

MUSIC AND WORSHIP FOUNDATION CIO

England & Wales · Charity number 1175280

Details

Status Registered

Legal form CIO

Registered 2017-10-20

Register [View on the Charity Commission register](#)

Contact

Address 2 Old Chapel Close
Harrogate
North Yorkshire
HG3 2GG

Phone 01423 531710

Email andrew@jmlecterns.co.uk

Website www.mwf.org.uk

Activities

Objects: THE OBJECTS OF THE CHARITY ARE:(1) THE ADVANCEMENT OF THE CHRISTIAN RELIGION THROUGH MUSIC, MEDIA AND OTHER ART FORMS.(2) TO ADVANCE THE EDUCATION OF THE PUBLIC IN CHRISTIAN WORSHIP AND MUSIC.NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR PURPOSES WHICH ARE NOT CHARITABLE IN ACCORDANCE WITH SECTION 7 OF THE CHARITIES AND TRUSTEE INVESTMENT (SCOTLAND) ACT 2005 OR SECTION 2 OF THE CHARITIES ACT (NORTHERN IRELAND) 2008.

Activities: By the provision of workshops, conferences and training events for those who are involved in leading worship and the use of music in Christian churches and elsewhere.Production of a wide range of resources to support the effective use of music, media and other art forms in worship. Most of these are freely available to the public and to worship planners needing worship resources.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Religious Activities
- **Who:** Other Defined Groups

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£71,165	£76,963	-	-
2024-03-31	£84,464	£97,122	-	-
2023-03-31	£84,246	£82,932	-	-
2022-03-31	£58,509	£75,382	-	-
2021-03-31	£119,746	£69,182	-	-

Trustees

Name	Role	Appointed
Andrew John Mitchell		2017-10-20
Damian Herbert		2017-10-20
Hannah Bridget Hodges		2022-02-24
Mwidimi Ndosì		2021-10-14
Naomi Raine Buckler		2024-07-10
Nicholas David Bennett		2023-12-16
Sylvia Kalisch		2019-01-24

MUSIC AND WORSHIP FOUNDATION CIO

England & Wales - Charity number 1175280

Accounts



Music and Worship Foundation

CIO, registered charity 1175280

ANNUAL ACCOUNTS & REPORT

APRIL 2024 - MARCH 2025



engage
worship



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Our charity number is 1175280.

Find previous reports and other details about the charity through [engageworship.org/MWFcc](https://www.engageworship.org/MWFcc)

CONTACT DETAILS

Websites: [mwf.org.uk](https://www.mwf.org.uk) [engageworship.org](https://www.engageworship.org) [evergreenworship.org](https://www.evergreenworship.org)

Facebook, Instagram, X: @engageworship

Registered office: 2 Old Chapel Close, Harrogate, North Yorkshire, HG3 2GG

Emails: chair@mwf.org.uk treasurer@mwf.org.uk info@engageworship.org

If you have questions about our work, giving, policies, bookings or anything else, please get in touch.

Greetings from Hannah Hodges, chair of trustees

Welcome to our annual report! We are passionate about releasing every church to see their worship potential and connect with God in ways that work for them.

With your support, churches are discovering their unique voice in worship.

Music and Worship Foundation CIO works through the ministry of **Engage Worship**, resourcing and training the local church for creative, sustainable and world-changing worship. More recently, the **Evergreen** project has been supporting and forming younger worship leaders.

Read on page six about our charity's 40th Anniversary celebrations, and how you can see this vision extended into the future.

Thank you for your invaluable support!



KEY NUMBERS FOR THE YEAR: APR '24- MAR '25

166,000

active users on our website

350

people being trained online

4.8/5

event feedback score (Walsall)

1060

attenders at in-person events

41,128

website downloads
(2024 calendar year)

65

young worship leaders
at Evergreen retreats

TRUSTEES REPORT

WORK AND ACTIVITIES OF THE CIO, APRIL '24- MARCH '25

Leading & Teaching at Conferences & Events

We began this year leading the All Age Celebrations at **Spring Harvest Minehead**. This was a great time to connect to a wide range of people. We also led a matinee called the Big Family Bible Story alongside Bob Hartman, and taught a workshop on Intergenerational Worship.

“

“Ever since Spring Harvest my three year old has been making us sing songs from the *Whole Church Worship* book and reading/singing along before he'll go to bed. Very precious!”

Libby

”



In this year we also led worship and/or delivered teaching at events including:

- the **Faith in Business** conference in Cambridge,
- the **Salvation Army** national Mission Conference in Warwick,
- a retreat for those ministering to sex trafficked women in **Bulgaria**,
- the 5-11's venue at the **Satellites** youth festival,
- **Whole Church Worship** training for Leeds Diocese, St Albans Diocese and churches around Walsall,
- A **Rest Is Worship** retreat at the beginning of Lent.

“

“Today was so good. Thank you and Sara for sharing the gift God has given you both with us all today. It was an honour.”

“So enjoyed your training last week in Walsall. It was refreshing, encouraging and inspirational.”

Colin & Lucinda

”

Online Courses

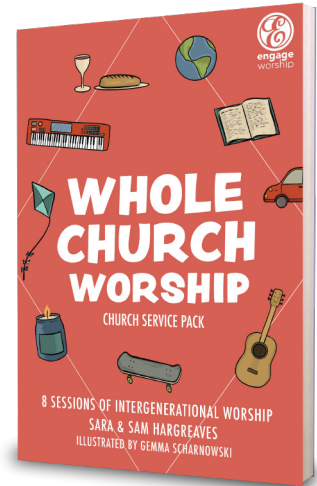
In addition to these, we also ran two **Whole Church Worship** online courses. Each ran over three evenings and reached booking capacity. This online format proved to be accessible for people from all over the world and across the UK.

“

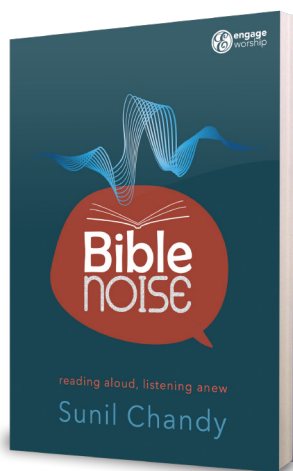
“I can't recommend this [*Whole Church Worship*] course highly enough. It has helped to transform how our church thinks about all age/whole church worship... We have incorporated many of the ideas and resources shared during the sessions.”

Natalie

”



Production of Publications



This year we released **Bible Noise** by our long-term collaborator Sunil Chandy. This book brings together fresh thinking and resources for reading aloud the Bible in groups and services. It encourages us to listen anew to scripture, one another and marginalised voices.

We also published a free Small Group Guide for our popular book **The Rest Is Worship**. We included gathering ideas, Bible discussion, reflective activities and questions for application. There are also links to listen to songs, watch videos and engage with podcast episodes.

Gemma created a beautiful set of **Encouraging Scripture Postcards**.



40th Anniversary Celebration

On 28th September 2024, around 40 people gathered to celebrate 40 years of the Music and Worship Foundation. It was a delight to be joined by people who have served MWF from across the past 4 decades - some of the original trustees from 1984, through the eras of MWF regions right through to involvement in Engage Worship and Evergreen today. After the event one attendee emailed to say:



“It was great to reflect on the past vision and activities, but also equally to cast pearls of vision and wisdom for the future. It’s interesting, how in so many ways the same, original, vision is still as relevant and needed as ever.”

Noël

You can see more pictures, video and read more about this event at engageworship.org/MWF-40



We used this opportunity to launch a new way of supporting our work. **Friends Of Engage Worship** is a growing group of people who give regularly to this ministry. In return we keep them up to date with news, prayer requests and more. These regular gifts enable us to plan for the future, and build relationships with our treasured supporters.

Thank you to everyone who supports our ministry - it makes a huge difference!
If you are interested in contributing to our work visit engageworship.org/friends

Evergreen

Evergreen is a project which has been running since 2022, aiming to nurture and grow worship leaders in the 18-35 age bracket. We have identified this as a group which needs specific support in order to grow their spiritual formation and emotional health.

A group of 10 young worship leaders completed the 2024 **Evergreen+** programme. This combined a weekend, day retreats and mentoring to encourage spiritual growth for sustainable ministry. Feedback from this group included:



“

“Evergreen has refreshed my soul time and time again. I am so grateful to show up to a retreat space where the team know my name and are invested in my wellbeing and seeing me grow. It has been an invaluable experience and I am so grateful. Thank you!”

Stephanie

”

“

“The residential and talking/reading about rest made me hungry to go on a solo retreat, which I then did, and it was a really wonderful experience!”

“I’ve loved Evergreen & have been particularly loving the mentorship - we keep in contact loads and I really appreciated having that person!”

Eleanor

”

In 2025 we have focused on the wider Evergreen community, and ran a retreat day on 28th February in Guildford. Our guest speaker Tibz Adeniyi focussed on the topic **“Community, Conflict & Christ”**, which led to deep reflection and discussion on issues around conflict. We also gave space for people to worship without having to feel responsible for the music or technology, which is a great blessing to many!



Resourcing Worship Through Our Website

The team spent a significant amount of time reviewing every one of the hundreds of free resources we offer on our website. Older or outdated ideas were either “retired” or updated in order to better serve the current needs of churches.

We have been posting weekly *Whole Church Worship* sheets to further facilitate intergenerational worship. These are based on lectionary readings although they can be equally useful for those who don’t follow these set passages.

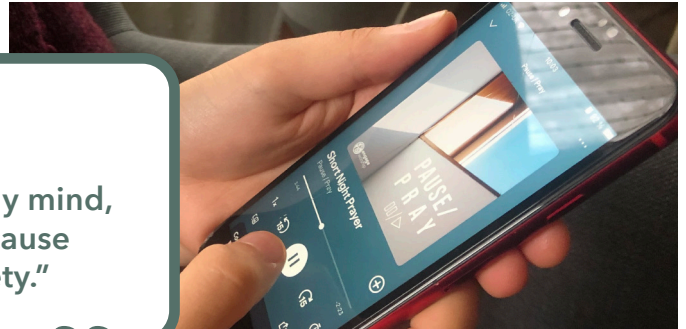
We launched a third season of our Pause/Pray reflective podcast. These episodes feature intentionally short, “express” prayers aimed at people engaging with God during junction moments in their day.

“

Charlie on the Anxiety episode of Pause/Pray:

“It was so, so helpful. It engaged my heart, my mind, my body and that was a big thing for me because that was where I was feeling stress and anxiety.”

”



Commitment to Higher Education

Sara and Sam taught an afternoon on *Creativity in Worship* at **St Mellitus College**. Timo and Sam returned to **Nexus Institute of Creative Arts** to teach *The Rest Is Worship* for a day.

Sam taught a module on *Multimedia and Multisensory Worship* for **London School of Theology**, as well as tutoring an MA module.



REFERENCE & ADMINISTRATION DETAILS

PRINCIPAL OFFICE

2 Old Chapel Close, Harrogate, North Yorkshire, HG3 2GG

LEGAL STRUCTURE

Charitable Incorporated Organisation

GOVERNING DOCUMENT

Constitution of Music & Worship Foundation CIO (incorporated 20 October 2017)

TRUSTEES

Nicholas Bennett (Treasurer)

Damian Herbert

Hannah Hodges (Chair, from January 2025)

Ron Jones (Resigned on 21st January 2026)

Sylvia Kalisch

Andrew Mitchell (Vice-chair & Secretary)

Mwidimi Ndosì

Rev. Eileen Osgood (Chair, until resignation from board on 29th January 2025)

Naomi Buckler

OBJECTIVES

The objectives of the CIO ("MWF") are:

- 1 The advancement of the Christian religion through music, media and other art forms;
- 2 To advance the education of the public in Christian worship and music.

STRUCTURE

The aims of the CIO are advanced through the operations of MWF's ministry Engage Worship.

MWF employs Sam and Sara Hargreaves to lead this work, under the supervision of the Trustees. It also employed Gemma and Timo Scharnowski as team members (Timo finished in July 2024, Gemma moved on in June 2025). The Trustees meet mostly via video-call, or occasionally face-to-face when required. They also keep in contact with each other, and with the team, by email.

Rev. Eileen Osgood resigned as a Trustee and Chair on 29 January 2025. One new Trustee was appointed during the year: Naomi Buckler on 10 July 2024.

PUBLIC BENEFIT:

Public Benefit is served by the activities described in this report. The Trustees take into account the Charity Commission's guidance on Public Benefit in all relevant decisions.

POLICIES:

MWF CIO holds policies including Safeguarding, Data Privacy, Equality, Diversity & Inclusion, Conflict of Interest, Trustee Recruitment, Complaints and others. These are all available on request.

RESERVES:

The Trustees' policy is that if the level of reserves should fall below £10,000 immediate consideration would be given to reducing costs in whatever way possible, including curtailing the employees' hours of work. Part of the Reserves are retained against a requirement in extremis to make redundancy payments.

FUTURE PLANS:

The charity is about to release a new book, the *Really Useful Book For Leading Worship Without A Worship Team*. We will continue to run training in-person and online, and provide resources through our website. We also plan to launch a new podcast, to keep people up to date with our news and developments. Regarding Evergreen, we are currently reflecting and reviewing our finances as to whether we can employ a new person to take over the role vacated by Gemma Scharnowski.

Music and Worship Foundation CIO

A charity which exists to empower, resource and train local churches for Christian worship.

