

# SHEPSHED FOODBANK

England & Wales · Charity number 1175238

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-10-19

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Glenmore Centre  
Thorpe Road  
Shepshed  
Leicestershire  
LE12 9LU

**Phone** 07594639668

**Email** [info@shepshedfoodbank.org](mailto:info@shepshedfoodbank.org)

**Website** [shepshedfoodbank.org](http://shepshedfoodbank.org)

## Activities

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**Objects:** THE PREVENTION OR RELIEF OF POVERTY IN SHEPSHED AND THE SURROUNDING AREA BY PROVIDING REGULAR FOOD PARCELS TO INDIVIDUALS AND FAMILIES IN NEED.

**Activities:** The prevention or relief of poverty in Shepshed and the surrounding area by providing regular food parcels to individuals and families in need.

## Classification

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- **How:** Other Charitable Activities
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

## Geography

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- Leicestershire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-10-10	£23,447	£21,202	-	-
2024-10-10	£24,573	£23,169	-	-
2023-10-10	£33,096	£24,815	-	-
2022-10-10	£19,061	£18,092	-	-
2021-10-10	£20,681	£13,419	-	-

## Trustees

Name	Role	Appointed
Councillor Jane Lennie Cllr		2023-11-20
ELIZABETH ANNE COLLIER		2017-10-17
Gillian Mary Roberts		2025-04-24
Martyn John Stapley		2025-04-24
RICHARD JOHN TABBERER		2025-11-17
Samanta Zubrute		2025-04-24
Shirley Ann Booles		2023-11-20

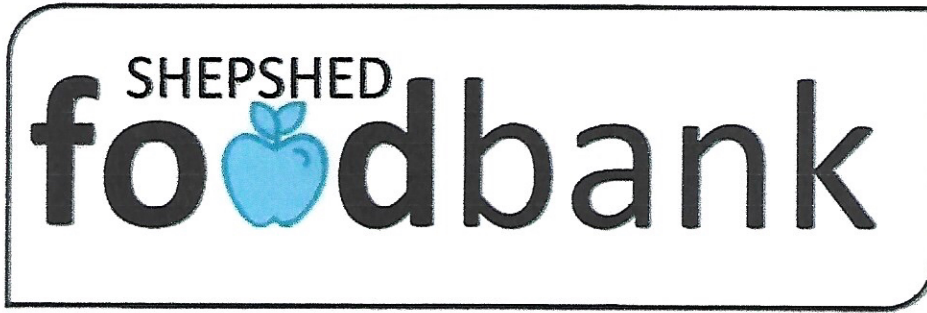
**SHEPSHED FOODBANK**

England & Wales - Charity number 1175238

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# Accounts

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Registered Charity Nr: 1175238

**SHEPSHED FOODBANK**

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS**

**Year Ended 10 October 2025**

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## REPORT OF THE TRUSTEES

The Trustees present their report and the accounts of Shepshed Foodbank for the year ended 10 October 2025.

### **1 GENERAL INFORMATION**

Shepshed Foodbank is a Charitable Incorporated Organisation (CIO) governed by a written constitution. It was registered as a CIO on 19 October 2017. The Foodbank was originally set up in 2014 and has operated since that date.

The principal address of Shepshed Foodbank is The Glenmore Centre, Thorpe Road, Shepshed, Loughborough LE12 9LU.

### **2 OBJECTIVES**

The objective of Shepshed Foodbank is the prevention or relief of poverty in Shepshed and the surrounding area, by the provision of regular food parcels to families and individuals in need.

### **3 GOVERNANCE OF THE CHARITY**

#### **3.1 Trustees**

The Trustees have overall accountability for the charity. Trustees are appointed by nomination and voting by existing Trustees. The Trustee Board meets quarterly.

The Trustees during the period ended 10 October 2025 and, except as noted, at the date of signing of this report were:

Glennis Wilcox (Chairperson)  
Anne Collier (Vice-Chair)  
Shirley Booles  
Yvonne Hadland (resigned 14<sup>th</sup> January 2025)  
Jane Lennie  
Patricia Shore (resigned 19<sup>th</sup> August 2025)  
Gill Roberts (appointed 24<sup>th</sup> July 2025)  
Stephanie Smith (resigned 18<sup>th</sup> November 2024)  
Martyn Stapley (appointed 24<sup>th</sup> July 2025)  
Jo Ward (appointed 18<sup>th</sup> November 2024)  
Sam Zubrute (appointed 24<sup>th</sup> July 2025)

None of the Trustees nor persons connected with them received any remuneration or other benefits from Shepshed Foodbank during the period under review.

The Trustees confirm that they have had due regard to the public benefit guidance issued by the Charity Commission for England and Wales.

During the year three of our long-serving trustees stood down from the Trustee Board. We would like to thank them for all that they have contributed, and continue to contribute, to the Foodbank.

