

# CITIZEN OUTREACH COALITION

England & Wales - Charity number 1175281

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-10-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 140 Gloucester Road North  
Liverpool  
L6 4DT

**Phone** 01512603278

**Email** [cocliverpool@gmail.com](mailto:cocliverpool@gmail.com)

**Website** [www.citizenoutreachcoalition.com](http://www.citizenoutreachcoalition.com)

## Activities

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**Objects:** TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT, BY WORKING WITH IN PARTICULAR BUT NOT EXCLUSIVELY PEOPLE OF AFRICAN DESCENT RESIDENT IN MERSEYSIDE WHO ARE SOCIALLY EXCLUDED OR AT RISK OF SOCIAL EXCLUSION ON THE GROUNDS OF THEIR ETHNIC ORIGIN AND THEIR SOCIAL AND ECONOMIC POSITION, TO RELIEVE THE NEEDS OF SUCH PEOPLE AND INTEGRATE THEM INTO SOCIETY, IN PARTICULAR BUT NOT EXCLUSIVELY BY:- PROVIDING SOCIAL AND RECREATIONAL ACTIVITIES INVOLVING THE LOCAL COMMUNITY;- PROVIDING JOB SEARCH SKILLS WORKSHOPS, LIFE SKILLS TRAINING AND VOCATIONAL TRAINING IN PHOTOGRAPHY SKILLS;- PROVIDING ACTIVITIES THAT PROMOTE THE HISTORY, CULTURE AND CONDITIONS OF PEOPLE OF AFRICAN DESCENT LIVING IN THE MERSEYSIDE AREA.

**Activities:** We will carry out our charitable objectives by;- providing social and recreational activities involving the local community;-providing job search skills workshops, life skills training and vocational training in photography skills;-providing activities that promote the history, culture of people of African & Caribbean descent living in the Merseyside area.-Improving mental/physical health

## Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Economic/community Development/employment, Recreation
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Cameroon
- Kenya
- Sierra Leone
- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£48,865	£43,400	-	-
2024-04-30	£70,562	£65,500	-	-
2023-04-30	£52,857	£42,878	-	-
2022-02-28	£50,552	£41,018	-	-
2021-02-28	£49,411	£43,339	-	-

## Trustees

Name	Role	Appointed
KIVEN EMMANUEL		2017-09-01
TABOT CLARAH MENGOT		2017-09-01
Vitalis Tanteh		2020-10-15
William Besong		2026-03-28

**CITIZEN OUTREACH COALITION**

England & Wales - Charity number 1175281

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# Accounts

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**Citizen Outreach Coalition (COC)**

**Annual accounts for year ending 30/04/2025**

**Legal and Administrative Information**

Charity Name. Citizen Outreach Coalition

Charity Registration number. 1175281

Registered Office Address. 140 Gloucester Road North

Liverpool. L6 4DT

**Management Committee Members**

Vitalis Tanteh

Mrs Clarah Mengot

Emmanuel Kiven

**Project Manager**

Francis Niba

Bankers. Lloyds Bank

**INTRODUCTION**

Citizen Outreach Coalition (COC) is a Liverpool based charity registered with the charity commission. It was created to promote social inclusion for the public benefit, by working with in particular but not exclusively people of African/Caribbean descent resident in Merseyside who are socially excluded or at risk of social exclusion on the grounds of their ethnic origin and their social and economic position, to relieve the needs of such people and integrate them into society, in particular but not exclusively

**Aims and Objectives.**

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to;

Providing social and recreational activities involving the local community;  
Providing job search skills workshops, life skills training and vocational training in photography skills;

Providing activities that promote the history, culture and conditions of people of African descent living in the Merseyside area.

Providing support to improve physical and mental health of residents

### **Delivering our Aims and objectives**

We review our aims and objectives each year to make sure we are delivering them as stated. Our review looks at what we have done in the last financial year and how far we succeeded in delivering some of all of our objectives. Evidently, we deliver them on a year to year basis. We follow all Charity commission guidelines in ensuring our aims and objectives are delivering a public benefit.

During the year under review, we received funding from Sports England to support inactive people from minority backgrounds to get active. The aim was to get both physical and mental health benefits by taking part in different sports activities over one year. We received a £13.360 sports grant.

Sporting 4 Life was quite an intensive sporting and keep fit project that benefitted a large number of people. Most have continued being active after the project ended which was our long term objective-to get people from minority backgrounds who multiple statistics indicate are inactive though they are disproportionately affected by cardiovascular diseases like strokes, high blood pressure and diabetes.

A received a Home Office Windrush Awareness grant totalling £9950

We provided consultation services to different partners worth £20.400.

We received £5600 in donations.

### **Who used our Services**

We reached 244 people with our Sporting 4 Life Sports project that lasted for 12 months.

Our consultation services supported 12 partners

We also reached more than 300.000 people through social media publicity and community meetings with our Windrush awareness campaigns. We produced three videos and provided publicity material that was distributed to people

### **How our Activities Deliver Public Benefit**

All our charitable activities continue to aim to help improve support people in vulnerable situations to reduce the effects of the cost of living crisis in their lives. Our energy savings advice campaign is supporting beneficiaries to learn tips to reduce their energy consumption smartly and so reducing their energy bills. Our Windrush awareness campaigns reached people who were encouraged to were eligible to apply to the two schemes the Home Office was running to resolve the Windrush crisis.

### **Report of Management Committee Governing Document**

***Citizen Outreach Coalition*** is a Charitable Incorporated Organization registered with charity commission with charity registration no 1175281. The organization has internal rules and regulations but its governing document is the model articles of association provided by charity commission which we adopted and tailored to our specific needs. On April 8 2020, Citizen Outreach Coalition company was converted from a company limited by guarantee into a Charitable Incorporated Organization (CIO)

Management Committee.

COC has a management committee of three members who meet regularly to review the functioning of the organization. The management committee determines the strategic direction of the charity, prepares financial statements, maintains proper accounting records, selects suitable financial accounting policies and apply them. They make sure the financial policies comply with charity commission rules.

The Management committee is made up of Emmanuel Kiven, Vitalis Tanteh and Clarah Mengot.

Members of the Management committee provide their services free of charge. Their reasonable expenses are reimbursed.

Members of the management committee who are trustees for the purpose of charity law and served during the present financial year. (See list of management committee members above)

### **Volunteers**

We want to thank the team of volunteers that helped us during the whole year because without them, we would have done very little work. Special thanks to all the volunteers who are still offering their services to support the delivery of our different projects and who are always available at short notice.