Charity Number 1175280

Annual Accounts

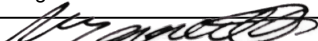
for the period 1st April 2024 to 31st March 2025

Section A Statement of financial activities

Recommended categories by activity	Unrestricted funds	Restricted income funds	Total this year	Total last year
	£	£	£	£
	F01	F02	F04	F05
Incoming resources				
Incoming resources from generated funds				
Voluntary income	31,764	1,500	33,264	32,853
Incoming resources from charitable activities	37,900	-	37,900	44,378
Other incoming resources	-	-	-	7,233
Total incoming resources	69,665	1,500	71,165	84,465
Resources expended (Notes 3-4)				
Costs of Generating Funds				
Costs of generating voluntary income	236	-	236	-
Charitable activities	74,570	-	74,570	23,559
Governance costs	411	-	411	-
Other resources expended	1,746	-	1,746	73,563
Total resources expended	76,963	-	76,963	97,122
Net incoming/(outgoing) resources before transfers	- 7,299	1,500	- 5,799	12,657
Gross transfers between funds	-	-	-	-
Net incoming/(outgoing) resources before other recognised gains/(losses)	- 7,299	1,500	- 5,799	12,657
Net movement in funds	- 7,299	1,500	- 5,799	12,657
Total funds brought forward	54,183	-	54,183	66,841
Total funds carried forward	46,885	1,500	48,385	54,183

Section B Balance sheet

	Unrestricted funds £ F01	Restricted income funds £ F02	Total this year £ F04	Total last year £ F05
Fixed assets				
Tangible assets (Note 5)	655	-	655	1,968
	-	-	-	-
Investments (Note 10)	-	-	-	-
Total fixed assets	655	-	655	1,968
Current assets				
Stock and work in progress	-	-	-	-
Debtors (Note 6)	7,927	-	7,927	1,020
Cash at bank and in hand	41,671	-	41,671	52,330
Total current assets	49,598	-	49,598	53,350
Creditors: amounts falling due within one year (Note 7)	3,595	-	3,595	1,134
Net current assets/(liabilities)	46,004	-	46,004	52,216
Total assets less current liabilities	46,658	-	46,658	54,183
Net assets	46,658	-	46,658	54,183
Funds of the Charity				
Unrestricted funds	45,308		45,308	54,183
Restricted income funds (Note 8)		1,500	1,500	-
Total funds	45,308	1,500	46,808	54,183

Signed on behalf of the Trustees	Name	Date of approval
	Nick Bennett	22nd January 2026

Section C		Notes to the accounts	
Note 1: Basis of preparation			
1.1 Basis of accounting			
These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance			
• Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);			
• and with Accounting Standards			
• and with the Charities Act.			
1.2 Change in basis of accounting			
There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.			
1.3 Changes to previous accounts			
No changes have been made to accounts for previous years.			
Note 2: Accounting Policies			
Incoming Resources			
Recognition of incoming resources	These are included in the Statement of Financial Activities (SoFA) when:		
	• the charity becomes entitled to the resources;		
	• the trustees are virtually certain they will receive the resources; and		
	• the monetary value can be measured with sufficient reliability.		
Incoming resources with related expenditure	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.		
Grants and donations	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.		
Tax reclaims on donations and gifts	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.		
Contractual income and performance related grants	This is only included in the SoFA once the related goods or services have been delivered.		
Gifts in kind	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.		
	Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.		
	Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.		
Donated services and facilities	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.		
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.		
Investment income	This is included in the accounts when receivable.		
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.		
Expenditure and Liabilities			
Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.		
Governance costs	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.		
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.		
Grants payable without performance conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.		
Support Costs	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.		
Assets			
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.		
Investments	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.		
Stocks and work in progress	These are valued at the lower of cost or market value.		

Note 3 Paid employees

3.1 Staff Costs

	This year £	Last year £
Gross wages, salaries and benefits in kind	61,129	63,136
Employer's National Insurance costs	-	2,024
Pension costs	1,195	1,206
Total staff costs	62,323	66,366

3.2 Average number of full-time equivalent employees in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
Fundraising	-	-
Charitable Activities	2	3
Governance	-	-
Other	-	-
Total	2	3

3.3 Defined contribution pension scheme

Brief details of the scheme

The charity runs a standard auto-enrolment DC scheme through NEST.

	This year £	Last year £
The costs of the scheme to the charity for the year	1195	1206
The amount of any contributions outstanding at the year end	708.2	268
The amount of any contributions prepaid at the year end	0	0

Note 4 Grantmaking

4.1 Total value of grants

Purpose for which grants made	Grants to institutions	Grants to individuals
	Total amount £	Total amount £
Donation to Selah, Albania over the course of the year.	1,243.56	-
Total	1,244	-

Note 5 Tangible fixed assets

5.1 Cost or valuation

	Fixtures, fittings and equipment	Total
	£	£
Balance brought forward	2,662	2,662
Additions	-	-
Revaluations	-	-
Disposals	- 750	- 750
Balance carried forward	1,912	1,912

5.2 Accumulated depreciation and impairment provisions

Basis	SL	
Rate	25%	
Balance brought forward	694	694
Depreciation charge for year	318	318
Impairment provisions	-	-
Revaluations	-	-
Disposals	245	245
Balance carried forward	1,258	1,258

5.3 Net book value

Brought forward	1,968	1,968
Carried forward	655	655

Note 6 Debtors and prepayments

Analysis of debtors

	Amounts falling due within one year	
	This year £	Last year £
Trade debtors	7,388.9	481.3
Prepayments and accrued income	538.6	538.6
Total	7,927.5	1,019.8

Note 7 Creditors and accruals

Analysis of creditors

	Amounts falling due within one year	
	This year £	Last year £
Trade creditors	719	-
Other creditors	2,726	1,134
Total	3,445	1,134

Note 8 Endowment and restricted income funds

8.1 Funds held

Fund Name	Type PE, EE or R	Purpose and Restrictions
Evergreen	R	For the Evergreen programme for young worship leaders

8.2 Movements of major funds

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Fund balances carried forward £
Evergreen	-	1,500	-	1,500
Total Funds	-	1,500	-	1,500

Independent examiner's report to the trustees of Music and Worship Foundation Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

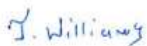
I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Joel Williams FCIE
1 Montrose Avenue
Stretford
Manchester
M32 9LN

24/01/2026

MUSIC AND WORSHIP FOUNDATION CIO

England & Wales - Charity number 1175280

Accounts



Music and Worship Foundation

QUALITY
BREADTH
INTEGRITY

REGISTERED CHARITY 1175280



ANNUAL REPORT & ACCOUNTS

APRIL 2023 - MARCH 2024



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A MINISTRY OF MWF

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REFERENCE & ADMINISTRATION DETAILS

PRINCIPAL OFFICE

2 Old Chapel Close, Harrogate, North Yorkshire, HG3 2GG (from April 2024)
8A Horley Close, Bexleyheath, Kent DA6 7HS (until March 2024)

LEGAL STRUCTURE

Charitable Incorporated Organisation

GOVERNING DOCUMENT

Constitution of Music & Worship Foundation CIO (incorporated 20 October 2017)

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Hannah Hodges

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Mwidimi Ndosì

Rev. Eileen Osgood (Chair)

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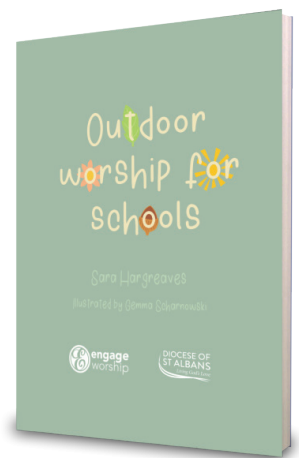
Roger Peach resigned as a Trustee on 11 July 2023. One new Trustee was appointed during the year: Nicholas Bennett on 16 October 2023.

TRUSTEES REPORT

WORK AND ACTIVITIES OF THE CIO

Production of publications

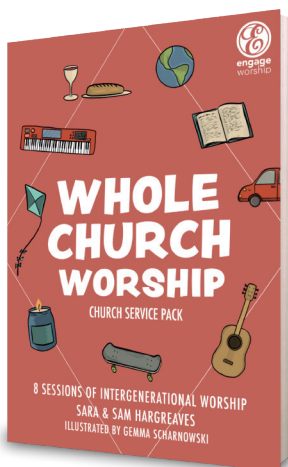
During this financial year Engage Worship produced *Outdoor Worship For Schools* in collaboration with the Diocese of St Albans, a set of 10 sessions of inclusive, inspiring and invitational collective worship for primary school aged children.



“*These high-quality collective worship plans for outdoors have been designed to help pupils develop their heart for the earth. They provide meaningful opportunities for pupils to reflect deeply on their relationship with and to the natural world in a way which links to ‘heads’, ‘hearts’ and ‘hands’.*

Ryan Parker, RE & Christian Ethos Adviser, Diocese of St Albans

We also launched *The Rest is Worship: 40 Day Contemplative Calendar* to go alongside the book *The Rest is Worship*, both of which were popular resources for Lent 2024.



In March 2024 we launched our latest intergenerational worship resource: *Whole Church Worship*, containing eight adaptable service plans for intergenerational worship and six brand new, original all-age worship songs for use in churches.

“*Engage Worship’s Whole Church Worship resource is the perfect addition to any Messy Church celebration, with six new intergenerational songs that will help bring people of different ages, abilities and from a variety of cultural backgrounds, to come together to worship God.*

Aike Kennett-Brown, BRF Ministries Messy Church Team Lead.

Leading & teaching at conferences and events

The team was involved in plenty of in-person events this year, beginning with leading the All Age venue at Spring Harvest Skegness. Sara & Sam also taught on All Age Worship a number of times throughout the year in Bishops Stortford, Nottingham and Exeter.

Feedback from Spring Harvest included:

"Thanks for a great Spring Harvest this year. My whole family loved the All Age worship you led. Lots of ideas to take home and try out from your workshop too."



"We have loved coming to these! I think it's possibly been my favourite bit of #SH2023"

We led a morning on *The Rest is Worship* during the Salvation Army Mission Gathering, and a day retreat on this content in Milton Keynes in November. Sam led an in-person retreat for the Congregational Federation, Sara & Sam returned to the Salvation Army Frontline conference for the 6th time, and we hosted a Creative Retreat Day in collaboration with United Adoration.

Commitment to higher education contexts

Some of the team visited Nexus Institute of Creative Arts in May to teach and lead sessions on *The Rest is Worship*, and to connect with potential students who might be interested in our Evergreen programme. Sam & Sara also taught a session on *The Rest is Worship* at Spurgeon's Theological College.

Sam taught Songwriting at London School of Theology over 2 intensive weekends.

"I'm just writing to say thank you for your part in making the Songwriting Intensive so fantastic. It was such a gift to me on so many levels. I'm so grateful for the quality of input you gave across such a range of topics related to songwriting."

Resource Christian worship through our website

In 2023 we developed the Engage Worship website by adding a Worship Jobs page where UK churches can advertise worship vacancies. This was accompanied by a three part article series on recruiting worship employees, reflecting on the pitfalls and challenges of not only recruiting but nurturing people in paid worship ministry.

These generated a lot of online response, including these posts:



“

I didn't realise that the things you mentioned were so common; anecdotally, perhaps, but to see it written out after talking with a variety of worship leaders makes it a bit more real. I feel like I'm checking most if not all of those boxes. Very insightful, and hopefully helpful to churches moving forward.

”

“

As someone who literally just resigned after almost 10 years on staff... in a position like this, your article and heart really resonates with me. What you're doing here is EXTREMELY important and I hope people share these articles far and wide.

”



We've continued to provide free online content, including a song called *Tapestry*, a new actions video for an original song *Upside Down*, and a Christmas monologue. 41,000 resources were downloaded across the year, and we received some encouraging feedback including:

"We are finding your worship resources a help for school collective worship. It was like having a worship group in school with us yesterday when we played one of your videos. We are also finding them a blessing for our All Age Worship in church. Thanks for your ministry."

We also released a new season of our *Disrupting Worship* podcast, featuring a wide range of guests and focusing on our content from *The Rest is Worship*.

DISRUPTING worship



*"I very much appreciate the fantastic range of resources you produce and generously make available either free of charge or at a moderate cost...
Your work is a blessing to many."*

Evergreen

We have continued to nurture and grow Evergreen, our community of young leaders (aged 18-35) who are committed to a fruitful worship ministry as well as their own spiritual formation and emotional health.

June and October 2023 saw two well attended retreat days, and we tied up our first cohort of the year-long mentoring and formation programme: Evergreen+ in December with a final online session together to close out the year.

Feedback from some of the first cohort included:

“

Since coming along to a number of the Evergreen retreats and taking part in their mentorship programme, I feel that I have begun to develop a healthy and sustainable ministry and feel connected to worship leaders from across the country. This is an essential for worship leaders and I am grateful to be a part of it.

”



“The retreats are so refreshing. They are led so thoughtfully and have given me tools to help me build healthy spiritual rhythms.”

In January 2024 we began our next cohort of Evergreen+ with 10 participants. We launched the year with our weekend residential in North London with a total 23 people (some returning from last year, plus leaders) and had another successful retreat day in March with the new cohort and a number of new visitors.

We’ve also launched a new website for Evergreen this year, to give the project an online home. This has been really useful for establishing a connection with our growing community of young worship leaders, and having an online presence to develop the Evergreen brand and identity.

Gemma & Timo attended David’s Tent festival in the summer to represent Evergreen and connect with young worship leaders from across the UK. Several fruitful and encouraging conversations led to interest in the Evergreen+ year, and enabled the word about Evergreen to be spread to a wider audience.



In the ways stated above MWF CIO serves the public benefit. Our resources are downloaded and purchased in their thousands, and hundreds of people have attended seminars, workshops and services run by Engage Worship. These are primarily churches and church-goers, but our material is also benefiting schools, family groups and youth settings.

Sources of funding

In addition to the sale of resources as detailed above, the CIO’s income comes from donations from individuals and churches and from the charges made for visits by our employees. The CIO also received grants totalling £1405 specifically for the Evergreen ministry, and a further general grant of £1,000.

Policies

Public Benefit: Served by the activities described above. The Trustees take into account the Charity Commission's guidance on Public Benefit in all relevant decisions.

Reserves: The Trustees' policy is that if the level of reserves should fall below £10,000 immediate consideration would be given to reducing costs in whatever way possible, including curtailing the employees' hours of work. Part of the Reserves are retained against a requirement in extremis to make redundancy payments.

Conflict of Interest: For all decisions taken involving a conflict of interest for any Trustee, the Trustee affected by the conflict is absent from the room and takes no part in the voting.

All other policies such as Safeguarding, Data Privacy, Equality, Diversity & Inclusion, Complaints and others are available on request.

Closing remarks

It has been another busy year for MWF / Engage Worship with so much to celebrate. We have seen the launch of some exciting new resources such as Whole Church Worship, alongside our regular online output of free worship ideas which are used all around the world. There have been many opportunities to be out serving the wider church in person as the team have led worship, run training and offered retreats at various events. We are particularly thrilled at the growth of Evergreen for training and equipping a new generation of worship leaders.

The trustees want to express our huge thanks to Sara, Sam, Gemma and Timo for the gifts, skills and creativity that they so generously give to MWF. Our thanks also goes to all those who through regular giving or one-off donations make this work possible. We are excited to see Engage Worship continuing to train and resource the local church for creative, sustainable and world-changing worship, and look forward to all that the coming year will hold.

