

# GNOSALL LIBRARY, ENVIRONMENT & NURTURE HUB

England & Wales · Charity number 1175263

## Details

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**Other names** GLEAN HUB

**Status** Registered

**Legal form** CIO

**Registered** 2017-10-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** c/o Parish Office  
High St  
Gnosall  
Stafford  
ST20 0EX

**Phone** 01785823271

**Email** [info@gleanhub.org](mailto:info@gleanhub.org)

**Website** [www.gleanhub.org](http://www.gleanhub.org)

## Activities

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**Objects:** 1.TO ADVANCE THE EDUCATION OF THE GENERAL PUBLIC IN GNOSALL CIVIL PARISH AND THE SURROUNDING AREA IN PARTICULAR BUT NOT EXCLUSIVELY BY SUPPORTING THE PROVISION OF A LENDING LIBRARY.2.TO FURTHER OR BENEFIT THE RESIDENTS OF GNOSALL CIVIL PARISH AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

**Activities:** Community Hub incorporating initially a Community Library for the Village and Parish of Gnosall Staffordshire, It's wider aim to include other activities currently being performed by other local bodies and to afford the benefits of CIO Status. Currently seeking to house the Library in a portable building on the Council's Grosvenor site (at Building Reg stage)

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Environment/conservation/heritage, Recreation
- **Who:** Children/young People

## Geography

- Staffordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-01	£5,945	£6,450	-	-
2024-04-01	£5,616	£6,307	-	-
2023-04-01	£6,016	£6,502	-	-
2022-04-01	£3,261	£965	-	-
2021-04-01	£167	£802	-	-

## Trustees

Name	Role	Appointed
<b>ROBERT GEORGE ALKER</b>	Chair	2017-10-30
Alec Willis		2024-10-01
Gail Yvonne Courtney		2022-05-01
JANET MAE CARR		2020-10-20
Patricia Alker		2022-06-01
Robert Hilderley		2020-11-24

**GNOSALL LIBRARY, ENVIRONMENT & NURTURE HUB**

England & Wales - Charity number 1175263

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# Accounts

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# ANNUAL REPORT 2024-2025

for

**Gnosall Library, Environment and Nurture Hub**

**Charity Registration 1175263**

# ANNUAL REPORT 2024-2025

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# ANNUAL REPORT 2024-2025

I am pleased to present the 2024-2025 Annual Report.

We were established in 2016 as a constituted group, our main aim has been to provide a community Library service for the village of Gnosall, Staffordshire. We started operating as a library on 20<sup>th</sup> February 2019 and the official opening was 4<sup>th</sup> April 2019.

Opening Times from January 2023 as follows: -

Monday	04:00pm - 06:30pm
Tuesday	10:00am - 12:30pm
Wednesday	03:00pm - 05:30pm
Thursday	02:00pm - 04:00pm
Friday	02:00pm - 04:00pm
Saturday	10:00am - 12:30pm

## ***Vision***

GLEAN Hub's goal is still to create a vibrant community library and information service that is valued and well-used by the people of Gnosall.

GLEAN Hub achieved this by:

- Operating at times which are convenient for potential users. (We opened when many other library and institutions didn't).
- Being situated at a central and accessible village location (the Grosvenor Centre site).
- Providing an efficient lending or reference service - for books, other printed materials/information.
- Developing a range of activities to engage all age-groups and promote a love of reading, literature, culture and the valuing of information.
- Supporting library users in the use of information technology and reference materials.
- Creating a welcoming environment where people can meet and enjoy the company of friends and local residents.
- Providing an appropriate and suitable environment for silent study or related work.
- Working positively with other groups.
- Encouraging a sense of community and inclusion.
- Promoting innovation and talent in Creative Writing.
- Helping the elderly/physically impaired to enjoy the library by providing home delivery.

## **Mission**

GLEAN Hub aims to work within the framework of a wider Gnosall CIO, to include other related community projects as well as the Community Library.

## **Contracts**

We have tri-party contracts in place. A contract between Staffordshire County Council (SCC) and Gnosall Parish Council (GPC) for SCC to lease the library building. A contract between SCC and GLEAN Hub where GLEAN Hub sublet the building from SCC. A

## ANNUAL REPORT 2024-2025

contract between GPC and GLEAN Hub for the use of other facilities such as the adjoining building for our events, maintenance etc. These contracts were renewed 21st February 2024, when the current agreements expire.

### **Community Library Service**

The service we provide is the same as a public library. All Library stock is provided by SCC (Staffordshire County Council) public library service and we use its library computer management systems to operate. The community library does not however, have any paid staff, only unpaid volunteers operating on a monthly roster system. Each session is manned by a minimum of two library volunteers. There is a web-based Library system, implemented in May 2022 which issues reminders to volunteers on rota and has been very successful.

### **Comments from SCC**

Gnosall might be one of the smallest CMLs, but they have a committed Trustee Group managing the library and a strong group of volunteers. A new volunteer has taken on the coordination of the rota this year, and 4 volunteers are part of a stock team, who work hard to manage the stock in a small space.

The Trustees and volunteers are always looking at ways of developing the library service. This year they have increased their hugely popular Baby Bounce and Rhyme sessions from fortnightly to weekly and have introduced a new Board Games Cafe. The library also offers Family History Sessions, a Reading Café and a Writers' Circle, providing social and creative activities for local people.

To promote the library to the community, they produce articles for local magazines and take part in community events, such as the local carnival.

This has contributed to an 8% increase in visits to the library and a 7% increase in issues, compared to the previous year.