We will forever be grateful to you and hope we continue working with you long into the future.

### **Overseas outreach**

We have registered Citizen Outreach in Kenya, Sierra Leone and Cameroon. Our pilot Homeless project for which we received a small grant last year from The Eleanor Rathbone charitable Trust has now ended. We want to thank the trust immensely for the support.

## **Statement of Financial Activities Financial Review**

Like all small charities, getting funding for projects in the present financial climate remains the biggest challenge we face.

However, we recognize the present cost of living still affects the most vulnerable people in society and we work round the clock to provide the services and support we get to reduce the daily challenges they face.

That is why the two projects we are presently delivering (Energy savings advice and Windrush awareness campaign) are being delivered to communities facing disproportionately from the cost of Living crisis.

### **Reserve Policy**

We have a fit for purpose reserve policy that has set aside at least £5000 to protect our charity from sudden drops in income and also help us take advantage of any new opportunities that may arise. Our present unrestricted funding is £9000 Our trustees decided our reserves can be spent on any of our aims. Our reserve policy will be reviewed annually. Our reserves can cover continuity, restructuring fund, and dissolution

### **Principal Funding Sources**

Our primary funders were Sports England and the the Home Office. We provided consultation services that raised some

### **Income & Expenditure. 2023/2024**

**Total Income.     £48865**

**Expenditure       £43400**

**Unrestricted Funds. £9000**

**Restricted Funds.  £5465**

Notes. Full breakdown of income and expenditure in the receipts and payments excel form.

### **Statutory information**

Citizen Outreach Coalition is a registered charity with charity registration no 1175281

### **Compliance with accounting standards**

This accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

### **Accounting policies**

The principal accounting policies adopted in the preparation of the accounts are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

### **Basis of preparation**

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

### **Presentation Currency**

The accounts are presented in pound sterling

20/05/2024

Mrs Yvonne Ebu.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Citizen Outreach Coalition

No (if any)

## Receipts and payments accounts

CC16a

For the period from	29/04/2024	To	30/04/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sport England	-	13,360	-	13,360	-
Home Office	-	9,950	-	9,950	-
Donations	-	5,600	-	5,600	-
Services	-	20,400	-	20,400	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	49,310	-	49,310	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	49,310	-	49,310	-
<b>A3 Payments</b>					
Staff	27,100	-	-	27,100	-
Social Payments	3,100	-	-	3,100	-
Project related cost	-	13,200	-	13,200	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	30,200	13,200	-	43,400	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	30,200	13,200	-	43,400	-
<b>Net of receipts/(payments)</b>	- 30,200	36,110	-	5,910	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	- 30,200	36,110	-	5,910	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		9,000	5,465	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>9,000</b>	<b>5,465</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	3 Lptops		-	-
	2 cameras		-	-
	i printer		-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Yvonne Ebu	26/01/2026



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Citizen Outreach Coalition

On accounts for the year ended

30/04/2025

Charity no (if any)

1175281

Set out on pages

1-8

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27/01/2026

Name:

Samuel Sarpong Frempong

Relevant professional qualification(s) or body

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**CITIZEN OUTREACH COALITION**

England & Wales - Charity number 1175281

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# Accounts

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**Citizen Outreach Coalition (COC)**

**Annual accounts for year ending 30/04/2024**

**Legal and Administrative Information**

Charity Name. Citizen Outreach Coalition

Charity Registration number. 1175281

Registered Office Address. 140 Gloucester Road North

Liverpool. L6 4DT

**Management Committee Members**

Mrs Yvonne Ebu

Vitalis Tanteh

Mrs Clarah Mengot

Emmanuel Kiven

**Project Manager**

Francis Niba

Bankers. Lloyds Bank

**INTRODUCTION**

Citizen Outreach Coalition (COC) is a Liverpool based charity registered with the charity commission. It was created to promote social inclusion for the public benefit, by working with in particular but not exclusively people of African/Caribbean descent resident in Merseyside who are socially excluded or at risk of social exclusion on the grounds of their ethnic origin and their social and economic position, to relieve the needs of such people and integrate them into society, in particular but not exclusively

## **Aims and Objectives.**

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to;

Providing social and recreational activities involving the local community;  
Providing job search skills workshops, life skills training and vocational training in photography skills;

Providing activities that promote the history, culture and conditions of people of African descent living in the Merseyside area.

Providing support to improve physical and mental health of residents

## **Delivering our Aims and objectives**

We review our aims and objectives each year to make sure we are delivering them as stated. Our review looks at what we have done in the last financial year and how far we succeeded in delivering some of all of our objectives. Evidently, we deliver them on a year to year basis. We follow all Charity commission guidelines in ensuring our aims and objectives are delivering a public benefit.

During the year under review, we received funding from two sources, The Energy Industrial Voluntary Redress Scheme continued funding our energy savings awareness campaign and funded our activities amounting to £57,212. The scheme is administered by the Energy Saving Trust

The Project will end in September 2024

The project involves advising vulnerable people across Merseyside on how to reduce their energy use and offering support to those facing self-disconnection. The support include home visits, telephone advice and holding or participating in community events

We received £9,950 from the Home Office for a Windrush awareness campaign to encourage people from Asia and Africa to apply to the Windrush

Documentation and Compensation schemes. This was the second time we were delivering a Home Office funded project to raise awareness around Windrush with particular emphasis on communities that many did not know were also affected by the Windrush crisis.

We received small donations totalling £3400.

### **Who used our Services**

We reached 560 people with our energy advice sessions during community events face to face meetings and home visits.

We also reached more than 300.000 people through social media publicity and community meetings with our Windrush awareness campaigns. We produced three videos and provided publicity material that was distributed to people

### **How our Activities Deliver Public Benefit**

All our charitable activities continue to aim to help improve support people in vulnerable situations to reduce the effects of the cost of living crisis in their lives. Our energy savings advice campaign is supporting beneficiaries to learn tips to reduce their energy consumption smartly and so reducing their energy bills. Our Windrush awareness campaigns reached people who were encouraged to were eligible to apply to the two schemes the Home Office was running to resolve the Windrush crisis.