This report was approved by the Trustees at a meeting on 23 October 2024, and was signed on their behalf by:

Rev. Eileen Osgood (Chair)

Andrew Mitchell (Secretary)

ANNUAL ACCOUNTS

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Music & Worship Foundation CIO - 1175280
Balance Sheet

Financial Year 1 April 2023 - 31 March 2024

	As at 3/31/24	As at 31/03/2023
Fixed assets		
400001: MacBook 3.0 GHz	£0.00	£0.00
400003: Apple Hard Drive	£0.00	£0.00
400004: Acer Hard Drive	£0.00	£11.69
400005: Bose S1 Pro P/A Unit	£0.00	£87.48
400006: SE V7 Microphones (pair)	£0.00	£23.44
400007: Allen & Heath ZED 6 Mixer	£0.00	£14.06
400008: MacBook Pro M2 Sam H	£954.94	£1,302.19
400009: MacBook Timo S	£1,012.81	£1,360.06
Total Fixed assets	£1,967.75	£2,798.92
Current assets		
500300: Co-op Bank Current Account	£52,330.09	£59,834.22
501000: Gift-Aid Recoverable	£250.25	£260.29
502000: Charity Vouchers Lodged	£0.00	£0.00
502100: Items for Banking	£0.00	£0.00
504000: Card Reader Sales Payments Awaited	£0.00	£0.00
504001: Bank Transfers Awaited	£31.00	£68.00
505000: Expenses Pre-Paid	£538.56	£0.00
Z05: Accounts Receivable	£200.00	£5,420.06
Total Current assets	£53,349.90	£65,582.57
Liabilities		
601111: Payments due to Employees	£0.00	£317.92
602000: Charge Card Transactions Made	£866.24	£983.88
608000: National Insurance due from Employees	£0.00	£0.00
608011: NEST Payments due from Employees	£167.50	£149.25
608100: National Insurance due from MWF CIO	£0.00	£0.00
608111: NEST Payments due from MWF CIO	£100.50	£89.55
608200: Income Tax Due	£0.00	£0.00
608500: Student Loan Repayments Due	£0.00	£0.00
Z04: Accounts Payable	£0.00	£0.00
Total Liabilities	£1,134.24	£1,540.60
Net Asset surplus (deficit)	£54,183.41	£66,840.89
Reserves		
Excess / (deficit) to date	(£12,657.48)	£895.09
Starting balances	£66,840.89	£65,945.80
Total Reserves	£54,183.41	£66,840.89
Represented by Funds		
Unrestricted	£35,683.41	£51,840.89
Designated	£18,500.00	£15,000.00
Restricted	£0.00	£0.00
Endowment	£0.00	£0.00
Total	£54,183.41	£66,840.89

Music & Worship Foundation CIO - 1175280

Statement of Financial Activities

For the period from 01 April 2023 to 31 March 2024

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total funds</u>	<u>Prior year total funds</u>
<i>Income and endowments from:</i>				
Donations and legacies	£29,963.30	£2,889.76	£32,853.06	£35,661.42
Income from charitable activities	£44,378.42	£0.00	£44,378.42	£40,934.08
Other trading activities	£0.00	£0.00	£0.00	£0.00
Investments	£0.00	£0.00	£0.00	£0.00
Other income	£7,233.13	£0.00	£7,233.13	£7,231.80
Total income	£81,574.85	£2,889.76	£84,464.61	£83,827.30
<i>Expenditure on:</i>				
Expenditure on charitable activities	£23,558.87	£0.00	£23,558.87	£14,269.05
Other expenditure	£73,563.22	£0.00	£73,563.22	£68,663.16
Total expenditure	£97,122.09	£0.00	£97,122.09	£82,932.21
Gains / losses on investment assets	£0.00	£0.00	£0.00	£0.00
Net income / (expenditure) resources before transfer	-£15,547.24	£2,889.76	-£12,657.48	£895.09
<i>Transfers</i>				
Gross transfers between funds - in	£6,699.76	£100.00	£6,799.76	£10,250.00
Gross transfers between funds - out	-£3,810.00	-£2,989.76	-£6,799.76	-£10,250.00
<i>Other recognised gains / losses</i>				
Gains on revaluation, fixed assets, charity's own use	£0.00	£0.00	£0.00	£0.00
Net movement in funds	-£12,657.48	£0.00	-£12,657.48	£895.09
<i>Reconciliation of funds</i>				
Total funds brought forward	£66,840.89	£0.00	£66,840.89	£65,945.80
Total funds carried forward	£54,183.41	£0.00	£54,183.41	£66,840.89

Music & Worship Foundation CIO - 1175280

Analysis of income and expenditure
Selected period: 01 April 2023 to 31 March 2024

	Unrestricted	Designated	Restricted	This year	Last year	NOTES
Income and endowments						
Donations and legacies						
110000 - Donations Gift-Aided	£16,027.00	£0.00	£0.00	£16,027.00	£12,827.00	
110004 - Donations non-Gift-Aided	£12,869.12	£0.00	£599.88	£13,469.00	£9,392.98	
110008 - Gifts from Churches	£952.18	£0.00	£0.00	£952.18	£3,260.00	
140004 - Grants Received	£0.00	£0.00	£1,000.00	£1,000.00	£10,600.00	1
140005 - Grants received EVERGREEN	£115.00	£0.00	£1,289.88	£1,404.88	£0.00	
Donations and legacies Totals	£29,963.30	£0.00	£2,889.76	£32,853.06	£36,079.98	
Income from charitable activities:-						
Sales of Goods						
Hartman Rhyming Bible CD	£56.00	£0.00	£0.00	£56.00	£139.92	
Hartman Rhyming Bible Book	£0.00	£0.00	£0.00	£0.00	£129.08	
120116 - Video Training Course USB Stick	£144.00	£0.00	£0.00	£144.00	£36.00	
Creative Journal	£0.00	£0.00	£0.00	£0.00	£15.40	
"Worship in the Woods" Service Pack	£1,559.00	£0.00	£0.00	£1,559.00	£1,517.50	
"Thy Kingdom Come"	£124.00	£0.00	£0.00	£124.00	£364.00	
"How Would Jesus Lead Worship?"	£918.40	£0.00	£0.00	£918.40	£977.00	
All-Age Worship Service Pack	£1,904.00	£0.00	£0.00	£1,904.00	£0.00	
"Whole Life Worship" Book	£363.29	£0.00	£0.00	£363.29	£668.99	
All-Age Worship eBook	£199.00	£0.00	£0.00	£199.00	£0.00	
"Whole Life Worship" Journey Pack	£295.00	£0.00	£0.00	£295.00	£278.00	
WLW Study Guides	£33.00	£0.00	£0.00	£33.00	£20.00	
"Simple Worship"	£126.00	£0.00	£0.00	£126.00	£207.00	
Worship in Waiting (Church)	£835.00	£0.00	£0.00	£835.00	£1,349.46	
"Outdoor Worship" Book	£140.00	£0.00	£0.00	£140.00	£273.00	
Worship in Waiting (Personal)	£297.00	£0.00	£0.00	£297.00	£646.24	
"Wilderness" Service Packs	£833.00	£0.00	£0.00	£833.00	£767.66	
Outdoor Worship for Schools	£1,681.00	£0.00	£0.00	£1,681.00	£0.00	
"Wilderness" Personal Journals	£620.00	£0.00	£0.00	£620.00	£701.34	
"Jesus & Emotions"	£930.00	£0.00	£0.00	£930.00	£446.40	
"Harvest Worship" Book	£1,035.00	£0.00	£0.00	£1,035.00	£1,075.00	
"Resurrection People"	£1,341.00	£0.00	£0.00	£1,341.00	£1,417.75	
Worship Colouring Book	£26.00	£0.00	£0.00	£26.00	£87.00	
"Resurrection People" Personal Devotions	£326.00	£0.00	£0.00	£326.00	£1,046.80	
"Together With God"	£12.00	£0.00	£0.00	£12.00	£8.00	
Outside Premium Content Sold	£158.00	£0.00	£0.00	£158.00	£714.97	
Sales, Other	£28.80	£0.00	£0.00	£28.80	£15.00	
Dispatch Charges on Online Sales	£2,323.10	£0.00	£0.00	£2,323.10	£1,729.50	2
Licenses Downloaded	£0.00	£0.00	£0.00	£0.00	£1,023.00	3
Christmas Cards	£186.00	£0.00	£0.00	£186.00	£400.00	
Advent Calendar	£1,540.00	£0.00	£0.00	£1,540.00	£2,890.00	
"Rest is Worship"	£7,426.00	£0.00	£0.00	£7,426.00	£3,011.00	
Video & Music Downloads	£359.00	£0.00	£0.00	£359.00	£195.85	
"Rest is Worship" eBook	£1,015.00	£0.00	£0.00	£1,015.00	£411.00	
Rest is Worship	£2,105.00	£0.00	£0.00	£2,105.00	£0.00	
Contemplative Calendars						
Licensed Sales non-UK	£185.00	£0.00	£0.00	£185.00	£717.00	4
Total Sales Income	£29,123.59	£0.00	£0.00	£29,123.59	£23,278.86	

Other Charitable Activities Income

120300 - Royalties Income	£105.74	£0.00	£0.00	£105.74	£52.69
120304 - Engage Fees Received	£11,024.09	£0.00	£0.00	£11,024.09	£11,963.53
120308 - Bookings Income, Engage	£715.00	£0.00	£0.00	£715.00	£5,639.00
121002 - Bookings Income, EVERGREEN	£3,410.00	£0.00	£0.00	£3,410.00	£0.00

Total Income from Charitable Activities	£44,378.42	£0.00	£0.00	£44,378.42	£40,934.08
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Investments Totals	£0.00	£0.00	£0.00	£0.00	£0.00
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Other income

140000 - Gift-Aid Tax Recovered	£4,006.75	£0.00	£0.00	£4,006.75	£3,181.79
140008 - Professional Fees Received	£3,072.00	£0.00	£0.00	£3,072.00	£4,050.00
140012 - Other Income	£154.38	£0.00	£0.00	£154.38	£0.01

Other income Totals	£7,233.13	£0.00	£0.00	£7,233.13	£7,231.80
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Income and endowments Grand totals	£81,574.85	£0.00	£2,889.76	£84,464.61	£84,245.86
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Expenditure

Expenditure on charitable activities

Consultancy & Other Fees	£0.00	£0.00	£0.00	£0.00	£945.00
Musicians' & Team Fees	£300.00	£0.00	£0.00	£300.00	£50.00
Recording & Production Costs	£1,200.00	£0.00	£0.00	£1,200.00	£0.00
Travel Expenses (Events)	£1,682.28	£0.00	£0.00	£1,682.28	£1,905.69
Production of Owned Publications	£6,739.07	£0.00	£0.00	£6,739.07	£5,702.93
Dispatch Costs of Goods Sold	£2,517.78	£0.00	£0.00	£2,517.78	£1,848.08
Online Sales Fulfilment	£2,000.69	£0.00	£0.00	£2,000.69	£1,191.35
Child Protection Costs	£145.00	£0.00	£0.00	£145.00	£325.00
CCL License	£46.05	£0.00	£0.00	£46.05	£0.00
Event Resources Bought	£84.26	£0.00	£0.00	£84.26	£168.51
Catering Costs	£209.14	£0.00	£0.00	£209.14	£181.04
Publicity, ENGAGE	£448.54	£0.00	£0.00	£448.54	£791.02
Website & Online Costs	£209.87	£0.00	£0.00	£209.87	£390.11
Team Communications Costs	£90.13	£0.00	£0.00	£90.13	£239.84
Venue Hire	£120.00	£0.00	£0.00	£120.00	£456.00
Event Accommodation	£135.21	£0.00	£0.00	£135.21	£74.48
Publicity, EVERGREEN	£2,038.07	£0.00	£0.00	£2,038.07	£0.00
Mentoring, EVERGREEN	£197.47	£0.00	£0.00	£197.47	£0.00
Event & Resource Costs, EVERGREEN	£5,395.31	£0.00	£0.00	£5,395.31	£0.00

Expenditure on charitable activities Totals	£23,558.87	£0.00	£0.00	£23,558.87	£14,269.05
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Other expenditure

Accountancy Costs	£399.60	£0.00	£0.00	£399.60	£180.00
Accounts Examiner's Fees	£75.00	£0.00	£0.00	£75.00	£65.00
Travel Expenses (Admin)	£766.31	£0.00	£0.00	£766.31	£950.21
Office Printing & Stationery	£73.13	£0.00	£0.00	£73.13	£83.16
Office Postage & Telephone	£98.22	£0.00	£0.00	£98.22	£170.19
Office Resources Bought	£0.00	£0.00	£0.00	£0.00	£45.00
Equipment & Software Bought	£489.96	£0.00	£0.00	£489.96	£227.17
PayPal charges	£1,008.00	£0.00	£0.00	£1,008.00	£875.30
Card Reader Charges	£66.10	£0.00	£0.00	£66.10	£73.99
Bank Charges	£33.36	£0.00	£0.00	£33.36	£26.00
Freelance Fees	£250.00	£0.00	£0.00	£250.00	£200.00

Albania Support Payments	£1,700.10	£0.00	£0.00	£1,700.10	£2,672.28	8
Professional Development	£617.59	£0.00	£0.00	£617.59	£150.00	
Net Salaries	£56,807.94	£0.00	£0.00	£56,807.94	£53,110.43	
Nat Ins Employees	£2,024.46	£0.00	£0.00	£2,024.46	£2,175.97	
NEST Deductions Employees	£2,010.00	£0.00	£0.00	£2,010.00	£1,791.00	
NEST Deductions MWF CIO	£1,206.00	£0.00	£0.00	£1,206.00	£1,074.60	
Income Tax	£3,585.60	£0.00	£0.00	£3,585.60	£2,982.60	
Student Loan Deductions	£732.00	£0.00	£0.00	£732.00	£720.00	
Public Liability Insurance	£428.56	£0.00	£0.00	£428.56	£837.12	
Miscellaneous Expenditure	£23.41	£0.00	£0.00	£23.41	£49.00	
Stock Bought	£336.71	£0.00	£0.00	£336.71	£324.65	
Depreciation	£831.17	£0.00	£0.00	£831.17	£298.05	9
Other expenditure Totals	£73,563.22	£0.00	£0.00	£73,563.22	£69,081.72	
Expenditure Grand totals	£97,122.09	£0.00	£0.00	£97,122.09	£83,350.77	

Music & Worship Foundation CIO - 1175280
Fund movement by type
Selected period: 01 April 2023 to 31 March 2024

Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Evergreen							
Designated	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Restricted	£0.00	£2,889.76	£0.00	-£2,889.76	£0.00	£0.00	£0.00
Sub-totals	£0.00	£2,889.76	£0.00	-£2,889.76	£0.00	£0.00	£0.00
Resurrect							
Restricted	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sub-totals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
General							
Unrestricted	£51,840.89	£81,574.85	£97,122.09	-£610.24	£0.00	£0.00	£35,683.41
Sub-totals	£51,840.89	£81,574.85	£97,122.09	-£610.24	£0.00	£0.00	£35,683.41
Reserve							
Designated	£15,000.00	£0.00	£0.00	£3,500.00	£0.00	£0.00	£18,500.00
Sub-totals	£15,000.00	£0.00	£0.00	£3,500.00	£0.00	£0.00	£18,500.00
Totals	£66,840.89	£84,464.61	£97,122.09	£0.00	£0.00	£0.00	£54,183.41

Notes to the AccountsGeneral

- A The Charity has no Endowment Funds.
- B No remuneration was paid to Trustees. They were, however, recompensed for expenses incurred, and the details are given in an accompanying sheet.