### **Websites**

We continue with our existing website [www.gleanhub.org](http://www.gleanhub.org) representing the charity, as before, and still promote the library via another website [www.gnosall-library.org.uk](http://www.gnosall-library.org.uk) which better explains its purpose to the public. We have a link back to the [www.gleanhub.org](http://www.gleanhub.org) site within the homepage.

### **Policy & Standards**

All policies can be found on our website [www.gleanhub.org](http://www.gleanhub.org) which include: -

1. SCC's Policies
  - a. Acceptable Use Policy
  - b. Information Security Policy
2. GLEAN Hub's policies.
  - a. Financial Controls Policy
  - b. Health & Safety Policy
  - c. Event Groups Policy
  - d. Fire Evacuation Procedure
  - e. Vulnerable Adults Policy
  - f. Invacuation Procedure
  - g. Paper Shredder Safety Policy

## ANNUAL REPORT 2024-2025

At all times we endeavour to provide the highest level of service to both our customers and attending volunteers.

### **Record of Achievement**

This year our customer base has increased steadily. We have also been successful in retaining our volunteers with a wealth of experience.

### **Financial Record**

We still have sufficient funding for at least 24 months' operation but there is no sign of any major funding opportunities open to us for the foreseeable future although we continue to attract small amounts of funding from local groups.

Full Accounts attached.

### **Trustees**

(As at 01/04/2025)

Robert Alker (Chairman)

Cllr Patricia Alker (Health & Safety)

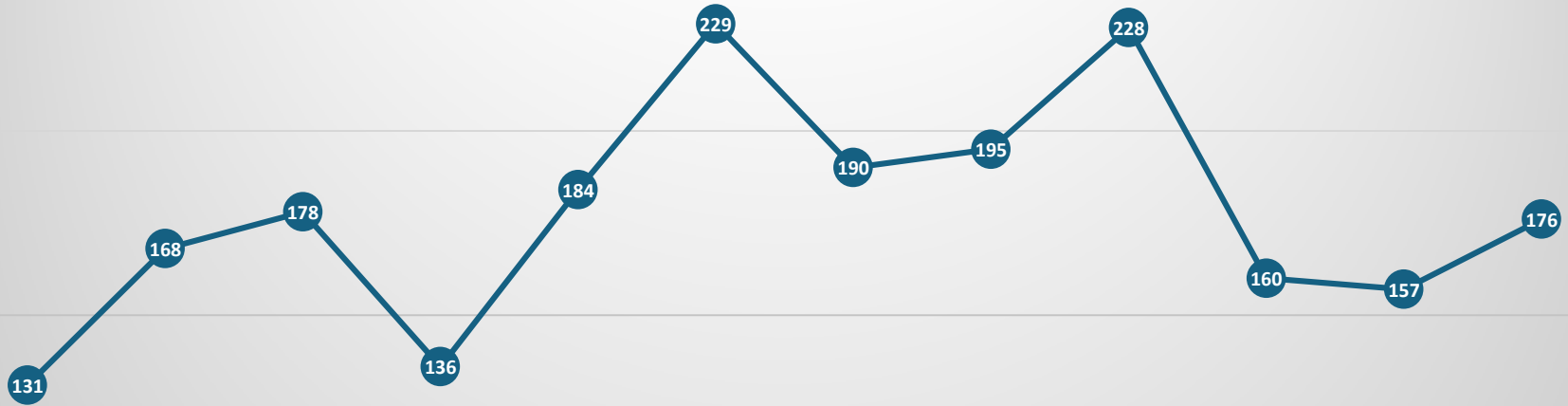
Alec Willis (Finance)

Janet Carr

Robert Hilderley (Secretary/Vice Chair)

Gaye Courtney

## Gnosall Library 20204-2025 Visits



MARCH

FEBRUARY

JANUARY

DECEMBER

NOVEMBER

OCTOBER

SEPTEMBER

AUGUST

JULY

JUNE

MAY

APRIL

## Annual return GLEAN finances 2024-25

**Bank accounts total March 2024** **£3,071.34**

### Income

Library takings	£310.00
Awards	£395.00
Takings from catering	£240.00
Payment in kind SCC unit rental	£3,900.00
Payment in kind GPC use of facilities	£1,100.00

**Total** **£5,945.00**

### Expenses

Domain Renewal	-£22.00
Insurance	-£369.66
DBS checks	-£21.50
Library furnishings	-£203.00
Health and Safety advice	-£350.00
Refreshment expenses	-£398.45
Baby Bounce	-£85.36
SCC expenses	-£3,900.00
Use of facilities	-£1,100.00

**Total** **-£6,449.97**

**Income minus expenditure** **-£504.97**

**Total in accounts March 31 2025** **£2,566.37**

## Gnosall Library Accounts 2024 to 2025

### Trust account

<u>Income</u>	Date received	Cheque No/ Transfer in	Amount	Paid in	In total	Paid Out	Out total	Total in account
Carried forward (current Account)	01/04/2024				£2,876.76			£2,876.76
Library takings (17/05/24-25/07/24)	17/05/2024		£90.00 cash	£90.00				
Cheque for Baby Bounce use from GRID	07/08/2024	100676	£200.00	£200.00				
Library takings (24/8/24-9/10/24)	09/10/2024		£85.00 cash	£85.00				
Donation from Gnosall Runners	30/10/2024		£100.00 cash	£100.00				
Cash from Christmas Meal & raffle	05/12/2024		£240.00 cash	£240.00				
Library takings	24/01/2025		£45.00 cash	£45.00				
Donation	29/01/2025		£50.00	£50.00				
Cash from Burton (Reading Group)	17/02/2025		£45.00	£45.00				
Library takings (17/02/25-19/03/25)	17/02/2025		£90.00	£90.00				