### **Report of Management Committee Governing Document**

***Citizen Outreach Coalition*** is a Charitable Incorporated Organization registered with charity commission with charity registration no 1175281. The organization has internal rules and regulations but its governing document is the model articles of association provided by charity commission which we adopted and tailored to our specific needs. On April 8 2020, Citizen Outreach Coalition company was converted from a company limited by guarantee into a Charitable Incorporated Organization (CIO)

## Management Committee.

COC has a management committee of four members who meet regularly to review the functioning of the organization. The management committee determines the strategic direction of the charity, prepares financial statements, maintains proper accounting records, selects suitable financial accounting policies and apply them. They make sure the financial policies comply with charity commission rules.

The Management committee is headed by Yvonne Ebu and Emmanuel Kiven is her Secretary General.

Members of the Management committee provide their services free of charge. Their reasonable expenses are reimbursed.

Members of the management committee who are trustees for the purpose of charity law and served during the present financial year. (See list of management committee members above)

## Volunteers

We want to thank the team of volunteers that helped us during the whole year because without them, we would have done very little work. Special thanks to all the volunteers who are still offering their services to support the delivery of our different projects and who are always available at short notice.

We will forever be grateful to you and hope we continue working with you long into the future.

## Overseas outreach

We have registered Citizen Outreach in Kenya, Sierra Leone and Cameroon. Our pilot Homeless project for which we received a small grant last year from The Eleanor Rathbone charitable Trust has now ended. We want to thank the trust immensely for the support.

## **Statement of Financial Activities Financial Review**

Like all small charities, getting funding for projects in the present financial climate remains the biggest challenge we face.

However, we recognize the present cost of living still affects the most vulnerable people in society and we work round the clock to provide the services and support we get to reduce the daily challenges they face.

That is why the two projects we are presently delivering (Energy savings advice and Windrush awareness campaign) are being delivered to communities facing disproportionately from the cost of Living crisis.

### **Reserve Policy**

We have a fit for purpose reserve policy that has set aside at least £5000 to protect our charity from sudden drops in income and also help us take advantage of any new opportunities that may arise. Our present unrestricted funding is £9000 Our trustees decided our reserves can be spent on any of our aims. Our reserve policy will be reviewed annually. Our reserves can cover continuity, restructuring fund, and dissolution

### **Principal Funding Sources**

Our primary funders were The Energy Industrial Voluntary Redress Scheme administered by the Energy Savings Trust and the Home Office.

### **Income & Expenditure. 2023/2024**

**Total Income. £70.562**

Expenditure £65.500

**Unrestricted Funds. £9000**

**Restricted Funds. £3295**

Notes. Full breakdown of income and expenditure in the receipts and payments excel form.

### **Statutory information**

Citizen Outreach Coalition is a registered charity with charity registration no 1175281

### **Compliance with accounting standards**

This accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

### **Accounting policies**

The principal accounting policies adopted in the preparation of the accounts are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

### **Basis of preparation**

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

### **Presentation Currency**

The accounts are presented in pound sterling

20/05/2024

**Mrs Yvonne Ebu. Chairperson**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Citizen Outreach Coalition</b>	No (if any)
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## Receipts and payments accounts

CC16a

For the period from	April 29 2023	period To	April 30 2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
The Energy Redress Voluntary Scheme	-	57,212	-	57,212	-
Home Office	-	9,950	-	9,950	-
Donations	3,400	-	-	3,400	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>3,400</b>	<b>67,162</b>	<b>-</b>	<b>70,562</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>3,400</b>	<b>67,162</b>	<b>-</b>	<b>70,562</b>	<b>-</b>
<b>A3 Payments</b>					
Staff Cost	-	48,500	-	48,500	-
Social contributions	-	4,200	-	4,200	-
Partner fees	-	1,000	-	1,000	-
Office Admin	-	3,900	-	3,900	-
Advertisement/Promotion	-	2,600	-	2,600	-
General Project Expenses	-	5,300	-	5,300	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>65,500</b>	<b>-</b>	<b>65,500</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>-</b>	<b>65,500</b>	<b>-</b>	<b>65,500</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>3,400</b>	<b>1,662</b>	<b>-</b>	<b>5,062</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>3,400</b>	<b>1,662</b>	<b>-</b>	<b>5,062</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		9,000	3,295	-
	Carry forward		1,300	-
		-	-	-
	<b>Total cash funds</b>	<b>9,000</b>	<b>4,595</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

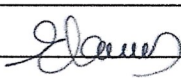
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	2 Laptops	Projects	-	-
	2 Cameras	Projects	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Yvonne Ekang	20-May-24



Section A

Independent Examiner's Report

Report to the trustees

Charity Name: Citizen Outreach Coalition

On accounts for the year ended

30/04/2024 Charity no (if any): 1175281

Set out on pages

1-8 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 10/06/2024

Name: Samuel Sarpong

Relevant professional qualification(s) or body

[Empty box for professional qualification]

**CITIZEN OUTREACH COALITION**

England & Wales - Charity number 1175281

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# Accounts

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**Citizen Outreach Coalition (COC)**  
Annual accounts for year ending 30/04/2023

**Contents**

**Legal and Administrative Information**

Charity Name.	Citizen Outreach Coalition
Charity Registration number	1175281
Registered Office Address	140 Gloucester Road North. Liverpool. L6 4DT

**Management Committee Members**

Vitalis Tanteh  
Emmanuel Kiven  
Mrs Clarah Mengot  
Mrs Yvonne Ebu

**Project Manager**

Francis Niba

**Bankers. Lloyds Bank**

Citizen Outreach Coalition (COC) is a Liverpool based charity registered with the charity commission. It was created to promote social inclusion for the public benefit, by working with in particular but not exclusively people of African/Caribbean descent resident in Merseyside who are socially excluded or at risk of social exclusion on the grounds of their ethnic origin and their social and economic position, to relieve the needs of such people and integrate them into society, in particular but not exclusively

**Aims and Objectives.**

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to;

- Providing social and recreational activities involving the local community;
- Providing job search skills workshops, life skills training and vocational training in photography skills;
- Providing activities that promote the history, culture and conditions of people of African descent living in the Merseyside area.
- Providing support to improve physical and mental health of residents

**Delivering our Aims and objectives**

We review our aims and objectives each year to make sure we are delivering them as stated. Our review looks at what we have done in the last financial year and how far we succeeded in delivering some of all of our objectives. Evidently, we deliver them on a year to year basis. We follow all Charity commission guidelines in ensuring our aims and objectives are delivering a public benefit.