#### **3.2 Management Committee**

In January 2025, the Trustee Board appointed a Management Committee with delegated responsibility for the day-to-day operation of the Foodbank. The powers of the Management Committee are set out in the Delegations of Authority. They are:

Shirley Booles  
Chris Bull  
Anne Collier  
Sally Simmonds (Secretary)  
Steph Smith  
Richard Tabberer (Treasurer)

None of the Management Committee Members nor persons connected with them received any remuneration or other benefits from Shepshed Foodbank during the period under review.

### **3.3 Policies and Processes**

The Charity currently has formal written policies in place covering:

- Confidentiality
- Health and Safety
- Safeguarding
- Volunteer "Whistle-Blowing"

Policies on Client Eligibility and the Extent to which Clients can also be volunteers (and vice versa) are currently being developed.

An in-depth review of our health and safety risks is currently being undertaken.

An Accident Reporting Process is in place. In 2024-5 there was one accident reported.

### **3.4 Risk Management**

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate these risks.

The principal risks to the continued operation of the Foodbank are:

- Insufficient volunteers coming forward
- Loss of the premises
- Insufficient funds to continue operation

### **3.5 Reserves Policy**

The Trustees' policy is to maintain sufficient reserves to provide working capital for the charity's ongoing activities and to meet any expenses as they fall due.

At the Trustee Board Meeting in January 2025 it was decided to allocate £20,000 to a Reserve Fund to cover the replacement of equipment as necessary and to contribute towards any necessary work on the building.

The major pieces of equipment covered are:

- Van
- IT Equipment
- Fridges and Freezers

We anticipate replacing the van at some point in the 2025-26 Financial Year.

## **4 REVIEW OF THE YEAR**

We celebrated our 11<sup>th</sup> year as Shepshed Foodbank.

### **4.1 Delivering Our Objectives**

- For the period October 2024 to October 2025, we provided food to families, couples and single clients, feeding 2055 adults and 1404 children.
- Although the majority of those we help come to the Foodbank, we also deliver to the housebound. Volunteers from Kegworth kindly deliver food parcels which we supply to six house bound residents in Kegworth and Shepshed volunteer drivers deliver to three clients in Shepshed.
- We also support three Ukrainian families re-located to Shepshed.
- For Christmas 2024, and with help from the Shepshed Lions, local businesses and schools, we handed out Christmas hampers, feeding 45 adults and 37 children.
- We are working together with the new Shepshed Community Fridge to further help address food poverty. Our excess fresh food from our Tuesday opening is taken to the Fridge.

### **4.2 Support from the Local Community**

- We continue to receive fantastic support from the local community- individuals, schools, businesses, pubs, restaurants, churches, shops, other charitable organisations.

- During the year we have received generous cash donations from the customers of the Bottom Railway and Twigg's the Butchers, from local firms GEDA, from Shepshed Market and from Osgathorpe.
- B&M donated vouchers as part of their opening celebrations.
- Local firm PAX8 has donated food.
- Newhurst Energy Recovery Facility adopted the Foodbank as their local charity for 2025. Over the summer, volunteers visited the site and were given a very interesting tour.
- In September 2025, the Caroline Sharpe Singers and the Loughborough Concert Band held a fantastic musical concert in aid of the Foodbank. This was well supported and raised £650 for the Foodbank.
- St Botolph's and St Winifred's schools and Belton Primary school and Belton playgroup all provided food from their harvest festivals.

#### 4.3 Improving How We Operate

In 2025 we have been successful in claiming Gift Aid from HMRC for the financial years 2020/1 through to 2023/4 (ie four years in total) and will continue to do this in future years. This is likely to contribute about £1000 a year.

- We relaunched our website in 2025 ([shepshedfoodbank.org](https://shepshedfoodbank.org)). One of its key features is that it now allows supporters to make financial donations online. We also maintain a presence on Facebook, which is our principal medium for news and appeals. In addition, we have new emails: [info@shepshedfoodbank.org](mailto:info@shepshedfoodbank.org) for general enquiries and [help@shepshedfoodbank.org](mailto:help@shepshedfoodbank.org) which is specially for individuals needing help.
- Having a greater online presence has led to an increased number of enquiries from potential volunteers
- We have purchased a new laptop and printer to assist us in administration and have also had CCTV installed on the exterior of the premises (following an attempted break-in) and a new wifi router.
- We are exploring exploration of ways in which the Foodbank can further support clients.

## 5 SUPPORT

Shepshed Foodbank could not operate without the support of so many people. We are very fortunate to have a wonderful group of about 30 volunteers who willingly give of their time to work tirelessly to provide the very best outcome for all of our clients. This year several new volunteers joined Shepshed foodbank, bringing with them a range of skills and expertise. Training courses in Safeguarding were organised for every volunteer. We also welcomed volunteers from the local offices of Parker Meggitt, Nottingham Building Society and GEDA.

We could not carry out our work without the generous financial support of many local people.