Notes to individual SOFA items

- 1 Despite fund-raising efforts by the team, only one grant was received this year. The previous year's grant income included a significant proportion of unexpected grants.
- 2 This income item is a proportion of the prices charged for online sales, and defrays the costs associated with distribution.
- 3 For a number of goods items on sale, buyers have the option EITHER of ordering the item itself, OR of acquiring a license to print it themselves. For this year, income from license applications was included with direct sales of the respective items themselves.
- 4 A contact in USA held the charity's permission to market one of the Charity's publications independently, an arrangement dating from the previous year. This arrangement came to an end during the year under review.
- 5 "Professional fees received" refers to Sam Hargreaves' activities in tutoring and marking for London School of Theology, and to the team's submitting articles to a Christian magazine covering youth work.
- 6 Online Sales Fulfilment is a proportion of sales income paid to Connect Supply Ltd., the company which handles distribution and mailing of goods sold online.
- 7 Travel Expenses (Admin) arises from meetings of the Engage team and of Trustees.
- 8 The CIO pays quarterly support payments to a charity in Albania, Selah WAM, which is engaged in similar work. The amount donated reduces each year by agreement, as the Albanian enterprise becomes more self-supporting. The proper application of these payments is checked through receipt of regular quarterly reports from their Trustees.
- 9 Fixed Assets are depreciated at an annual rate of 25% of the original purchase cost.

MUSIC & WORSHIP FOUNDATION CIO : 1175280**Expenses paid to Trustees: year ended 31 March 2024**

	<u>Office Expenses</u>	<u>Paid to Accounts Examiner</u>	<u>Travel Expenses</u>	
				<u>TOTALS</u>
Ron Jones (Treasurer)	£91.62	£75.00	£430.82	£597.44
Roger Peach			£51.80	£51.80
Mwidimi Ndosi			£124.20	£124.20

NOTE:-

Trustees' expenses this year had an unusual pattern:

- a) Only one physical meeting was held: one Trustee attended via video-link, while not all attending Trustees claimed travel costs.
- b) The Treasurer's expenses were exceptional, necessitated by the agreed handover of his responsibilities to a successor (Mr N. Bennett) at the end of the financial year. This involved one succession-planning meeting, and finally a trip from London to Manchester during March 2024 to effect the actual handover.
- c) As in previous years, the Examiner of Accounts has preferred payment of his fee by gift token. By agreement from the Chair of Trustees, the Treasurer bought and presented the gift token, hence the entry above.

**Music & Worship Foundation CIO : Charity No. 1175280
Financial year ended 31 March 2024**

**Independent Examiner's Report to the Trustees of Music & Worship Foundation CIO
on the Accounts for the above period**

Respective Responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility:-

- > to examine the accounts under Section 145 of the Charities Act,
- > to follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- > to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

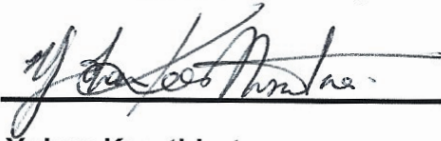
My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements -
 - > to keep accounting records in accordance with Section 130 of the Charities Act;
 - > to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act- have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



Date

28 JUL 2024

Name:- **Yohan Keerthiratna**

Relevant professional qualifications:-

MSc, PGCE, ACMA, CGMA, BA, HND

Address:- 2A Fairlawn Avenue, Bexleyheath, Kent DA7 4TG

MUSIC AND WORSHIP FOUNDATION CIO

England & Wales - Charity number 1175280

Accounts

MUSIC & WORSHIP FOUNDATION CIO

Registered Charity 1175280

REPORT AND ACCOUNTS

for the period from

1 April 2022 to 31 March 2023

Prepared on Accruals Basis - SORP 2015 (FRS 102) format

Music & Worship Foundation CIO - 1175280
Balance Sheet detailed

	As at end 31/03/2023	As at 31/03/2022	Notes
Fixed assets			
400001: MacBook 3.0 GHz	£0.00	£0.00	8
400003: Apple Hard Drive	£0.00	£0.00	
400004: Acer Hard Drive	£11.69	£27.32	
400005: Bose S1 Pro P/A Unit	£87.48	£204.15	
400006: SE V7 Microphones (pair)	£23.44	£54.69	
400007: Allen & Heath ZED 6 Mixer	£14.06	£32.81	
400008: MacBook Pro M2 Sam H	£1,302.19	£0.00	
400009: MacBook Timo S	£1,360.06	£0.00	
Total Fixed assets	£2,798.92	£318.97	
Current assets			
500300: Co-op Bank Current Account	£59,834.22	£64,309.16	
501000: Gift-Aid Recoverable	£260.29	£238.25	
502000: Charity Vouchers Lodged	£0.00	£0.00	
502100: Items for Banking	£0.00	£0.00	
504000: Card Reader Sales Payments Awaited	£0.00	£0.00	
504001: Bank Transfers Awaited	£68.00	£0.00	
505000: Expenses Pre-Paid	£0.00	£418.56	
Z05: Accounts Receivable	£5,420.06	£1,178.46	
Total Current assets	£65,582.57	£66,144.43	
Liabilities			
601111: Payments due to Employees	£317.92	£0.00	
602000: Charge Card Transactions Made	£983.88	£379.98	
608000: National Insurance due from Employees	£0.00	£0.00	
608011: NEST Payments due from Employees	£149.25	£0.00	
608100: National Insurance due from MWF CIO	£0.00	£0.00	
608111: NEST Payments due from MWF CIO	£89.55	£0.00	
608200: Income Tax Due	£0.00	£0.00	
608500: Student Loan Repayments Due	£0.00	£0.00	
Z04: Accounts Payable	£0.00	£137.62	
Total Liabilities	£1,540.60	£517.60	
Net Asset surplus (deficit)	£66,840.89	£65,945.80	
Reserves			
Excess / (deficit) to date	£895.09	-£16,453.58	
Starting balances	£65,945.80	£82,399.38	
	£66,840.89	£65,945.80	

Represented by Funds

Unrestricted	£51,840.89	£51,945.80
Designated	£15,000.00	£14,000.00
Restricted	£0.00	£0.00
Endowment	£0.00	£0.00
Total	£66,840.89	£65,945.80

Music & Worship Foundation CIO - 1175280						
Analysis of income and expenditure						
Selected period: 01 April 2022 to 31 March 2023						
				TOTALS		
	Unrestricted	Designated	Restricted	This year	Last year	Notes
Income and endowments						
Donations and legacies						
110000 - Donations Gift-Aided	£12,827.00	£0.00	£0.00	£12,827.00	£12,134.00	
110004 - Donations non-Gift-Aided	£8,974.42	£0.00	£0.00	£8,974.42	£7,910.37	
110008 - Gifts from Churches	£3,260.00	£0.00	£0.00	£3,260.00	£360.00	
140004 - Grants Received	£1,000.00	£5,000.00	£4,600.00	£10,600.00	£0.00	1
Donations and legacies Totals	£26,061.42	£5,000.00	£4,600.00	£35,661.42	£20,404.37	
Income from charitable activities						
						2
120108 - Hartman Rhyming Bible CD	£139.92	£0.00	£0.00	£139.92	£63.07	
120112 - Hartman Rhyming Bible Book	£129.08	£0.00	£0.00	£129.08	£198.53	
120116 - Video Training Course USB Stick	£36.00	£0.00	£0.00	£36.00	£96.00	
120120 - Sales of Creative Journal	£15.40	£0.00	£0.00	£15.40	£26.00	
120122 - "Worship in the Woods" Service Pack	£1,517.50	£0.00	£0.00	£1,517.50	£4,430.00	
120124 - "Thy Kingdom Come" Sales	£364.00	£0.00	£0.00	£364.00	£85.00	
120128 - Sales of "How Would Jesus Lead Worship?"	£977.00	£0.00	£0.00	£977.00	£1,346.60	
120132 - "Whole Life Worship" Book Sales	£668.99	£0.00	£0.00	£668.99	£351.30	
120136 - "Whole Life Worship" Journey Pack	£278.00	£0.00	£0.00	£278.00	£280.00	
120140 - Sales of WLW Study Guides	£20.00	£0.00	£0.00	£20.00	£0.00	
120144 - Sales of "Simple Worship"	£207.00	£0.00	£0.00	£207.00	£538.20	
120146 - Worship in Waiting (Church) Sales	£1,349.46	£0.00	£0.00	£1,349.46	£1,908.33	
120148 - "Outdoor Worship" Book Sales	£273.00	£0.00	£0.00	£273.00	£1,003.20	
120150 - Worship in Waiting (Personal) Sales	£646.24	£0.00	£0.00	£646.24	£943.07	
120152 - "Wilderness" Service Packs	£767.66	£0.00	£0.00	£767.66	£1,536.07	
120154 - Outdoor Worship for Schools	£0.00	£0.00	£0.00	£0.00	£0.00	
120156 - "Wilderness" Personal Journals	£701.34	£0.00	£0.00	£701.34	£1,264.83	
120158 - Jesus & Emotions Sales	£446.40	£0.00	£0.00	£446.40	£3,121.50	
120160 - Harvest Worship Book Sales	£1,075.00	£0.00	£0.00	£1,075.00	£1,230.00	
120162 - Resurrection People Church Pack	£1,417.75	£0.00	£0.00	£1,417.75	£2,306.67	
120164 - Sales of Worship Colouring Book	£87.00	£0.00	£0.00	£87.00	£119.00	
120166 - Resurrection People Personal Devotions	£1,046.80	£0.00	£0.00	£1,046.80	£1,119.33	
120168 - Sales of "Together With God"	£8.00	£0.00	£0.00	£8.00	£13.98	
120172 - Outside Premium Content Sold	£714.97	£0.00	£0.00	£714.97	£788.68	
120176 - Sales, Other	£15.00	£0.00	£0.00	£15.00	£7.02	
120180 - Dispatch Charges on Online Sales	£1,729.50	£0.00	£0.00	£1,729.50	£1,531.50	
120200 - Licenses Downloaded	£1,023.00	£0.00	£0.00	£1,023.00	£1,366.00	
120202 - Christmas Card Sales	£400.00	£0.00	£0.00	£400.00	£0.00	
120206 - Advent Calendar	£2,890.00	£0.00	£0.00	£2,890.00	£0.00	
120210 - "Rest is Worship" Sales	£3,011.00	£0.00	£0.00	£3,011.00	£0.00	
120212 - Video & Music Downloads	£195.85	£0.00	£0.00	£195.85	£209.00	
120214 - "Rest is Worship" eBook Sales	£411.00	£0.00	£0.00	£411.00	£0.00	
120250 - Licensed Sales non-UK	£717.00	£0.00	£0.00	£717.00	£982.00	
120300 - Royalties Income	£52.69	£0.00	£0.00	£52.69	£61.94	
120304 - Engage Fees Received	£11,963.53	£0.00	£0.00	£11,963.53	£5,524.65	
120308 - Bookings Income, Engage	£5,639.00	£0.00	£0.00	£5,639.00	£240.00	
121002 - Bookings Income, EVERGREEN	£0.00	£0.00	£0.00	£0.00	£0.00	
Income from charitable activities Totals	£40,934.08	£0.00	£0.00	£40,934.08	£32,691.47	
Other trading activities Totals						
	£0.00	£0.00	£0.00	£0.00	£0.00	
Investments						
130000 - Bank Interest	£0.00	£0.00	£0.00	£0.00	£0.02	
Investments Totals	£0.00	£0.00	£0.00	£0.00	£0.02	
Other income						
140000 - Gift-Aid Tax Recovered	£3,181.79	£0.00	£0.00	£3,181.79	£3,023.50	
140008 - Professional Fees Received	£4,050.00	£0.00	£0.00	£4,050.00	£2,390.00	3
140012 - Other Income	£0.01	£0.00	£0.00	£0.01	£0.00	
Other income Totals	£7,231.80	£0.00	£0.00	£7,231.80	£5,413.50	
Income and endowments Grand totals	£74,227.30	£5,000.00	£4,600.00	£83,827.30	£58,509.36	

Expenditure						
Expenditure on charitable activities						
300000 - Consultancy & Other Fees	£945.00	£0.00	£0.00	£945.00	£108.00	
300004 - Musicians' & Team Fees	£50.00	£0.00	£0.00	£50.00	£0.00	
300016 - Travel Expenses (Events)	£1,905.69	£0.00	£0.00	£1,905.69	£850.95	4
300020 - Production of Owned Publications	£5,702.93	£0.00	£0.00	£5,702.93	£6,213.60	
300024 - Dispatch Costs of Goods Sold	£1,848.08	£0.00	£0.00	£1,848.08	£1,944.85	
300026 - Online Sales Fulfilment	£1,191.35	£0.00	£0.00	£1,191.35	£1,535.82	D
300028 - Child Protection Costs	£325.00	£0.00	£0.00	£325.00	£338.00	
300032 - CCL License	£0.00	£0.00	£0.00	£0.00	£0.00	
300036 - Copyright Fees	£0.00	£0.00	£0.00	£0.00	£0.00	
300040 - Event Resources Bought	£168.51	£0.00	£0.00	£168.51	£23.30	
300044 - Catering Costs	£181.04	£0.00	£0.00	£181.04	£315.47	
300048 - Publicity, ENGAGE	£791.02	£0.00	£0.00	£791.02	£113.78	
300052 - Website & Online Costs	£390.11	£0.00	£0.00	£390.11	£744.59	
300054 - Team Communications Costs	£239.84	£0.00	£0.00	£239.84	£105.35	
300056 - Venue Hire	£106.00	£350.00	£0.00	£456.00	£0.00	5
300060 - Hire of Resources	£0.00	£0.00	£0.00	£0.00	£192.00	
300064 - Event Accommodation	£74.48	£0.00	£0.00	£74.48	£280.00	
Expenditure on charitable activities Totals	£13,919.05	£350.00	£0.00	£14,269.05	£12,765.71	
Other expenditure						
310100 - Accountancy Costs	£180.00	£0.00	£0.00	£180.00	£168.00	
310104 - Accounts Examiner's Fees	£65.00	£0.00	£0.00	£65.00	£60.00	B
310108 - Travel Expenses (Admin)	£950.21	£0.00	£0.00	£950.21	£907.23	6
310112 - Office Printing & Stationery	£83.16	£0.00	£0.00	£83.16	£17.84	
310116 - Office Postage & Telephone	£170.19	£0.00	£0.00	£170.19	£294.48	
310120 - Office Resources Bought	£45.00	£0.00	£0.00	£45.00	£0.00	
310124 - Equipment & Software Bought	£227.17	£0.00	£0.00	£227.17	£861.79	
310200 - PayPal charges	£875.30	£0.00	£0.00	£875.30	£869.51	
310204 - Card Reader Charges	£73.99	£0.00	£0.00	£73.99	£47.28	
310208 - Bank Charges	£26.00	£0.00	£0.00	£26.00	£26.00	
310300 - Freelance Fees	£200.00	£0.00	£0.00	£200.00	£975.00	
310304 - Albania Support Payments	£2,672.28	£0.00	£0.00	£2,672.28	£2,061.38	7
310400 - Professional Development	£150.00	£0.00	£0.00	£150.00	£180.00	
310404 - Net Salaries	£53,110.43	£0.00	£0.00	£53,110.43	£47,627.53	
310408 - Nat Ins Employees	£2,175.97	£0.00	£0.00	£2,175.97	£2,275.32	
310412 - NEST Deductions Employees	£1,791.00	£0.00	£0.00	£1,791.00	£1,468.75	
310416 - Nat Ins MWF CIO	£0.00	£0.00	£0.00	£0.00	£0.00	
310420 - NEST Deductions MWF CIO	£1,074.60	£0.00	£0.00	£1,074.60	£881.25	
310424 - Income Tax	£2,982.60	£0.00	£0.00	£2,982.60	£2,594.40	
310428 - Student Loan Deductions	£720.00	£0.00	£0.00	£720.00	£600.00	
310504 - Public Liability Insurance	£418.56	£0.00	£0.00	£418.56	£0.00	
310508 - Miscellaneous Expenditure	£49.00	£0.00	£0.00	£49.00	£5.55	
310512 - Stock Bought	£324.65	£0.00	£0.00	£324.65	£93.62	
310516 - Third Party Sales Commission	£0.00	£0.00	£0.00	£0.00	£0.00	
310520 - Depreciation	£298.05	£0.00	£0.00	£298.05	£182.30	
Other expenditure Totals	£68,663.16	£0.00	£0.00	£68,663.16	£62,197.23	
Expenditure Grand totals	£82,582.21	£350.00	£0.00	£82,932.21	£74,962.94	

