

Trustees' Annual Report for the period

Period start date

01 September 2019

Period end date

31 August 2020

From

To

Section A

Reference and administration details

Charity name

Christ church Pre-school Playgroup CIO

Other names charity is known by

Registered charity number (if any)

1175198

Charity's principal address

Christ Church Hall, Waterden Road, Guildford

Postcode

GU1 1AZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fiona Lee	Chair	Resigned 16/09/2019	
2	Alaina Broster			
3	Susan Grundy	Secretary		
4	Suzanne Speed		Resigned 16/09/2019	
5	Bethan Morse	Treasurer	Resigned 16/09/2019	
6	Hannah Hayden	Chair		
7	Dafna Reynolds			
8	Katherine Light	Treasurer	Appointed 16/09/2019	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution (Preschool Learning Alliance model CIO constitution)
How the charity is constituted (eg. trust, association, company)	Charitable incorporated organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age.

The charity runs of sessional day care which is operated this financial year from Christ Church Hall, Guildford. The pre-school is open five sessions a week. From September 2020 the preschool was moved to The Spike, Guildford.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Pre-school opened for all of its sessions apart from when ordered by the government to close. The pre-school opened as soon the government allowed and remained open with strict COVID guidelines in place.

Children were happy and made good progress throughout the year.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves policy was approved by committee at AGM in September 2019. The Pre school maintains its level of reserves to meet fluctuating income and expenses and will review ongoingly.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

K. Light

Full name(s)

Katherine Light

Position (eg Secretary, Chair, etc)

Treasurer

Date

22/03/2021

Christ Church Pre-School Playgroup CIC		No (if any)	
Receipts and payments accounts			
For the period from	01/03/2019	To	31/03/2020

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Preschool Fees, funding and registration fees	£56,445.66	-	-	56,446	64,073
Fund raising events proceeds	£439.50	-	-	440	1,677
Donations	-	-	-	-	-
Bank interest	£39.22	-	-	39	41
Apprentice Funding	£0.00	-	-	-	500
Uniform sales	£35.50	-	-	36	113
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	56,960	-	-	56,960	66,403
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	56,960	-	-	56,960	66,403
A3 Payments					
Wages, salary and staff costs	£50,849.61	-	-	50,850	53,917
Hire of hall	£4,824.27	-	-	4,824	9,143
Uniform	£0.00	-	-	-	192
Equipment renewals and materials	£1,418.56	-	-	1,419	1,232
Management and administration costs	£1,393.24	-	-	1,393	789
Insurance and subscriptions	£679.29	-	-	679	676
Advertising, staff courses and sundries	£173.97	-	-	174	624
Cost of fund raising events	£122.05	-	-	122	415
	-	-	-	-	-
Sub total	£59,460.99	-	-	59,461	66,989
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	59,461	-	-	59,461	66,989
Net of receipts/(payments)	- 2,501	-	-	- 2,501	- 585
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 2,501	-	-	- 2,501	- 585

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balance	78,325	-	-
		-	-	-
		-	-	-
	Total cash funds	78,325	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	U. G. G. G. TREASURER			



Section A

Independent Examiner's Report

Report to the trustees/
members of

Christ Church Pre-School Playgroup CIO

On accounts for the year
ended

31st August 2020

Charity no
(if any)

1175198

Set out on pages

1-2

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

EMJ Larive

Date: 15/03/2021

Name:

Emily Larive

Relevant professional
qualification(s) or body
(if any):

FCA, ICAEW

Address:

57 Kettlewell Close, Woking, GU21 4HY

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/a