During the year under review, we received funding from three sources, The John Moores Foundation, The National Lottery Community Fund and from the Energy Industrial Voluntary Redress Scheme. Our Sierra Leone operations also received a grant from the Eleanor Rathbone Charitable Trust

We have already received £33,556.99 as part of a two year funded project from the Energy Industrial Voluntary Redress Scheme that is administered by the Energy Saving Trust. The project involves advising vulnerable people across Merseyside on how to reduce their energy use and offering support to those facing self-disconnection. The support include home visits, telephone advice and holding or participating in community events

We received £9800 from The National Lottery Community fund for a "Learn to cook on a Budget Project for young people. We hired two chefs who delivered workshops that reached 70 young people who taught about basic cooking skills, team working and while they need to cook their own meals to avoid fast food and the health complications it usually causes.

We received £2000 from the Eleanor Rathbone Charitable Trust for a one year homeless project in Freetown, the capital of Sierra Leone.

The John Moores Foundation gave us a £5000 grant for the part time salary of our Project Manager.

We received small donations totaling £2500.

### **Who used our Services**

We have reached 250 people in our energy savings advice sessions during community which we either organized or attended. We have offered 53 people face to face energy advice while we visited 61 people at home to offer free energy savings advice and tips. 37 people received energy savings advice over the phone. A total of 134 households have received energy savings advice through our energy savings project. We produced three energy savings videos as part of the project which we uploaded to youtube and can be easily shared to people

35 young people have already attended the seven healthy cooking sessions we have organized where they learn how to cook healthy nutritious food on a budget. Feedback from some of the young people showed some had never cooked a complete meal before the classes and following the lessons, promised to avoid fast food in favour of healthy alternatives they will cook themselves. The cooking sessions gave them a chance to work as a team, create new friendships but above all, learn a vital life skill.

### **How our Activities Deliver Public Benefit**

All our charitable activities continue to aim to help improve support people in vulnerable situations to reduce the effects of the cost of living crisis in their lives. Our energy

savings advice campaign is supporting beneficiaries to learn tips to reduce their energy consumption smartly and so reducing their energy bills. Our cooking lessons support young people to learn a new life skill, buy and food on a budget so they can manage the cost of living crisis.

## **Report of Management Committee**

### **Governing Document**

**Citizen Outreach Coalition** is a Charitable Incorporated Organization registered with charity commission with charity registration no 1175281. The organization has internal rules and regulations but its governing document is the model articles of association provided by charity commission which we adopted and tailored to our specific needs. On April 8 2020, Citizen Outreach Coalition company was converted from a company limited by guarantee into a Charitable Incorporated Organization (CIO)

### **Management Committee.**

COC has a management committee of six members who meet to review the functioning of the organization. The management committee determines the strategic direction of the charity, prepares financial statements, maintains proper accounting records, selects suitable financial accounting policies and apply them. They make sure the financial policies comply with charity commission rules.

The Management committee is headed by Yvonne Ebu and Emmanuel Kiven is her Secretary General.

Members of the Management committee provide their services free of charge. Their reasonable expenses are reimbursed.

Members of the management committee who are trustees for the purpose of charity law and served during the ~~present~~ financial year. (See list of management committee members above)

### **Volunteers**

We want to thank the team of volunteers that helped us during the whole year because without them, we would have done very little work. Special thanks to all the volunteers who are still offering their services to support the delivery of our different projects and who are always available at short notice.

We will forever be grateful to you and hope we continue working with you long into the future.

### **Overseas outreach**

We have registered Citizen Outreach in Kenya, Sierra Leone and Cameroon. We received a grant from The Eleanor Rathbone charitable Trust for a small pilot homeless project in Freetown, the capital of Sierra Leone. (see grant details above)

Statement of Financial  
Activities Financial  
Review

Like all small charities, getting funding for projects in the present financial climate remains the biggest challenge we face.

However, we recognize the present cost of living still affects the most vulnerable people in society and we work round the clock to provide the services and support we get to reduce the daily challenges they face.

That is why the two projects we are presently delivering (energy savings advice and cooking on a budget) are directly relevant to the cost of living crisis. We will continue applying for relevant grants to support our customers with other cost of living issues they face.

**Reserve Policy**

We have a fit for purpose reserve policy that has set aside at least £5000 to protect our charity from sudden drops in income and also help us take advantage of any new opportunities that may arise. Our present unrestricted funding is £7000. Our trustees decided our reserves can be spent on any of our aims. Our reserve policy will be reviewed annually. Our reserves can cover continuity, restructuring fund, and dissolution

**Principal Funding Sources**

The National Lottery Community Fund, The John Moore's Foundation, The Eleanor Rathbone Charitable Trust and the Energy Industrial Voluntary Redress Scheme were our principal sources of funding during the present financial year.

2022/2023 Income & Expenditure

Total Income.	£52.857
Expenditure	£42.878
Unrestricted Funds.	£7000
Restricted Funds.	£2500

Notes. Full breakdown of income and expenditure in the receipts and payments excel form.

**Statutory information**

Citizen Outreach Coalition is a registered charity with charity registration no 1175281

**1 Compliance with accounting standards**

This accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

## **2 Accounting policies**

The principal accounting policies adopted in the preparation of the accounts are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

### *Basis of preparation*

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

### **Presentation Currency**

The accounts are presented in pound sterling



Yvonne Ebu. Board Chair



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Citizen Outreach Coalition

No 1175281

## Receipts and payments accounts

CC16a

For the period  
from

01/03/2022

To

30/04/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
The Energy Redress Voluntary Scheme	-	33,557	-	33,557	-
The National Lottery Community Fund	-	9,800	-	9,800	-
John Moores Foundation	5,000	-	-	5,000	-
Donations	2,500	-	-	2,500	-
The Eleanor Rathbone Chritable Trust	-	2,000	-	2,000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>7,500</b>	<b>45,357</b>	<b>-</b>	<b>52,857</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>7,500</b>	<b>45,357</b>	<b>-</b>	<b>52,857</b>	<b>-</b>
<b>A3 Payments</b>					
Staff Cost	27,678	-	-	27,678	-
Social contributions	3,600	-	-	3,600	-
Partner fees	1,000	-	-	1,000	-
Organisational running cost	3,500	-	-	3,500	-
Office Admin	2,300	-	-	2,300	-
Advertisement/Promotion	2,800	-	-	2,800	-
General Project Cost	2,000	-	-	2,000	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>42,878</b>	<b>-</b>	<b>-</b>	<b>42,878</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>42,878</b>	<b>-</b>	<b>-</b>	<b>42,878</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 35,378</b>	<b>45,357</b>	<b>-</b>	<b>9,979</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 35,378</b>	<b>45,357</b>	<b>-</b>	<b>9,979</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		7,000	2,500	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	7,000	2,500	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Three laptops	Projects	-	-
	2 Canon cameras	Projects	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Yvonne Ebu	25/06/2023