Music & Worship Foundation CIO

Registered Charity Number: 1175280

Trustees' Report for the Year Ended 31 March 2023

Principal Office: 8A Horley Close, Bexleyheath, Kent DA6 7HS

Legal Structure: Charitable Incorporated Organisation

Governing Document: Constitution of Music & Worship Foundation CIO
(incorporated 20 October 2017)

Trustees:- Damian Herbert, Hannah Hodges, Ron Jones, Sylvia Kalisch, Andrew Mitchell,
Mwidimi Ndosi, Rev. Eileen Osgood, Roger Peach. **See "Structure" below.**

Chairman of Trustees: Roger Peach / Rev. Eileen Osgood (see "Structure")

Secretary to Trustees: Andrew Mitchell

Treasurer: Ron Jones

OBJECTIVES

The objectives of the CIO ("MWF") are:-

- 1 The advancement of the Christian religion through music, media and other art forms;
- 2 To advance the education of the public in Christian worship and music.

STRUCTURE

The aims of the CIO are advanced through the operations of MWF's ministry Engage Worship. MWF employs a team of four: Sam and Sara Hargreaves to lead this work, under the supervision of the Trustees, and Gemma and Timo Scharnowski. The Trustees meet on average four times per year, usually via two video-calls and two face-to-face meetings. They also keep in contact with each other, and with the team, by email.

Roger Peach relinquished the position of Chair of Trustees towards the end of the year, and was replaced as Chair by Rev. Eileen Osgood. (Mr Peach subsequently resigned as a Trustee on 11 July 2023.)

WORK AND ACTIVITIES OF THE CIO

These have included:-

1 Production of Publications:-

During this financial year Engage Worship produced *The Rest is Worship*, a 40-chapter devotional book. This was accompanied by a Leaders' Resource eBook which contained principles and resources for restful gathered worship. Responses to this included:

"I've really enjoyed your book. Sabbath practice is an area that God has been working on with me for a while... I loved the practical and wider implications that your book brought out, both personally, for family and church life." Chris, email.

We also released a reflective Advent Calendar, with Bible passages for each day of Advent on beautifully-designed cards.

2 Leading and participating in conferences, seminars and meetings.

The team was involved in many more in-person events this year. We began by leading the All Age venue at Spring Harvest Skegness, and Sam & Sara taught about All Age Worship at One Big Day in Norwich and at St Edmundsbury Cathedral. Feedback from Spring Harvest included:

"Thanks for a great Spring Harvest this year. My whole family loved the All Age worship you led. Lots of ideas to take home and try out from your workshop too." Matt, email.

"We have loved coming to these! I think it's possibly been my favourite bit of #SH2023" Fiona, Twitter.

We taught on our *How Would Jesus Lead Worship* material in Orpington and Luton, and *Whole Life Worship* with the Salvation Army, the United Reformed Church and a Free Church in Frinton. We also led retreats based on our *The Rest Is Worship* ideas in Guildford and Luton.

3 Resource the public for Christian worship through the engageworship.org website

Our site continues to be a highly-used resource for church leaders and other places of worship. In the year we had 166,000 users visit the site, with 35,000 visiting our AREA 52 Lectionary page, and 22,000 attracted by our general ideas pages. User feedback includes:

"Once again I am blessed by the brilliant resources and ideas you provide which help to enrich our worship and make it accessible and enjoyable. Thanks for all you do."

"Thank you for brilliant resources that are inspiring and adaptable for use in different contexts."

Popular resources posted in the past year include a song helping people to pray for the Ukraine crisis, a gathering prayer for all ages, and a hymn at the passing of Queen Elizabeth II. We made the second season of our PAUSE/PRAY podcast available, with audio reflections that made use of physical movement. We have also set up a Worship Jobs page and allowed churches to advertise vacancies for free.

4 Commitment to higher education contexts.

Sam Hargreaves has taught London School of Theology modules in Multimedia & Multisensory Worship and Youth & Worship. He and Sara also taught for an afternoon at St Mellitus College, London. Sam has also been leading training for Lay Leaders of Worship in St Albans diocese.

5 Evergreen

This is a new ministry of Engage Worship, led by Timo & Gemma Scharnowski. In January 2023 we began our first Evergreen Plus ("Evergreen+") year, with a cohort of 15 young worship leaders. This started with a residential weekend at High Leigh conference centre, and each person connects with a mentor 6 times per year. We have also run two further day retreats in the year, and are developing an online presence.

In the ways stated above MWF CIO serves the public benefit. Our resources are downloaded and purchased in their thousands, and hundreds of people have attended seminars, workshops and services run by Engage Worship. These are primarily churches and church-goers, but our material is also benefiting schools, family groups and youth settings.

In the coming year we are working on an *Outdoor Worship* resource for Schools in collaboration with St Albans Diocese, continuing to share *The Rest Is Worship* material, and extending Evergreen+ into a second cohort, among other activities.

SOURCES OF FUNDING

In addition to the sale of resources as detailed above, the CIO's income comes from donations from individuals and churches and from the charges made for visits by our employees. The CIO also received two grants totalling £9,600 specifically for the Evergreen ministry, and a further general grant of £1,000.

POLICIES

Public Benefit:-

Served by the activities described above. The Trustees take into account the Charity Commission's guidance on Public Benefit in all relevant decisions.

Reserves:-

The Trustees' policy is that if the level of reserves should fall below £10,000 immediate consideration would be given to reducing costs in whatever way possible, including curtailing the employees' hours of work. Part of the Reserves are retained against a requirement in extremis to make redundancy payments.

Conflict of Interest:-

For all decisions taken involving a conflict of interest for any Trustee, the Trustee affected by the conflict is absent from the room and takes no part in the voting.

All other policies such as Safeguarding, Data Privacy, Equality, Diversity & Inclusion, Complaints and others are available on request.

CLOSING REMARKS:-

The Trustees wish to express our huge gratitude to Sam, Sara, Timo and Gemma for their dedication to the ministry of MWF and for their willingness to offer so readily their gifts, skills, experience and creativity to all the various strands of our work. It has been a joy to see the return of well-established conferences and training events as we have emerged from the pandemic, and to note the broad reach and positive impact the staff team have had through these. Alongside this, new initiatives such as Evergreen and The Rest is Worship mean that we continue to offer something fresh and exciting as we seek to train and resource the local church for Creative, Sustainable and World-Changing worship. Our thanks goes too to all those who through regular giving or one-off donations make this work possible. There is much to celebrate and we look forward to all that the coming year will hold.

This report was approved by the Trustees at a meeting on 11 July 2023, and was signed on their behalf by:-

Rev. Eileen Osgood (Chair)

Andrew Mitchell (Secretary)

Music & Worship Foundation CIO - 1175280							
Fund movement by type							
Selected period: 01 April 2022 to 31 March 2023							
Fund and type	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Gains and Losses	Journal Entries	Fund balances carried forward
Evergreen							
Designated	£0.00	£5,000.00	£350.00	-£4,650.00	£0.00	£0.00	£0.00
Restricted	£0.00	£4,600.00	£0.00	-£4,600.00	£0.00	£0.00	£0.00
Sub-totals	£0.00	£9,600.00	£350.00	-£9,250.00	£0.00	£0.00	£0.00
Gilderdale							
Designated	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sub-totals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Resurrect							
Restricted	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Sub-totals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
General							
Unrestricted	£51,945.80	£74,645.86	£83,000.77	£8,250.00	£0.00	£0.00	£51,840.89
Sub-totals	£51,945.80	£74,645.86	£83,000.77	£8,250.00	£0.00	£0.00	£51,840.89
Reserve							
Designated	£14,000.00	£0.00	£0.00	£1,000.00	£0.00	£0.00	£15,000.00
Sub-totals	£14,000.00	£0.00	£0.00	£1,000.00	£0.00	£0.00	£15,000.00
Totals	£65,945.80	£84,245.86	£83,350.77	£0.00	£0.00	£0.00	£66,840.89

Notes to the Accounts

General

- A The Charity has no Endowment Funds.
- B No remuneration was paid to Trustees. They were, however, recompensed for expenses incurred, and the details are given in an accompanying sheet.
- C The postage and packaging of materials bought online was (until September) handled by JM Supplies, a company owned by Mr Andrew Mitchell, one of the MWF Trustees. The income account "Dispatch Charges on Online Sales" is an element of the web price quoted for each commodity, to offset the cost of post and packing. The actual costs of postage and packing were paid to JM Supplies against a monthly invoice. As from October 2022 another firm, Connect Supply, was engaged to perform this work.
- D As in previous years, until September 2002 JM Supplies was also reimbursed with a sum of 10% of the value of sales, as a contribution towards the costs of realisation - which is less than would have been charged by comparable organisations. Neither JM Supplies nor Mr Mitchell derived a profit from this arrangement. This features in the accounts as "Online Sales Fulfilment".

Notes to individual SOFA items

- 1 A number of one-off grants were received this year, reflecting a higher level of fund-raising work.
- 2 Income from sales fluctuates as new items come on-stream: whereas existing lines tend to settle down after the initial rush.
- 3 "Professional fees received" refers to Sam Hargreaves' activities in tutoring and marking for London School of Theology, and in submitting articles to a Christian magazine covering youth work. Last year's figure was lower than is normally the case, hence the apparent rise - although this year's work was still affected to some extent by the aftermath of Covid.
- 4 Outside event visits have now fully recovered following the lengthy effects of the Covid pandemic.
- 5 One of the events for which premises were hired was in connection with the Evergreen mentoring programme - see Trustees' Report.
- 6 Travel Expenses (Admin) arises from meetings of the Engage team and of Trustees.
- 7 The CIO pays quarterly support payments to a charity in Albania, Selah WAM, which is engaged in similar work. The amount donated reduces each year by agreement, as the Albanian enterprise becomes more self-supporting. The proper application of these payments is checked through receipt of regular quarterly reports from their Trustees.
- 8 Fixed Assets are depreciated at an annual rate of 25% of the original purchase cost.

MUSIC & WORSHIP FOUNDATION CIO : 1175280

Expenses paid to Trustees: year ended 31 March 2023

	<u>Office Expenses</u>	<u>Paid to Accounts Examiner</u>	<u>Travel Expenses</u>	<u>Fee charged by "Safeguarding" seminar</u>	
					<u>TOTALS</u>
Ron Jones (Treasurer)	£40.43	£65.00	£27.11		£132.54
Rev Eileen Osgood (Chair)			£36.65	£45.00	£81.65
Andrew Mitchell			£136.78		£136.78
Roger Peach			£49.00		£49.00
Mwidimi Ndosì			£174.49		£174.49
Damian Herbert			£141.99		£141.99
Hannah Hodges			£63.39		£63.39

Note: Trustees' travel expenses relate to attending Trustees' meetings in person. This expense is the reason why two meetings each year are conducted on-line.

See Section B of "Notes to the Accounts".

Music & Worship Foundation CIO : Charity No. 1175280
Financial year ended 31 March 2023

Independent Examiner's Report to the Trustees of Music & Worship Foundation CIO
on the Accounts for the above period

Respective Responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility:-

- > to examine the accounts under Section 145 of the Charities Act,
- > to follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- > to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements -
 - > to keep accounting records in accordance with Section 130 of the Charities Act;
 - > to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act- have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date

Name:- **Yohan Keerthiratna**

Relevant professional qualifications:-

MSc, PGCE, ACMA, CGMA, BA, HND

Address:- 2A Fairlawn Avenue, Bexleyheath, Kent DA7 4TG

MUSIC AND WORSHIP FOUNDATION CIO

England & Wales - Charity number 1175280

Accounts

MUSIC & WORSHIP FOUNDATION CIO

Registered Charity 1175280

REPORT AND ACCOUNTS

for the period from

1 April 2021 to 31 March 2022

Prepared on Accruals Basis - SORP 2015 (FRS 102) format

Music & Worship Foundation CIO - 1175280
Balance Sheet detailed

	As at 31/03/2022	As at 31/03/2021
Fixed assets		
400001: MacBook 3.0 GHz	£0.00	£0.00
400002: MacBook Air 1.3 GHz	£0.00	£0.00
400003: Apple Hard Drive	£0.00	£0.00
400004: Acer Hard Drive	£27.32	£42.95
400005: Bose S1 Pro P/A Unit	£204.15	£320.82
400006: SE V7 Microphones (pair)	£54.69	£85.94
400007: Allen & Heath ZED 6 Mixer	£32.81	£51.56
	£318.97	£501.27
Current assets		
500300: Co-op Bank Current Account	£64,309.16	£80,821.44
501000: Gift-Aid Recoverable	£238.25	£312.50
502000: Charity Vouchers Lodged	£0.00	£0.00
502100: Items for Banking	£0.00	£0.00
504000: Card Reader Sales Payments	£0.00	£0.00
504001: Bank Transfers Awaited	£0.00	£0.00
505000: Expenses Pre-Paid	£0.00	£418.56
Z05: Accounts Receivable	£1,178.46	£360.00
	£65,725.87	£81,912.50
Liabilities		
601111: Payments due to Staff	£0.00	£0.00
602000: Charge Card Transactions Made	£379.98	£14.39
608000: National Insurance due from Employees	£0.00	£0.00
608011: NEST Payments due from Employees	£0.00	£0.00
608100: National Insurance due from MWF CIO	£0.00	£0.00
608111: NEST Payments due from MWF CIO	£0.00	£0.00
608200: Income Tax Due	£0.00	£0.00
608500: Student Loan Repayments Due	£0.00	£0.00
Z04: Accounts Payable	£137.62	£0.00
	£517.60	£14.39
	£65,527.24	£82,399.38
Reserves		
Excess / (deficit) to date	-£16,872.14	-£15,603.91
Starting balances	£82,399.38	£47,439.18
	£65,527.24	£31,835.27

