

RADLETT & DISTRICT MUSEUM

England & Wales · Charity number 1175292

Details

Other names	RADLETT ARCHIVES GROUP
Status	Registered
Legal form	CIO
Registered	2017-10-23
Register	View on the Charity Commission register

Contact

Address	66 Williams Way Radlett WD7 7HB
Phone	01923855900
Email	david.mitchell7@virgin.net
Website	www.radlettmuseum.com

Activities

Objects: THE OBJECTS OF THE CIO ARE TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT, IN PARTICULAR IN THE SUBJECT OF RADLETT AND THE OTHER PARTS OF THE CIVIL PARISH OF ALDENHAM, ITS HISTORY AND HERITAGE BY THE ESTABLISHMENT AND MAINTENANCE OF A MUSEUM.

Activities: Charity has acquired and stores a comprehensive historic archive of photographs, documents and artefacts relating to Radlett and the other parts of the Civil Parish of Aldenham. These are available to anyone interested in the history of the area. Radlett & District Museum also puts on displays of selected material in other locations, arranges talks and gives guided tours.

Classification

- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£8,327	£3,768	-	-
2024-09-30	£5,911	£2,887	-	-
2023-09-30	£29,510	£2,166	-	-
2022-09-30	£7,300	£2,620	-	-
2021-09-30	£7,720	£3,878	-	-

Trustees

Name	Role	Appointed
Ros Haller	Chair	2021-11-24
David Freedman		2020-01-22
GRAHAM JOHN TAYLOR BSC MIEE		2017-10-23
Karen Jane Kendrick		2025-07-30
LAURA GAIL DAVIS		2017-10-23
Richard Finer		2026-01-26
Stuart Martin Nagler		2017-10-23
Yvonne Kathleen Agha		2024-09-25

RADLETT & DISTRICT MUSEUM

England & Wales - Charity number 1175292

Accounts



Trustees' Annual Report for the period

From 1 October 2024 to 30 September 2025

Charity name: Radlett & District Museum

Charity registration number: 1175292

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purposes of the charity are to advance education for the public benefit in particular on the subject of Radlett and the other parts of the Parish of Aldenham, its rich history and heritage by the establishment & maintenance of a local museum.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity has acquired and stores a comprehensive archive of photographs, documents and artefacts relating to Radlett and its immediate surroundings. These are on display in the museum to be viewed by anyone interested in the history of the area. The charity also puts on displays of selected material in other locations, arranges talks and gives guided tours. It has special visits for interested groups. It is engaged in recording the reminiscences of local residents to create an archive for future reference.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	The museum is run entirely by volunteers, which includes the Board of Trustees.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has operated throughout the year. Opening hours are on Wednesday & Saturday mornings from 10 until 12am.</p> <p>The permanent display is a timeline of the development of the village. At least two additional, temporary displays are mounted each year. Artefacts are displayed in glass cases. The Trustees have established pupil visits from local schools and from local Brownie packs and specialist groups to further the charity's objectives.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity held cash funds of £58,290 at the end of the period which comprised mainly grants from local authorities, a past major donation from an anonymous benefactor, and fundraising activity.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The only reserves at this stage are its current bank balances.
Amount of reserves held	Para 1.22	Per the accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materiality in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The Charity keeps a comprehensive Risk Register which is reviewed by the Trustees on a regular basis.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees can be appointed by members of the CIO or by the Board. One- third retire by rotation each year and are re-elected at the AGM, as are any trustees appointed by the Board. A Trustee can serve three consecutive 3-year terms. The Chairman is elected by the Board.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Radlett & District Museum
Other name the charity uses	
Registered charity number	1175292
Charity's principal address	413A Watling Street, Radlett, Herts WD7 7JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Ros Haller	Chairman		
2	Mr Graham Taylor	Vice Chairman		
3	Mr Christopher Wilkins	Treasurer		
4	Mrs Laura Davis			
5	Mr David Freedman			
6	Mr Stuart Nagler			
7	Mrs Yvonne Agha			
8	Mrs Karen Kendrick		30 th July 2025	
9				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser Name Address

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Rosamund Haller	
Full name(s)	Rosamund Haller	
Position (eg Secretary, Chair, etc)	Chairman	

