

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2021

The Parochial Church Council of St Peter's Church, Gildersome

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2021 Report and Accounts for the Parochial Church Council of St Peter's Church, Gildersome

Aims and purposes

St Peter's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Patrick Senior, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Centre complex of St Peter's, Church Street, Gildersome.

Objectives and Activities

The PCC is committed to the mission statement: **Know God, Show God, Share God**

This means:

- **Know God:** working together to grow faith in our members, through teaching, worship, small groups, courses and other activities
- **Show God:** learning how to make our faith apply in our lives, and growing into more effective disciples of Christ
- **Share God:** growing our church through outreach, mission and evangelism

When planning our activities for this year, we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion.

To facilitate this work, it is important that we take the responsibility to maintain the fabric of the church of St Peter and the Church Centre complex.

Achievements and performance

Worship and prayer

The PCC is keen to offer a range of services over the course of the year that our community find both beneficial and spiritually fulfilling. For example, weekly morning prayer provides a worshipful, intimate and reflective environment for prayer and we have just begun a monthly praise service on a Sunday at 4pm.

Family Worship continues on the morning of the 1st Sunday each month. Baptisms sometimes happen within this service, but more often as lunchtime services. We shared a Harvest Lunch at St Paul's, Drighlington and held a joint Benefice service at St Paul's when it was their Patronal Festival.

Reverend Paul Walker retired in August 2021. We welcomed Reverend Patrick Senior as Assistant Curate on 21 July 2021 and as Vicar on 28 August 2021.

All are welcome to attend our regular services. At present there are 114 parishioners on the Church Electoral Roll, 31 of whom are not resident within the parish. 4 names were added during the year and 24 were removed.

The average weekly attendance, counted during October, was 50 adults, but this number increases at festivals, especially at Christmas.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of life. There were four baptisms over the year, one wedding and we held three funerals in the church.

Deanery Synod

Two members of the PCC sit on the deanery synod. This provides the PCC with an important link between the parish and the wider structures of the church. A separate report on the proceedings of the Deanery Synod has been provided.

Pastoral care

Some members of our parish are unable to attend church due to sickness or age. The Vicar, together with Lay Pastoral Minister, Elizabeth Knight arrange to visit and take communion to such people.

Volunteers

We would like to thank all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular, we want to mention our churchwardens Liz Pearce and Christine Lonsdale, and our verger Susan Smith who have worked so tirelessly on our behalf. We would like to thank our treasurer Helen Butterworth and also Mandy Hemsley who was our PCC secretary.

As always we are extremely grateful for the army of helpers and volunteers who carry out a whole range of practical and spiritual tasks. It would be wrong to begin to name names for fear of missing someone out. Suffice to say, you are very much appreciated. Thank you all of you!

Home and Overseas Mission

Helping those in need is a demonstration of our faith. At Harvest and during Advent we supported the local foodbank. In December we supported The Children's Society and the Funzi & Bodo Trust. In January/February we have supported St George's Crypt and most recently we have supported the Ukrain through the Disasters Emergency Commission.

Ecumenical relationships

There is no formal Churches Together in Gildersome, although the church works with the Baptist Church and Methodist Church on occasions such as the Week of Prayer for Christian Unity service, World Day of Prayer service and Remembrance Sunday.

Financial review

Total receipts on unrestricted funds were £48,414 of which £42,082 was unrestricted voluntary donations, and a further £6,332 was from Gift Aid. No restricted donations were received.

The planned giving through envelopes, standing orders and the Parish Giving Scheme decreased by 32% and Gift Aid recovered decreased by 29%. We were extremely grateful for the pecuniary legacies of £10,010 from Ruth Morris and £200 from Joan Hudson. Total income increased by 8% compared with last year; however, without the legacies our income would have seen a decrease of 10%.

£67,150 was spent from unrestricted funds to provide the Christian ministry from St. Peter's Church, including the diocesan parish share of £44,796.

The net result for the year was an overspend of £6,742 on unrestricted funds. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31st December on unrestricted funds totalled £42,811.