### Income to date

**£945.00**

### Expenditure

Domain renewal	01/04/2024	100069	-£22.00			£22.00		
Community Library's meeting refreshments	01/04/2024	100070	-£16.60			£16.60		
Parish Council for storage cupboard	02/07/2024	100072	-£203.00			£203.00		
Health and Safety payment to Staffs. C.C.	18/07/2024	100073	-£350.00			£350.00		
Refreshments for volunteer's meeting	22/08/2024	100071	-£9.85			£9.85		
Baby Bounce (from ring-fenced donation)	27/09/2024	100074	-£47.41			£47.41		
Deposit for Xmas Meal	24/10/2024	100075	-£50.00			£50.00		
Public Liability Insurance	06/11/2024	100076	-£369.66			£369.66		
Balance of Xmas Meal	04/12/2024	100077	-£322.00			£322.00		
Baby Bounce (from ring-fenced donation)	19/12/2024	100078	-£37.95			£37.95		
M Smigelska (DBS Check)	25/02/2025	100079	£0.00			£0.00		
Magdalena Woznicka (DBS check)	27/03/2025	100080	-£21.50			£21.50		

### Expenditure to date

**-£1,449.97**

### Net profit/loss to date

**-£504.97**

### Balance in Current Account

31/03/2024

**£2,371.79**

### Community Account

31/03/2024

**£194.58**

**TOTAL**

**£2,566.37**

**GNOSALL LIBRARY, ENVIRONMENT & NURTURE HUB**

England & Wales - Charity number 1175263

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# Accounts

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# ANNUAL REPORT 2023-2024

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# ANNUAL REPORT 2023-2024

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## ANNUAL REPORT 2023-2024

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### Community Library Service

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  - d. Data Protection Policy
  - e. Events Group Policy
  - f. Fire Evacuation Policy
  - g. Information Security Policy

At all times we endeavour to provide the highest level of service to both our customers and attending volunteers.

### Record of Achievement

This year our customer base has increased steadily although not quite as much as last year. We have also been successful in attracting more volunteers with a wealth of experience and we continue to attract volunteers to the library. We have replaced the old computer desk deemed a safety hazard.

### Contract Renewal

Our five-year library service contract ended in February 2024. The renewal of contracts have been achieved between Staffordshire County Council and ourselves for the book stock and computer services etc and consequential renewal of our contract between

## ANNUAL REPORT 2023-2024

Gnosall Parish Council for the library building and use of the adjacent building for our events and meetings.

### **Planning Agreement**

Originally there was only a 5-year planning agreed by Stafford Borough council for the use of the land containing the library. However, Gnosall Parish Council (GPC) have successfully removed the limitation of an 'end date' to the use of the land.

### **Financial Record**

We have sufficient funding for at least 24 months' operation.

No major funding events have been held and there is a continuing decrease of opportunities for funding. However, we have managed to secure some <£1000 and smaller donations from several bodies.

Full Accounts attached.

### **Trustees**

(As at 31/04/2024)

Robert Alker (Chairman)

Cllr Patricia Alker (Health & Safety)

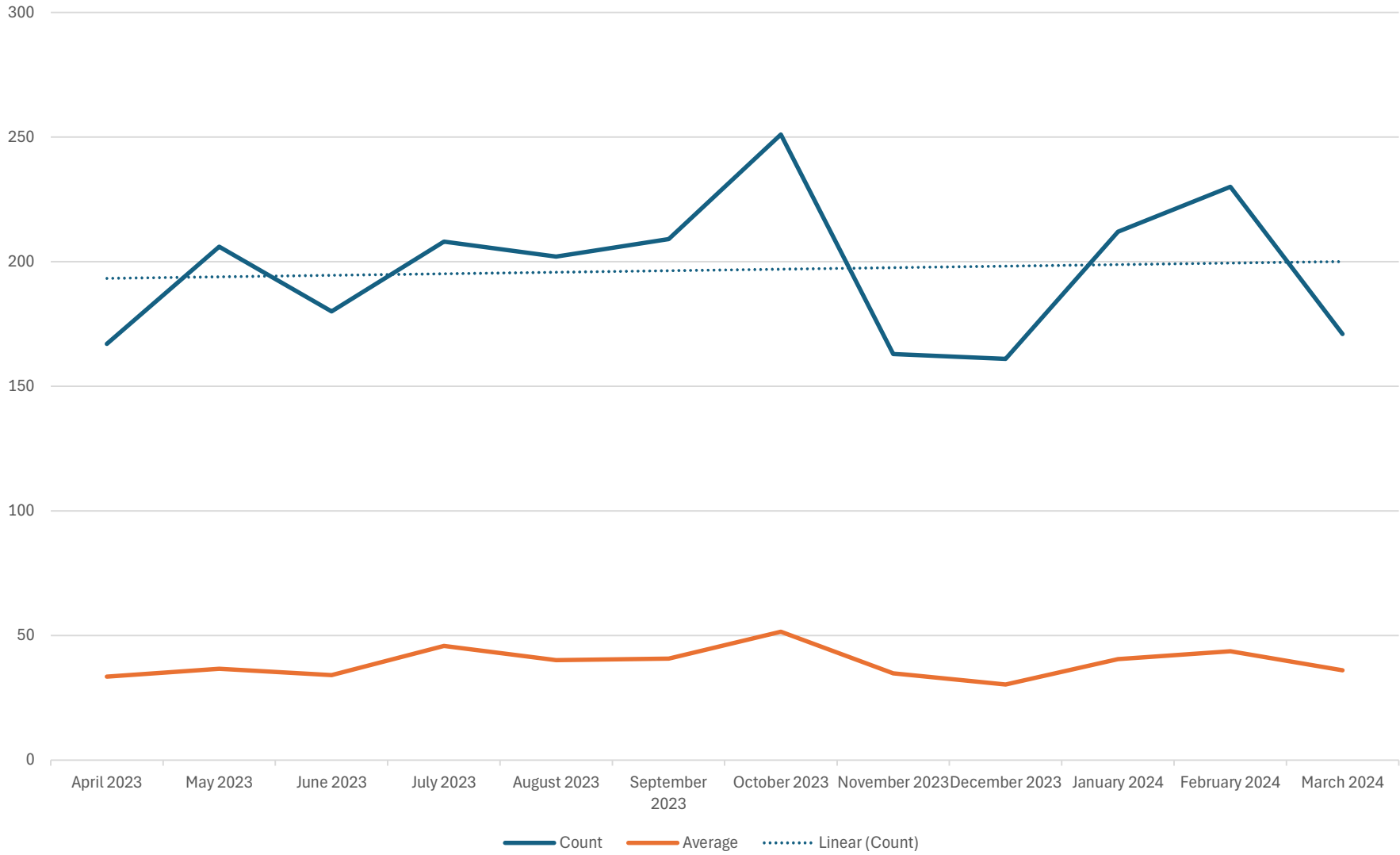
Annette Davies (Finance)