Represented by Funds:-		
Unrestricted	£51,527.24	£45,349.38
Designated	£14,000.00	£37,050.00
Restricted	£0.00	£0.00
Endowment	£0.00	£0.00
Total	£65,527.24	£82,399.38

Music & Worship Foundation CIO - 1175280
Analysis of income and expenditure
Selected period: 01 April 2021 to 31 March 2022

	Unrestricted	Designated	Restricted	Totals		Notes	VAR	%
				This year	Last year			
Income and endowments								
Donations and legacies								
110000 - Donations Gift-Aided	£10,850.00	£0.00	£1,284.00	£12,134.00	£14,555.50		-£2,421.50	-16.64%
110004 - Donations non-Gift-Aided	£7,359.37	£0.00	£551.00	£7,910.37	£13,718.62		-£5,808.25	-42.34%
110008 - Gifts from Churches	£360.00	£0.00	£0.00	£360.00	£990.00		-£630.00	-63.64%
Donations and legacies Totals	£18,569.37	£0.00	£1,835.00	£20,404.37	£29,264.12		-£8,859.75	-30.28%
Income from charitable activities								
120104 - Sales of Engage DVD	£0.00	£0.00	£0.00	£0.00	£84.00		-£84.00	-100.00%
120108 - Hartman Rhyming Bible CD	£63.07	£0.00	£0.00	£63.07	£78.64		-£15.57	-19.80%
120112 - Hartman Rhyming Bible Book	£198.53	£0.00	£0.00	£198.53	£162.36		£36.17	22.28%
120116 - Video Training Course USB Stick	£96.00	£0.00	£0.00	£96.00	£168.00		-£72.00	-42.86%
120120 - Sales of Creative Journal	£26.00	£0.00	£0.00	£26.00	£0.00		£26.00	N/A
120122 - "Worship in the Woods" Service Pack	£4,430.00	£0.00	£0.00	£4,430.00	£262.00	1	£4,168.00	1590.84%
120124 - "Thy Kingdom Come" Sales	£85.00	£0.00	£0.00	£85.00	£975.00		-£890.00	-91.28%
120128 - Sales of "How Would Jesus Lead Worship?"	£1,346.60	£0.00	£0.00	£1,346.60	£1,033.00		£313.60	30.36%
120132 - "Whole Life Worship" Book Sales	£351.30	£0.00	£0.00	£351.30	£158.00		£193.30	122.34%
120136 - "Whole Life Worship" Journey Pack	£280.00	£0.00	£0.00	£280.00	£190.00		£90.00	47.37%
120140 - Sales of WLW Study Guides	£0.00	£0.00	£0.00	£0.00	£176.00		-£176.00	-100.00%
120144 - Sales of "Simple Worship"	£538.20	£0.00	£0.00	£538.20	£420.00		£118.20	28.14%
120146 - Worship in Waiting (Church) Sales	£1,908.33	£0.00	£0.00	£1,908.33	£4,766.80		-£2,858.47	-59.97%
120148 - "Outdoor Worship" Book Sales	£1,003.20	£0.00	£0.00	£1,003.20	£986.00		£17.20	1.74%
120150 - Worship in Waiting (Personal) Sales	£943.07	£0.00	£0.00	£943.07	£4,813.00		-£3,869.93	-80.41%
120152 - "Wilderness" Service Packs	£1,536.07	£0.00	£0.00	£1,536.07	£4,177.25		-£2,641.18	-63.23%
120156 - "Wilderness" Personal Journals	£1,264.83	£0.00	£0.00	£1,264.83	£4,596.05		-£3,331.22	-72.48%
120158 - Jesus & Emotions Sales	£3,121.50	£0.00	£0.00	£3,121.50	£19,638.00		-£16,516.50	-84.10%
120160 - Harvest Worship Book Sales	£1,230.00	£0.00	£0.00	£1,230.00	£1,014.93		£215.07	21.19%
120162 - Resurrection People Church Pack	£1,874.67	£0.00	£432.00	£2,306.67	£0.00		£2,306.67	N/A
120164 - Sales of Worship Colouring Book	£119.00	£0.00	£0.00	£119.00	£100.00		£19.00	19.00%
120166 - Resurrection People Personal Devotions	£939.33	£0.00	£180.00	£1,119.33	£0.00		£1,119.33	N/A
120168 - Sales of "Together With God"	£13.98	£0.00	£0.00	£13.98	£27.96		-£13.98	-50.00%
120172 - Outside Premium Content sold	£788.68	£0.00	£0.00	£788.68	£687.65		£101.03	14.69%
120176 - Sales, Other	£7.02	£0.00	£0.00	£7.02	£3.00		£4.02	134.00%
120180 - Dispatch Charges on Online Sales	£1,531.50	£0.00	£0.00	£1,531.50	£2,694.50		-£1,163.00	-43.16%
120200 - Licenses Downloaded	£1,366.00	£0.00	£0.00	£1,366.00	£4,049.00		-£2,683.00	-66.26%
120204 - Journal Page Downloads	£0.00	£0.00	£0.00	£0.00	£150.00		-£150.00	-100.00%
120208 - "Thy Kingdom Come" Downloads	£0.00	£0.00	£0.00	£0.00	£60.00		-£60.00	-100.00%
120212 - Video & Music Downloads	£209.00	£0.00	£0.00	£209.00	£735.00		-£526.00	-71.56%
120250 - Licensed Sales non-UK	£982.00	£0.00	£0.00	£982.00	£0.00		£982.00	N/A
120300 - Royalties Income	£61.94	£0.00	£0.00	£61.94	£162.29		-£100.35	-61.83%
120304 - Engage Fees Received	£5,524.65	£0.00	£0.00	£5,524.65	£1,250.00	2	£4,274.65	341.97%
120308 - Bookings Income, Special Events	£240.00	£0.00	£0.00	£240.00	£1,621.00		-£1,381.00	-85.19%
Income from charitable activities Totals	£32,079.47	£0.00	£612.00	£32,691.47	£55,239.43		-£22,547.96	-40.82%
Investments								
130000 - Bank Interest	£0.02	£0.00	£0.00	£0.02	£0.00		£0.02	N/A
Investments Totals	£0.02	£0.00	£0.00	£0.02	£0.00		£0.02	N/A
Other income								
140000 - Gift-Aid Tax Recovered	£2,702.50	£0.00	£321.00	£3,023.50	£3,555.13		-£531.63	-14.95%
140004 - Grants received	£0.00	£0.00	£0.00	£0.00	£25,050.00	3	-£25,050.00	-100.00%
140008 - Professional Fees Received	£2,390.00	£0.00	£0.00	£2,390.00	£6,535.00	4	-£4,145.00	-63.43%
140012 - Other Income	£0.00	£0.00	£0.00	£0.00	£102.60		-£102.60	-100.00%
Other income Totals	£5,092.50	£0.00	£321.00	£5,413.50	£35,242.73		-£29,829.23	-84.64%
Income and endowments Grand totals								
	£55,741.36	£0.00	£2,768.00	£58,509.36	£119,746.28		-£61,236.92	-51.14%

Expenditure

Expenditure on charitable activities

300000 - Consultancy & Other Fees	£108.00	£0.00	£0.00	£108.00	£108.00		£0.00	0.00%
300004 - Musicians' & Team Fees	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	N/A
300008 - Recording & Production Costs	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	N/A
300012 - Royalties Paid	£0.00	£0.00	£0.00	£0.00	£2,560.00		-£2,560.00	-100.00%
300016 - Travel Expenses (Events)	£850.95	£0.00	£0.00	£850.95	£0.00		£850.95	N/A
300020 - Production of Owned Publications	£6,213.60	£0.00	£0.00	£6,213.60	£13,738.46	5	-£7,524.86	-54.77%
300024 - Dispatch Costs of Goods Sold	£1,944.85	£0.00	£0.00	£1,944.85	£2,576.64		-£631.79	-24.52%
300026 - Realisation Contribution	£1,535.82	£0.00	£0.00	£1,535.82	£1,919.56		-£383.74	-19.99%
300028 - Child Protection Costs	£338.00	£0.00	£0.00	£338.00	£129.00		£209.00	162.02%
300036 - Copyright Fees	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	N/A
300040 - Event Resources Bought	£23.30	£0.00	£0.00	£23.30	£0.00		£23.30	N/A
300044 - Catering Costs	£315.47	£0.00	£0.00	£315.47	£0.00		£315.47	N/A
300048 - Publicity	£113.78	£0.00	£0.00	£113.78	£0.00		£113.78	N/A
300052 - Website & Online Costs	£744.59	£0.00	£0.00	£744.59	£253.57		£491.02	193.64%
300054 - Team Communications Costs	£105.35	£0.00	£0.00	£105.35	£0.00		£105.35	N/A
300056 - Venue Hire	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	N/A
300060 - Hire of Resources	£192.00	£0.00	£0.00	£192.00	£0.00		£192.00	N/A
300064 - Event Accommodation	£280.00	£0.00	£0.00	£280.00	£0.00		£280.00	N/A

Expenditure on charitable activities Totals

£12,765.71	£0.00	£0.00	£12,765.71	£21,285.33			-£8,519.62	-40.03%
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Other expenditure

310100 - Accountancy Costs	£168.00	£0.00	£0.00	£168.00	£156.00		£12.00	7.69%
310104 - Accounts Examiner's Fees	£60.00	£0.00	£0.00	£60.00	£60.00		£0.00	0.00%
310108 - Travel Expenses (Admin)	£907.23	£0.00	£0.00	£907.23	£0.00	6	£907.23	N/A
310112 - Office Printing & Stationery	£17.84	£0.00	£0.00	£17.84	£145.65		-£127.81	-87.75%
310116 - Office Postage & Telephone	£294.48	£0.00	£0.00	£294.48	£427.21		-£132.73	-31.07%
310120 - Office Resources Bought	£0.00	£0.00	£0.00	£0.00	£122.89		-£122.89	-100.00%
310124 - Equipment & Software Bought	£861.79	£0.00	£0.00	£861.79	£358.02		£503.77	140.71%
310200 - PayPal charges	£869.51	£0.00	£0.00	£869.51	£1,363.43		-£493.92	-36.23%
310204 - Card Reader Charges	£47.28	£0.00	£0.00	£47.28	£0.67		£46.61	6956.72%
310208 - Bank Charges	£26.00	£0.00	£0.00	£26.00	£6.20		£19.80	319.35%
310300 - Freelance Fees	£975.00	£0.00	£0.00	£975.00	£1,625.00		-£650.00	-40.00%
310304 - Albania Support Payments	£2,061.38	£0.00	£0.00	£2,061.38	£3,597.34	7	-£1,535.96	-42.70%
310400 - Staff Training	£180.00	£0.00	£0.00	£180.00	£0.00		£180.00	N/A
310404 - Net Salaries	£47,627.53	£0.00	£0.00	£47,627.53	£31,600.87		£16,026.66	50.72%
310408 - Nat Ins Employees	£2,275.32	£0.00	£0.00	£2,275.32	£2,125.68		£149.64	7.04%
310412 - NEST Deductions Employees	£1,468.75	£0.00	£0.00	£1,468.75	£1,199.80		£268.95	22.42%
310416 - Nat Ins MWF CIO	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	N/A
310420 - NEST Deductions MWF CIO	£881.25	£0.00	£0.00	£881.25	£719.88		£161.37	22.42%
310424 - Income Tax	£2,594.40	£0.00	£0.00	£2,594.40	£2,505.80		£88.60	3.54%
310428 - Student Loan Deductions	£600.00	£0.00	£0.00	£600.00	£586.00		£14.00	2.39%
310500 - Purchase of Outside Premium Content	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	N/A
310504 - Public Liability Insurance	£418.56	£0.00	£0.00	£418.56	£418.56		£0.00	0.00%
310508 - Miscellaneous Expenditure	£5.55	£0.00	£0.00	£5.55	£0.00		£5.55	N/A
310512 - Stock Bought	£93.62	£0.00	£0.00	£93.62	£695.54	5	-£601.92	-86.54%
310516 - Third Party Sales Commission	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	N/A
310520 - Depreciation	£182.30	£0.00	£0.00	£182.30	£182.30	8	£0.00	0.00%

Other expenditure Totals

£62,615.79			£62,615.79	£47,896.84			£14,718.95	30.73%
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Expenditure Grand totals

£75,381.50	£0.00	£0.00	£75,381.50	£69,182.17			£6,199.33	8.96%
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Net Position

-£19,640.14	£0.00	£2,768.00	-£16,872.14	£50,564.11			-£67,436.25	-133.37%
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Music & Worship Foundation CIO

Registered Charity Number: 1175280

Trustees' Report for the Year Ended 31 March 2022

Principal Office: 8A Horley Close, Bexleyheath, Kent DA6 7HS

Legal Structure: Charitable Incorporated Organisation

Governing Document: Constitution of Music & Worship Foundation CIO
(incorporated 20 October 2017)

Trustees:- Damian Herbert, Hannah Hodges, Ron Jones, Sylvia Kalisch, Andrew Mitchell,
Mwidimi Ndosu, Rev. Eileen Osgood, Roger Peach. **See "Structure" below.**

Chairman of Trustees: Roger Peach

Secretary to Trustees: Andrew Mitchell

Treasurer: Ron Jones

OBJECTIVES

The objectives of the CIO ("MWF") are:-

- 1 The advancement of the Christian religion through music, media and other art forms;
- 2 To advance the education of the public in Christian worship and music.

STRUCTURE

The aims of the CIO are advanced through the operations of MWF's ministry Engage Worship. MWF employs Sam and Sara Hargreaves to lead this work, under the supervision of the Trustees. It also employs Gemma and Timo Scharnowski as team members. The Trustees meet on average four times per year, and because of the Covid-19 pandemic three of the meetings were by video-call. They also keep in contact with each other, and with the team, by email.

Two new Trustees were appointed during the year: Mwidimi Ndosu on 14 October 2021, and Hannah Hodges on 24 February 2022.

WORK AND ACTIVITIES OF THE CIO

These have included:-

- 1:- **Production of publications.** During this financial year Engage Worship produced Resurrection People, a resource consisting of a Church Service Pack with associated downloads and a Personal Devotions book. We produced more new songs for this than for any previous resource (eight, all with recordings and videos), and have received some great feedback, including: ***"We have just loved using Engage Worship's 'Resurrection People'. It has provided us with a fresh and creative way of exploring the practical implications of the resurrection of Jesus. We love the quality of the material and how it sparks ways of exploring this familiar story. For those of us involved in leading and preaching it provides us with fresh ideas, great visual material, and the gathering and sending prayers are just spot on."***

Earlier in the year (April 2021) we also published *Worship In The Woods*. This provides ten sessions of outdoor worship, which was very timely given the amount of churches who needed to meet outdoors during the second year of the pandemic. This was launched with two well-attended Zoom workshops

2:- Leading and participating in conferences, seminars and meetings. This year was something of a hybrid - some events did happen in-person, but others remained on Zoom or video. Gemma, Timo, Sam and Sara recorded three sets of sung worship for the London School of Theology *Summer School on Eco Theology*, and this led to them visiting the college to deliver a day on this theme for students in October 2021. Timo and Sam led an online session at the Church of England *Digital Labs* conference. We ran in-person *Whole Life Worship* training for LICC hubs, Chester Diocese and the Salvation Army, and an *Engaging Everyone in Worship* input for Methodists in Coventry.