**GLENNIS WILCOX**

Chairperson

For and on behalf of the Trustees on 17<sup>th</sup> November 2025

## STATEMENT OF ACCOUNTS

### 1 INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHEPshed FOODBANK

I report to the charity trustees on my examination of the accounts of Shepshed Foodbank ("the charity") for the year ended 10 October 2025 which are set out on pages 6 and 7.

#### 1.1 Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### 1.2 Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



EDWARD RANDS FCA

16 Mill Close  
Shepshed  
Loughborough  
Leicestershire  
LE12 9UA

20 November 2025

Shepshed Foodbank (Registered Charity Nr 1175238)  
Annual Report and Statement of Accounts 2024-25

**2      RECEIPTS AND PAYMENTS ACCOUNT**

For Shepshed Foodbank for the Year Ended 10<sup>th</sup> October 2025

	<b>2025</b>	<b>2025</b>	<b>2025</b>	<b>2024</b>
	<b>Restricted Funds</b>	<b>Unrestricted Funds</b>	<b>Total Funds</b>	<b>Total Funds</b>
<b>Receipts</b>				
Donations and Grants	£600	£17,589	£18,189	£23,978
Fundraising	£-	£ 1,026	£ 1,026	£ 595
Gift Aid Recovery	£-	£ 4,232	£ 4,232	£ -
<b>Total Receipts</b>	<b>£600</b>	<b>£22,847</b>	<b>£23,447</b>	<b>£24,573</b>
<b>Payments</b>				
Food Purchases	£200	£14,839	£15,039	£16,047
Insurance	£-	£ 1,188	£ 1,188	£ 2,524
Other Payments	£-	£ 4,975	£ 4,975	£ 4,598
<b>Total Payments</b>	<b>£200</b>	<b>£21,002</b>	<b>£21,202</b>	<b>£23,169</b>
<b>Nett Surplus for the Period</b>	<b>£400</b>	<b>£ 1,846</b>	<b>£ 2,245</b>	<b>£ 1,404</b>
Bank and Cash Balances at beginning of Financial Year	£-	£47,921	£47,921	£46,517
<b>Bank and Cash Balances at end of Financial Year</b>	<b>£400</b>	<b>£49,767</b>	<b>£50,166</b>	<b>£47,921</b>

Shepshed Foodbank (Registered Charity Nr 1175238)  
Annual Report and Statement of Accounts 2024-25

**3 STATEMENT OF ASSETS AND LIABILITIES**  
For Shepshed Foodbank at 10 October 2025


	<b>2025</b>	<b>2024</b>
<b>Monetary Assets</b>		
Bank Balance      Restricted	£ 400	£ -
Bank Balance      Designated	£20,000	-
Bank Balance      Unrestricted	£29,358	£47,806
Cash Balance	£ 408	£ 115
<b>TOTAL</b>	<b>£50,166</b>	<b>£47,921</b>
Of which		
Reserves	£20,000	£ -
Other	£30,166	£47,921
	£50,166	£47,921
<b>Debtors</b>		
None	£ -	£ -
<b>Creditors</b>		
None	£ -	£ -

The Restricted Balance of £400 as of 10th October 2025 represents the balance of a grant from the ASDA Foundation for the purchase of food.

The Designated Balance of £20,000 as of 10th October 2025 represents a reserve allocated by the Trustees to fund major capital purchases such as a replacement van.

During the 2024-5 Year the following capital items were purchased:

- Laptop & Printer                      £ 687
- WiFi Router                             £ 109
- Security Cameras                      £ 1,449

  
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**GLENNIS WILCOX**  
Chairperson

  
\_\_\_\_\_  
**RICHARD TABBERER**  
Treasurer

For and on behalf of the Trustees on 17<sup>th</sup> NOVEMBER 2025

**SHEPSHED FOODBANK**

England & Wales - Charity number 1175238

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# Accounts

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Registered Charity Nr: 1175238

**SHEPSHED FOODBANK**

**STATEMENT OF ACCOUNTS**

**Year Ended 10 October 2024**

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## REPORT OF THE TRUSTEES

### 1 General Information

The Trustees present their report and the accounts of Shepshed Foodbank for the year ended 10 October 2024. Shepshed Foodbank was registered as a Charitable Incorporated Organisation on 19 October 2017. The Foodbank had already been in operation prior to that date.

Shepshed Foodbank is a Charitable Incorporated Organisation governed by a written constitution.

The principal address of Shepshed Foodbank is The Glenmore Centre, Thorpe Road, Shepshed, Loughborough LE12 9LU.

### 2 Charitable Status

The Trustees confirm that they have had due regard to the public benefit guidance issued by the Charity Commission for England and Wales.

### 3 Trustees and Remuneration

Trustees are appointed by nomination and voting by existing Trustees.