Janet Carr

Robert Hilderley (Secretary/Vice Chair)

Gaye Courtney

### GLEAN Hub (Gnosall Library) - Visitor Statistics 2023-2024





Annual return GLEAN finances 2023 - 2024

Bank account total March 2023 £3,762.68

Income

Library takings	£246.00
Awards	£100.00
Takings from catering	£270.00
Payment in kind SCC unit rental	£3,900.00
Payment in kind GPC use of facilities	£1,100.00
Total	£5,616.00

Expenses

Insurance	£361.19
DBS checks	£36.00
Library furnishings	£138.95
Health and Safety advice	£300.00
Refreshment expenses	£440.00
Bookmarks	£31.20
SRC expenses	£3,900.00
Use of facilities	£1,100.00
Total	£6,307.34
Income minus expenditure	-£691.34
Total in accounts March 2024	£3,071.34

**GNOSALL LIBRARY, ENVIRONMENT & NURTURE HUB**

England & Wales - Charity number 1175263

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# Accounts

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# ANNUAL REPORT 2022-2023

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## ANNUAL REPORT 2022-2023

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We were established in 2016 as a constituted group, our main aim has been to provide a community Library service for the village of Gnosall, Staffordshire. We started operating as a library on 20<sup>th</sup> February 2019 and the official opening was 4<sup>th</sup> April 2019.

During the period 2022-2023, like most organisations, to some extent, still had after-effects of the COVID-19 Pandemic. We were open fully all year.

From May we resumed our normal events and service when Wednesday opening continued to be restricted to 3pm-5.30pm opening times. (Originally -7pm)

New Opening Times from January 2023 as follows: -

Monday	05:00pm - 07:30pm
Tuesday	10:00am - 12:30pm
Wednesday	03:00pm - 05:30pm*
Thursday	02:00pm - 04:00pm
Friday**	02:00pm - 04:00pm
Saturday	10:00am - 12:30pm

*\*New permanent opening time for Wednesday*

*\*\*New opening day and time for Friday*

### **Vision**

GLEAN Hub's goal is still to create a vibrant community library and information service that is valued and well-used by the people of Gnosall.

However, GLEAN Hub achieved this by:

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# ANNUAL REPORT 2022-2023

## Mission

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## Contracts

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## Community Library Service

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### Places of Welcome

We again reopened this event during June and July 2022 with one session a week as before (Thursdays) for Places of Welcome in conjunction with 'Places of Welcome' organisation. We ran the event for 2 more months with library volunteers. However, we had no visitors during the period and with another group delivering meals starting up on the same site we decided to end any more attempts at the project.

## Websites

We continue with our existing website [www.gleanhub.org](http://www.gleanhub.org) representing the charity, as before, but we decided to add another website [www.gnosall-library.org.uk](http://www.gnosall-library.org.uk) which better explains the purpose to the public. We have a link back to the [www.gleanhub.org](http://www.gleanhub.org) site within the homepage.

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At all times we endeavour to provide the highest level of service to both our customers and attending volunteers.

## ANNUAL REPORT 2022-2023

### **Record of Achievement**

Since COVID our customer base has increased steadily. We have also been successful in attracting a great number of volunteers with a wealth of experience and a willingness to do everything they can to promote this endeavour in the past and we continue to attract volunteers to the library.

We have replaced some of the old shelving giving increased space for books.

### **Future Plans**

Gnosall Parish Council (GPC) organised an extension to the Planning agreement for one year and they continue work on the planning application to remove the end date, which now stands ending in April 2023.

We have sufficient funding for at least 24 months' operation.

### **Financial Record**

No major funding events have been held, although we have had several donations from various bodies.

Full Accounts attached.