3:- **Resource the public for Christian worship through the engageworship.org website.** Our site continues to be a highly-used resource for church leaders and other places of worship. In the year we had 152,000 users visit the site, with 31,000 visiting our AREA 52 Lectionary page, and 24,000 attracted by our general ideas pages.

We continued to add much-needed live worship videos that people could use in their services (including All-Age and Eco Worship themes, a Ukraine lament/prayer song and a Christmas Blessing song). Gemma created printable sheets for Easter and Pentecost.

Feedback has included: *“As a church warden of a small church without a minister your resources have been a God-send. They are thought-provoking, and inspiring, and our gatherings are enriched by them. We thank God for all you do.”* and *“I regularly use Engage Worship resources and get great feedback from the congregation/gathering. I'd highly recommend it.”*

4:- **Commitment to higher education contexts.** Sam Hargreaves has taught a London School of Theology module in songwriting, and tutored online courses in Theology of Worship (BA) and Issues in Contemporary Worship (MA).

5:- **Evergreen.** Gemma and Timo Scharnowski were employed by MWF in February 2021 to help us reach younger worship leaders. In this financial year we have been developing a ministry to mentor and sustain young leaders which we are calling Evergreen (based on Psalm 1:3). We ran our first day retreat in October 2021 which attracted around 18 young leaders for gathered worship, encouragement and relationship-building. This is an exciting development for MWF and Engage Worship, and will continue to be a focus of our attention.

In the ways stated above MWF CIO serves the public benefit. Our resources are downloaded and purchased in their thousands, and hundreds of people have attended seminars, workshops and services run by Engage Worship. These are primarily churches and church-goers, but our material is also benefiting schools, family groups and youth settings.

SOURCES OF FUNDING

Apart from the sale of resources as detailed above, the CIO's income comes from donations from individuals and churches and from the charges made for visits by our employees.

POLICIES

Public Benefit: this is served by the activities described above. The Trustees take into account the Charity Commission's guidance on Public Benefit in all relevant decisions.

Reserves: the Trustees' policy is that if the level of reserves should fall below £10,000 immediate consideration would be given to reducing costs in whatever way possible, including curtailing the employees' hours of work. Part of the Reserves are retained against a requirement *in extremis* to make redundancy payments.

Conflict of Interest: for all decisions taken involving a conflict of interest for any Trustee, the Trustee affected by the conflict is absent from the room and takes no part in the voting.

This report was approved by the Trustees at a meeting on 14 October 2022, and was signed on their behalf by:-

Roger Peach (Chair of Trustees)

Andrew Mitchell (Secretary to Trustees)

Music & Worship Foundation CIO - 1175280
Fund movement by type
Selected period: 01 April 2021 to 31 March 2022

Fund & Type	Fund Balances Brought Forward	Incoming Resources	Outgoing Resources	Transfers	Gains & Losses	Journal entries	Fund Balances Carried Forward
Gilderdale Designated	£25,050	£0		-£25,050			£0
Sub-totals	£25,050	£0	£0	-£25,050			£0
Resurrection People Crowdfunding Support Restricted		£2,768		-£2,768			£0
Sub-totals	£0	£2,768	£0	-£2,768			£0
General Unrestricted	£45,349	£55,741	£74,963	£25,818			£51,946
Sub-totals	£45,349	£55,741	£74,963	£25,818			£51,946
Reserve Designated	£12,000	£0	£0	£2,000			£14,000
Sub-totals	£12,000	£0	£0	£2,000			£14,000
Totals	£82,399	£58,509	£74,963	£0			£65,946

Note: Minor discrepancies in above figures are the result of pence not being shown.

Notes to the Accounts

General

- A The Charity has no Endowment Funds.
- B No remuneration was paid to Trustees. They were, however, recompensed for expenses incurred, and the details are given in an accompanying sheet. A gift of £60.00 was made to the Accounts Examiner in payment of his invoice: this gift was purchased by the Treasurer and included in his expenses, as authorised by the Chair of Trustees.
- C The postage and packaging of materials bought online is handled by JM Supplies, a company owned by Mr Andrew Mitchell, one of the MWF Trustees. The income account "Dispatch Charges on Online Sales" is an element of the web price quoted for each commodity, to offset the cost of post and packing. The actual costs of postage and packing, "Dispatch Costs of Goods Sold", totalled £2,562.34, and were paid to JM Supplies on a monthly invoice basis.
- D Continuing the practice initiated during the previous year, JM Supplies was also reimbursed with a sum of 10% of the value of sales, as a contribution towards the costs of realisation. Neither JM Supplies nor Mr Mitchell derive a profit from this arrangement. This features in the accounts as "Realisation Contribution", and the total this year was £1,535.82.

Notes to individual SOFA items

- 1 Fluctuations in sales figures reflect new items coming on-stream, usually resulting in a large volume of sales early in their availability; other peaks can occur where the material is seasonal. By the same token sales of older material show a natural decline.
- 2 The large rise in Engage Fees Received reflects a recovery from the effect of the Covid-19 restrictions on the previous year's activities.
- 3 Drop reflects the receipt of two one-off grants in the previous year.
- 4 "Professional fees received" refers to Sam Hargreaves' activities in tutoring and marking for London School of Theology, and in submitting articles to a Christian magazine covering youth work. The drop reflects the time spent this year in producing new material - see Trustees' Report.
- 5 The increase of sales of online materials has reduced costs in reprinting and purchasing stock.
- 6 In the previous year no face-to-face meetings were held due to Covid, hence no travel expenses.
- 7 The CIO pays quarterly support payments to a charity in Albania, Selah WAM, which is engaged in similar work. The amount donated reduces each year by agreement, as the Albanian enterprise becomes more self-supporting. The proper application of these payments is checked through receipt of regular quarterly reports from their Trustees.
- 8 Fixed Assets are depreciated at an annual rate of 25% of the original purchase cost.

MUSIC & WORSHIP FOUNDATION CIO : 1175280

Expenses paid to Trustees: year ended 31 March 2022

	<u>Office Printing & Stationery</u>	<u>Office Postage & Telephone</u>	<u>Paid to Accounts Examiner</u>	<u>Travel Expenses</u>	<u>TOTALS</u>
Ron Jones (Treasurer)	£32.00	£32.72	£60.00	£58.75	£183.47
Rev E. Osgood				£20.20	£20.20
A. Mitchell				£222.67	£222.67
R. Peach				£28.80	£28.80
M. Ndosi				£96.50	£96.50

See Section B of "Notes to the Accounts".

Music & Worship Foundation CIO : Charity No. 1175280
Financial year ended 31 March 2022

Independent Examiner's Report to the Trustees of Music & Worship Foundation CIO
on the Accounts for the above period

Respective Responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility:-

- > to examine the accounts under Section 145 of the Charities Act,
- > to follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- > to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements
 - > to keep accounting records in accordance with Section 130 of the Charities Act;
 - > to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act- have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date

07 October 2022

Name:- **Yohan Keerthiratna**

Relevant professional qualifications:-

MSc, PGCE, ACMA, CGMA, BA, HND

Address:-

2A Fairlawn Avenue, Bexleyheath, Kent DA7 4TG

MUSIC AND WORSHIP FOUNDATION CIO

England & Wales - Charity number 1175280

Accounts

MUSIC & WORSHIP FOUNDATION CIO

Registered Charity 1175280

REPORT AND ACCOUNTS

for the period from

1 April 2020 to 31 March 2021

Prepared on Accruals Basis - SORP 2015 (FRS 102) format

Music & Worship Foundation CIO - 1175280
Balance Sheet detailed

	As at 31/03/2021	As at 31/03/2020
Fixed		
400001: MacBook 3.0 GHz	£0.00	£0.00
400002: MacBook Air 1.3 GHz	£0.00	£0.00
400003: Apple Hard Drive	£0.00	£0.00
400004: Acer Hard Drive	£42.95	£58.58
400005: Bose S1 Pro P/A Unit	£320.82	£437.49
400006: SE V7 Microphones (pair)	£85.94	£117.19
400007: Allen & Heath ZED 6 Mixer	£51.56	£70.31
	£501.27	£683.57
Current		
500300: Co-op Bank Current	£80,821.44	£28,281.54
501000: Gift-Aid Recoverable	£312.50	£630.00
502000: Charity Vouchers Lodged	£0.00	£0.00
502100: Items for Banking	£0.00	£0.00
504000: Card Reader Sales	£0.00	£0.00
504001: Bank Transfers Awaited	£0.00	£245.00
505000: Expenses Pre-Paid	£418.56	£0.00
Z05: Accounts Receivable	£360.00	£1,677.60
	£81,912.50	£30,834.14
Liabilities		
601111: Payments due to	£0.00	£0.00
602000: Charge Card Transactions	£14.39	£26.00
608000: National Insurance due from Employees	£0.00	£0.00
608011: NEST Payments due from	£0.00	£0.00
608100: National Insurance due	£0.00	£0.00
608111: NEST Payments due from	£0.00	£0.00
608200: Income Tax Due	£0.00	£0.00
608500: Student Loan Repayments	£0.00	£0.00
Z04: Accounts Payable	£0.00	£75.00
	£14.39	£101.00
	£82,399.38	£31,416.71
Reserves		
Excess / (deficit) to date	£50,564.11	-£15,603.91
Starting balances	£31,835.27	£47,439.18
	£82,399.38	£31,835.27

Represented by Funds:-

Unrestricted	£45,349.38	£22,835.27
Designated	£37,050.00	£9,000.00
Restricted	£0.00	£0.00
Endowment	£0.00	£0.00
Total	£82,399.38	£31,835.27

Music & Worship Foundation CIO - 1175280
Analysis of income and expenditure
Selected period: 01 April 2020 to 31 March 2021

	Unrestricted	Designated	Restricted	Totals		Notes
				This year	Last year	
Income and endowments						
Donations and legacies						
110000 - Donations Gift-Aided	£11,747.50	£0.00	£2,808.00	£14,555.50	£7,567.00	
110004 - Donations non-Gift-Aided	£8,085.62	£4,010.00	£1,623.00	£13,718.62	£2,443.00	
110008 - Gifts from Churches	£740.00	£0.00	£250.00	£990.00	£170.00	
Donations and legacies Totals	£20,573.12	£4,010.00	£4,681.00	£29,264.12	£10,180.00	
Income from charitable activities						
120104 - Sales of Engage DVD	£84.00	£0.00	£0.00	£84.00	£180.00	1
120108 - Hartman Rhyming Bible CD	£78.64	£0.00	£0.00	£78.64	£593.42	
120112 - Hartman Rhyming Bible Book	£162.36	£0.00	£0.00	£162.36	£1,168.58	
120116 - Video Training Course USB Stick	£168.00	£0.00	£0.00	£168.00	£0.00	
120120 - Sales of Creative Journal	£0.00	£0.00	£0.00	£0.00	£1,872.00	
120122 - "Worship in the Woods" Service Pack	£262.00	£0.00	£0.00	£262.00	£0.00	
120124 - "Thy Kingdom Come" Sales	£975.00	£0.00	£0.00	£975.00	£1,395.00	
120128 - Sales of "How Would Jesus Lead Worship?"	£1,033.00	£0.00	£0.00	£1,033.00	£358.98	
120132 - "Whole Life Worship" Book Sales	£158.00	£0.00	£0.00	£158.00	£873.85	
120136 - "Whole Life Worship" Journey Pack	£190.00	£0.00	£0.00	£190.00	£1,266.74	
120140 - Sales of WLW Study Guides	£176.00	£0.00	£0.00	£176.00	£81.60	
120144 - Sales of "Simple Worship"	£420.00	£0.00	£0.00	£420.00	£1,318.33	
120146 - Worship in Waiting (Church) Sales	£4,766.80	£0.00	£0.00	£4,766.80	£0.00	
120148 - "Outdoor Worship" Book Sales	£986.00	£0.00	£0.00	£986.00	£589.90	
120150 - Worship in Waiting (Personal) Sales	£4,813.00	£0.00	£0.00	£4,813.00	£0.00	
120152 - "Wilderness" Service Packs	£4,177.25	£0.00	£0.00	£4,177.25	£2,143.40	
120156 - "Wilderness" Personal Journals	£4,596.05	£0.00	£0.00	£4,596.05	£2,447.00	
120158 - Jesus & Emotions Sales	£19,638.00	£0.00	£0.00	£19,638.00	£0.00	
120160 - Harvest Worship Book Sales	£1,014.93	£0.00	£0.00	£1,014.93	£2,050.00	
120164 - Sales of Worship Colouring Book	£100.00	£0.00	£0.00	£100.00	£129.50	
120168 - Sales of "Together With God"	£27.96	£0.00	£0.00	£27.96	£42.93	
120172 - Outside Premium Content sold	£687.65	£0.00	£0.00	£687.65	£1,376.00	
120176 - Sales, Other	£3.00	£0.00	£0.00	£3.00	£20.36	
120180 - Dispatch Charges on Online Sales	£2,694.50	£0.00	£0.00	£2,694.50	£1,572.95	C
120200 - Licenses Downloaded	£4,049.00	£0.00	£0.00	£4,049.00	£129.00	
120204 - Journal Page Downloads	£150.00	£0.00	£0.00	£150.00	£166.02	
120208 - "Thy Kingdom Come" Downloads	£60.00	£0.00	£0.00	£60.00	£23.00	
120212 - Video & Music Downloads	£735.00	£0.00	£0.00	£735.00	£120.00	
120300 - Royalties Income	£162.29	£0.00	£0.00	£162.29	£278.04	
120304 - Engage Fees Received	£1,250.00	£0.00	£0.00	£1,250.00	£7,281.56	2
120308 - Bookings Income, Special Events	£1,621.00	£0.00	£0.00	£1,621.00	£520.00	
Income from charitable activities Totals	£55,239.43	£0.00	£0.00	£55,239.43	£27,998.16	
Investments						
130000 - Bank Interest	£0.00	£0.00	£0.00	£0.00	£0.14	
Investments Totals	£0.00	£0.00	£0.00	£0.00	£0.14	
Other income						
140000 - Gift-Aid Tax Recovered	£2,883.13	£0.00	£672.00	£3,555.13	£1,891.75	
140004 - Grants received	£0.00	£25,050.00	£0.00	£25,050.00	£0.00	
140008 - Professional Fees Received	£6,535.00	£0.00	£0.00	£6,535.00	£5,670.60	3
140012 - Other Income	£102.60	£0.00	£0.00	£102.60	£0.00	
140016 - PayPal Bonus	£0.00	£0.00	£0.00	£0.00	£0.00	