The Trustees during the period ended 10 October 2024 and, except as noted, at the date of signing of this report were:

Glennis Wilcox (Chairperson)

Anne Collier (Vice-Chair)

Stephanie Smith (Secretary)

Shirley Booles \*

Yvonne Hadland

Jane Lennie \*

Patricia Shore

(\* Appointed 20 November 2023)

None of the Trustees nor persons connected with them received any remuneration or other benefits from Shepshed Foodbank during the period under review.

### 4 Objectives

Shepshed Foodbank was set up in 2014 and was registered as a Charitable Incorporated Organisation on 19 October 2017.

The objective of Shepshed Foodbank is the prevention or relief of poverty in Shepshed, Leicestershire and the surrounding area, by the provision of regular food parcels to families and individuals in need.

## REPORT OF THE TRUSTEES (CONTINUED)

### 5 Review of the Year

We celebrated our 10<sup>th</sup> year as Shepshed Foodbank.

- Two new Trustees were appointed.
- Glennis Wilcox stood down as Operational Co-ordinator (but remains as Chair of Trustees).
- For the period beginning October 2023 to October 2024, we gave out 2,153 food parcels to families, couples and single clients, feeding 2,934 adults and 1,993 children.
- Volunteers from Kegworth kindly deliver food parcels which we supply to six house bound residents in Kegworth and Shepshed volunteer drivers deliver to three clients in Shepshed. We also support three Ukrainian families re-located to Shepshed.
- We continue to receive fantastic support from the local community- individuals, schools, businesses, pubs, restaurants, churches, shops, other charitable organisations and Loughborough University Students ACTION group. This year, we have also been pleased to welcome employees from Parker Meggitt and the Nottingham Building Society who have come along on Mondays to help process donations and to restock the Foodbank in preparation for Tuesdays when the clients arrive. We are very grateful for all their help and support.
- Regular givers of monetary donations and grants received, enable us to purchase additional food for clients especially fresh cheese, eggs, butter and meat as well as a wide variety of fresh fruit and vegetables which are very much appreciated.
- Our weekly free delivery of “best before” food from Fareshare stopped in February this year. However, we still pick up “Best before” bread/bakery items from Asda on Mondays.
- We signed up to the “Neighbourly” scheme and are now able to collect surplus food from Shepshed Aldi on Tuesdays. This is most welcome.
- The “shop model” whereby registered clients can now choose from a wide range of food every Tuesday for no charge, continues to be popular with both clients and volunteers.
- In January 2024 we re-organised the stockroom, purchasing heavy duty racking and boxes. This has proved very successful.
- In September 2024, the Caroline Sharpe Singers and the Loughborough Concert Band held a fantastic musical concert in aid of the Foodbank and the Shepshed Volunteer Bureau. This was well supported and raised welcome funds for both charities.
- In November/December 2023, our Reverse Advent Calendars brought in an overwhelming amount of food donations. Together with help from the Shepshed Lions, local businesses and schools, we handed out 63 Christmas hampers, feeding 84 adults and 65 children. The Church of Christ in Loughborough also provided gifts for each member of each household.
- In July we said goodbye to Bob Ellett and his fantastic team from Free DA (Free Debt Advice). Bob’s help and advice to clients regarding benefits and debt over the years has been invaluable. He will be sorely missed and we wish him well in his retirement.
- At the end of 2023, Glennis Wilcox the founder of Shepshed Foodbank stepped down, after ten years of hard work and total commitment. She is greatly missed. In June we celebrated her retirement with a delicious “Afternoon Tea” organised and prepared by volunteers at the Glenmore Centre. So many people came to wish Glennis well and to say a massive “Thank You” for everything she had done to make the Foodbank the success it is today. She was presented with gifts and flowers and seemed to thoroughly enjoy the afternoon.
- Shepshed Foodbank could not operate without the support of so many people. We are very fortunate to have a wonderful group of volunteers who willingly give of their time to work tirelessly to provide the very best outcome for all of our clients. This year several new volunteers joined Shepshed foodbank, bringing with them a range of skills and expertise. Training courses in Safeguarding were organised for every volunteer.

## REPORT OF THE TRUSTEES (CONTINUED)

### 6 Reserves Policy

The Trustees' policy is to maintain sufficient reserves to provide working capital for the charity's ongoing activities and to meet any expenses as they fall due. The Trustees have identified the following expenses to be held in reserve.

#### Short term

- Purchase of fresh food weekly
- Security alarm/cameras for the Foodbank
- Purchase of laptop and printer
- Volunteer training- Health and Safety, Food Hygiene, Safeguarding
- Insurances- van, buildings, public liability
- Pest Control Contract

#### Longer term

- Contribution towards maintenance of the building (roof)
- Replacement van
- Replacement of fridges/freezers

### 7 Risk Management

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate these risks.

### 8 Support

The Trustees are grateful for the support of donors and volunteers, without which Shepshed Foodbank could not continue to operate.