### **Trustees**

(As at 31/03/2023)

Robert Alker (Chairman)

Cllr Patricia Alker (Health & Safety)

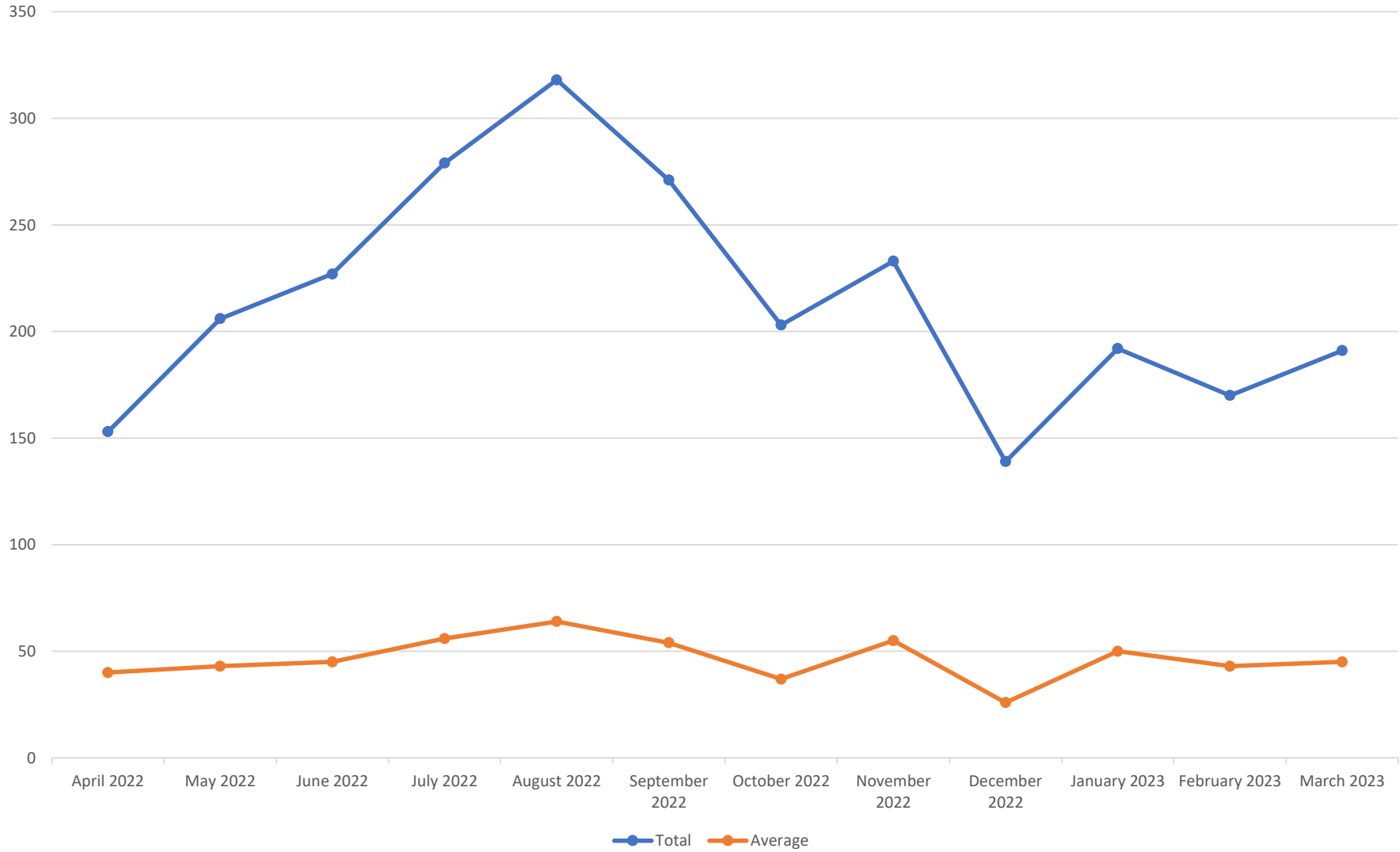
Annette Davies (Finance)

Janet Carr

Robert Hidderley (Secretary/Vice Chair)

Gaye Courtney

### Gnosall Library - Visitor Statistics 2022-2023



<b>Gnosall Library accounts 2022/2023</b>								
<b>Trust Account</b>								
<u>Income</u>	Date received	Cheque No./Transfer in	Amount		Amount	Paid in	In Total	Out total
Carried forward	4/1/2022						£4,054.13	
Staffordshire County for Lateral Flow Tests	4/7/2022	£200.00			£200.00	£200.00		
Library takings	4/23/2022		£15.00	cash	£15.00	£15.00		
Library takings	6/18/2022		£10.00	cash		£10.00		
Library takings	7/25/2022		£25.00	cash		£25.00		
Easy Fundraising	8/23/2022		£18.13		£18.13	£18.13		
Library takings	9/22/2022		£10.00	cash		£10.00		
Library takings reading group	10/3/2022		£40.00	cash		£40.00		
Globetrotters award	10/5/2022	£50.00	£50.00			£50.00		
Library takings	11/7/2022		£20.00	cash		£20.00		
Library takings	11/21/2022		£15.00	cash		£15.00		
Library takings	1/4/2023		£20.00	cash		£20.00		
Library takings	1/28/2023		£20.00			£20.00		
ASDA award	2/8/2023	£450.00			£450.00	£450.00		
Easy Fundraising	2/15/2023	£97.62			£97.62	£97.62		
Library takings	3/27/2023		£25.00	cash		£25.00		
In Total							£5,069.88	
<u>Expenditure</u>	Date	Cheque No.	Amount	VAT	Total	Paid out		
Volunteer's DBS check	4/1/2022	100037	£23.00		£23.00	£23.00		
Volunteer's DBS check	4/14/2022	100036	£23.00		£23.00	£23.00		
Volunteer's DBS check	5/23/2022	100038	£23.00		£23.00	£23.00		
Volunteer's DBS check	5/31/2022	100039	£18.00		£18.00	£18.00		
Epenses for Welcome Inn	6/30/2022	100041	£20.69		£20.69	£20.69		
Volunteer's DBS check	7/18/2022	100040	£18.00		£18.00	£18.00		
Volunteer's DBS check	7/19/2022	100042	£18.00		£18.00	£18.00		
Printer cartridges	7/13/2022	100043	£27.99		£27.99	£27.99		
Volunteer's DBS check	7/2/2022	100044	£18.00		£18.00	£18.00		
Gnosall Parish Council for shelving	8/12/2022	100045	£573.00		£573.00	£573.00		
SRC expenses	9/1/2022	100046	£7.76		£7.76	£7.76		
SRC expenses	9/3/2022	100048	£9.00		£9.00	£9.00		
SRC expenses	9/10/2022	100049	£13.84		£13.84	£13.84		
Printer cartridges	9/29/2022	100050	£9.99		£9.99	£9.99		
Henshalls for insurance	11/7/2022	100052	£307.75		£307.75	£307.75		
Volunteer's DBS check	1/4/2023	100051	£18.00		£18.00	£18.00		