Reserves policy

It is PCC policy to try to maintain a balance on unrestricted funds which equates to at least three months unrestricted payments. This is equivalent to £13,267. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £42,811 held on unrestricted (including designated) funds at the year end meets this target, but we must be mindful of the fact that the cash balance has been reducing year on year.

We hold restricted funds of £6,812 in the Children/Young People Fund, £67 in the Creche Donation Fund and £5,033 in the Parish Development Fund.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules. At St. Peter's the membership of the PCC consists of the clergy, churchwardens and Deanery Synod members (as ex-officio members) together with up to 12 members elected by those members of the congregation who are on the electoral roll of the church.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The full PCC met eight times during the year.

Additionally the Standing Committee has met four times. No other PCC sub-committees currently exist.

Administrative information

St Peter's Church is situated in Church Street, Gildersome. It is part of the Diocese of Leeds within the Church of England. The correspondence address is 2A Church Street, Gildersome, Leeds, LS27 7AF. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011). Registered charity number 1175182.

PCC members who have served at any time from 1 January 2021 until the date this report was approved are:

Ex Officio members:

- Vicar: The Reverend Patrick Senior – Chair (from July 2021)
- Vicar: The Reverend Paul Walker (until August 2021)
- Assistant Priest: The Reverend Brian Duxbury
- Warden: Liz Pearce
- Warden: Christine Lonsdale
- Deanery Synod representative: Susan Smith
- Deanery Synod representative: Philip Pearce

Elected members:

- Helen Butterworth, Treasurer (from April 2019)
- Rebecca Kelly (from April 2019)
- Anna Head (from April 2021)
- Paul Butterworth (from April 2021)
- David Townsend (from April 2021)

Co-opted member:

- Susan Panther (from September 2021)
- Mandy Hemsley, PCC Secretary (until January 2022)

PCC Secretary (not a member of the PCC):

- Moira Stainsby (from January 2022)

Independent Examiner's Report to the Trustees of St Peter's Parochial Church Council

I report on the accounts of the church for the year ended 31 December 2021 which are set out on pages 2 to 5.

Respective Responsibilities of Trustees and Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 02/03/2022

Name:

MICHAEL ADAMS
Lima Accountancy
132 Street Lane, Gildersome, Leeds, LS27 7JB

Receipts and Payments Account

PAROCHIAL CHURCH COUNCIL OF ST PETER'S CHURCH, GILDERSOME

Financial Statements for the Year Ended 31 December 2021

Receipts and Payments Accounts

	Note	Unrestricted/ Designated funds £	Restricted funds £	Endowment funds £	TOTAL 2021 £	TOTAL 2020 £
RECEIPTS						
Voluntary receipts:						
Planned giving		28,108	-	-	28,108	41,390
Collections at services		1,833	-	-	1,833	280
All other giving/voluntary receipts	4a	12,140	-	-	12,140	560
Gift Aid recovered		6,332	-	-	6,332	8,877
		<u>48,414</u>	<u>-</u>	<u>-</u>	<u>48,414</u>	<u>51,106</u>
Activities for generating funds	4b	5,924	-	-	5,924	1,660
Deposit fund interest		25	-	-	25	206
Church activities	4c	5,758	-	-	5,758	2,848
Insurance claim		288	-	-	288	-
Total receipts		<u>60,408</u>	<u>-</u>	<u>-</u>	<u>60,408</u>	<u>55,821</u>
PAYMENTS						
Church activities:						
Diocesan parish contribution		44,796	-	-	44,796	37,308
Clergy costs	5a	1,144	-	-	1,144	904
Church running expenses	5b	20,401	199	-	20,600	14,706
		<u>66,340</u>	<u>199</u>	<u>-</u>	<u>66,539</u>	<u>52,918</u>
Costs of generating funds	5c	810	339	-	1,149	150
Total payments		<u>67,150</u>	<u>539</u>	<u>-</u>	<u>67,689</u>	<u>53,068</u>
Excess of receipts over payments		(6,742)	(539)		(7,281)	2,752
Cash at bank and in hand at 1 January		49,553	12,382	-	61,936	59,252
Cash in bank and in hand at 31 December		42,811	11,933	-	54,744	61,936