**GLENNIS WILCOX**

Chairperson

For and on behalf of the Trustees on

9-3-2025

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SHEPSHED FOODBANK

I report to the charity trustees on my examination of the accounts of Shepshed Foodbank ("the charity") for the year ended 10 October 2024 which are set out on pages 6 and 7.

### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

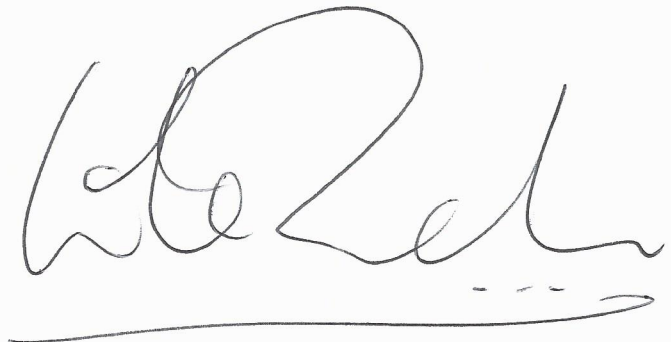
### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;  
or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

16 Mill Close  
Shepshed  
Loughborough  
Leicestershire  
LE12 9UA



EDWARD RANDS FCA

9 March 2025

## RECEIPTS AND PAYMENTS ACCOUNT

For Shepshed Foodbank for the Year Ended 10 October 2024

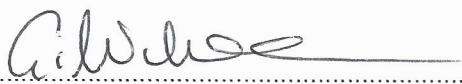
	2024 Restricted funds £	2024 Unrestricted funds £	2024 Total funds £	2023 Total funds £
<b>Receipts</b>				
Donations and grants	-	23,978	23,978	31,274
Fundraising	-	595	595	1,822
Other receipts	-	-		-
<b>Total receipts</b>	<u>-</u>	<u>24,573</u>	<u>24,573</u>	<u>33,096</u>
<b>Less:</b>				
<b>Payments</b>				
Food purchases	5,000	11,047	16,047	20,567
Insurance	-	2,524	2,524	1,435
Other payments	-	4,598	4,598	2,813
<b>Total payments</b>	<u>5,000</u>	<u>18,169</u>	<u>23,169</u>	<u>24,815</u>
<b>Net surplus for the period</b>	(5,000)	6,404	1,404	8,281
Bank and cash balances at 11 October 2023	5,000	41,517	46,517	38,236
<b>Bank and cash balances at 10 October 2024</b>	<u>-</u>	<u>47,921</u>	<u>47,921</u>	<u>46,517</u>

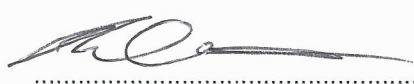
## STATEMENT OF ASSETS AND LIABILITIES

For Shepshed Foodbank At 10 October 2024

	2024 £	2023 £
<b>Monetary assets</b>		
Bank balance (restricted)	-	5,000
Bank balance (unrestricted)	47,806	40,932
Cash balance	115	585
	<hr/>	<hr/>
	47,921	46,517
	<hr/> <hr/>	<hr/> <hr/>
<b>Debtors</b>		
None	-	-
	<hr/> <hr/>	<hr/> <hr/>
<b>Creditors</b>		
None	-	-
	<hr/> <hr/>	<hr/> <hr/>

In September 2023, an amount of £5,000 was received from the Shires Community Grant 2023-24. This was for the purchase of food, and has been fully expended during the year ended 10 October 2024.

  
 .....  
**GLENNIS WILCOX**  
 Chairperson

  
 .....  
**RICHARD TABBERER**  
 Treasurer

9-3-2025

For and on behalf of the Trustees on

**SHEPshed FOODBANK**

England & Wales - Charity number 1175238

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# Accounts

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**SHEPSHED FOODBANK**

**STATEMENT OF ACCOUNTS**

**YEAR ENDED**

**10 OCTOBER 2023**

**SHEPSHED FOODBANK**

**STATEMENT OF ACCOUNTS**

Year ended 10 October 2023

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# **SHEPSHED FOODBANK**

## **REPORT OF THE TRUSTEES**

Year ended 10 October 2023

### **General information**

The Trustees present their report and the accounts of Shepshed Foodbank for the year ended 10 October 2023. Shepshed Foodbank was registered as a Charitable Incorporated Organisation on 19 October 2017. The Foodbank had already been in operation prior to that date.

Shepshed Foodbank is a Charitable Incorporated Organisation governed by a written constitution.

The principal address of Shepshed Foodbank is 19 Park Court, Park Rise, Shepshed, Loughborough, Leicestershire LE12 9BA.

### **Charitable status**

The Trustees confirm that they have had due regard to the public benefit guidance issued by the Charity Commission for England and Wales.

### **Trustees and remuneration**

Trustees are appointed by nomination and voting by existing Trustees.