Refreshment expenses	1/4/2023	100053	£162.35		£162.35	£162.35		
Volunteer's DBS check	1/28/2023	100054	£18.00		£18.00	£18.00		
Expenses lighting and lanyards	2/1/2023	100055	£59.87		£59.87	£59.87		
Creative Bee for bookmarks	2/15/2023	100056	£25.00	£5.00	£30.00	£30.00		
Volunteer's DBS check	2/17/2023	100057	£18.00		£18.00	£18.00		
Volunteer's DBS check	2/22/2023	100058	£18.00		£18.00	£18.00		
Wall display board	3/6/2023	100059	£31.69		£31.69	£31.69		
Volunteer's DBS check	3/27/2023	100060	£18.00		£18.00	£18.00		
Refreshments expenses	3/31/2023	100062	£16.85		£16.85	£16.85		
Out total								£1,501.78
<b>Total in account as at 31/03/2023</b>								
<b>Community Account</b>								
Carried forward	4/1/2022							£194.58
<b>Total in account as at 31/03/2023</b>								
<b>Grand total both accounts as at 31/03/2023</b>								





## Annual return GLEAN finances 2022 - 2023

Bank accounts total Feb. 2022 £ 4,248.71

### Income

Library Takings	£200.00
Flow test distribution for SCC	£200.00
Awards	£500.00
Easy Fundraising	£115.75
Payment in kind SCC unit rental	£3,900.00
Payment in kind GPC use of facilities	£1,100.00
<b>Total</b>	<b>£6,015.75</b>

### Expenses

Insurance	£307.75
DBS checks	£231.00
Library furnishings	£604.69
Printer cartridges	£37.98
Torches and lanyards	£59.87
Bookmarks	£30.00
Refreshment expenses	£179.20
Welcome Inn expenses	£20.69
SRC expenses	£30.60
Unit rental	£3,900.00
Use of facilities	£1,100.00
<b>Total</b>	<b>£6,501.78</b>

Income minus expenditure -£486.03

Total in accounts March 2023 £ 3,762.68

**GNOSALL LIBRARY, ENVIRONMENT & NURTURE HUB**

England & Wales - Charity number 1175263

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# Accounts

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# ANNUAL REPORT 2021-2022

# ANNUAL REPORT 2021-2022

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## ANNUAL REPORT 2021-2022

I am pleased to present the 2021-2022 Annual Report.

We were established in 2016 as a constituted group, our main aim has been to provide a community Library service for the village of Gnosall, Staffordshire. We started operating as a library on 20<sup>th</sup> February 2019 and the official opening was 4<sup>th</sup> April 2019.

During the period 2021-2022, like most organisations, we were still being disrupted by the COVID-19 Pandemic. We were open fully from May 2021, whilst in April we still conducted the service via 'Click and Collect' as the previous year.

From May we resumed our normal events and service when Wednesday opening continued to be restricted to 3pm-5.30pm opening times. (Originally -7pm)

All Opening Times as follows: -

Monday	05:00pm - 07:30pm
Tuesday	10:00am - 12:30pm
Wednesday	03:00pm - 05:30pm
Thursday	02:00pm - 04:00pm
Saturday	10:00am - 12:30pm

### Vision

GLEAN Hub's goal is still to create a vibrant community library and information service that is valued and well-used by the people of Gnosall.

However, GLEAN Hub achieved this by:

- Operating at times which are convenient for potential users. (We opened when many other library and institutions didn't)
- Being situated at a central and accessible village location (the Grosvenor Centre site).
- Providing an efficient lending or reference service - for books, other printed materials/information.
- Developing a range of activities to engage all age-groups and promote a love of reading, literature, culture and the valuing of information.
- Supporting library users in the use of information technology and reference materials.
- Creating a welcoming environment where people can meet and enjoy the company of friends and local residents.
- Providing an appropriate and suitable environment for silent study or related work.
- Working positively with other groups.
- Encouraging a sense of community and inclusion.
- Promoting innovation and talent in Creative Writing.
- Helping the elderly/physically impaired to enjoy the library by providing home delivery

### Mission

GLEAN Hub aims to work within the framework of a wider Gnosall CIO, to include other related community projects as well as the Community Library.

