



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st December 22** Period start date To **30th November 23**
Period end date

Charity name: Friends of Silsden Town Hall

Charity registration number: 1175255

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the wellbeing of the people of Silsden and the surrounding are through the provision of facilities which encourage educational, sporting and social recreational activities in Silsden Town Hall.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Yoga, thai chi, ballet, majorettes, bowling, slimmer's world, chess club, library, bridge club, choir, Zumba, live music,
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We are aware of charity commission guidance and take it into account when we make decisions

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has supported over 5000 residents over the past 12 months via our own run events and user groups. Our greatest achievement has been supporting older people to become group leaders..

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We finished the financial year with £28,046 in the bank
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We would like to hold reserves of at least 10% of turnover to cover outgoings in case we need to fold. However, recovery from Covid has taken longer and own turnover has grown alongside operating costs and are, therefore, £8000 short of where we would like to be.
Amount of reserves held	Para 1.22	£8598
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, Mem and Arts
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By application and interview panel (panel is made up of current trustees.)

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Silsden Town Hall
Other name the charity uses	
Registered charity number	1175255
Charity's principal address	Silsden Town Hall Kirkgate Silsden BD20 0AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Kilgallon	Chair		
2	Julie Holland	Treasurer		
3	David Jessup	Vice Chair		
4	Matthew Rose	Secretary		
5	Kayla Herbert			
6	Steve Clayton			
7	Pauline Marshall			
8				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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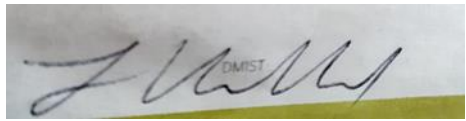
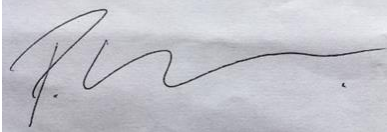
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Julie Holland	Paul Kilgallon
Position (eg Secretary, Chair, etc)	Treasurer	
Date	26/9/24	

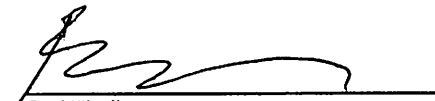
Friends of Silsden Town Hall
Income & Expenditure for the period ended
30th November 2023

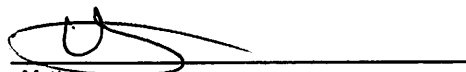
	2023	2022
<u>Opening Funds</u>	64,694.75	73,970.47
<u>Income</u>		
Letting - User Groups	25,552.53	22,692.84
Lettings - Casual Bookings	1,843.73	201.98
Events (Tickets / Bar / Food)	41,051.43	24,109.87
Grants & Funding	21,225.94	70,240.00
Silsden Town Hall Funding	25,000.00	24,000.00
Donations In	3,379.49	2,608.35
Interest Received	334.75	74.75
Other	36.00	-
Total Income	118,423.87	143,927.79
<u>Expenditure</u>		
Employment Costs	66,733.42	57,094.65
Professional Fees	3,920.00	4,736.80
Communications	1,403.55	3,315.03
Occupancy	8,447.59	9,324.94
Utilities	13,317.73	16,058.17
Insurance	2,798.48	3,388.87
Marketing	2,333.64	3,136.79
General Admin Expenses	358.15	537.82
Sundry Expenses	396.19	3,050.57
Building Maintenance	10,357.21	15,107.04
Equipment Servicing	7,697.93	6,038.48
Event Expenses	35,960.44	31,414.35
Tools & Equipment	1,348.18	-
Total Expenditure	155,072.51	153,203.51
Surplus / (Deficit) for the year	(36,648.64)	(9,275.72)
<u>Closing Funds</u>	<u>28,046.11</u>	<u>64,694.75</u>

Approved

Date

21/08/2024


Paul Kilgallon
Treasurer


Matt Rose
Chairman

Accountants Report

In accordance with instructions given to us we have prepared the annexed Income & Expenditure Statement from the accounting records of Friends of Silsden Town Hall.



Marshall Krysko Limited
70-72 Kirkgate
Silsden
Keighley, BD20 0PA



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

FRIENDS OF SILSDEN TOWN HALL

On accounts for the year
ended

30/11/2023

Charity no
(if any)

1175255

Set out on pages

1 AND 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/11/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

P. Marshall

Date:

21/8/2024

Name:

PETER MARSHALL

Relevant professional
qualification(s) or body

MAAT, ATT (FELLOW)

(If any):

Address:

MARSHALL KRYSKO LIMITED

70-72 KIRKGATE, SILSDEN, WEST YORKSHIRE

BD20 0PA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
FRIENDS OF SILSDEN TOWN HALL

No (if any)
1175255

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Dec-22		30-Nov-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Lettings	1,844	-	-	1,844	202
User Group Bookings	25,553	-	-	25,553	22,693
Events (Tickets / Bar / Food)	41,051	-	-	41,051	24,110
Grants, Funding & Donations	14,167	10,438	-	24,605	72,848
Silsden Town Hall Funding	25,000	-	-	25,000	24,000
Interest Received	335	-	-	335	75
Other	36	-	-	36	-
Sub total (Gross income for AR)	107,986	10,438	-	118,424	143,928
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	107,986	10,438	-	118,424	143,928
A3 Payments					
Employment Costs	66,733	-	-	66,733	57,095
Professional Fees	3,920	-	-	3,920	4,737
Communications	-	1,404	-	1,404	3,315
Occupancy	3,339	5,109	-	8,448	9,325
Utilities	9,320	3,998	-	13,318	16,058
Insurance	2,798	-	-	2,798	3,389
Marketing	1,827	507	-	2,334	3,137
General Admin Expenses	358	-	-	358	538
Sundry Expenses	396	-	-	396	3,050
Building Maintenance	-	10,357	-	10,357	15,107
Equipment Servicing	-	7,698	-	7,698	6,038
Event Expenses	33,576	2,385	-	35,961	31,414
Tools & Equipment	242	1,106	-	1,348	-
Donations	-	-	-	-	-
Other/Fees	-	-	-	-	-
Bank Charges	-	-	-	-	-
Sub total	122,509	32,564	-	155,073	153,203
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	122,509	32,564	-	155,073	153,203
Net of receipts/(payments)	- 14,523	- 22,126	-	- 36,649	- 9,275
A5 Transfers between funds	7,000	- 7,000	-	-	-
A6 Cash funds last year end	8,598	56,097	-	64,695	73,970
Cash funds this year end	1,075	26,971	-	28,046	64,695

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account - Current Account	294	808	-
	Bank Account - Savings Account	-	26,163	-
	Cash Account	513	-	-
	Total cash funds	807	26,971	-



	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
Trade Debtors	519	-	-
Prepayments	2,444	-	-
	-	-	-
	-	-	-
	-	-	-
TOTAL CASH FUNDS & ASSETS	3,770	26,971	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

	Details	Unrestricted funds	Restricted funds	When due (optional)
B5 Liabilities	Accruals	504	-	
	Other Creditors	2,191	-	
			-	
	TOTAL LIABILITIES	2,695	-	
	NET CURRENT ASSETS	1,075	26,971	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	Paul Kilgallon	21/8/24
	Matthew Rose	21/08/24