The Trustees during the period ended 10 October 2023 and, except as noted, at the date of signing of this report were:

Glennis Wilcox (Chairperson)

Anne Collier (Vice-Chair)

Stephanie Smith (Secretary)

Yvonne Hadland

Barbara Mitchell

Patricia Shore

Esther Twigger

None of the Trustees nor persons connected with them received any remuneration or other benefits from Shepshed Foodbank during the period under review.

## SHEPshed FOODBANK

### REPORT OF THE TRUSTEES (CONTINUED)

Year ended 10 October 2023

#### Objective

Shepshed Foodbank was set up in 2014, and was registered as a Charitable Incorporated Organisation on 19 October 2017.

The objective of Shepshed Foodbank is the prevention or relief of poverty in Shepshed, Leicestershire and the surrounding area, by the provision of regular food parcels to families and individuals in need.

#### Review of the year

- A very busy 9<sup>th</sup> year for Shepshed Foodbank.
- For the period beginning October 2022 to October 2023, we gave out 2849 food parcels to families, couples and single clients.  
We are happy to support four Ukrainian families now re-located to Shepshed.
- We continue to receive fantastic support from the local community- individuals, schools, businesses, pubs, restaurants, churches, shops, other charitable organisations and Loughborough University Students Union.
- Regular givers of monetary donations enable us to purchase additional food for clients especially fresh cheese, eggs, butter and meat as well as fresh fruit and vegetables which are very much appreciated. However, the rising cost of fuel and food has had an impact on finances.
- Our weekly free delivery of "best before" food has continued from Fareshare and has helped to provide a greater variety of food for clients. However, there is a distinct possibility this will cease in March 2024.
- The "shop model" whereby registered clients can now choose from a wide range of food every Tuesday for no charge, continues to be popular with both clients and volunteers. We also continue to deliver seventeen food parcels locally to clients unable to come to the Foodbank themselves.
- Our fundraising events once again brought in much needed funds We held a St Georges Afternoon Tea in April 2023, an Indian meal in July 2023 and the Loughborough Concert Band held a fantastic musical concert for us in September 2023. All events were very well supported.
- In November/ December 2022, our Reverse Advent Calendars brought in an overwhelming amount of food donations. Together with help from the Shepshed Lions, local businesses and schools, we handed out 86 Christmas hampers, feeding 100 adults and 81 children. The Church of Christ in Loughborough also provided gifts for each member of each household.
- In collaboration with Shepshed St Botolph's Mother's Union we supported two young families to enjoy a 5 five day holiday to Mablethorpe, providing food for their holiday.
- Shepshed Foodbank could not operate without the support of so many people. We are very fortunate to have a wonderful group of volunteers who willingly give of their time to work tirelessly to provide the very best outcome for all of our clients. This year several new volunteers joined Shepshed foodbank, bringing with them a range of skills and expertise. Training courses in Food Hygiene, First Aid and Safeguarding funded by the Foodbank have been completed successfully.
- We are also very grateful to Bob Ellett of Free DA ( Free Debt Advice) who comes along on Tuesdays to help clients with benefit and debt advice. His experience is invaluable.
- In March 2024, Shepshed Foodbank will celebrate our 10<sup>th</sup> Anniversary. This is testament to the hard work of volunteers and the continued support we receive from the local community.

## SHEPshed FOODBANK

### REPORT OF THE TRUSTEES (CONTINUED)

Period ended 10 October 2023

#### Reserves policy

The Trustees' policy is to maintain sufficient reserves to provide working capital for the charity's ongoing activities and to meet any expenses as they fall due. The Trustees have identified the following expenses to be held in reserve.

#### Short term

- Security alarm/camera for the Foodbank
- Replacement and removal of equipment eg fridges and/or freezers
- Purchase of laptop
- Industrial racking for the storeroom
- Volunteer training
- Insurances
- Pest Control Contract

#### Long term

- Contribution towards maintenance of the building (roof)
- Replacement van

#### Risk management

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate these risks.

#### Support

The Trustees are grateful for the support of donors and volunteers, without which Shepshed Foodbank could not continue to operate.



**GLENNIS WILCOX**  
Chairperson

For and on behalf of the Trustees on

10<sup>th</sup> June 2024.

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

### SHEPSHED FOODBANK

I report to the charity trustees on my examination of the accounts of Shepshed Foodbank ("the charity") for the year ended 10 October 2023 which are set out on pages 5 and 6.

#### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**EDWARD RANDS FCA**

16 Mill Close  
Shepshed  
Loughborough  
Leicestershire  
LE12 9UA

24 June 2024

## SHEPshed FOODBANK

### RECEIPTS AND PAYMENTS ACCOUNT

Year ended 10 October 2023

	2023 Restricted funds £	2023 Unrestricted funds £	2023 Total funds £	2022 Total funds £
<b>Receipts</b>				
Donations and grants	5,000	26,274	31,274	16,846
Fundraising	-	1,822	1,822	2,215
Other receipts	-	-	-	-
<b>Total receipts</b>	5,000	28,096	33,096	19,061
<b>Less:</b>				
<b>Payments</b>				
Food purchases	-	20,567	20,567	14,721
Insurance	113	1,322	1,435	1,099
Other payments	-	2,813	2,813	2,272
<b>Total payments</b>	113	24,702	24,815	18,092
<b>Net (deficit)/surplus for the period</b>	4,887	3,394	8,281	969
Bank and cash balances at 11 October 2022	113	38,123	38,236	37,267
<b>Bank and cash balances at 10 October 2023</b>	5,000	41,517	46,517	38,236

**SHEPSHED FOODBANK**

**STATEMENT OF ASSETS AND LIABILITIES**

At 10 October 2023

	2023 £	2022 £
<b>Monetary assets</b>		
Bank balance (restricted)	5,000	113
Bank balance (unrestricted)	40,932	37,215
Cash balance	585	908
	<hr/>	<hr/>
	46,517	38,236
	<hr/>	<hr/>
<b>Debtors</b>		
None	-	-
	<hr/>	<hr/>
<b>Creditors</b>		
None	-	-
	<hr/>	<hr/>

The restricted bank balance of £113 at 10 October 2022 represented the balance of a grant received from Loughborough University Donations Fund towards insurance for the charity's van. This amount was fully expended during the year ended 10 October 2023.

In September 2023, an amount of £5,000 was received from the Shires Community Grant 2023-24. This is for the purchase of food, with £1,000 to be spent at Christmas 2023, and the remainder to be spent by June 2024. The total of £5,000 was held in the bank as a restricted fund at 10 October 2023.



**GLENNIS WILCOX**  
Chairperson



**JO WARD**  
Treasurer

10 June 2024

For and on behalf of the Trustees on

June 10<sup>th</sup> 2024.

**SHEPSHED FOODBANK**

England & Wales - Charity number 1175238

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# Accounts

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**SHEPSHED FOODBANK**

**STATEMENT OF ACCOUNTS**

Year ended 10 October 2022

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**SHEPSHED FOODBANK**

**STATEMENT OF ACCOUNTS**

**YEAR ENDED**

**10 OCTOBER 2022**

# **SHEPSHED FOODBANK**

## **REPORT OF THE TRUSTEES**

Year ended 10 October 2022

### **General information**

The Trustees present their report and the accounts of Shepshed Foodbank for the year ended 10 October 2022. Shepshed Foodbank was registered as a Charitable Incorporated Organisation on 19 October 2017. The Foodbank had already been in operation prior to that date.

Shepshed Foodbank is a Charitable Incorporated Organisation governed by a written constitution.

The principal address of Shepshed Foodbank is 19 Park Court, Park Rise, Shepshed, Loughborough, Leicestershire LE12 9BA.

### **Charitable status**

The Trustees confirm that they have had due regard to the public benefit guidance issued by the Charity Commission for England and Wales.

### **Trustees and remuneration**

Trustees are appointed by nomination and voting by existing Trustees.

The Trustees during the period ended 10 October 2022 and, except as noted, at the date of signing of this report were:

Glennis Wilcox (Chairperson)

Anne Collier (Vice-Chair)

Stephanie Smith (Secretary)

Yvonne Hadland

Barbara Mitchell

Patricia Shore

Esther Twigger

None of the Trustees nor persons connected with them received any remuneration or other benefits from Shepshed Foodbank during the period under review.

# SHEPSHED FOODBANK

## REPORT OF THE TRUSTEES (CONTINUED)

Year ended 10 October 2022

### Objective

Shepshed Foodbank was set up in 2014, and was registered as a Charitable Incorporated Organisation on 19 October 2017.

The objective of Shepshed Foodbank is the prevention or relief of poverty in Shepshed, Leicestershire and the surrounding area, by the provision of regular food parcels to families and individuals in need.

### Review of the year

- 2022 saw the Foodbank regain some kind of normality after a very challenging two years brought about by the COVID pandemic.
- We continue to receive fantastic support from the local community- individuals, schools, businesses, pubs, restaurants, churches, shops, other charitable organisations and Loughborough University. We could not provide the variety of food we do without their help.
- Regular givers of monetary donations enable us to purchase food suitable for the needs of our clients on a weekly basis. Unfortunately, the prices of food items are continually increasing.
- For the period beginning October 2021 to October 2022 we gave out 2392 food parcels, providing food for 4022 adults and children.
- In May 2022 we decided to adapt the "shop model". Registered clients can now choose from a wide range of food (including fresh fruit and vegetables) every Tuesday for no charge. This way of operating has proved to be very popular with both clients and volunteers. We also continue to deliver a small number of food parcels locally to those clients unable to come to the Foodbank themselves.
- Our fundraising events once again proved very successful. We held a St Georges Afternoon Tea, an Indian meal and the Loughborough Concert Band held a fantastic musical concert for us.
- Our reverse Advent Calendars were circulated and the response was overwhelming. Together with help from the Shepshed Lions, local businesses and schools, we handed out 61 Christmas hampers in December 2021. The Church of Christ in Loughborough also provided gifts for each member of each household. These were very much appreciated by our clients.
- Shepshed Foodbank could not operate without the support of so many people. We are very fortunate to have a wonderful group of volunteers who willingly give of their time to work tirelessly to provide the very best outcome for all of our clients. We are also very grateful to Bob Ellett of Free DA ( Free Debt Advice) who comes along on Tuesdays to help clients with benefit and debt advice. His experience is invaluable.
- In March 2023, Shepshed Foodbank will have been open for nine years. This is testament to the hard work of volunteers and the continued support we receive from the local community.

