

## **Citizen Outreach Coalition (COC)**

**Annual accounts for year ending 30/04/2024**

### **Legal and Administrative Information**

Charity Name. Citizen Outreach Coalition

Charity Registration number. 1175281

Registered Office Address. 140 Gloucester Road North

Liverpool. L6 4DT

### **Management Committee Members**

Mrs Yvonne Ebu

Vitalis Tante

Mrs Clarah Mengot

Emmanuel Kiven

### **Project Manager**

Francis Niba

Bankers. Lloyds Bank

### **INTRODUCTION**

Citizen Outreach Coalition (COC) is a Liverpool based charity registered with the charity commission. It was created to promote social inclusion for the public benefit, by working with in particular but not exclusively people of African/Caribbean descent resident in Merseyside who are socially excluded or at risk of social exclusion on the grounds of their ethnic origin and their social and economic position, to relieve the needs of such people and integrate them into society, in particular but not exclusively

## **Aims and Objectives.**

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to;

Providing social and recreational activities involving the local community;  
Providing job search skills workshops, life skills training and vocational training in photography skills;

Providing activities that promote the history, culture and conditions of people of African descent living in the Merseyside area.

Providing support to improve physical and mental health of residents

## **Delivering our Aims and objectives**

We review our aims and objectives each year to make sure we are delivering them as stated. Our review looks at what we have done in the last financial year and how far we succeeded in delivering some of all of our objectives. Evidently, we deliver them on a year to year basis. We follow all Charity commission guidelines in ensuring our aims and objectives are delivering a public benefit.

During the year under review, we received funding from two sources, The Energy Industrial Voluntary Redress Scheme continued funding our energy savings awareness campaign and funded our activities amounting to £57,212. The scheme is administered by the Energy Saving Trust

The Project will end in September 2024

The project involves advising vulnerable people across Merseyside on how to reduce their energy use and offering support to those facing self-disconnection. The support include home visits, telephone advice and holding or participating in community events

We received £9,950 from the Home Office for a Windrush awareness campaign to encourage people from Asia and Africa to apply to the Windrush

Documentation and Compensation schemes. This was the second time we were delivering a Home Office funded project to raise awareness around Windrush with particular emphasis on communities that many did not know were also affected by the Windrush crisis.

We received small donations totalling £3400.

### **Who used our Services**

We reached 560 people with our energy advice sessions during community events face to face meetings and home visits.

We also reached more than 300.000 people through social media publicity and community meetings with pour Windrush awareness campaigns. We produced three videos and provided publicity material that was distributed to people

### **How our Activities Deliver Public Benefit**

All our charitable activities continue to aim to help improve support people in vulnerable situations to reduce the effects of the cost of living crisis in their lives. Our energy savings advice campaign is supporting beneficiaries to learn tips to reduce their energy consumption smartly and so reducing their energy bills. Our Windrush awareness campaigns reached people who were encouraged to were eligible to apply to the two schemes the Home Office was running to resolve the Windrush crisis.

### **Report of Management Committee Governing Document**

***Citizen Outreach Coalition*** is a Charitable Incorporated Organization registered with charity commission with charity registration no 1175281. The organization has internal rules and regulations but its governing document is the model articles of association provided by charity commission which we adopted and tailored to our specific needs. On April 8 2020, Citizen Outreach Coalition company was converted from a company limited by guarantee into a Charitable Incorporated Organization (CIO)



## **Management Committee.**

COC has a management committee of four members who meet regularly to review the functioning of the organization. The management committee determines the strategic direction of the charity, prepares financial statements, maintains proper accounting records, selects suitable financial accounting policies and apply them. They make sure the financial policies comply with charity commission rules.

The Management committee is headed by Yvonne Ebu and Emmanuel Kiven is her Secretary General.

Members of the Management committee provide their services free of charge. Their reasonable expenses are reimbursed.

Members of the management committee who are trustees for the purpose of charity law and served during the present financial year. (See list of management committee members above)

## **Volunteers**

We want to thank the team of volunteers that helped us during the whole year because without them, we would have done very little work. Special thanks to all the volunteers who are still offering their services to support the delivery of our different projects and who are always available at short notice.

We will forever be grateful to you and hope we continue working with you long into the future.

## **Overseas outreach**

We have registered Citizen Outreach in Kenya, Sierra Leone and Cameroon. Our pilot Homeless project for which we received a small grant last year from The Eleanor Rathbone charitable Trust has now ended. We want to thank the trust immensely for the support.



## **Statement of Financial Activities Financial Review**

Like all small charities, getting funding for projects in the present financial climate remains the biggest challenge we face.

However, we recognize the present cost of living still affects the most vulnerable people in society and we work round the clock to provide the services and support we get to reduce the daily challenges they face.

That is why the two projects we are presently delivering (Energy savings advice and Windrush awareness campaign) are being delivered to communities facing disproportionately from the cost of Living crisis.

### **Reserve Policy**

We have a fit for purpose reserve policy that has set aside at least £5000 to protect our charity from sudden drops in income and also help us take advantage of any new opportunities that may arise. Our present unrestricted funding is £9000 Our trustees decided our reserves can be spent on any of our aims. Our reserve policy will be reviewed annually. Our reserves can cover continuity, restructuring fund, and dissolution

### **Principal Funding Sources**

Our primary funders were The Energy Industrial Voluntary Redress Scheme administered by the Energy Savings Trust and the Home Office.

### **Income & Expenditure. 2023/2024**

**Total Income.     £70.562**

**Expenditure       £65.500**

**Unrestricted Funds. £9000**

**Restricted Funds. £3295**

Notes. Full breakdown of income and expenditure in the receipts and payments excel form.

### **Statutory information**

Citizen Outreach Coalition is a registered charity with charity registration no 1175281

### **Compliance with accounting standards**

This accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

### **Accounting policies**

The principal accounting policies adopted in the preparation of the accounts are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

### **Basis of preparation**

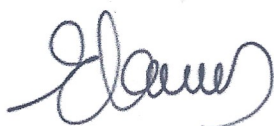
The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

### **Presentation Currency**

The accounts are presented in pound sterling

20/05/2024

Mrs Yvonne Ebu. Chairperson





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Citizen Outreach Coalition

No (if any)

## Receipts and payments accounts

CC16a

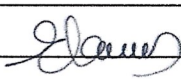
For the period from	April 29 2023	period To	April 30 2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
The Energy Redress Voluntary Scheme	-	57,212	-	57,212	-
Home Office	-	9,950	-	9,950	-
Donations	3,400	-	-	3,400	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	3,400	67,162	-	70,562	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	3,400	67,162	-	70,562	-
<b>A3 Payments</b>					
Staff Cost	-	48,500	-	48,500	-
Social contributions	-	4,200	-	4,200	-
Partner fees	-	1,000	-	1,000	-
Office Admin	-	3,900	-	3,900	-
Advertisement/Promotion	-	2,600	-	2,600	-
General Project Expenses	-	5,300	-	5,300	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	65,500	-	65,500	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	65,500	-	65,500	-
<b>Net of receipts/(payments)</b>	3,400	1,662	-	5,062	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	3,400	1,662	-	5,062	-



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		9,000	3,295	-
	Carry forward		1,300	-
		-	-	-
	<b>Total cash funds</b>	9,000	4,595	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	2 Laptops	Projects	-	-
	2 Cameras	Projects	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Yvonne Ekang	20-May-24



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Citizen Outreach Coalition

On accounts for the year  
ended

30/04/2024

Charity no  
(if any)

1175281

Set out on pages

1-8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

10/06/2024

Name:

Samuel Sarpong

Relevant professional  
qualification(s) or body