



Trustees' Annual Report for the period

		Period start date					Period end date		
From	Day	Month	Year	To	Day	Month	Year		
	01	Sept	2022		31	Aug	2023		

Section A

Reference and administration details

Charity name Our Lady of Czestochowa Polish School

Other names charity is known by Polska Szkola im. Matki Boskiej Czestochowskiej

Registered charity number (if any) 1175364

Charity's principal address 175 Carlingford Road

London

Postcode

N15 3ET

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stanislawa Coppola	Chair		
2	Dorota Piela			
3	Jolanta Kalinowska			
4	Piotr Wojdyla			
5	Renata Turrell			
6	Andrzej Jastrzebski			
7	Julia Moszumanski		From 2 May 2023	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

A board of committee members, all of whom are volunteers, is responsible for the week to week running of the school. The committee answers to the board of trustees. The committee works alongside the Headteacher to provide whatever administrative assistance is required.

The school has a close association with the Polish Educational Society which provides educational support, advice and training for the teaching staff; the local Polish parish Church – religious education is provided by the priests and catechist; The Polish Scouts Association – after lessons pupils have the opportunity to join activities at the same location.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education for public benefit by providing a Saturday school with classes in the Polish language, culture and heritage, and the Roman Catholic religion for pupils aged 3-18

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Classes are available to anyone who is interested in learning about the culture, history or geography of Poland and the Polish language. All classes are held in Polish. Most pupils have some connection or at least one parent or grandparent of Polish origin; some pupils will have been born in Poland whilst most are now UK born; occasionally we have students who wish to attend for other reasons.

The school has strong links with the local Polish parish – the priests and catechists take the RE lessons and help prepare the children for the sacraments of communion.

RC masses are celebrated at the school, if possible at the beginning of the academic year and at the end of each term.

Committee members are responsible for the general running of the school.

Meetings are held, as required, throughout the year to deal with any issues and to plan forthcoming events.

All teachers and committee members have DBS checks.

All necessary policies and procedures are in place and are regularly updated. They include: health & safety, safeguarding, GDPR, equal opportunities, whistleblowing etc.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This academic year there were 373 registered pupils
Numbers were down slightly from the previous year.

Three new teachers joined at the beginning of the year and four teachers left at the end of the year due to relocation, new work commitments or for health reasons.

School Activities slowly and cautiously returned to pre pandemic levels.

At the end of the Autumn term we were able to organise the traditional Nativity show performed by year 2 pupils, in the presence of 'St Nicholas' who had a small gift for the children.

In February a guest speaker Wojciech Filibar visited the school to talk about Wojtek of Monte Cassino. After the session, pupils were able to buy books written by the author. The school organised a competition to encourage the children to learn more about the life of this famous bear and the history of Monte Cassino.

At the end of the spring term in the lead up to Easter, the Stations of the Cross were re-enacted by Year 5 pupils

In May the school was invited to take part in the 70th anniversary celebrations of the Polish Educational Society in POSK - year one pupils performed the Krakowiak dance in full traditional costume.

At the end of May a special event was organised to honour the Headteacher's 50 years of work at the school. Invitees included Polish Consuls, representatives from the Polish Educational Society, Polish Catholic Mission, past and current teachers. Awards were also presented to a small group of teachers/volunteers who had been with the school for over 10 years.

A trip was organised for the pupils to Laxton Hall to celebrate Children's day. This is an annual event organised by The Polish Catholic Mission and The Polish Educational Society.

29 pupils from our school sat the Polish GCSE exam and 2 sat the AL exam.

All pupils attained high pass grades, the majority attaining a grade 8 or 9 (GCSE)

Section E

Financial review

Brief statement of the charity's policy on reserves

The school reserve policy is in place to ensure that sufficient funds are available which would enable the school to operate for 1 - 2 academic years should there be a reduced income. This is becoming more important as pupil numbers are expected to slowly decline.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds is through contributions towards the fees. Funds are also raised through on-site activities'.

This year the school received donations from Stowarzyszenie 'Wspólnota Polska'.

The largest expense is the hire of the school premises followed by wages for the teaching staff (at just over the minimal wage) and the treasurer.

Section F

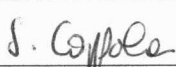
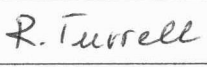
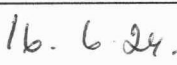
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stanislawa Coppola	Renata Turrell
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Our Lady of Czestochowa Polish School	1175364

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/09/2022		31/08/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
voluntary receipts	62,054	-	-	62,054	55,280
activities for generating funds	16,423	-	-	16,423	15,821
Donations	13,107	-	-	13,107	51,232
interest	748	-	-	748	25
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	92,331	-	-	92,331	122,357
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	92,331	-	-	92,331	122,357
A3 Payments					
Wages/salaries and NI	29,906	-	-	29,906	31,220
Fundraising costs	9,163	-	-	9,163	8,134
rent/hire of rooms	23,321	-	-	23,321	23,321
Costs of charitable activities	1,327	-	-	1,327	6,774
Governance costs	7,337	-	-	7,337	8,909
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	71,054	-	-	71,054	78,359
A4 Asset and investment purchases, (see table)					
printer	629	-	-	629	328
	-	-	-	-	-
Sub total	629	-	-	629	328
Total payments	71,683	-	-	71,683	78,687
Net of receipts/(payments)	20,649	-	-	20,649	43,670
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	195,071	-	-	195,071	151,401
Cash funds this year end	215,720	-	-	215,720	195,071

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	204,487	-	-
	Bank Account	10,554	-	-
	Petty Cash	679	-	-
	Total cash funds	215,720	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
R. Turrell	RENATA TURRELL	16.06.24
S. Coppola	S. COPPOLA	16.06.24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name Our Lady of Czestochowa Polish School

On accounts for the year
ended

31 August 2023

Charity no
(if any)

1175364

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2023**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Iwona Perucka

Date:

8/8/24

Name:

IWONA PERUCKA

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

100 CHAPEL FARM ROAD

SE 9 3NQ

LONDON

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.