and the Islamic religion
3. Organising lectures and gatherings for Muslim Women to meet to discuss the Qur'an and the Islamic religion

Trustees have worked to ensure that all activities planned and undertaken have been done with regard to the guidance issued by the Charity Commission on public benefit. Trustees believe that our activities encourage those that we work with to develop in a holistic manner thus becoming the best version of themselves thus positively affecting their families, communities and supporting their ability to contribute to society at large.

## **Achievements and performance**

We've focussed our attention on our long term programmes namely the Qur'an Coach Training Programme and the Qur'an Development Programme. We continue to support other organisations by facilitating masterclasses based on the work that we do. One such masterclass we facilitated is a Tajweed workshop introducing and explaining tajweed and offering sisters an opportunity to get feedback on their recitation and train to become teachers.

As a result of the legacy of the COVID 19 pandemic most of our programmes have been carried out online with one face to face Meet Up. As things are slowly returning to normal we are hopeful to start up our retreats once again- this is a key area of development as it's something that comes up repeatedly when interacting with sisters who use our service.

## **Major Projects**

### **Qur'an Development Programme**

The previous Qur'an & Me programme transitioned into the Qur'an Development programme a more robust programme enabling sisters to holistically walk with the Qur'an. Our current programme has been running for the last 4 years and consists of

- A mudarasa where we sit together (online) and recite and reflect on the Qur'an from cover to cover
- One to one teaching and coaching where sisters work towards their own Qur'an goals
- In person Meet ups
- Masterclasses covering different sciences of the Qur'an
- Question, answer & advice service relating to journeying with the Qur'an

We have completed our first khatmah of the Qur'an.. Moving forward our attention will be on how to build on what we have learnt from establishing such a programme. The individual coaching sessions have been popular and coachees have benefitted from the hifdh, memorisation, element of the programme. This was often a stumbling block for sisters, but the communal element realised through buddies, coaching and group revision has helped encourage sisters to remain consistent.

## **QUR'AN COACH TRAINING PROGRAMME (QCTP)**

QCTP is a programme to develop advanced Qur'an students and enable them to coach and support other women on their Qur'an journeys. Previously we advertised the programme and continued to interview and select 10 coaches to join the programme and begin their training. These coaches came from different age groups and lifestyles. Training was given in house and supported by other training partners specialising in the Qur'anic Sciences. Coaches completed a modules on Qur'an recitation and tajweed theory and another on memorising the Qur'an. They journaled, completed coaching calls with senior coaches to monitor, reflect and advance their development.

The greatest strength of the programme coachees identified was its consistency and "bitesize" nature. Our focal area of improvement moving forward will be to consider how our masterclasses can be used to further support sisters. Currently they are standalone and give insights into other areas of the Qur'anic sciences. Suggestions include planning these in a more fluid way that resembles a more joint up curriculum meeting our coachees needs. Additionally we found that some coaches struggled with consistency. To scale the programme and offer more consistent support for the Qur'an Development Programme that coaches are to support we fundraise during Ramadan 2023. Our next step will be to further train our coaches and establish systems such that they can consistently support the QDP.

## **Financial review**

At the end of the reporting period, Qur'an Halaqah had

Income	<b>£ 5793</b>
Spending	<b>£ 1052</b>

## **RESERVES POLICY**

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to 3 months of the charity's main overhead costs. This at the moment corresponds to low reserves as our main overhead costs are only to maintain our online presence through our website and other platforms and as such are covered by donations.

## ACCOUNTS

Separate File

## Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees:

Signature


A handwritten signature in black ink, consisting of a large, stylized 'S' followed by several loops and a final horizontal stroke, positioned above a solid black horizontal line.

**Full name** Seliat Agboola

**Position** Chair of Trustees

**Date** 30/08/2024

	Qur'an Halaqah		1175384		CC16a
	Receipts and payments accounts				
	For the period from	26/2/2023	To	25/8/2024	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest    £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations- One off	5,793	-	-	5,793	300
		-	-	-	-
		-	-	-	-
Sub total(Gross income for AR)	5,793	-	-	5,793	300
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,793	-	-	5,793	300
A3 Payments					
Zoom Account License	302	-	-	302	173
Qur'an Coach Lessons	750	-	-	750	100
		-	-	-	-
		-	-	-	-
Sub total	1,052	-	-	1,052	273
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total payments	1,052	-	-	1,052	273
Net of receipts/(payments)	4,741	-	-	4,741	27
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	142	-	-	142	-
Cash funds this year end	4,883	-	-	4,883	142
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds	
		to nearest £	to nearest £	to nearest £	
B1 Cash funds	Cash in bank and in hand	115	-	-	
		-	-	-	
		-	-	-	
	Total cash funds	115	-	-	
	(agree balances with receipts and payments account (s))	Agreement Error	OK	OK	
		Unrestricted funds	Restricted funds	Endowment funds	
	Details	to nearest £	to nearest £	to nearest £	

<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature		Print Name	Date of approval
			Seliat Agboola	30/08/2024