Date 23rd October 2025



Receipts and payments accounts

CC16a

For the period
from

1 October 2024

To

Period end date
30 September 2025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants	3,400			3,400	4,604
Donations	600			600	429
Friends	700			700	628
Theatre Event	580			580	
Cream Tea Event					205
Memories afternoon and Talk	1,127			1,127	
Arts and Crafts	107			107	
Quiz					
Interest	1,813			1,813	45
Sub total (Gross income for AR)	8,327			8,327	5,911
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	8,327			8,327	5,911
A3 Payments					
Rent					
Fees	376			376	403
Insurance	678			678	645
Printing & Stationery	143			143	517
Utilities	414			414	350
Sundries	972			972	972
Memories afternoon and Talk	300			300	
Arts and Craft	26			26	
Theatre	140			140	
Display Material	351			351	
Sub total	3,400			3,400	2,887
A4 Asset and investment purchases, (see table)					
I.T. equipment	368			368	1,150
Sub total	368			368	1,150
Total payments	3,768			3,768	4,037
Net of receipts/(payments)	4,559			4,559	1,874
A5 Transfers between funds					
A6 Cash funds last year end	53,730			53,730	51,856
Cash funds this year end	58,289			58,289	53,730

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Metro Bank Current A/c	429		
	CAF Bank	11,027		
	Shawbrook - 60 day notice a/c	26,739	20,000.00	
	Cash	94		
	Total cash funds		38,289	20,000.00
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				


Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer & Other Equipment	3,816		
	Portacabin	21,788		
	Groundworks	11,341		
	Shed	536		
	F&F	1,463		
			38944	

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

CHRIS WILKINS

Date of approval

26/01/26

RADLETT & DISTRICT MUSEUM

England & Wales - Charity number 1175292

Accounts



Trustees' Annual Report for the period

From 1 October 2023 to 30 September 2024

Charity name: Radlett & District Museum

Charity registration number: 1175292

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purposes of the charity are to advance education for the public benefit in particular on the subject of Radlett and the other parts of the Parish of Aldenham, its rich history and heritage by the establishment & maintenance of a local museum.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity has acquired and stores a comprehensive archive of photographs, documents and artefacts relating to Radlett and its immediate surroundings. These are on display in the museum to be viewed by anyone interested in the history of the area. The charity also puts on displays of selected material in other locations, arranges talks and gives guided tours. It is engaged in recording the reminiscences of local residents to create an archive for future reference.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The museum is run entirely by volunteers, which includes the Board of Trustees.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has operated throughout the year. Opening hours are on Wednesday & Saturday mornings from 10 until 12am.</p> <p>The permanent display is a timeline of the development of the village. At least two additional, temporary displays are mounted each year. Artefacts are displayed in glass cases. The Trustees have established pupil visits from local schools and from local Brownie packs and specialist groups to further the charity's objectives.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity held cash funds of £53,730 at the end of the period which comprised mainly grants from local authorities, a past major donation from an anonymous benefactor, and fundraising activity.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The only reserves at this stage are its current bank balances.
Amount of reserves held	Para 1.22	Per the accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The Charity keeps a comprehensive Risk Register which is reviewed on a regular basis.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees can be appointed by members of the CIO or by the Board. One- third retire by rotation each year and are re-elected at the AGM, as are any trustees appointed by the Board. A Trustee can serve three consecutive 3-year terms. The Chairman is elected by the Board.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Radlett & District Museum
Other name the charity uses	
Registered charity number	1175292
Charity's principal address	413A Watling Street, Radlett, Herts WD7 7JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Ros Haller	Chairman		
2	Mr Graham Taylor	Vice Chairman		
3	Mr Christopher Wilkins	Treasurer		
4	Mrs Laura Davis			
5	Mrs Diana Lobatto			
6	Mr David Freedman			
7	Mr Stuart Nagler			
8	Mrs Yvonne Agha		25 September 2024	
9				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Rosamund Haller	
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Position (eg

Chair	
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Secretary, Chair, etc)

Date

22 nd January 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Radlett & District Museum 1175292

CC16a

Receipts and payments accounts

For the period from 1 October 2023 To 30 September 2024
Period end date

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	4,604			4,604	3,000
Donations	429			429	20,548
Friends	628			628	560
Theatre Event					2,214
Cream Tea Event	205			205	578
Quiz					2,590
Interest	45			45	20
Sub total (Gross income for AR)	5,911			5,911	29,510
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	5,911			5,911	29,510
A3 Payments					
Rent					
Fees	403			403	352
Insurance	645			645	582
Printing & Stationery	517			517	153
Utilities	350			350	
Sundries	972			972	1,079
Sub total	2,887			2,887	2,166
A4 Asset and investment purchases, (see table)					
Groundworks, Shed, F&F	1,150			1,150	
Sub total	1,150			1,150	
Total payments	4,037			4,037	2,166
Net of receipts/(payments)	1,874			1,874	27,344
A5 Transfers between funds					
A6 Cash funds last year end				51,856	24,512
Cash funds this year end	1,874			53,730	51,856

