



Trustees' Annual Report for the period

From 1 October 2024 to 30 September 2025

Charity name: Radlett & District Museum

Charity registration number: 1175292

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purposes of the charity are to advance education for the public benefit in particular on the subject of Radlett and the other parts of the Parish of Aldenham, its rich history and heritage by the establishment & maintenance of a local museum.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity has acquired and stores a comprehensive archive of photographs, documents and artefacts relating to Radlett and its immediate surroundings. These are on display in the museum to be viewed by anyone interested in the history of the area. The charity also puts on displays of selected material in other locations, arranges talks and gives guided tours. It has special visits for interested groups. It is engaged in recording the reminiscences of local residents to create an archive for future reference.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	The museum is run entirely by volunteers, which includes the Board of Trustees.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has operated throughout the year. Opening hours are on Wednesday & Saturday mornings from 10 until 12am.</p> <p>The permanent display is a timeline of the development of the village. At least two additional, temporary displays are mounted each year. Artefacts are displayed in glass cases. The Trustees have established pupil visits from local schools and from local Brownie packs and specialist groups to further the charity's objectives.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity held cash funds of £58,290 at the end of the period which comprised mainly grants from local authorities, a past major donation from an anonymous benefactor, and fundraising activity.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The only reserves at this stage are its current bank balances.
Amount of reserves held	Para 1.22	Per the accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materiality in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The Charity keeps a comprehensive Risk Register which is reviewed by the Trustees on a regular basis.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees can be appointed by members of the CIO or by the Board. One- third retire by rotation each year and are re-elected at the AGM, as are any trustees appointed by the Board. A Trustee can serve three consecutive 3-year terms. The Chairman is elected by the Board.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Radlett & District Museum
Other name the charity uses	
Registered charity number	1175292
Charity's principal address	413A Watling Street, Radlett, Herts WD7 7JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Ros Haller	Chairman		
2	Mr Graham Taylor	Vice Chairman		
3	Mr Christopher Wilkins	Treasurer		
4	Mrs Laura Davis			
5	Mr David Freedman			
6	Mr Stuart Nagler			
7	Mrs Yvonne Agha			
8	Mrs Karen Kendrick		30 th July 2025	
9				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Rosamund Haller	
Full name(s)	Rosamund Haller	
Position (eg Secretary, Chair, etc)	Chairman	

Date 23rd October 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Radlett & District Museum

1175292

Receipts and payments accounts

CC16a

For the period
from

1 October 2024

To

Period end date

30 September 2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants	3,400			3,400	4,604
Donations	600			600	429
Friends	700			700	628
Theatre Event	580			580	
Cream Tea Event					205
Memories afternoon and Talk	1,127			1,127	
Arts and Crafts	107			107	
Quiz					
Interest	1,813			1,813	45
Sub total (Gross income for AR)	8,327			8,327	5,911
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	8,327			8,327	5,911
A3 Payments					
Rent					
Fees	376			376	403
Insurance	678			678	645
Printing & Stationery	143			143	517
Utilities	414			414	350
Sundries	972			972	972
Memories afternoon and Talk	300			300	
Arts and Craft	26			26	
Theatre	140			140	
Display Material	351			351	
Sub total	3,400			3,400	2,887
A4 Asset and investment purchases, (see table)					
I.T. equipment	368			368	1,150
Sub total	368			368	1,150
Total payments	3,768			3,768	4,037
Net of receipts/(payments)	4,559			4,559	1,874
A5 Transfers between funds					
A6 Cash funds last year end	53,730			53,730	51,856
Cash funds this year end	58,289			58,289	53,730

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Metro Bank Current A/c	429		
	CAF Bank	11,027		
	Shawbrook - 60 day notice a/c	26,739	20,000.00	
	Cash	94		
	Total cash funds	38,289	20,000.00	
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer & Other Equipement	3,816		
	Portacabin	21,788		
	Groundworks	11,341		
	Shed	536		
	F&F	1,463		
		38944		
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

CHRIS WILKINS

Date of approval

26/01/26