## **SHEPSHED FOODBANK**

### **REPORT OF THE TRUSTEES (CONTINUED)**

Period ended 10 October 2022

#### **Reserves policy**

The Trustees' policy is to maintain sufficient reserves to provide working capital for its ongoing activities and to meet any expenses as they fall due.

Support from the public over the past year has changed to more financial donations than food donations. With our client numbers increasing, this does enable us to purchase food which we need on a weekly basis.

Our van which was kindly donated to us is now fifteen years old and we need to keep reserve funds in place for replacement should the need arise.

#### **Risk management**

The Trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate these risks.

#### **Support**

The Trustees are grateful for the support of donors and volunteers, without which Shepshed Foodbank could not continue to operate.

**GLENNIS WILCOX**

Chairperson

For and on behalf of the Trustees on

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**SHEPSHED FOODBANK**

I report to the charity trustees on my examination of the accounts of Shepshed Foodbank ("the charity") for the year ended 10 October 2022 which are set out on pages 5 and 6.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

16 Mill Close  
Shepshed  
Loughborough  
Leicestershire  
LE12 9UA

## SHEPSHED FOODBANK

### RECEIPTS AND PAYMENTS ACCOUNT

Year ended 10 October 2022

	2022 Restricted funds £	2022 Unrestricted funds £	2022 Total funds £	2021 Total funds £
<b>Receipts</b>				
Donations and grants	-	16,846	16,846	20,387
Fundraising	-	2,215	2,215	294
Other receipts	-	-	-	1,500
<b>Total receipts</b>	-	19,061	19,061	22,181
<b>Less:</b>				
<b>Payments</b>				
Food purchases	-	14,721	14,721	10,696
Insurance	769	330	1,099	984
Other payments	-	2,272	2,272	3,439
<b>Total payments</b>	769	17,323	18,092	14,919
<b>Net (deficit)/surplus for the period</b>	(769)	1,738	969	7,262
Bank and cash balances at 11 October 2021	882	36,385	37,267	30,005
<b>Bank and cash balances at 10 October 2022</b>	113	38,123	38,236	37,267

SHEPSHED FOODBANK

STATEMENT OF ASSETS AND LIABILITIES


At 10 October 2022

	2022 £	2021 £
<b>Monetary assets</b>		
Bank balance (restricted)	113	882
Bank balance (unrestricted)	37,215	35,811
Cash balance	908	574
	<hr/>	<hr/>
	38,236	37,267
	<hr/> <hr/>	<hr/> <hr/>
<b>Debtors</b>		
None	-	-
	<hr/> <hr/>	<hr/> <hr/>
<b>Creditors</b>		
None	-	-
	<hr/> <hr/>	<hr/> <hr/>

The restricted bank balance of £113 at 10 October 2022 (2021: £882) represents the balance of a grant received from Loughborough University Donations Fund towards insurance for the charity's van.



**GLENNIS WILCOX**  
Chairperson



**JO WARD**  
Treasurer

For and on behalf of the Trustees on

**SHEPSHED FOODBANK**

England & Wales - Charity number 1175238

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# Accounts

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**SHEPshed FOODBANK**

**STATEMENT OF ASSETS AND LIABILITIES**

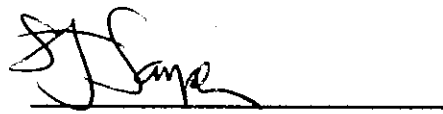
**AT 10TH OCTOBER 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Monetary assets</b>		
Bank balance (restricted)	<b>882</b>	1,536
Bank balance (unrestricted)	<b>35,811</b>	27,528
Cash balance	<b>574</b>	941
	<b><u>37,267</u></b>	<b><u>30,005</u></b>
<b>Debtors</b>		
None	<u>-</u>	<u>-</u>
<b>Creditors</b>		
None	<u>-</u>	<u>-</u>

The restricted bank balance of £882 at 10th October 2021 represents the remaining amount of a grant received from Loughborough University Donations Fund towards insurance for the Charity's van.



**GLENNIS WILCOX**  
Chairperson



**SANDRA SAMPLES**  
Treasurer

For and on behalf of the Trustees on

30. November, 2021