## ANNUAL REPORT 2021-2022

### Community Library Service

The service we provide is the same as a public library. All Library stock is provided by SCC (Staffordshire County Council) public library service and we use its library computer management systems to operate. The community library does not however, have any paid staff, only unpaid volunteers operating on a monthly roster system. Each session is manned by a minimum of two library volunteers.

### Places of Welcome

During late 2021 we commenced opening one session a week (Thursdays) for Places of Welcome in conjunction with 'Places of Welcome' organisation. We ran the event for 4 months with library volunteers plus several new volunteers specific to the event. However, with only a few visitors we decided to suspend the event when several volunteers pulled out and with so few visitors, felt the project had failed.

### Policy & Standards

All are policies can be found on our website [www.gleanhub.org](http://www.gleanhub.org) which include: -

1. SCC's Policies
  - a. Acceptable Use Policy
  - b. Corporate Information Security Policy
  - c. IG and Data Protection Dos and Don'ts
  - d. Information Governance Reference Document
2. GLEAN Hub's policies
  - a. Vulnerable Adults Policy
  - b. Financial Controls Policy
  - c. Health & Safety Policy
  - d. Data Protection Policy

At all times we endeavour to provide the highest level of service to both our customers and attending volunteers.

### Record of Achievement

We have also been successful in attracting a great number of volunteers with a wealth of experience and a willingness to do everything they can to promote this endeavour. In early 2022 after a call for more volunteers having lost a few during the COVID epidemic we were pleased to have 5-7 new volunteers.

### Future Plans

- Gnosall Parish Council (GPC) has continued work on the planning application to extend the six-year planning permission ending in April 2022. We will aid GPC.
- Reintroduce 'Places of Welcome' in the summer 2022.
- Increase the shelving

We have sufficient funding for at least 24 months' operation.

### Financial Record

No major funding events have been held. During COVID we received monies for the distribution of Lateral Flow Test Kits from the library. We also received a donation from an anonymous parishioner.

Full Accounts attached

# ANNUAL REPORT 2021-2022

## Trustees

(As at 31/03/2022)

Robert Alker (Chairman)

Cllr Allan Mills (Health & Safety)

Annette Davies (Finance)

Janet Carr

Robert Hidderley (Secretary)

<b>Gnosall Library accounts 2021/2022</b>							
<b>Trust Account</b>							
<u>Income</u>	Date received	Cheque No./Transfer in	Amount		Amount	Paid in	In Total
Carried forward	04/01/2021						£1,757.90
Library takings	05/22/2021		£40.00	cash	£40.00	£40.00	
Library takings	07/24/2021		£20.00	cash	£20.00	£20.00	
Grant payment from Arnold Clarke	08/06/2021	£750.00			£750.00	£750.00	
Library takings	08/21/2021		£15.00	cash	£15.00	£15.00	
Library takings	09/02/2021		£40.00	cash	£40.00	£40.00	
Library takings	09/24/2021		£20.00	cash	£20.00	£20.00	
Book sale cash takings	09/25/2021		£50.00	cash	£50.00	£50.00	
Staffs. County for Lateral Flow Tests	10/18/2021	£350.00			£350.00	£350.00	
Library takings	10/30/2021		£20.00	cash	£20.00	£20.00	
Staffs. County for Lateral Flow Tests	11/04/2021	£125.00			£125.00	£125.00	
Library takings	11/22/2021		£15.00	cash	£15.00	£15.00	
Library takings	11/27/2021		£55.00	cash	£55.00	£55.00	
Library takings	12/16/2021		£10.00	cash	£10.00	£10.00	
Staffs. County for Lateral Flow Tests	12/16/2021	£100.00			£100.00	£100.00	
Staffs. County for Lateral Flow Tests	01/10/2022	£125.00			£125.00	£125.00	
Library takings	01/20/2022		£10.00	cash	£10.00	£10.00	
Staffs. County for Lateral Flow Tests	02/09/2022	£100.00			£100.00	£100.00	
Anon. donation via Gnosall Parish Council	02/17/2022	£1,000.00			£1,000.00	£1,000.00	
Charity fundraising T. Whincup	02/18/2022	£28.39			£28.39	£28.39	
Library takings	02/21/2022		£35.00	cash	£35.00	£35.00	
Support Staffordshire	02/25/2022	£200.00			£200.00	£200.00	
Charity fundraising T. Whincup	03/09/2022	£27.97			£27.97	£27.97	
Staffs. County for Lateral Flow Tests	03/14/2022	£100.00			£100.00	£100.00	
Library takings	03/18/2022		£25.00	cash	£25.00	£25.00	
In Total							£5,019.26
<u>Expenditure</u>	Date	Cheque No.	Amount	VAT	Total	Paid out	
Beryl Whincup for SRC items	07/26/2021	100026	£8.95		£8.95	£8.95	
Creative Bee for flag repair	08/04/2021	100025	£25.00	£5.00	£30.00	£30.00	
Henshalls for Insurance	11/12/2021	100027	£289.92		£289.92	£289.92	
Creative Bee for double sided bookmarks	12/02/2021	100028	£27.00	£5.40	£32.40	£32.40	