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Metro Bank Current A/c	737		
	CAF	7,993		
	Shawbrook	25,000	20,000.00	
	Total cash funds	33,730	20,000.00	
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Computer & Other Equipement	3,448		
	Portacabin	21,788		
	Groundworks	11,341		
	Shed	536		
	F&F	4,724		
			41,837	

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name <div style="border: 1px solid black; padding: 2px; display: inline-block;">CHRIS WILKINS</div>	Date of approval <div style="border: 1px solid black; padding: 2px; display: inline-block;">22/01/25</div>
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RADLETT & DISTRICT MUSEUM

England & Wales - Charity number 1175292

Accounts



Trustees' Annual Report for the period

From 1 October 2022 to 30 September 2023

Charity name: Radlett & District Museum

Charity registration number: 1175292

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purposes of the charity are to advance education for the public benefit in particular on the subject of Radlett and the other parts of the Parish of Aldenham, its rich history and heritage by the establishment & maintenance of a local museum.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity has acquired and stores a comprehensive archive of photographs, documents and artefacts relating to Radlett and its immediate surroundings. These are on display in the museum to be viewed by anyone interested in the history of the area. The charity also puts on displays of selected material in other locations, and arranges talks. It is engaged in recording the reminiscences of certain local residents to create an archive for future reference.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	The contribution made by volunteers has been substantial, without which it would not be possible to run the museum. The Board of Trustees is also comprised of volunteers.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity has continued to operate without COVID restrictions throughout the entire year. Opening hours are on Wednesday & Saturday mornings from 10 until 12am.</p> <p>The main permanent display has been a timeline of the development of the village. A second display has been of exhibits which are displayed in glass cases. A third display has recently been the story of the famous Radlett murder in 1823.</p> <p>These displays are changed on a regular basis, and during the year we also featured the history of our local art and artists, the Coronation and places of worship.</p> <p>The Trustees have also been discussing with staff from local schools their requirements and the arrangements needed for pupil visits.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Fundraising is a critical activity and necessary to cover the costs of running the charity. During the year three fundraising events were held: a Supper Quiz, a Cream Tea afternoon and a Theatre Charity Night, all of which were very successful. Current objectives are to cover the operating costs.
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity held cash funds of £51,856 at the end of the period which comprised mainly grants from local authorities, together with a major donation from an anonymous benefactor.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The only reserves at this stage are its current bank balances.
Amount of reserves held	Para 1.22	Per the accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The Charity keeps a comprehensive Risk Register which is reviewed on a regular basis.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees can be appointed by members of the CIO or by the Board. One- third retire by rotation each year. A Trustee can serve three consecutive 3-year terms. The Chairman is elected by the Board.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Radlett & District Museum
Other name the charity uses	
Registered charity number	1175292
Charity's principal address	413A Watling Street, Radlett, Herts WD7 7JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Ros Haller	Chairman		
2	Mr Graham Taylor	Vice Chairman		
3	Mr Eric Hill	Secretary		
4	Mr David Mitchell	Treasurer		
5	Mrs Laura Davis			
6	Mrs Diana Lobatto			
7	Mr Christopher Wilkins			
8	Mr David Freedman			
9	Mr Stuart Nagler			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Mitchell	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	22nd November 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Radlett & District Museum

1175292

Receipts and payments accounts

CC16a

For the period
from

1 October 2022

To

Period end date

30 September 2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	3,000			3,000	3,485
Donations	548	20,000		20,548	440
Friends	560			560	425
Theatre Event	2,214			2,214	2,124
Cream Tea Event	578			578	815
Quiz	2,590			2,590	
Interest	20			20	11
Sub total (Gross income for AR)	9,510	20,000		29,510	7,300
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	9,510	20,000		29,510	7,300
A3 Payments					
Rent					
Fees	352			352	502
Insurance	582			582	765
Printing & Stationery	153			153	225
Utilities					228
Sundries	1,079			1,079	500
Sub total	2,166			2,166	2,220
A4 Asset and investment purchases, (see table)					
Groundworks, Shed, F&F					400
Sub total					400
Total payments	2,166			2,166	2,620
Net of receipts/(payments)	7,344	20,000		27,344	4,680
A5 Transfers between funds					
A6 Cash funds last year end				24,512	19,832
Cash funds this year end	7,344	20,000		51,856	24,512

