



A charitable trust

Serving the community

Trustees' Annual Report and Financial Statement for the year ended 31st December 2022

Charity number: 1175277

Chairman's Statement

Once again, welcome to our Charitable Trust's Annual Report. This is our tenth year and a very proud year for us. Our Trust was set up to prevent loneliness and social isolation amongst elderly and disabled people by organising outings in our wheelchair-accessible minibuses. We provide a door-to-door service to clients based in Lichfield, Burntwood, Cannock and surrounding villages, Tamworth, Sutton Coldfield and, up until now, Burton on Trent.

The past fifteen months have been our first 'year' of being back to normal after the covid pandemic and we have been able to offer our clients a full programme of outings again. After what have been two difficult years for everyone, our clients have been tremendously supportive. This has been our loyal and hardworking volunteers' reward. Clients and volunteers have enjoyed a varied and interesting year of trips and outings.

Our clients continue to be incredibly supportive and their enthusiasm for our outings helps to keep us going. So too do their donations for which we are incredibly grateful. Indeed, we recognise that not all of our clients may be able to afford some of our trips, so with help from an anonymous donor, we have set up a 'Fun Fund' to help to pay for outings for some of our less-well-off client's outings with us.

The Trust is still enjoying the support of the National Lottery Community Fund and with their help we have added a fourteen-seater Mercedes minibus to our fleet. We are also very grateful to Support Staffordshire who continue to be very supportive.

A handwritten signature in black ink that reads "Stephen Sanders". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Stephen Sanders
Chairman

Who we are and what we do

Background

Kendall & Wall Charitable Trust is a registered charity (number 1175277).

The organisation was first set up in 2012 as a not-for-profit limited company by Mike Wall and Paul Kendall. They knew how difficult it was for elderly or disabled people to get out and socialise. They organised outings initially through a local coach company. The following year they purchased a small (7-seater) minibus with wheelchair access, recruited a few friends as volunteers and organised a few outings, recruiting clients mainly from the Lichfield and Tamworth areas.

Since that time the organisation has grown. We now have more than 20 active volunteers and currently 4 minibuses. The number and range of outings has also increased. The organisation has always operated on a 'not for profit' basis and in October 2017 we formally became a charity.

What we aim to achieve

Our charity's sole purpose is to organise and provide wheelchair-accessible outings to help prevent people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society. We provide this service to elderly and/or disabled people living within a 20 mile radius of Lichfield. We have an established 'corporate outings' scheme running for care homes, housing associations and local voluntary groups. The Trustees of the charity also want to help other local charities and not-for-profit groups. To that end we have spoken to a large number of charitable groups in Lichfield, Tamworth and Sutton Coldfield to tell them about our work and to offer them our support. In September 2021 we helped the Lichfield & Tamworth Rotary Clubs by providing 'sweeper vehicles' for the Cathedral to Castle run.

We now have clients in many areas – Lichfield, Burntwood, Tamworth, Sutton Coldfield, Burton on Trent, Cannock, Great Wyrley and Essington. Trustees are aware that this is a very heavy workload for our volunteers and steps are being taken to rationalise some aspects of our operation.

Volunteers

We have 30 fantastic volunteers who drive minibuses, push wheelchairs and look after clients. They also do admin work and fundraising. Seven of the volunteers drive the minibuses. Some do office work such as data entry, telephoning clients or organising fundraising. They also contribute to our newsletter – In Touch. The volunteers are not paid for their work but can receive travel expenses for their travel from home to our registered office. If the outing involves eating out the volunteers are entitled to a food allowance.

Anne Wedge, Annette Palmer, Brendan Masterson, Carol McCabe, Claire Craddock, David Harwood, Eileen O'Leary, Jane Bartram, Jane Hartley, Janet Hickman, Jonathan Firth, Julie Paylor, Kiko Wall, Libby Lewis, Linda Kyte, Liz Kendall, Lorna Lanspeary, Lynn Crisp, Margaret Barratt, Mark Kyte, Martin Jay, Michael Dunkley, Michael Wall, Mike White, Neil Briand, Rehana Firth, Richard Henshaw, Stephen Sanders, Tony O'Leary, Wendy Evans

How we are organised

Our registered office is at 42 Thornfield Crescent, Burntwood
Staffordshire WS7 2JB

The charity is governed by a team of 9 Trustees, including two client Trustees. They are responsible for setting the direction of the organisation and agreeing policy.