Other income Totals	£9,520.73	£25,050.00	£672.00	£35,242.73	£7,562.35
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Income and endowments Grand totals	£85,333.28	£29,060.00	£5,353.00	£119,746.28	£45,740.65
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Expenditure

Expenditure on charitable activities

300000 - Consultancy & Other Fees	£108.00	£0.00	£0.00	£108.00	£233.00
300004 - Musicians' & Team Fees	£0.00	£0.00	£0.00	£0.00	£80.00
300008 - Recording & Production Costs	£0.00	£0.00	£0.00	£0.00	£6,810.46
300012 - Royalties Paid	£310.00	£0.00	£2,250.00	£2,560.00	£48.00
300016 - Travel Expenses (Events)	£0.00	£0.00	£0.00	£0.00	£1,141.46
300020 - Production of Owned Publications	£13,738.46	£0.00	£0.00	£13,738.46	£6,243.00
300024 - Dispatch Costs of Goods Sold	£2,562.34	£0.00	£0.00	£2,562.34	£1,855.14
300026 - Realisation Contribution	£1,919.56	£0.00	£0.00	£1,919.56	£0.00
300028 - Child Protection Costs	£129.00	£0.00	£0.00	£129.00	£120.00
300036 - Copyright Fees	£0.00	£0.00	£0.00	£0.00	£7.20
300044 - Catering Costs	£0.00	£0.00	£0.00	£0.00	£23.48
300052 - Website & Online Costs	£253.57	£0.00	£0.00	£253.57	£492.79
300056 - Venue Hire	£0.00	£0.00	£0.00	£0.00	£166.00

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Expenditure on charitable activities Totals	£19,035.33	£0.00	£2,250.00	£21,285.33	£17,220.53
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Other expenditure

310100 - Accountancy Costs	£156.00	£0.00	£0.00	£156.00	£150.00
310104 - Accounts Examiner's Fees	£60.00	£0.00	£0.00	£60.00	£60.00
310108 - Travel Expenses (Admin)	£0.00	£0.00	£0.00	£0.00	£704.06
310112 - Office Printing & Stationery	£145.65	£0.00	£0.00	£145.65	£149.83
310116 - Office Postage & Telephone	£427.21	£0.00	£0.00	£427.21	£332.60
310120 - Office Resources Bought	£122.89	£0.00	£0.00	£122.89	£38.84
310124 - Equipment & Software Bought	£358.02	£0.00	£0.00	£358.02	£964.17
310200 - PayPal charges	£1,287.70	£0.00	£75.73	£1,363.43	£503.89
310204 - Card Reader Charges	£0.67	£0.00	£0.00	£0.67	£66.90
310208 - Bank Charges	£6.20	£0.00	£0.00	£6.20	£90.80
310300 - Freelance Fees	£625.00	£0.00	£1,000.00	£1,625.00	£670.00
310304 - Albania Support Payments	£3,597.34	£0.00	£0.00	£3,597.34	£2,000.00
310404 - Net Salaries	£26,602.33	£2,499.37	£2,499.17	£31,600.87	£29,260.16
310408 - Nat Ins Employees	£1,952.40	£0.00	£173.28	£2,125.68	£2,197.44
310412 - NEST Deductions Employees	£1,100.45	£0.00	£99.35	£1,199.80	£1,164.60
310416 - Nat Ins MWF CIO	£0.00	£0.00	£0.00	£0.00	£0.00
310420 - NEST Deductions MWF CIO	£660.27	£0.00	£59.61	£719.88	£698.67
310424 - Income Tax	£2,298.60	£0.00	£207.20	£2,505.80	£2,381.80
310428 - Student Loan Deductions	£538.00	£0.00	£48.00	£586.00	£576.09
310436 - Contributions to Child-Minding	£0.00	£0.00	£0.00	£0.00	£40.00
310500 - Purchase of Outside Premium Content	£0.00	£0.00	£0.00	£0.00	£626.80
310504 - Public Liability Insurance	£418.56	£0.00	£0.00	£418.56	£418.56
310512 - Stock Bought	£695.54	£0.00	£0.00	£695.54	£950.05
310516 - Third Party Sales Commission	£0.00	£0.00	£0.00	£0.00	£33.19
310520 - Depreciation	£182.30	£0.00	£0.00	£182.30	£45.58

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Other expenditure Totals	£41,235.13	£2,499.37	£4,162.34	£47,896.84	£44,124.03
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Expenditure Grand totals	£60,270.46	£2,499.37	£6,412.34	£69,182.17	£61,344.56
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Net Position	£25,062.82	£26,560.63	-£1,059.34	£50,564.11	-£15,603.91
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Music & Worship Foundation CIO

Registered Charity Number: 1175280

Trustees' Report for the Year Ended 31 March 2021

Principal Office: 8A Horley Close, Bexleyheath, Kent DA6 7HS

Legal Structure: Charitable Incorporated Organisation

Governing Document: Constitution of Music & Worship Foundation CIO
(incorporated 20 October 2017)

Trustees:- Damian Herbert, Ron Jones, Sylvia Kalisch, Andrew Mitchell, Rev. Eileen Osgood,
Roger Peach. **See note on Trustee Resignations under "Structure" below.**

Chairman of Trustees: Roger Peach
Secretary to Trustees: Andrew Mitchell
Treasurer: Ron Jones

OBJECTIVES

The objectives of the CIO ("MWF") are:-

- 1 The advancement of the Christian religion through music, media and other art forms;
- 2 To advance the education of the public in Christian worship and music.

STRUCTURE

The aims of the CIO are advanced through the operations of MWF's ministry engageworship. MWF employs Sam and Sara Hargreaves to lead this work, under the supervision of the Trustees. It also employs Gemma and Timo Scharnowski (as from 22 February 2021) as team members. The Trustees meet on average four times per year, and because of the Covid-19 pandemic this could only be via video call this year. They also keep in contact with each other, and with the team, by email.

No new Trustees were appointed during the year. Rev. John Leach retired as a Trustee on 21 October 2020. Timo Scharnowski resigned as Trustee on 21 February 2021 prior to taking up employment with MWF.

WORK AND ACTIVITIES OF THE CIO

These have included:-

- 1:- Production of publications. During this financial year engageworship have produced two major publications. **Jesus and Emotions** is a family creative journal, helping people process challenging emotions in the company of Jesus. This has been very well received, including an order of 5,000 distributed for free by the Presbyterian Church in Ireland. Feedback has included: "*So well written and brilliant for those journeying this #PandemicSeason with children.*" (Kate Middleton, Mind & Soul Foundation).

Worship in the Waiting was our other major project in 2020, a Church Service Pack and accompanying Personal Devotions book which helped churches to journey through Advent during the pandemic. We updated our **Lent Worship in the Wilderness** resource for 2021, and began working on **Worship in the Woods** (released April 2021).

2:- Leading and participating in conferences, seminars and meetings. The Covid-19 pandemic led to the cancellation of all of our live events, prompting the adapting of this work to the new online environment. We have run leaders' retreats and worship training over Zoom, with small courses in Digital Design and larger events on Engaging Worship Over Zoom. We have also contributed to webinars run by organisations such as A Rocha, the Salvation Army, and Baptist, Church of Scotland and Church of England networks. We also adapted our free Video training course based on How Would Jesus Lead Worship to be usable via Zoom discussion.

3:- Continuing to resource the public for Christian worship through the engageworship.org website. The pandemic has seen the demand for our free online resources increase. At the beginning of the lockdown we immediately began producing daily #EngageAtHome worship and prayer ideas for families. These were accessed by over 6,000 visits to our webpage and countless more to our social media accounts. These continued over 70 days, and feedback included: "*Your Children and Family daily worship activities have been invaluable for ideas with our Zoom Children's Club. I thank you for all the resources you have made available free of charge during this pandemic and I pray that you may flourish in all you future work to share the gospel in this way.*" (Angela Cooper)

At the same time we were sharing free "living room" song videos for those adapting to online gatherings, free from concerns around copyright infringement. Later in the year we released over 15 free Christmas carol videos in a variety of styles. These were very well received: "*My musician had to step back from recording music due to Coronavirus concerns and these videos will prove to be a lifesaver! Thank you SO MUCH!*" (Rev. Jason Coulter).

4:- Commitment to higher education contexts. Sam Hargreaves has taught a number of modules for London School of Theology online, including "Multimedia and Multisensory Worship", "Youth and Worship" and "Theology of Worship".

New Staff. Coming into 2021, the Trustees were encouraged by the growth in the ministry and began to ask how we could be investing in the next generation of leadership. Gemma and Timo Scharnowski were employed from 21st February, (1 and 2 days per week respectively), and they have already made significant contributions towards projects, Zoom workshops, free online resources and more. They bring gifts in music, theology, arts and technology, and open up more possibilities for engageworship to connect with younger leaders in the church. Timo had previously been a trustee, so the board was careful to exclude him from discussions and decisions around his future employment.

In the ways stated above MWF CIO serves the public benefit. Our resources are downloaded and purchased in their thousands and hundreds of people have attended seminars, workshops and services run by engageworship.org. These are primarily churches and church-goers, but our material is also benefiting schools, family groups and youth settings.

SOURCES OF FUNDING

Apart from the sale of resources as detailed above, the CIO's income comes from donations from individuals and churches and from the charges made for visits by our employees. In addition a generous grant was received from Gilderdale Trust, for the expressed purpose of "enabling the ministry of engageworship.org".

POLICIES

Public Benefit: this is served by the activities described above. The Trustees take into account the CIO Commission's guidance on Public Benefit in all relevant decisions.

Reserves: the Trustees' policy is that if the level of reserves should fall below £10,000 immediate consideration would be given to reducing costs in whatever way possible, including curtailing the employees' hours of work. Part of the Reserves are retained against a requirement *in extremis* to make redundancy payments.

Conflict of Interest: for all decisions taken involving a conflict of interest for any Trustee, the Trustee affected by the conflict is absent from the room and takes no part in the voting.

This report was approved by the Trustees at a meeting on <<DATE>>, and was signed on their behalf by:-

Roger Peach (Chair of Trustees)

Andrew Mitchell (Secretary to Trustees)

Music & Worship Foundation CIO - 1175280
Fund movement by type
Selected period: 01 April 2020 to 31 March 2021

Fund & Type	Fund Balances Brought Forward	Incoming Resources	Outgoing Resources	Transfers	Gains & Losses	Journal entries	Fund Balances Carried Forward
Gilderdale Designated	£0	£25,050					£25,050
Sub-totals	£0	£25,050	£0	£0			£25,050
Worship in Waiting & Advent							
Designated	£0	£4,010	£2,499	-£1,510			£0
Restricted	£0	£5,353	£6,412	£1,059			£0
Sub-totals	£0	£9,363	£8,911	-£451			£0
Worship Video							
Designated	£0	£0	£0	£0			£0
Restricted	£0	£0	£0	£0			£0
General							
Unrestricted	£22,835	£85,333	£60,270	-£2,548			£45,349
Sub-totals	£22,835	£85,333	£60,270	-£2,548			£45,349
Harvest	£0	£0	£0	£0			£0
Restricted	£0	£0	£0	£0			£0
Reserve							
Designated	£9,000	£0	£0	£3,000			£12,000
Sub-totals	£9,000	£0	£0	£3,000	£0	£0	£12,000
Totals	£31,835	£119,746	£69,181	£0			£82,399

Note: Minor discrepancies in above figures are the result of pence not being shown.

Notes to the Accounts

General

- A The Charity has no Endowment Funds.
- B No remuneration was paid to Trustees. They were, however, recompensed for expenses incurred, and the details are given in an accompanying sheet. During this year, with no travel to Trustees' meetings, the only such expenses were incurred by the Treasurer, who handles the office work. A gift of £60.00 was made to the Accounts Examiner in lieu of a fee: this gift was purchased by the Treasurer and included in his expenses, as authorised by the Chair of Trustees.
- C The postage and packaging of materials bought online is handled by JM Supplies, a company owned by Mr Andrew Mitchell, one of the MWF Trustees. The income account "Dispatch Charges on Online Sales" is an element of the web price quoted for each commodity, to offset the cost of post and packing. The actual costs of postage and packing, "Dispatch Costs of Goods Sold", totalled £2,562.34, and were paid to JM Supplies on a monthly invoice basis. .
- D The labour of realising the online orders is also handled by JM Supplies. Up to 2020 the costs of this were absorbed by JM Supplies as a gift to the charity. However, during 2020 the trustees began to be concerned about the amount of staff time JM Supplies needed to allocate to realise our orders. Research was undertaken into various distribution solutions, which revealed that the facility offered by JM Supplies was easily the most cost-effective and efficient dispatch service available to us. As a result of discussions by the Trustees (in which Mr Mitchell took no part) a decision was taken to reimburse JM Supplies a sum of 10% of the value of sales, as a contribution towards the costs of realisation. This features in the accounts as "Realisation Contribution", and payments commenced in September 2020. Neither JM Supplies nor Mr Mitchell derive a profit from these arrangements.

Notes to individual SOFA items

- 1 Fluctuations in sales figures reflect new items coming on-stream, usually resulting in a large volume of sales early in their availability; other peaks can occur where the material is seasonal.
- 2 The large drop in Engage Fees Received is caused by the year in question almost exactly covering the Covid 19 restrictions.
- 3 "Professional fees received" refers to Sam Hargreaves' activities in tutoring and marking for London School of Theology, and in submitting articles to a Christian magazine covering youth work.
- 4 The CIO pays quarterly support payments to a charity in Albania, Selah WAM, which is engaged in similar work. The proper application of these payments is checked through receipt of regular quarterly reports from their Trustees.
- 5 Fixed Assets are depreciated at an annual rate of 25% of the original purchase cost.

MUSIC & WORSHIP FOUNDATION CIO : 1175280

Expenses paid to Trustees: year ended 31 March 2021

	<u>Office Printing & Stationery</u>	<u>Office Postage & Telephone</u>	<u>Software & Equipment Bought</u>	<u>Paid to Accounts Examiner</u>	<u>TOTALS</u>
Ron Jones (Treasurer)	£47.14	£58.68	£60.00	£60.00	£225.82

See Section B of "Notes to the Accounts".

Music & Worship Foundation CIO : Charity No. 1175280
Financial year ended 31 March 2021

Independent Examiner's Report to the Trustees of Music & Worship Foundation CIO
on the Accounts for the above period

Respective Responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility:-

- > to examine the accounts under Section 145 of the Charities Act,
- > to follow the procedures laid down in the general directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- > to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:-

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements
 - > to keep accounting records in accordance with Section 130 of the Charities Act;
 - > to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act- have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Date

Name:- **Yohan Keerthiratna**

Relevant professional qualifications:-

MSc, PGCE, ACMA, CGMA, BA, HND

Address:-

2A Fairlawn Avenue, Bexleyheath, Kent DA7 4TG