

**POTTERS HOUSE CHRISTIAN FELLOWSHIP UK  
PETERBOROUGH CHURCH**



**ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

**FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**

**Charity Registration No: 1175370**

Table of Contents

LEGAL AND ADMINISTRATIVE INFORMATION..... 3

TRUSTEES ANNUAL REPORT..... 4

NOTES TO THE ACCOUNTS..... 5

STATEMENT OF FINANCIAL ACTIVITIES..... 6

INDEPENDENT EXAMINER'S REPORT..... 9

# **POTTERS HOUSE CHRISTIAN FELLOWSHIP UK PETERBOROUGH CHURCH**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

**CHARITY NUMBER:** 1175370  
**CHARITY REGISTRATION DATE:** 26 October 2017  
**START OF FINANCIAL YEAR:** 01 April 2021  
**END OF FINANCIAL YEAR:** 31 March 2023

### **TRUSTEES AS AT 31 MARCH 2021**

Wellington Makaka

Peter Temple

Brian Remigio

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

**GOVERNING INSTRUMENT:** CIO - ASSOCIATION Registered 26 Oct 2017

### **OBJECTS:**

- A. TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE STATEMENT OF FAITH IN THE ATTACHED SCHEDULE IN THE UNITED KINGDOM AND SUCH OTHER PARTS OF THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT;
- B. THE RELIEF OF POVERTY AND SICKNESS AND TO RELIEVE THE DISTRESS CAUSED THEREBY REGARDLESS OF NATIONALITY, RELIGIOUS POLITICAL OR OTHER OPINION IN THE UNITED KINGDOM AND SUCH OTHER PARTS OF THE WORLD AS THE CHURCH COUNCIL MAY FROM TIME TO TIME THINK FIT; AND
- C. SUCH PURPOSES, WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHURCH.

**CORRESPONDENCE ADDRESS:** 98 Ellindon, Bretton  
Peterborough  
PE3 8RQ

<b>PRIMARY BANKERS:</b> Barclays Bank UK Plc	<b>INDEPENDENT EXAMINER:</b> Dan Cissokho
1 Church Street	46 Huntly Road
Peterborough	Peterborough
PE1 1XE	PE2 9HT

## **TRUSTEES REPORT FOR THE YEAR TO 31<sup>st</sup> MARCH 2023**

The Trustees present their report along with the financial statements of the charity for the year to 31<sup>st</sup> March 2022. The financial statements have been prepared in accordance with the accounting policies set out on the pages above and comply with the Charity's trust deed and applicable law.

### **Trustees**

The trustees named in the Notes to the Accounts have served throughout the year. Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

### **Investment Powers**

The Constitution authorises the trustees to make and hold investments using general funds of the charity. No such investments are presently held.

### **Constitution, Objects and Policies**

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do this, regular activities are carried out and invitations given out to the public.

Finance is currently raised purely from members' contributions. The day-to-day running of the church is delegated by the Trustees to the Pastor.

### **Development, Activities and Achievements**

The trustees, Pastor, and church council are committed to enabling as many people as possible to worship at our church and to become active members and followers of Jesus Christ.

Our services and worship put faith into practice through prayer and scripture, music and preaching. When planning our activities for the year, the Pastor and the church council have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our local community through:

Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of Pastoral Care for all who enter our doors and to the local community. Missionary and local community outreach work.

We are increasingly optimistic on what the future beholds for our church and city as we look to expand our Influence in our local community and other regions of our country.

### **Financial Review**

Overall income has remained steady in the past year, as the faithful members of the congregation continued to give to the fellowship vision i.e. reaching the lost, raising disciples and releasing ministries all over the world.

As congregation we have been sending out a lot of impact teams throughout the UK, to support some of our pioneering pastors who are the field.

Over the year, we had visiting speakers, who came and blessed our congregation members with dynamic preaching and ministry.

New and existing members have also been giving with the vision of seeing others come to Christ.

Most expenditure is on the Charity's objects of promoting the Christian faith and outreach ministry.

## **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2023**

### **PAYMENTS TO TRUSTEES**

No trustees received remuneration during the year.

No transactions were undertaken by (or on behalf of) the charity in which a trustee or connected person has a material interest.

### **RISK ASSESSMENT**

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions.

The Trustees have also examined other operational and business risks, which they face and confirmed that they have established systems to mitigate the significant risks.

### **RESERVES POLICY**

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held.