STATEMENT OF ASSETS AND LIABILITIES

	Note	Unrestricted/ Designated funds £	Restricted funds £	Endowment funds £	TOTAL 2021 £	TOTAL 2020 £
Cash funds						
Bank current account		15,637	-	-	15,637	12,753
Cash in hand		390	-	-	390	490
Deposit account		26,804	11,912	-	38,717	48,692
		42,832	11,912	-	54,744	61,936
Liabilities						
Agency collections		-	21	-	21	(69)
Total assets		42,832	11,892	-	54,724	62,004

Notes

1. The financial statements of the PCC have been prepared in accordance with the Church Account Regulations 2006 using the Receipts and Payments basis.
2. There are no endowment funds.
3. The movements in designated and restricted funds during the year were:

	Bal b/fwd £	Receipts £	Payments £	Bal c/fwd £
Unrestricted				
General	49,203	60,408	67,067	42,543
	49,203	60,408	67,067	42,543
Designated				
Maintenance	83	-	83	-
Kitchen	268	-	-	268
	351	-	83	268
Restricted				
Creche Donation Fund	67	-	-	67
Parish Development Fund	5,033	-	-	5,033
Working with Young People	7,351	-	539	6,812
	12,451	-	539	11,912
Total of Funds	62,004	60,408	67,689	54,724

4. Further analysis of Receipts

	Note	Unrestricted/ Designated funds £	Restricted funds £	Endowment funds £	TOTAL 2021 £	TOTAL 2020 £
a) All other giving/voluntary receipts						
Donations		1,930	-	-	1,930	560
Legacies		10,210	-	-	10,210	-
		12,140	-	-	12,140	560
b) Activities for generating funds:						
Art Group		761	-	-	761	-
Coffee donations		350	-	-	350	121
Coffee mornings		478	-	-	478	41
Coffee Pot		-	-	-	-	20
Fees for weddings and funerals		2,222	-	-	2,222	1,478
Friendship Group		216	-	-	216	-
Other funds generated		1,896	-	-	1,896	-
		5,924	-	-	5,924	1,660
c) Church activities:						
Bookstall sales		-	-	-	-	111
Lettings – Church groups		90	-	-	90	268
Lettings – private bookings		5,203	-	-	5,203	1,732
Parish magazine – advertising		395	-	-	395	340
Parish magazine – sales		70	-	-	70	398
		5,758	-	-	5,758	2,848

5. Further analysis of Payments

	Note	Unrestricted/ Designated funds £	Restricted funds £	Endowment funds £	TOTAL 2021 £	TOTAL 2020 £
a) Clergy costs:						
Working expenses of incumbent		553	-	-	553	353
Telephone and internet		591	-	-	591	551
		1,144	-	-	1,144	904
b) Church running expenses:						
Insurance		2,191	-	-	2,191	2,193
Telephone and internet		494	-	-	494	481
Electricity		1,518	-	-	1,518	947
Gas		3,026	-	-	3,026	2,625
Water		375	-	-	375	512
Support for Friendship Group		50	-	-	50	-
Support for other Church groups		-	199	-	199	28
Decorating of church building		694	-	-	694	209
Maintenance		2,725	-	-	2,725	772
Major repairs to building		6,612	-	-	6,612	2,962
Upkeep of churchyard		750	-	-	750	452
Cleaning and hygiene		306	-	-	306	400
Upkeep of services		1,004	-	-	1,004	592
Visiting preachers		-	-	-	-	120
Copier/printer costs		118	-	-	118	1,435
Computer costs		265	-	-	265	306
Mission and evangelism		183	-	-	183	-
Magazine costs		-	-	-	-	59
Bookstall costs		-	-	-	-	21
Administration		90	-	-	90	372
Independent examination fees		-	-	-	-	240
		20,401	199	-	20,600	14,706
c) Costs of generating funds:						
Stewardship campaign		105	-	-	105	23
Costs of events		705	339	-	1,045	128
		810	339	-	1,149	150

Agency (Postbox) Report Summary – Donations/Collections held on behalf of third parties as at 31 December 2021

	£
Helping Hands	2
Mara Diocese	25
Total	27