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
**Citizen Outreach Coalition**

On accounts for the year ended

30/04/2023      Charity no (if any)      1175281

Set out on pages

1-5  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 12.07.2023

Name:

Joseph Mukong

**Relevant professional qualification(s) or body (if any):**

BA Honours Accountancy

**Address:**

36 Brook Street Huddersfield

Molgreen

HD5 9DB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty box for disclosure details]

**CITIZEN OUTREACH COALITION**

England & Wales - Charity number 1175281

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# Accounts

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**Citizen Outreach Coalition (COC)**  
**Annual accounts for year ending February 28 2022**

**Contents**

**Legal and Administrative Information**

Charity Name. **Citizen Outreach Coalition**  
Charity Registration number **1175281**  
Registered Office Address **140 Gloucester Road North.**  
**Liverpool. L6 4DT**

**Management Committee Members**

Vitalis Tanteh  
Emmanuel Kiven  
Mrs Clarah Mengot  
Mrs Yvonne Ebu

**Project Manager**

Francis Niba

**Bankers. Lloyds Bank**

**Aims and Objectives.**

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to;

- ✓ Providing social and recreational activities involving the local community;
- ✓ Providing job search skills workshops, life skills training and vocational training in photography skills;
- ✓ Providing activities that promote the history, culture and conditions of people of African descent living in the Merseyside area.
- ✓ Providing support to improve physical and mental health of residents

Citizen Outreach Coalition (COC) is a local charity registered with the charity commission. It was created to promote social inclusion for the public benefit, by working with in particular but not exclusively people of African/Caribbean descent resident in Merseyside who are socially excluded or at risk of social exclusion on the grounds of their ethnic origin and their social and economic position, to relieve the needs of such people and integrate them into society, in particular but not exclusively

**Delivering our Aims and objectives**

We review our aims and objectives each year to make sure we are delivering them as stated. Our review looks at what we have done in the last financial year and how far we succeeded in delivering some of all of our objectives. Evidently, we deliver them on a year to year basis. We follow all Charity commission guidelines in ensuring our aims and objectives are delivering a public benefit.

We delivered a Home Office funded multimedia awareness project about the Windrush Documentation and Compensation schemes. With a £16.240 grant, we produced videos and carried out awareness campaigns on social media and through community events and public promotion encouraging people affected to apply to the Home Office managed schemes.

We delivered three projects with support from The National Lottery Community Fund, one to create mental health awareness following COVID 19 and various lockdowns occasioned by the pandemic. We also had funding to encourage people from ethnic minority groups across Merseyside to be actively involved in climate change preventive measures. We received £19.650 for both projects.

The John Moores Foundation funded our organisation to the tune of £3000 towards project Manager salary and the Garfield Weston Foundation offered a grant of £7500 unrestricted funding. We also received £16.240 from the Home Office for a windrush Documentation and Compensation multimedia awareness Project

### **Who used our Services?**

Our Multimedia windrush awareness project reached a wide range of people both in Caribbean and other communities that were affected by the windrush crisis and the general public some of who did not understand why the scheme for documentation and compensation were necessary. Our project helped explain the reason for both schemes.

80 Young people attended the ten workshops we organised as part of our young people mental health awareness campaign as they recover from the effects of COVID 19 and the various lockdowns. During the workshops, we projected short videos outlining the symptoms of mental health and coping mechanism if and when beneficiaries noticed they or close friends or relatives could be suffering from mental health related issues. There were also open debates as the young people shared their personal experiences and how they resolved any issues either with the support of friends, family or health personnel.

We produced four videos and organised community events attended by 60 people on climate change and how people from ethnic minority backgrounds could join the fight to protect the environment. There was emphasis on small behavioural changes anyone could adopt to save our planet including cycling, driving or flying only when necessary, eating healthily and preventing food waste

### **How our Activities Deliver Public Benefit**

All our charitable activities continue to aim to help improve awareness around mental health, climate change and support people who need help with applying to the Windrush documentation and compensation schemes.

## **Report of Management Committee**

### **Governing Document**

**Citizen Outreach Coalition** is a Charitable Incorporated Organization registered with charity commission with charity registration no 1175281. The organisation has internal rules and regulations but its governing document is the model articles of association provided by charity commission which we adopted and tailored to our specific needs. On April 8 2020, Citizen Outreach Coalition company was converted from a company limited by guarantee into a Charitable Incorporated Organisation (CIO)

### **Management Committee.**

COC has a management committee of six members who meet to review the functioning of the organisation. The management committee determines the strategic direction of the company, prepares financial statements, maintaining proper accounting records, selects suitable financial accounting policies and apply them. They make sure the financial policies complies with charity commission rules.

The Management committee is headed by Tanteh Vitalis and Emmanuel Kiven is the Secretary General.

Members of the Management committee provide their services free of charge. Their reasonable expenses are reimbursed.

Members of the management committee who are directors for the purpose of company law and trustees for the purpose of charity law and who served during the year and up to the date of this report are

Vitalis Tanteh

Yvonne Ebu

Tabot Mengot

Kiven Emmanuel

### **Main Contact**

Francis Niba

### **Volunteers**

We want to thank the team of volunteers that helped us during the whole year because without them, we would have done very little work. Special thanks to all the volunteers who despite the problems with COVID 19, still turned out and supported us in delivering all our three projects successfully.

We will forever be grateful to you and hope we continue working with you long into the future.

### **Overseas outreach**

We have registered Citizen Outreach in Kenya, Sierra Leone and Cameroon but still have to start work there. As soon as we start operating overseas, we will be adding that work to our annual reports.

## **Statement of Financial Activities**

### **Financial Review**

COC is still a relatively young charity and getting funding for our activities remains challenging. We received £9800 from National Lottery Awards for All for a COVID 19 mask project and £3162 as final payment from The National Lottery Heritage Fund for a multimedia oral history project on the history and growth of African Pentecostal churches across Merseyside. We also received £1000 in donations.