The Trustees aim to ensure that the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unforeseen increase in expenditure.

The trustees will endeavour not to set aside funds unnecessarily.

### **PUBLIC BENEFIT**

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. The Trustees confirm that they have paid due regards to the Charity Commission guidance on public benefit before deciding what activities the charity is to undertake.

### **OTHER DISCLOSURE ISSUES**

The charity has no other commitments, guarantees, loans, contingent liabilities other than those disclosed in the accounts. There are no other disclosure issues.

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31<sup>st</sup> MARCH 2023

DESCRIPTION	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>Incoming Resources</b>				
Tithes and Offerings	11,270.44		11,270.44	10,680.00
Gift Aid	3,587.22		3,587.22	
Bank Interest	0.57		0.57	0.10
<b>Total Incoming Resources</b>	<b>14,858.23</b>		<b>14,858.23</b>	<b>10,680.10</b>
<b>Resources Expanded</b>				
Charitable Activities	15,066.34		15,066.34	15,827.14
<b>Total Resources Expanded</b>	<b>15,066.34</b>		<b>15,066.34</b>	<b>15,827.14</b>
<b>Reconciliation of funds:</b>				
Net movement in funds for the year 22/23	- 208.11		- 208.11	-5,147.04
Funds balance at 1 <sup>st</sup> April 2022	427.64		427.64	5,574.68
<b>Funds balances on 31 March 2023</b>	<b>49.53</b>		<b>49.53</b>	<b>427.64</b>

The Statement of Financial Activities includes all gains and losses reorganised in the year.  
All Incoming resources and Resources Expanded derive from continuing activities.

## BALANCE SHEET AS AT 31<sup>st</sup> MARCH 2023

DESCRIPTIONS	Total 2023 £	Total 2022 £
<b><u>Assets</u></b>		
Currents Assets		
Cash in hand and at Bank	49.53	427.64
<b>Total Net Assets</b>	<b>49.53</b>	<b>427.64</b>
<b><u>Income funds</u></b>		
Restricted funds		
Unrestricted fund	- 208.11	-5,147.04
General reserves	427.64	5,574.68
<b>Total Capital and Reserves</b>	<b>49.53</b>	<b>427.64</b>

Signed and approved on behalf of the Committee:

Chairperson:



Date: 29.12.2023

## STATEMENT OF INCOMES AND EXPENDITURES FOR THE YEAR ENDING 31<sup>st</sup> MARCH 2023

### 1. Incomes

DESCRIPTIONS	Unrestricted Funds £	Restricted Funds £	Total funds 2022 £
Tithes and Offerings	11,270.44		10,680.00
Bank Interest	0.57		0.10
Gift Aid	3,587.22		
<b>Total</b>	<b>14,858.23</b>		<b>10,680.10</b>

### 2. Expenditures

DESCRIPTIONS	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Fellowship Tithe	1,170.00		1,070.00
Books & Periodicals	182.40		104.21
Building and Running costs	1,932.00		2,032.00
Cleaning	73.00		147.73
Conference and Seminar	1,037.08		1,103.50
Small Equipement purchase	1,058.58		429.18
Harvesters and Homecoming	230.00		450.00
Hospitality	2,002.28		1,506.48
Legal and Accounts	449.39		1,194.86
Local Outreach	704.97		398.04
Men's Discipleship	166.00		146.00
Stationery and Postage			31.65
Travel and Impact Teams	3,372.79		2,251.68
Telephone and Broadband	819.38		796.07
World Evangelism	300.00		700.00
Visiting Speakers Offerings	1,285.00		1,495.00
Equipment Repair	123.01		
Van Expenses	160.54		1970.74
<b>Total Resources Expended</b>	<b>15,066.34</b>		<b>15,827.14</b>
<b>Excess of Incomes over Expenditures (1-2)</b>	<b>-208.11</b>		<b>-5,147.04</b>



## **Independent examiner's report to Trustees of**

### **POTTERS HOUSE CHRISTIAN FELLOWSHIP UK PETERBOROUGH CHURCH**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2023 set out on pages 6, 7 and 8.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, and;
- to state whether particular matters have come to my attention.

#### **Basis of Independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

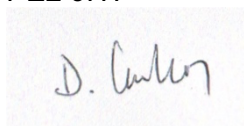
1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (In accordance with section 130 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dan Cissokho

46 Huntly Road  
Peterborough  
PE2 9HT



24<sup>th</sup> December 2023