Trustees

- Stephen Sanders (Chairman)
- Tony O'Leary (Vice Chairman)
- Michael Wall (Chief Operating Officer)
- Kikuko Wall
- Richard Henshaw
- Julie Paylor (Fundraising Coordinator)
- Lynn Crisp (Minutes secretary)
- Tessa Dudley (Client Trustee)
- John Brown (Client Trustee)

Governance

The Trustees meet every 3 months to monitor and give direction to the organisation. They ensure that the charity has a clear strategy, and that its work and goals are in line with its vision. They make sure that all decisions put the needs of our clients first. They safeguard the charity's assets – both physical assets and intangible ones, such as its reputation. They make sure these are used well and that the charity is run sustainably.

Central to this work is a series of key indicators which are considered by the Trustees at every meeting. They include:

- Details of each outing
- Number of clients on each outing
- Satisfaction scores for outings
- Look into any complaints received
- Details of any accidents or incidents
- Feedback from volunteers for each outing
- Numbers of new clients registered
- Income
- Expenditure
- Performance against budget

An important part of the Trustees' work is to agree clear, written policies and procedures to guide our volunteers. We have the following policies in place:

- Accident/incident policy and procedure
- Complaints procedure
- Confidentiality policy
- Data protection policy
- Financial management & controls policy
- Health & Safety policy
- Impaired mobility policy
- Non-discriminatory practice policy
- Service user abuse policy & procedure
- Untoward incident policy
- Wheelchair policy
- Whistleblowing policy & procedure
- Environmental & sustainability

Risk management

There are many risks associated with running the charity. Some of these are related to the outings we organise and focus mainly on risks to Clients and/or volunteers. We deal with these risks by carrying out risk assessments and providing details of risks and mitigating actions for every outing. Other risks may be classified as 'business risks'. They include:

- Financial risks
- Reputational risks
- Risks from competitors

We plan to set up a risk register to help Trustees manage these risks.

What we have achieved

In last year's report we had to consider the immediate impact of coronavirus, we had to suspend our normal service for most of the year and were only able to restart our programme of outings from June 2021. Between then and the end of September 2021 we put on 42 outings involving 329 client journeys and 165 volunteer journeys. In addition, we provided 6 corporate outings for a local charity. We continued to expand our client base with 59 new clients and 4 new volunteers joining us during the year.

This reporting period we have put on 91 outings, 167 client journeys which represents 1,156 bookings supported by 37 volunteers. We have some new volunteers. There have been 68 outings for our 10 corporate clients. Our client base has grown with some new clients but we lost some too. There have been some changes with our volunteers during this time.

Our monthly magazine, In Touch, was launched in the spring of 2020 to help us keep in contact with our clients whilst our service was suspended due to covid. The magazine has proved extremely popular and the readership has expanded to over 200. Because of its popularity we took the decision to continue with the magazine even when our normal service resumed in June 2021. Several clients have contributed articles to the newsletter.

Our Fundraising Committee, headed by volunteer Julie Paylor, has had another successful year.

In June 2022 a 15-seater Mercedes, the second of our 2 new minibuses funded by the National Lottery was delivered. We ran a competition in our In Touch newsletter asking clients and volunteers to suggest names for the new bus. Eventually we decided to call the bus Mercury. We are very grateful for the support the Community Fund of the National Lottery gave us to help buy these assets.

Our volunteers' hard work over the period has been recognised by Tamworth and Lichfield nominating our Trust for Star Awards from the Staffordshire Volunteers Support.

How our activities deliver public benefit

Our Trustees have referred to the Charity Commission's guidance on public benefit and they regularly review our activity to ensure that our service continues to deliver on our stated objectives of reducing loneliness and preventing social isolation. Early in 2018 we introduced a questionnaire which we issued to all clients who had been on outings in the previous 3 months. The questionnaire asked about the level of satisfaction with our service and whether our clients were lonely. It was gratifying to find that the overwhelming majority of our clients not only rated the outings as 'good' or 'very good' but just as importantly they also said that they felt less lonely since they started coming out with Kendall & Wall.

We plan to redesign the questionnaire so that we can get feedback on our performance and our monthly newsletter In Touch.