Our other funders were John Moores Foundation & the Garfield Weston Foundation and the Home Office as mentioned above

### **Reserve Policy**

We have a fit for purpose reserve policy that has set aside at least £5000 to protect our charity from sudden drops in income and also help us take advantage of any new opportunities that may arise. Our trustees decided our reserves can be spent on any of our aims. Our reserve policy will be reviewed annually. Our reserves can cover continuity, restructuring fund, and dissolution

### **Principal Funding Sources**

As outlined above, National Lottery Community Fund, the Home Office, John Moores; Foundation and the Garfield Weston Foundation were our main sources of funding for the financial year. Below is our income and expenditure balance sheet with a breakdown in the receipts and payments account excel template attached to this accounts.

### **2021/2022 Income & Expenditure**

<b>Total Income.</b>	<b>£50.552</b>
<b>Expenditure</b>	<b>£41.018</b>
<b>Unrestricted Funds.</b>	<b>£5000</b>
<b>Restricted Funds.</b>	<b>£4534</b>

Notes. Full breakdown of income and expenditure in the receipts and payments excel form.

### **Statutory information**

Citizen Outreach Coalition is a registered charity with charity registration no 1175281

### **1 Compliance with accounting standards**

This accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

## **2 Accounting policies**

The principal accounting policies adopted in the preparation of the accounts are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

### ***Basis of preparation***

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

### **Presentation Currency**

The accounts are presented in pound sterling

Yvonne Ebu. Board Chair





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Citizen Outreach Coalition

No (if any)

## Receipts and payments accounts

CC16a

For the period from	March 1 2021	To	February 28 2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants from National Lottery Community Fund	-	19,650	-	19,650	-
Home Office Windrush Awareness	-	16,240	-	16,240	-
Garfield Weston Foundation	£7,500	-	-	7,500	-
John Moores Foundation	£3,000.00	-	-	3,000	-
Donations	£1,000	-	-	1,000	-
National Heritage Lottery Fund	£3,162	-	-	3,162	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>14,662</b>	<b>35,890</b>	<b>-</b>	<b>50,552</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>14,662</b>	<b>35,890</b>	<b>-</b>	<b>50,552</b>	<b>-</b>
<b>A3 Payments</b>					
Staff Cost	£18,500	-	-	18,500	-
Social contributions	£3,018	-	-	3,018	-
Volunteers expenses	£3,500	-	-	3,500	-
Organisational running cost	£4,000	-	-	4,000	-
Publicity material	£3,000	-	-	3,000	-
Office Admin/Equipment	£2,800	-	-	2,800	-
Advertisement/Promotion	£3,800	-	-	3,800	-
General project cost	£2,400	-	-	2,400	-
	-	-	-	-	-
<b>Sub total</b>	<b>41,018</b>	<b>-</b>	<b>-</b>	<b>41,018</b>	<b>-</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>41,018</b>	<b>-</b>	<b>-</b>	<b>41,018</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 26,356</b>	<b>35,890</b>	<b>-</b>	<b>9,534</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 26,356</b>	<b>35,890</b>	<b>-</b>	<b>9,534</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		5,000	4,534	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>5,000</b>	<b>4,534</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	<b>Two Canon Cameras</b>	<b>Projects</b>	-	2,500
	<b>Two laptops</b>	<b>Projects</b>	-	900
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Yvonne Ebu	08/04/2022



**Section A Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	Charity Name <b>Citizen Outreach Coalition</b>		
<b>On accounts for the year ended</b>	<b>28/02/2022</b>	<b>Charity no (if any)</b>	<b>1175281</b>
<b>Set out on pages</b>	<b>1-7</b> <small>(all sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **28 / 02 / 2022**

**Responsibilities and basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

<b>Signed:</b>		<b>Date:</b>	<b>08/04/2022</b>
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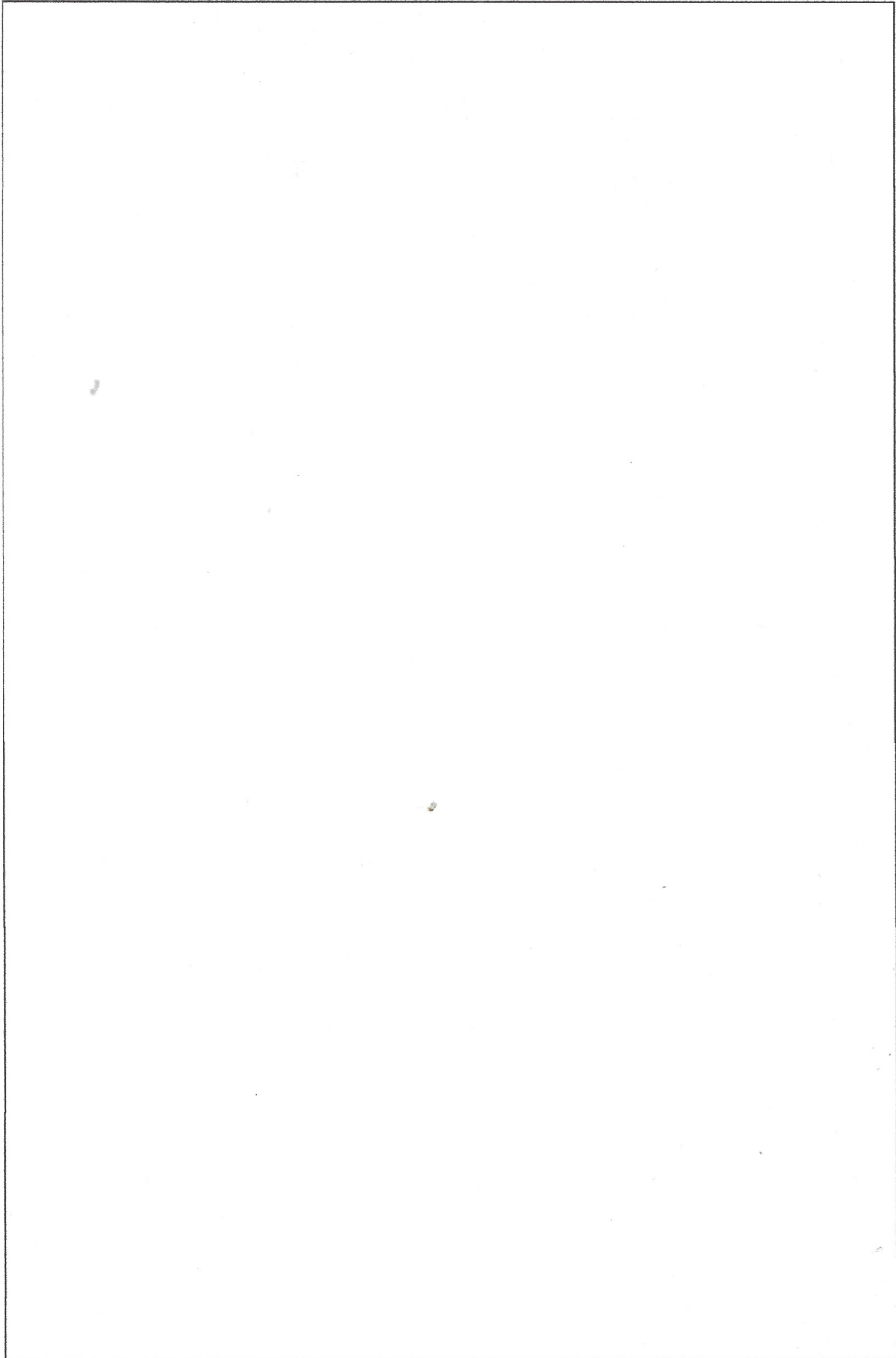
**Name:** \_\_\_\_\_