R. Hidderley for DBS check	12/15/2021	100029	£23.00		£23.00	£23.00	
R. Alker for refreshments	12/17/2021	100030	£99.80		£99.80	£99.80	
Creative Bee for grasshopper banner	02/17/2022	100031	£64.00	£12.80	£76.80	£76.80	
Staffs. County for health and safety	02/17/2022	100033	£300.00		£300.00	£300.00	
R. Alker for badge items	02/22/2022	100032	£58.26		£58.26	£58.26	
Ann Chapman for DBS check	03/08/2022	100034	£23.00		£23.00	£23.00	
Sue Merriman for DBS check	03/25/2022	100035	£23.00		£23.00	£23.00	
Out total							
<b>Total in account as at 30/03/2022</b>							
<b>Community Account</b>							
Carried forward	04/01/2021						£194.58
<b>Total in account as at 30/03/2022</b>							
<b>Grand total both accounts as at 30/03/2022</b>							



£965.13		
	<b>£4,054.13</b>	
	<b>£194.58</b>	
		<b>£4,248.71</b>

**GNOSALL LIBRARY, ENVIRONMENT & NURTURE HUB**

England & Wales - Charity number 1175263

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# Accounts

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# ANNUAL REPORT 2020-2021

# ANNUAL REPORT 2020-2021

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# ANNUAL REPORT 2020-2021

I am pleased to present the 2020-2021 Annual Report.

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During the period 2020-2021, like most organisations, we were disrupted by COVID-19 Pandemic. We were closed due to Government policy until August 2020, opening briefly from August to the end of October, followed by restricted access using a 'Click and Collect' like procedure only.

We closed again during November, then from December 2021 to March 2021 and beyond, continuing the 'Click and Collect' procedure which meant few visitors used our facility.

During all this period we held no events, again due to policy and government restrictions, the library continued to open as with 'Click and Collect' except for Wednesday when we reduced the time from 7pm to 5:30pm.

Times as follows: -

Monday	05:00pm - 07:30pm
Tuesday	10:00am - 12:30pm
Wednesday	03:00pm - 05:30pm
Thursday	02:00pm - 04:00pm
Saturday	10:00am - 12:30pm

## Vision

GLEAN Hub's goal is still to create a vibrant community library and information service that is valued and well-used by the people of Gnosall. During March 2020 we were readying to launch 'Place of Welcome' to start in April but failed due to COVID-19.

However, GLEAN Hub achieved this by:

- Operating at times which are convenient for potential users. (We opened when many other library and institutions didn't)
- Being situated at a central and accessible village location (the Grosvenor Centre site).
- Providing an efficient lending or reference service - for books, other printed materials/information.
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- Providing an appropriate and suitable environment for silent study or related work.
- Working positively with other groups.
- Encouraging a sense of community and inclusion.
- Promoting innovation and talent in Creative Writing.

## ANNUAL REPORT 2020-2021

- Helping the elderly/physically impaired to enjoy the library by providing home delivery

### Mission

GLEAN Hub aims to work within the framework of a wider Gnosall CIO, to include other related community projects as well as the Community Library.

### Community Library Service

The service we provide is the same as a public library. All Library stock is provided by SCC (Staffordshire County Council) public library service and we use its library computer management systems to operate. The community library does not however, have any paid staff, only unpaid volunteers operating on a monthly roster system. Each session is manned by a minimum of two library volunteers but generally three attend any one time.

### Policy & Standards

All are policies can be found on our website [www.gleanhub.org](http://www.gleanhub.org) which include: -

1. SCC's Policies
  - a. Acceptable Use Policy
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At all times we endeavour to provide the highest level of service to both our customers and attending volunteers.

### Record of Achievement

We have also been successful in attracting a great number of volunteers with a wealth of experience and a willingness to do everything they can to promote this endeavour.

### Future Plans

- Gnosall Parish Council (GPC) has started work on the planning application to extend the six-year planning permission ending in April 2022. We will aid GPC.
- Reintroduce all events including 'Places of Welcome' as soon as government restrictions end.

We have sufficient funding for at least 24 months' operation.

### Financial Record

No major funding events have been held.

## ANNUAL REPORT 2020-2021

Full Accounts attached

### Trustees

(With Effect From 15/05/2020)

Robert Alker (Chairman)

Trevor Whincup (Secretary and Vice-Chair)

CLlr Allan Mills (Health & Safety)

Annette Davies (Finance)

Janet Carr

Robert Hilderley

<b>Gnosall Library accounts 2020/2021</b>							
<b>Trust Account</b>							
<u>Income</u>	Date received	Cheque No.	Cash Amount		Cheque Amount	Paid in	In Total
Carried forward	04/01/2020						£2,392.60
Library takings	07/14/2020		£45.00	cash	£45.00	£45.00	
Easy Fundraising	11/09/2020		£37.22		£37.22	£37.22	
Library takings	02/03/2021		£15.00	cash	£15.00	£15.00	
Library takings	02/25/2021		£20.00	cash	£20.00	£20.00	
Library takings	03/31/2021		£50.00	cash	£50.00	£50.00	
In total							£2,559.82
<u>Expenditure</u>	Date	Cheque No.	Amount	VAT	Total	Paid out	
Creative Bee for Open flag	08/24/2020	100021	£130.00	£26.00	£156.00	£156.00	
Gnosall Parish Council for Tables	10/26/2020	100022	£321.00		£321.00	£321.00	
Henshalls for Insurance	10/26/2020	100023	£284.92		£284.92	£284.92	
R. Alker for plastic sheeting	01/20/2021	100024	£40.00		£40.00	£40.00	
Out total							
<b>Total in account as at 31/03/2021</b>							
<b>Community Account</b>							
Carried forward	04/01/2020						
<b>Total in account as at 31/03/2021</b>							
<b>Grand total both accounts as at 31/03/2021</b>							

