



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st December 21 To 30th November 22

Charity name: Friends of Silsden Town Hall

Charity registration number: 1175255

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the wellbeing of the people of Silsden and the surrounding area through the provision of facilities which encourage educational, sporting and social recreational activities in Silsden Town Hall.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Yoga, thai chi, ballet, majorettes, bowling, slimmer's world, chess club, library, line dancing, local history, choir, Zumba, live music, comedy, art.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We are aware of charity commission guidance and take it into account when we make decisions

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has supported over 4000 residents over the past 12 months via our own run events and user groups. Our ability to generate our own funds is increasing due to an increase in room hire. Grant funding is beginning to pay for additional activity rather than core service.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We finished the financial year with £64,695 in the bank
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We would like to hold reserves of at least 10% of turnover to cover outgoings in case we need to fold. However, although our reserves have grown since the previous year we still have not replenished the fund to where it was pre-covid.
Amount of reserves held	Para 1.22	£8598
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Constitution, Mem and Arts
Type of governing document (trust deed , royal charter)	Para 1.25	CIO
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	By application and interview panel (panel is made up of current trustees.)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Silsden Town Hall
Other name the charity uses	
Registered charity number	1175255
Charity's principal address	Silsden Town Hall Kirkgate Silsden BD20 0AJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Kilgallon	Chair		
2	Julie Holland	Treasurer		
3	Matthew Rose	Secretary		
4	David Jessup	Vice Chair		
5	Steve Clayton			
6	Kayla Herbert			
7	Graham Arrowsnith			
8				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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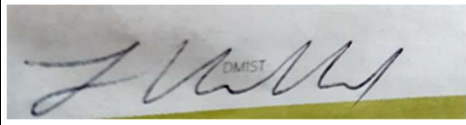
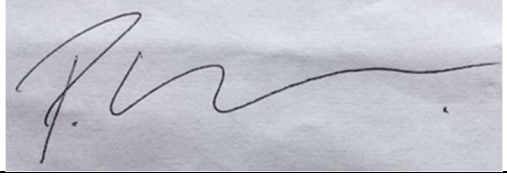
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Julie Holland	Paul Kilgallon
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	10/9/23	

Friends of Silsden Town Hall
Income & Expenditure for the period ended
30th November 2022

	2022	2021
<u>Opening Funds</u>	73,970.47	91,331.65
<u>Income</u>		
Letting - User Groups	22,692.84	10,119.14
Lettings - Casual Bookings	201.98	-
Events (Tickets / Bar / Food)	24,109.87	4,130.93
Grants & Funding	70,240.00	31,490.00
Silsden Town Hall Funding	24,000.00	23,855.00
Donations In	2,608.35	3,578.46
Interest Received	74.75	20.67
Other	-	162.00
	<hr/>	<hr/>
Total Income	143,927.79	73,356.20
<u>Expenditure</u>		
Employment Costs	57,094.65	31,262.02
Professional Fees	4,736.80	2,496.70
Communications	3,315.03	3,307.44
Occupancy	9,324.94	12,344.37
Utilities	16,058.17	8,067.25
Insurance	3,388.87	3,349.26
Marketing	3,136.79	67.28
General Admin Expenses	537.82	275.21
Sundry Expenses	3,050.57	939.24
Building Maintenance	15,107.04	11,903.19
Equipment Servicing	6,038.48	6,397.84
Event Expenses	31,414.35	10,207.59
Tools & Equipment	-	49.99
Donations Out	-	50.00
	<hr/>	<hr/>
Total Expenditure	153,203.51	90,717.38
Surplus / (Deficit) for the year	(9,275.72)	(17,361.18)
<u>Closing Funds</u>	<u>64,694.75</u>	<u>73,970.47</u>

Approved Date

Julie Holland
Treasurer

Paul Kilgallon
Chairman

Accountants Report

In accordance with instructions given to us we have prepared the annexed Income & Expenditure Statement from the accounting records of Friends of Silsden Town Hall.

Marshall Krysko Limited
70-72 Kirkgate
Silsden
Keighley, BD20 0PA



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

FRIENDS OF SILSDEN TOWN HALL

On accounts for the year
ended

30/11/2022

Charity no
(if any)

1175255

Set out on pages

1 AND 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/11/2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

PR Marshall

Date:

9/8/2023

Name:

PETER MARSHALL

Relevant professional
qualification(s) or body

MAAT, ATT (FELLOW)

(if any):

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Address:

MARSHALL KRYSKO LIMITED
70-72 KIRK GATE, SILSDEN, WEST YORKSHIRE
BD20 0PA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
FRIENDS OF SILSDEN TOWN HALL

No (if any)
1175255

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Dec-21		30-Nov-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Lettings	202	-	-	202	-
User Group Bookings	22,693	-	-	22,693	10,119
Events (Tickets / Bar / Food)	24,110	-	-	24,110	4,131
Grants, Funding & Donations	32,668	40,180	-	72,848	35,068
Silsden Town Hall Funding	24,000	-	-	24,000	23,855
Interest Received	75	-	-	75	21
Other	-	-	-	-	162
Sub total (Gross income for AR)	103,748	40,180	-	143,928	73,356
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	103,748	40,180	-	143,928	73,356
A3 Payments					
Employment Costs	37,598	19,497	-	57,095	31,262
Professional Fees	4,737	-	-	4,737	2,497
Communications	1,461	1,854	-	3,315	3,307
Occupancy	9,325	-	-	9,325	12,344
Utilities	11,019	5,039	-	16,058	8,067
Insurance	3,389	-	-	3,389	3,349
Marketing	1,193	1,944	-	3,137	67
General Admin Expenses	538	-	-	538	275
Sundry Expenses	2,787	263	-	3,050	940
Building Maintenance	-	15,107	-	15,107	11,903
Equipment Servicing	-	6,038	-	6,038	6,398
Event Expenses	18,812	12,602	-	31,414	10,208
Tools & Equipment	-	-	-	-	50
Donations	-	-	-	-	50
Other/Fees	-	-	-	-	-
Bank Charges	-	-	-	-	-
Sub total	90,859	62,344	-	153,203	90,717
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	90,859	62,344	-	153,203	90,717
Net of receipts/(payments)	12,889	- 22,164	-	- 9,275	- 17,361
A5 Transfers between funds	- 12,000	12,000	-	-	-
A6 Cash funds last year end	7,709	66,261	-	73,970	91,331
Cash funds this year end	8,598	56,097	-	64,695	73,970

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account - Current Account	3,499	19,269	-
	Bank Account - Savings Account	-	36,828	-
		-	-	-
	Total cash funds	3,499	56,097	-

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Details			
B2 Other monetary assets	Trade Debtors	2,728	-	-
	Prepayments	5,000	-	-
		-	-	-
		-	-	-
		-	-	-
	TOTAL CASH FUNDS & ASSETS	11,227	56,097	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

	Details	Unrestricted funds	Restricted funds	When due (optional)
B5 Liabilities	Accruals	1,300	-	
	Other Creditors	1,329	-	
			-	
	TOTAL LIABILITIES	2,629	-	
	NET CURRENT ASSETS	8,598	56,097	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

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JULIE HOLLAND
PAUL KILGALLON

25/7/23
25/7/23