

Citizen Outreach Coalition (COC)
Annual accounts for year ending February 28 2022

Contents

Legal and Administrative Information

Charity Name.	Citizen Outreach Coalition
Charity Registration number	1175281
Registered Office Address	140 Gloucester Road North. Liverpool. L6 4DT

Management Committee Members

Vitalis Tanteh
Emmanuel Kiven
Mrs Clarah Mengot
Mrs Yvonne Ebu

Project Manager

Francis Niba

Bankers. Lloyds Bank

Aims and Objectives.

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to;

- ✓ Providing social and recreational activities involving the local community;
- ✓ Providing job search skills workshops, life skills training and vocational training in photography skills;
- ✓ Providing activities that promote the history, culture and conditions of people of African descent living in the Merseyside area.
- ✓ Providing support to improve physical and mental health of residents

Citizen Outreach Coalition (COC) is a local charity registered with the charity commission. It was created to promote social inclusion for the public benefit, by working with in particular but not exclusively people of African/Caribbean descent resident in Merseyside who are socially excluded or at risk of social exclusion on the grounds of their ethnic origin and their social and economic position, to relieve the needs of such people and integrate them into society, in particular but not exclusively

Delivering our Aims and objectives

We review our aims and objectives each year to make sure we are delivering them as stated. Our review looks at what we have done in the last financial year and how far we succeeded in delivering some of all of our objectives. Evidently, we deliver them on a year to year basis. We follow all Charity commission guidelines in ensuring our aims and objectives are delivering a public benefit.

We delivered a Home Office funded multimedia awareness project about the Windrush Documentation and Compensation schemes. With a £16.240 grant, we produced videos and carried out awareness campaigns on social media and through community events and public promotion encouraging people affected to apply to the Home Office managed schemes.

We delivered three projects with support from The National Lottery Community Fund, one to create mental health awareness following COVID 19 and various lockdowns occasioned by the pandemic. We also had funding to encourage people from ethnic minority groups across Merseyside to be actively involved in climate change preventive measures. We received £19.650 for both projects.

The John Moores Foundation funded our organisation to the tune of £3000 towards project Manager salary and the Garfield Weston Foundation offered a grant of £7500 unrestricted funding. We also received £16.240 from the Home Office for a windrush Documentation and Compensation multimedia awareness Project

Who used our Services?

Our Multimedia windrush awareness project reached a wide range of people both in Caribbean and other communities that were affected by the windrush crisis and the general public some of who did not understand why the scheme for documentation and compensation were necessary. Our project helped explain the reason for both schemes.

80 Young people attended the ten workshops we organised as part of our young people mental health awareness campaign as they recover from the effects of COVID 19 and the various lockdowns. During the workshops, we projected short videos outlining the symptoms of mental health and coping mechanism if and when beneficiaries noticed they or close friends or relatives could be suffering from mental health related issues. There were also open debates as the young people shared their personal experiences and how they resolved any issues either with the support of friends, family or health personnel.

We produced four videos and organised community events attended by 60 people on climate change and how people from ethnic minority backgrounds could join the fight to protect the environment. There was emphasis on small behavioural changes anyone could adopt to save our planet including cycling, driving or flying only when necessary, eating healthily and preventing food waste

How our Activities Deliver Public Benefit

All our charitable activities continue to aim to help improve awareness around mental health, climate change and support people who need help with applying to the Windrush documentation and compensation schemes.

Report of Management Committee

Governing Document

Citizen Outreach Coalition is a Charitable Incorporated Organization registered with charity commission with charity registration no 1175281. The organisation has internal rules and regulations but its governing document is the model articles of association provided by charity commission which we adopted and tailored to our specific needs. On April 8 2020, Citizen Outreach Coalition company was converted from a company limited by guarantee into a Charitable Incorporated Organisation (CIO)

Management Committee.

COC has a management committee of six members who meet to review the functioning of the organisation. The management committee determines the strategic direction of the company, prepares financial statements, maintaining proper accounting records, selects suitable financial accounting policies and apply them. They make sure the financial policies complies with charity commission rules.

The Management committee is headed by Tante Vitalis and Emmanuel Kiven is the Secretary General.

Members of the Management committee provide their services free of charge. Their reasonable expenses are reimbursed.