Financial review

The accounts statement in this report covers the 15 month period from 1st October 2021 to 31st December 2022.

After the trials and tribulations covid caused our volunteers have shown incredible resilience and Kendall and Wall Charitable Trust has been back on the road with all of the vigour that we had before the pandemic. As you can see in the following accounts we had another profitable year.

We are grateful to the following organisations who have generously given grants during this period:

- National Lottery Funding
- The Community CLF
- Lichfield Conduit Lands
- Central England Coop
- Lichfield District Council
- Baron Davenports Charity

Various individuals, too numerous to mention, have also donated. Our thanks to them all.

A detailed financial statement is provided in Appendix A.

We are grateful to Jonathan Firth who produced this statement and Godfrey Eland who has independently examined our accounts.

Contact details:

Kendall & Wall Charitable Trust

42 Thornfield Crescent,
Burntwood
Staffordshire
WS7 2JB

Tel: 01543 897131

Email: enquiries@kendallandwall.org

Appendix A

Kendall & Wall Charitable Trust

Registered Charity Number
1175277

Unaudited Financial Statement
for the year ended 31st December 2022

Kendall & Wall Charitable Trust

Trustees' Annual Report for the year ended 31st December 2022

The Trustees present their report and the unaudited financial statement for the year ended 31st December 2022.

Approved by the Trustees on 26th October 2023 and signed on their behalf by:

A handwritten signature in black ink that reads "Stephen Sanders". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Stephen Sanders
Chairman

Kendall & Wall Charitable Trust Financial Statement

12 month period ending 30th September 2021	15 month period ending 31st December 2022
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Charity Commission overview

	£	£
Total gross income	65,684	125,234
Total expenditure	38,932	121,478
Income from government contracts	N/A	N/A
Income from government grants	2,600	2,250

Profit and Loss Account

	£	£
Turnover	10,726.32	35,816.57 *
Cost of sales	-6,055.45	-15,435.30 **
Gross Profit	4,670.87	20,381.28
Motoring running costs	-7,647.23	-20,208.60
Admin costs	-4,797.41	-15,857.26
Depreciation	-8,715.94	-20,034.64 ** *
Non-operating income (reserve account interest)		0.26
Non-operating income (sale of minibus)	2,000.00	0.00
Loss to assets on sale of minibus	-916.67	0.00
Profit/Loss before donations	-15,406.38	-35,718.97
Grants	45,642.00	76,202.61
Donations	6,063.66	7,966.38
50:50 subscriptions	2,757.00	3,036.00
50:50 payout	-800.00	-2,900.00
Other fundraising events	495.45	5,434.83
Profit/Loss after grants/donations & fundraising	38,751.73	54,020.86

Balance Sheet

£

£

Assets		
Inventory (fixed assets)	40,582.66	90,395.02
Regular bank account balance	15,242.81	19,128.92
Reserve bank account balance	106.33	106.59
Cash in hand	48.75	74.49
Debtors	92.99	322.13
Total current assets	56,073.54	110,027.15
Liabilities		
Creditors	-67.25	0.00
Total liabilities	-67.25	0.00
Total net assets/liabilities	56,006.29	110,027.15
Capital and Reserves		
Capital & reserves at end of last reporting period	17,254.56	56,006.29
Profit/loss for the year	38,751.73	54,020.86
Total Equity	56,006.29	110,027.15

Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and with the Charities Act 2011

*** Turnover**

Turnover represents amounts chargeable in respect of the sale of goods and services to customers. This includes unpaid invoices and payments that have yet to clear (these are included on the balance sheet as debtors)

**** Cost of sales**

This represents the cost of outings (admission to venues, hire of canal boats, cost of food) paid during this period for trips in any period. Includes payments made that have not cleared yet or been paid yet (included on the balance sheet as creditors)

***** Depreciation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:
Depreciation method and rate for all asset classes is 20% reducing balance basis



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report
on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Kendall and Wall Charitable Trust

On accounts for the year
ended

31st December 2022

Charity No
(if any)

1175277

Set out on pages

1, 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2022.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's
statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Date

25/10/2023

Name

GODFREY ELAND

Relevant professional
qualification(s) or body
(if any)

CHARTERED INSTITUTE OF PUBLIC
FINANCE AND ACCOUNTANCY.