<b>Relevant professional qualification(s) or body (if any):</b>	<b>Joseph Mukong BA Hons. Accountancy Leeds Metropolitan University</b>
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<b>Address:</b>	<b>30 Brook Street</b>
	<b>Huddersfield</b>
	<b>HD5 9DB</b>

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**CITIZEN OUTREACH COALITION**

England & Wales - Charity number 1175281

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# Accounts

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**Citizen Outreach Coalition (COC)**  
**Annual accounts for year ending February 28 2021**

**Contents**

**Legal and Administrative Information**

Charity Name.	<b>Citizen Outreach Coalition</b>
Charity Registration number	<b>1175281</b>
Company Registration Number	<b>09626486</b>
Registered Office Address	<b>140 Gloucester Road North.</b> <b>Liverpool. L6 4DT</b>

**Management Committee Members**

Vitalis Tanteh  
Emmanuel Kiven  
Mrs Clarah Mengot  
Mrs Yvonne Ebu

**Main Contact**

Francis Niba

**Bankers. Lloyds Bank**

Breck Road Liverpool Branch  
Lloyds Bank PLC. P O Box 1000  
BX 1 1LT  
Account no. 38840868  
Sort Code. 77-17-03

Solicitors.

**Aims and Objectives.**

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to;

- ✓ Providing social and recreational activities involving the local community;
- ✓ Providing job search skills workshops, life skills training and vocational training in photography skills;
- ✓ Providing activities that promote the history, culture and conditions of people of African descent living in the Merseyside area.

Citizen Outreach Coalition (COC) is a not-for-profit Company Ltd by guarantee. It was created to promote social inclusion for the public benefit, by working with in particular but not exclusively people of African descent resident in Merseyside who are socially excluded or at risk of social exclusion on the grounds of their ethnic origin and their social and economic position, to relieve the needs of such people and integrate them into society, in particular but not exclusively by

### **Delivering our Aims and objectives**

We review our aims and objectives each year to make sure we are delivering them as stated. Our review looks at what we have done in the last financial year and how far we succeeded in delivering some of all of our objectives. Evidently, we deliver them on a year to year basis. We follow all Charity commission guidelines in ensuring our aims and objectives are delivering a public benefit.

We delivered two projects during the present financial year. We received £9800 pounds from The National Lottery Community Fund at the start of the Corona pandemic to distribute face masks and share preventive information. As part of the project titled "Mask up and get the right information", we bought and distributed 1700 face masks and shared extensive corona virus preventive measures on our social media pages including facebook, twitter and Instagram and our website

We also began delivering our Heritage Lottery History project "The history & Growth of African Pentecostal churches across Merseyside for which we received £46.400 from heritage lottery in the 2019/2020 financial year.. The project is a multimedia project during which we recorded 15 video interviews with pastors, evangelists, university lecturers and church goers tracing the growth of African Pentecostalism, the issues African migrants faced including racism and integrating in a new society far away from home. The project is now finished and will be archived as soon as our key partner, the Central Library in Liverpool reopens for business following yet another lockdown because of the COVID-19 pandemic.

### **Who used our Services?**

We distributed 1700 face masks to residents in Toxteth, Edgehill and Tuebrook as part of our Awards for All project "Mask up and Get the right information". 700 beneficiaries had anything from one to five masks each in cases where they were taking the free masks to give to other family members. Everybody who needed a masks got one as we did not target any particular race or group of people to give them. Most beneficiaries however were from black and ethnic minority groups who are the main residents in the areas we distributed the masks.

Our national Lottery Heritage Fund project reached mainly Afro Caribbean migrants across Merseyside as the project was written to record their religious lives, thoughts, ethics and how Pentecostalism played a big part in their lives. One of the researchers was white British but has researched in Nigeria, attended Nigerian Pentecostal churches and written a number of books on African Pentecostalism. The fact that he agreed to take part in the project helped extreme the point of view of white British church goers towards African Pentecostals

We completed delivering our Sports England funded project titled "Kick Cardiovascular Diseases Out of Merseyside. The Project was designed to get people

mostly from black and minority ethnic groups (BAME) from developing active sporting habits and attending a gym regularly to help reduce the cardiovascular diseases that affected BAME people disproportionately. Because of lockdown measures, the last ten sessions were delivered online (Zoom) by a trained personal trainer.

We received a grant of £2500 from the National Lottery Community Fund for a project to help reduce isolation and loneliness among people isolated by lockdown measures. Our volunteers call, talk, befriend and keep in touch with beneficiaries most of them middle-aged or old and either living alone or with an equally vulnerable friend or partner. The project will end on March 31 2021.

### **How our Activities Deliver Public Benefit**

All our charitable activities continue to aim to help reduce the crime rate across Merseyside. We also aimed to encourage more and more people to be active so they stay healthy and save the NHS money from treating unhealthy symptoms like obesity and avoidable cardiovascular diseases. Our Heritage project promotes the culture and history of African migrants in the UK.

### **Report of Management Committee**

#### **Governing Document**

**Citizen Outreach Coalition** is a Charitable Incorporated Organization registered with charity commission with charity registration no 1175281. The organisation has internal rules and regulations but its governing document is the model articles of association provided by charity commission which it adopted and tailored to its specific needs. On April 8 2020, Citizen Outreach Coalition company was converted from a company limited by guarantee into a Charitable incorporated organisation with the same charity no 1175281.