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Metro Bank Current A/c	18,229		
	Metro Bank Deposit A/c	78		
	Harpenden BS	13,549	20,000.00	
	Total cash funds	31,856	20,000.00	
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use	Computer & Other Equipement	3,448			
	Portacabin	21,788			
	Groundworks	11,341			
	Shed	536			
	F&F	3,574			
			40,687		

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	DAVID MITCHELL	22/11/23



Section A Independent Examiner's Report

Report to the trustees

Charity Name

On accounts for the year ended

	Charity no (if any)	
--	--------------------------------	--

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Large empty rectangular box for providing details of items to disclose.

RADLETT & DISTRICT MUSEUM

England & Wales - Charity number 1175292

Accounts



Trustees' Annual Report for the period

From 1 October 2021 To 30 September 2022

Charity name: Radlett & District Museum

Charity registration number: 1175292

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purposes of the charity are to advance education for the public benefit in particular on the subject of Radlett and the other parts of the Parish of Aldenham, its rich history and heritage by the establishment & maintenance of a local museum.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity has acquired and stores a comprehensive archive of photographs, documents and artefacts relating to Radlett and its immediate surroundings. These are on display in the museum to be viewed by anyone interested in the history of the area. The charity also puts on displays of selected material in other locations, arranges talks and gives guided tours. It is engaged in recording the reminiscences of certain local residents to create an archive for future reference.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	The contribution made by volunteers has been substantial, without which it would not be possible to run the museum. The Board of Trustees is also comprised of volunteers.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has been able to operate without COVID restrictions throughout the entire year. Opening hours continue to be on Wednesday & Saturday mornings from 10 until 12am. The main permanent display has been a timeline of the development of the village. A second display has been of exhibits which are displayed in glass cases. A third display has recently been the story of our local shops through the years. These displays are changed on a regular basis, and during the year we also featured the history of our Green Belt and Royal Jubilees. The Trustees have also been discussing with staff from local schools their requirements and the arrangements needed for pupil visits.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Fundraising is a critical activity and necessary to cover the costs of running the charity. During the year two fundraising events were held: a charity night performance of the play 'Goodnight Mister Tom' and a Cream Tea party, both of which were very successful.
	Para 1.41	

Investment performance against objectives		
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity held cash funds of £24,500 at the end of the period which comprised mainly grants from local authorities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The only reserves at this stage are its current bank balances.
Amount of reserves held	Para 1.22	Per the accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The Charity keeps a comprehensive Risk Register which is reviewed on a regular basis.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees can be appointed by members of the CIO or by the Board. One- third retire by rotation each year. A Trustee can serve three consecutive 3-year terms. The Chairman is elected by the Board. At this stage initial Trustees were appointed by the Board and also subsequently.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Radlett & District Museum
Other name the charity uses	
Registered charity number	1175292
Charity's principal address	413A Watling Street, Radlett, Herts WD7 7JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Stuart Nagler	Chairman	1 October-31 March	
2	Mrs Ros Haller	Chairman	1 April-30 September	
3	Mr Graham Taylor	Deputy Chairman		
4	Mr Eric Hill	Secretary		
5	Mr David Mitchell	Treasurer		
6	Mrs Laura Davis			
7	Mrs Diana Lobatto			
8	Mr Christopher Wilkins			
9	Mr David Freedman			
10				
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Mitchell	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	23rd November 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Radlett & District Museum

1175292

Receipts and payments accounts

CC16a

For the period from	1 October 2021	To	Period end date 30 September 2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	3,485			3,485	6,007
Donations	440			440	755
Friends	425			425	235
Theatre Event	2,124			2,124	
Cream Tea Event	815			815	642
Walks					72
Interest	11			11	9
Sub total (Gross income for AR)	7,300			7,300	7,720
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	7,300			7,300	7,720
A3 Payments					
Rent					
Fees	502			502	636
Insurance	765			765	748
Printing & Stationery	225			225	505
Utilities	228			228	142
Sundries	500			500	795
Sub total	2,220			2,220	2,826
A4 Asset and investment purchases, (see table)					
Groundworks, Shed, F&F	400			400	1,052
Sub total	400			400	1,052
Total payments	2,620			2,620	3,878
Net of receipts/(payments)	4,680			4,680	3,842
A5 Transfers between funds					
A6 Cash funds last year end	19,832			19,832	
Cash funds this year end	24,512			24,512	19,832

