



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month September	Year 2023		Day 31	Month August	Year 2024

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lauren Foster-Turner	Chair		
2	Laura Outram	Secretary		
3	Hana Hamilton	Fundraising		
4	Matthew Spencer	Treasurer		
5	Kate Wilde	Fundraising	Appointed 14/11/2023	
6	Victoria Massey		Resigned 14/11/2023	
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20				

	Names of the trustees for the charity, if any, (for example, any custodian trustees)	
	Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Jo Smith - Manager



Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Preschool Learning Alliance model CIO constitution)
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.



Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity runs sessional day care which operated this financial year from The Spike Centre, Warren Road, Guildford. The pre-school is open six sessions a week.

Additional details of objectives and activities (Optional information)

Pre-school staff work in partnership with parents to ensure effective running and development of the pre-school.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

A steady year for the committee with minimal personnel changes.
Good numbers regarding children attendance.
Laura as Deputy and Claire as SENCO - both settled smoothly into their new roles.
New member of the team - Jessie joined in December 2023.

Brief statement of the charity's policy on reserves

Reserves policy was approved by committee at AGM in September 2019. The Preschool continues to maintain its level of reserves to meet fluctuating income and expenses and will continue to review level required annually.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Government funding change.
Fundraising to be spent on replenishing toys/equipment.
Reserve looking healthy.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg Secretary, Chair, etc)

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Date

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Christ Church Pre-School Playgroup CIO

Receipts and payments accounts**CC16a**

For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Prior Year to the nearest £	Analytical Review
A1 Receipts						
Preschool Fees, funding and registration fees	126,098	-	-	126,098	96,082	30,016
Fund raising events proceeds	1,767	-	-	1,767	1,431	336
Donations	-	-	-	-	-	0
Bank interest	1,387	-	-	1,387	337	1,050
Apprentice Funding	-	-	-	-	-	0
Sub total (Gross income for AR)	129,252	-	-	129,252	97,850	31,402
A2 Asset and investment sales, (see table).						
	-	-	-	-	-	
	-	-	-	-	-	
Sub total	-	-	-	-	-	
Total receipts	129,252	-	-	129,252	97,850	31,402

Increased income compared to prior year, due to:

- an increase in the number of 2 yr olds funded from the working parent entitlement
- an overall increase in funded children.
- in addition there two children who started for whom extra funding for additional needs was received.

OK - reasonable movement

Nil both current and prior year

Reflects increased interest rates

Nil both current and prior year

A3 Payments

Wages, salary and staff costs	79,409	-	-	79,409	71,123	8,286	Increase reflective of increased income. Average of 5 employees through the period.
Hire of hall	12,901	-	-	12,901	11,214	1,687	- Rent increased from £14 to £16 per hour at the start of the January 2024 - There was also an increase in number of hours, 2 per week, charged at £22 per hour, so the hall didn't need to be packed away overnight.
EYPP/DEPN costs	-	-	-	-	649	(649)	Funding allocated against relevant expense categories in current year
FEET/SENCO costs (EIF)	-	-	-	-	235	(235)	Funding allocated against relevant expense categories in current year
Equipment renewals and materials	1,633	-	-	1,633	1,901	(268)	OK - reasonable movement
Management and administration costs	2,032	-	-	2,032	1,948	84	Main Balances - Legal Fees - £0 - 22/23 accountancy fees paid after end of 23/24 - 2 x £350 will be in 24/25 - Payroll Admin - £853 - (prior year £726) - Professional Memberships including ofsted and pre-school alliance - £356 (prior year £301) - PPL/PRS Licence - £131 (prior year £118) - Telephone - £547 (prior year £445) (Internet and Mobile)
Insurance and subscriptions	673	-	-	673	636	37	- £673 Insurance - (prior year £636) Invoice reviewed in prior year
Advertising, staff courses and sundries	- 857	-	-	- 857	3,305	(4,162)	Made up of: - £101 - Website - £(985) - Staff training - £1,500 was reimbursed by a member of staff who left before completing the training, offset by £515 training costs.
Cost of fund raising events	455	-	-	455	34	420	OK - reasonable movement
Sub total	96,245	-	-	96,245	91,045	5,200	
A4 Asset and investment purchases, (see table)							
	-	-	-	-	-		
	-	-	-	-	-		
Sub total	-	-	-	-	-		
Total payments	96,245	-	-	96,245	91,045		
Net of receipts/(payments)	33,007	-	-	33,007	6,805		
A5 Transfers between funds	-	-	-	-	-		
A6 Cash funds last year end	103,867	-	-	78,325	97,062		
Cash funds this year end	136,873	-	-	111,331	103,867		
	9,095.37				37,475		Agreed to bank statements
	127,777.73				66,397		Agreed to bank statements



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Christ Church Pre-School Playgroup CIO

On accounts for the year
ended

31st August 2024

Charity no
(if any)

1175198

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

EMJ Larive

Date: 2006/2025

Name:

Emily Larive

Relevant professional
qualification(s) or body
(if any):

FCA, ICAEW

Address:

57 Kettlewell Close, Woking, GU21 4HY

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/a