#### **Management Committee.**

COC has a management committee of six members who meet when necessary to review the functioning of the organisation. The management committee determines the strategic direction of the company, prepares financial statements, maintaining proper accounting records, selects suitable financial accounting policies and apply them. They make sure the financial policies complies with charity commission rules.

The Management committee is headed by Tanteh Vitalis and Emmanuel Kiven is the Secretary General.

Members of the Management committee provide their services free of charge. Their reasonable expenses are reimbursed.

Members of the management committee who are directors for the purpose of company law and trustees for the purpose of charity law and who served during the year and up to the date of this report are

Vitalis Tanteh

Yvonne Ebu

Tabot Mengot

Kiven Emmanuel

**Main Contact**

Francis Niba

**Volunteers**

We want to thank the team of volunteers that helped us during the whole year because without them, we would have done very little work. Special thanks to Abraham Sankoh, Sonny Lavalie, and Francis Langley and all the other volunteers we cannot name here because of space. We will forever be grateful to you and hope we continue working with you long into the future.

**Overseas outreach**

We have registered Citizen Outreach in Kenya, Sierra Leone and Cameroon but still have to start work there. As soon as we start operating overseas, we will be adding that work to our annual reports.

**Statement of Financial Activities**

**Financial Review**

COC is still a relatively young charity and getting funding for our activities remains challenging. We received £9800 from National Lottery Awards for All for a COVID 19 mask project and £40,760 from The National Lottery Heritage Fund for a multimedia oral history project on the history and growth of African Pentecostal churches across Merseyside. We will get the balance of the total amount (£46,400) when we deliver the project to the funder. Obviously because of the corona virus pandemic, we didn't get any donations this financial year.

**Principal Funding Sources**

As outlined above, National Lottery Community Fund and The National Lottery Heritage Fund were our main sources of funding for the financial year. Below is a breakdown balance sheet of our finances. In the Independent Examiners' report. .

Yvonne Ebu. Board Chair





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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## Receipts and payments accounts

For the period from	1-Mar-20	To	Peri28 February
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
Grants from Heritage Lottery Fund & The National Lottery Community Fund	4,200	45,211	-	49,411
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total (Gross income for AR)</b>	4,200	45,211	-	49,411
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	4,200	45,211	-	49,411
<b>A3 Payments</b>				
Staff Cost	14,419	-	-	14,419
Social contributions	3,509	-	-	3,509
Volunteers expenses	3,850	-	-	3,850
Organisational running cost	3,400	-	-	3,400
Publicity material	1,850	-	-	1,850
Equipment/office Admin	1,194	-	-	1,194
Advertisement	1,540	-	-	1,540
Project Costs	13,577	-	-	13,577
	-	-	-	-
<b>Sub total</b>	43,339	-	-	43,339
<b>A4 Asset and investment purchases, (see table)</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total payments</b>	43,339	-	-	43,339
<b>Net of receipts/(payments)</b>	- 39,139	45,211	-	6,072
<b>A5 Transfers between funds</b>	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-
<b>Cash funds this year end</b>	- 39,139	45,211	-	6,072

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>		4,200	1,872
		-	-
		-	-
	<b>Total cash funds</b>	<b>4,200</b>	<b>1,872</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B2 Other monetary assets</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
<b>B3 Investment assets</b>			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
<b>B4 Assets retained for the charity's own use</b>	1 desktop & 3 laptops	General funds	-
	3 Canon Cameras	General funds	-
	1 projector & other film props	General funds	-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
<b>B5 Liabilities</b>			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> </div>	Print Name <div style="border: 1px solid black; padding: 5px; margin-top: 10px;">                     Yvonne Ebu                 </div>
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**CC16a**



**Last year**  
**to the nearest £**

<b>43,275</b>
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<b>43,275</b>

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<b>43,275</b>
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<b>43,275</b>
-
-
<b>43,275</b>



**Endowment funds**  
to nearest £

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-
-

OK

**Endowment funds**  
to nearest £

-
-
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-
-
-

**Current value (optional)**

-
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**Current value (optional)**

-
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**When due (optional)**


Date of approval

3/1/2021

## **Independent Examiners' Report 2021**

I have examined the financial statements below which were prepared in accordance with the accounting policies of Citizen Outreach Coalition

. Respective responsibilities of the trustees and independent examiner

The charity trustees are responsible for the preparation of the financial reports. The trustees consider that an audit is not required for this year (under section 144 (2) of the charities (Act 2011) (the 2011 act).

It is my responsibility to:

- ~ examine the accounts (under section 145 of the 2011 Act;
- ~ follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- ~ to state whether particular matters have come to my attention,

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and, seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the view given by the accounts.

It is my responsibility to form an independent opinion, based on my examination, on those financial statements and to report on my opinion.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
- 2) ~ to keep accounting records in accordance with section 130 of the 2011 Act; and
- 3) ~ to prepare accounts which accord with the accounting records and to comply with the accounting requirement of the 2011 Act have not been met.
- 4)
  - 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

		2021	2020
Fixed Assets	Tangible Assets	£17500	£15300
	Investments	0	0
Current Assets	Donations	0	£1500
	Bank Cash	£1600	£18553.97
	<b>Total</b>	<b>£19.100</b>	<b>£35.353.97</b>

**Income & Expenditure Account**  
**Incoming Resources (March 2019-February 2020)**

Income	2021	2020
Grants	£49.411	£41775
Donations	0	£1500
<b>Total Income</b>	<b>£49.411</b>	<b>£42.375</b>

**Expenditure (March 2020-January 2021)**

Staff Cost		£14419
Social Contributions		£3509
Volunteer Expenses		£3850
Organisational running cost		£3400
Publicity Materials		£1850
Equipment/Office Admin		£1194
Advertisement		£1540

<b>Project costs</b>		<b>£13577</b>
	<b>Total</b>	<b>£43.339</b>

**Unrestricted funds**                      **£4200**

**Restricted funds**                         **£1872**

### **Statutory information**

Citizen Outreach Coalition is a Company limited by guarantee, registered in England and Wales with Companies House and charity Commission. Its registered office is 140 Gloucester Road North L6 4DT

#### **1 Compliance with accounting standards**

This accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

#### **2 Accounting policies**

The principal accounting policies adopted in the preparation of the accounts are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

##### ***Basis of preparation***

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

##### **Presentation Currency**

The accounts are presented in pound sterling  
Mukong Joseph  
Accounts Assistant  
36 Brook St  
Huddersfield  
HD5 9DB

May 01 2021