Members of the management committee who are directors for the purpose of company law and trustees for the purpose of charity law and who served during the year and up to the date of this report are

Vitalis Tante

Yvonne Ebu

Tabot Mengot

Kiven Emmanuel

Main Contact

Francis Niba

Volunteers

We want to thank the team of volunteers that helped us during the whole year because without them, we would have done very little work. Special thanks to all the volunteers who despite the problems with COVID 19, still turned out and supported us in delivering all our three projects successfully.

We will forever be grateful to you and hope we continue working with you long into the future.

Overseas outreach

We have registered Citizen Outreach in Kenya, Sierra Leone and Cameroon but still have to start work there. As soon as we start operating overseas, we will be adding that work to our annual reports.

Statement of Financial Activities

Financial Review

COC is still a relatively young charity and getting funding for our activities remains challenging. We received £9800 from National Lottery Awards for All for a COVID 19 mask project and £3162 as final payment from The National Lottery Heritage Fund for a multimedia oral history project on the history and growth of African Pentecostal churches across Merseyside. We also received £1000 in donations.

Our other funders were John Moores Foundation & the Garfield Weston Foundation and the Home Office as mentioned above

Reserve Policy

We have a fit for purpose reserve policy that has set aside at least £5000 to protect our charity from sudden drops in income and also help us take advantage of any new opportunities that may arise. Our trustees decided our reserves can be spent on any of our aims. Our reserve policy will be reviewed annually. Our reserves can cover continuity, restructuring fund, and dissolution

Principal Funding Sources

As outlined above, National Lottery Community Fund, the Home Office, John Moores; Foundation and the Garfield Weston Foundation were our main sources of funding for the financial year. Below is our income and expenditure balance sheet with a breakdown in the receipts and payments account excel template attached to this accounts.

2021/2022 Income & Expenditure

Total Income.	£50.552
Expenditure	£41.018
Unrestricted Funds.	£5000
Restricted Funds.	£4534

Notes. Full breakdown of income and expenditure in the receipts and payments excel form.

Statutory information

Citizen Outreach Coalition is a registered charity with charity registration no 1175281

1 Compliance with accounting standards

This accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

2 Accounting policies

The principal accounting policies adopted in the preparation of the accounts are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

Basis of preparation

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

Presentation Currency

The accounts are presented in pound sterling

Yvonne Ebu. Board Chair





CHARITY COMMISSION
FOR ENGLAND AND WALES

Citizen Outreach Coalition

No (if any)

Receipts and payments accounts

CC16a

For the period
from

March 1 2021

To

February 28 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants from National Lottery Community Fund	-	19,650	-	19,650	-
Home Office Windrush Awareness	-	16,240	-	16,240	-
Garfield Weston Foundation	£7,500	-	-	7,500	-
John Moores Foundation	£3,000.00	-	-	3,000	-
Donations	£1,000	-	-	1,000	-
National Heritage Lottery Fund	£3,162	-	-	3,162	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	14,662	35,890	-	50,552	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,662	35,890	-	50,552	-
A3 Payments					
Staff Cost	£18,500	-	-	18,500	-
Social contributions	£3,018	-	-	3,018	-
Volunteers expenses	£3,500	-	-	3,500	-
Organisational running cost	£4,000	-	-	4,000	-
Publicity material	£3,000	-	-	3,000	-
Office Admin/Equipment	£2,800	-	-	2,800	-
Advertisement/Promotion	£3,800	-	-	3,800	-
General project cost	£2,400	-	-	2,400	-
	-	-	-	-	-
Sub total	41,018	-	-	41,018	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	41,018	-	-	41,018	-
Net of receipts/(payments)	- 26,356	35,890	-	9,534	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 26,356	35,890	-	9,534	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
		5,000	4,534	-
		-	-	-
		-	-	-
	Total cash funds	5,000	4,534	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets				
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				
	Two Canon Cameras	Projects	-	2,500
	Two laptops	Projects	-	900
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Yvonne Ebu	08/04/2022



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**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Citizen Outreach Coalition

**On accounts for the year
ended**

28/02/2022

Charity no (if any)

1175281

Set out on pages

1-7

(all sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **28 / 02 / 2022**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 08/04/2022

Name:

**Relevant professional
qualification(s) or body
(if any):**

Joseph Mukong
BA Hons. Accountancy
Leeds Metropolitan University

Address:

30 Brook Street
Huddersfield
HD5 9DB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.