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Metro Bank Current A/c	10,905		
	Metro Bank Deposit A/c	78		
	Harpenden BS	13,529		
	Total cash funds	24,512		
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
B4 Assets retained for the charity's own use	Computer & Other Equipment	3,448			
	Portacabin	21,788		21,788	
	Groundworks	11,341		11,341	
	Shed	536		536	
	F&F	3,574		3,574	
			40,687		

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name <div style="border: 1px solid black; padding: 5px; text-align: center; font-weight: bold;">DAVID MITCHELL</div>	Date of approval <div style="border: 1px solid black; padding: 5px; text-align: center;">23/11/22</div>
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RADLETT & DISTRICT MUSEUM

England & Wales - Charity number 1175292

Accounts



Trustees' Annual Report for the period

From 1 October 2020 To 30 September 2021

Charity name: Radlett & District Museum

Charity registration number: 1175292

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purposes of the charity are to advance education for the public benefit in particular on the subject of Radlett and the other parts of the Parish of Aldenham, its rich history and heritage by the establishment & maintenance of a local museum.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity has acquired and stores a comprehensive archive of photographs, documents and artefacts relating to Radlett and its immediate surroundings. These are now on display in the museum to be viewed by anyone interested in the history of the area. The charity also puts on displays of selected material in other locations, arranges talks and gives guided tours.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit and in particular to its supplementary public benefit guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	The contribution made by volunteers has been substantial without which it would not be possible to run the museum.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity was only formed in October 2017 and the accounts have yet to show the full impact of major initiatives planned for the future. After several false starts in over a year due to COVID-19, the museum re-opened its doors in May 2021 and has remained open for two mornings a week ever since. The main display has been a timeline of the development of the village. A second display has been photographs of 'Watling Street through the years. A third display has been of exhibits which are displayed glass cases. It is intended to change this display on a regular basis. The Trustees have also been discussing with staff from local schools their requirements and the arrangements needed for pupil visits.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity held cash funds of £19,832 at the end of the period which comprised mainly grants from local authorities.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The only reserves at this stage are its current bank balances.
Amount of reserves held	Para 1.22	Per the accounts
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The Charity keeps a comprehensive Risk Register which is updated on a regular basis.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At this stage initial Trustees were appointed by the Board and also subsequently.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Radlett & District Museum
Other name the charity uses	
Registered charity number	1175292
Charity's principal address	413A Watling Street, Radlett, Herts WD7 7JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Stuart Nagler	Chairman		
2	Mr Graham Taylor	Deputy Chairman		
3				
4	Mr David Mitchell	Treasurer		
5	Mr Roger Housechild		1 October 2020-26 May 2021	
6				
7	Mrs Gillian Balen			
8	Mrs Laura Davis			
9	Mrs Diana Lobatto			
10	Mr Martin Jeens			
11	Mr Christopher Wilkins			
12	Mr Eric Hill	Secretary		
13	Mr David Freedman			
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Mitchell	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	24 th November 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Radlett & District Museum

1175292

Receipts and payments accounts

CC16a

For the period from	1 October 2020	To	Period end date	30 September 2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	6,007			6,007	6,940
Donations	755			755	978
Friends	235			235	
Cream Tea Event	642			642	
Walks	72			72	
Interest	9			9	16
Sub total (Gross income for AR)	7,720			7,720	7,934
A2 Asset and investment sales, (see table).					
Sub total					
Total receipts	7,720			7,720	7,934
A3 Payments					
Rent					750
Fees	636			636	582
Insurance	748			748	1,069
Printing & Stationery	505			505	46
Utilities	142			142	
Sundries	795			795	151
Sub total	2,826			2,826	2,598
A4 Asset and investment purchases, (see table)					
Groundworks, Shed, F&F	1,052			1,052	13,999
Sub total	1,052			1,052	13,999
Total payments	3,878			3,878	16,597
Net of receipts/(payments)	3,842			3,842	-8,663
A5 Transfers between funds					
A6 Cash funds last year end	15,990			15,990	
Cash funds this year end	19,832			19,832	15,990

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Metro Bank Current A/c	11,235		
	Metro Bank Deposit A/c	78		
	Harpenden BS	8,519		
	Total cash funds	19,832		
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer & Other Equipment	3,448		
	Portacabin	21,788		21,788
	Groundworks	11,341		11,341
	Shed	536		536
	F&F	3,174		3,174
			40,287	
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	<div style="border: 1px solid black; padding: 2px; display: inline-block;">DAVID MITCHELL</div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">24/11/21</div>