



# Trustees' Annual Report for the period

Period start date			Period end date		
<b>From</b>	01	September	2021	<b>To</b>	31 August 2022

## Section A details

## Reference and administration

Charity name

Christ church Pre-school Playgroup CIO

Other names charity is known by

Registered charity number (if any)

1175198

Charity's principal address

The Spike Centre, Warren Road, Guildford.

Postcode

GU1 3JH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alaina Broster		Resigned 05/10/2021	
2	Dafna Reynolds		Resigned 05/10/2021	
3	Lauren Foster-Turner		Appointed 15/10/2020	
4	Mathew Spencer	Treasurer	Appointed 15/10/2020	
5	Alexandra Bowron	Chair	Appointed 15/10/2020 Appointed Chair 19/05/2021	

6 Victoria  
Massey

Appointed 05/10/201

7 Elenor Firth

Appointed 05/10/201

Names of the trustees for the charity, if any, (for  
example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Jo Smith - Manager

## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution (Preschool Learning Alliance model CIO constitution)

How the charity is constituted  
(eg. trust, association, company)

Charitable incorporated organisation

Trustee selection methods  
(eg. appointed by, elected by)

Elected by members at AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age.

The charity runs of sessional day care which operated this financial year from The Spike Centre, Warren Road, Guildford. The pre-school is open six sessions a week.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

Pre-school staff works in partnership with parents to ensure effective running and development of the pre-school.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

The Pre-school opened for all of its sessions and worked within the COVID guidelines in place during the year. An additional sixth session was added and well received.

This year has seen a focus on developing training opportunities for staff and reintroducing social fundraising activities that have been absent during COVID.

Children were happy and made good progress throughout the year.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Reserves policy was approved by committee at AGM in September 2019. The Preschool continues to maintain its level of reserves to meet fluctuating income and expenses and will continue to review level required.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information


## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

	
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**Full name(s)**

Mathew Spencer	
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**Position (eg Secretary,  
Chair)**

Treasurer

**Date**

19/06/2023



Profit and Loss

Christ Church Pre-School Playgroup CIO

Date Range: 2021-09-01 to 2022-08-31

ACCOUNT NUMBER

## ACCOUNTS

Income

Children's uniform

Food Funding Offset

Fundraising

Investments – Interest

Pre-school Fees (sessions)

Registrations

Surrey CC Additional Funding

Surrey County Council funded hours

Total Income

Total Cost of Goods Sold

Gross Profit

Operating Expenses

Bank charges

EYPP/DEPN costs

FEET/SENCO costs (EIF)

Fundraising costs

Hall rent

Insurance

Legal Fees

PPL PRS licence

Payroll administration

Payroll – Salary & Wages

Payroll – pension

Pre-school supplies

Professional Memberships (including Ofsted and Pre-School Learning Alliance)

Replenish of equipment

Staff entertaining

Staff training

Telephone charges

Website hosting

Total Operating Expenses

Net Profit

Sep 01, 2021 to Aug 31, 2022

£7.50 Uniform Sales  
£545.00 Preschool Fees, funding and registration fees  
£1,707.99 Fund raising events proceeds  
£8.27 Bank interest  
£29,675.83 Preschool Fees, funding and registration fees  
£875.78 Preschool Fees, funding and registration fees  
£6,827.39 Preschool Fees, funding and registration fees  
£50,498.94 Preschool Fees, funding and registration fees  
£90,146.70

£0.00

£90,146.70

£0.76 Management and administration costs  
£37.74 EYPP/DEPN costs  
£133.00 FEET/SENCO costs (EIF)  
£738.01 Cost of fund raising events  
£10,493.00 Hire of hall  
£581.14 Insurance and subscriptions  
£350.00 Management and administration costs  
£108.43 Management and administration costs  
£766.08 Management and administration costs  
£58,014.78 Wages, salary and staff costs  
£1,007.26 Wages, salary and staff costs  
£1,142.56 Equipment renewals and materials  
£264.13 Management and administration costs  
£3,540.08 Equipment renewals and materials  
£164.30 Wages, salary and staff costs  
£716.84 Advertising, staff courses and sundries  
£404.28 Management and administration costs  
£100.68 Advertising, staff courses and sundries  
£78,563.07

£11,583.63

£7.50  
£545.00  
£1,707.99  
£8.27  
£29,675.83  
£875.78  
£6,827.39  
£50,498.94

-£0.76  
-£37.74  
-£133.00  
-£738.01  
-£10,493.00  
-£581.14  
-£350.00  
-£108.43  
-£766.08  
-£58,014.78  
-£1,007.26  
-£1,142.56  
-£264.13  
-£3,540.08  
-£164.30  
-£716.84  
-£404.28  
-£100.68

Preschool Fees, funding and registration fees	88,422.94
Fund raising events proceeds	1,707.99
Donations	-
Bank interest	8.27
Uniform Sales	7.50
Total	<u>90,146.70</u>

Wages, salary and staff costs	59,186.34
Hire of hall	10,493.00
EYPP/DEPN costs	37.74
FEET/SENCO costs (EIF)	133.00
Uniform	-
Equipment renewals and materials	4,682.64
Management and administration costs	1,893.68
Insurance and subscriptions	581.14
Advertising, staff courses and sundries	817.52
Cost of fund raising events	738.01
Total	<u>78,563.07</u>

Net profit	11,583.63
	0.00

-£84,326.57

£0.00

Balance Sheet  
Christ Church Pre-School Playgroup CIO  
As of 2022-08-31  
ACCOUNT NUMBER

## ACCOUNTS

Aug 31, 2022

## Assets

Cash and Bank

BUS BANK INSTANT

£66,054.42

Lloyds Treasurer's account

£31,007.08

Total Cash and Bank

£97,061.50

Other Current Assets

Total Other Current Assets

£0.00

Long-term Assets

Total Long-term Assets

£0.00

Total Assets

£97,061.50

## Liabilities

Current Liabilities

Total Current Liabilities

£0.00

Long-term Liabilities

Total Long-term Liabilities

£0.00

Total Liabilities

£0.00

## Equity

Retained Earnings

Profit for all prior years

£85,477.87

Profit between Sep 1, 2021 and Aug 31, 2022

£11,583.63

Total Retained Earnings

£97,061.50

Total Equity

£97,061.50



£11,583.63	£0.00
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Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Christ Church Pre-School Playgroup CIO

On accounts for the year  
ended

31<sup>st</sup> August 2022

Charity no  
(if any)

1175198

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12/06/2023

Name:

Emily Larive

Relevant professional  
qualification(s) or body  
(if any):

FCA, ICAEW

Address:

57 Kettlewell Close, Woking, GU21 4HY

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/a