

**QM Studios**

**Charity number: 1175178**

**Report and Financial Statements  
for the year ended 31 December 2022**

**QM Studios**  
**Charity number: 1175178**

## **Trustees' Report and Financial Statements for the year ended 31 December 2022**

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2022.

### **Administrative details**

The Trustees who have served during the year covered by this report and to date are:

Alan Mark Farnworth  
Amanda Violet Ansell  
Andrew Keith Wilson  
Annette Georgina Wilson  
Kay Whiteley

Mark Farnworth resigned as trustee on 16 July 2023.

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### **Structure and Governance**

The charity was established as a Charitable Incorporated Organisation under a constitution on 17 October 2017.

### **Objectives and Activities**

The objectives of QM Studios are to promote education in the arts, in particular music, with a focus on vulnerable groups in the community including learning and physically disabled people, people with mental health issues, young people and the elderly.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have used this guidance at their trustees' meetings in planning the activities for the period. The main activities undertaken for the public benefit in relation to the objects stated above are as follows:

- To promote, for the public benefit, education in the arts.
- To provide low-cost rehearsal and recording facilities for music makers.
- To provide access to professional quality equipment and services to support music makers in the community.

## **QM Studios**

- To enable the development of music skills and music technology expertise through educational and outreach programmes.
- To support and encourage local live music events.
- To add value to our activities through collaboration with other organisations and groups.
- To provide opportunities for those with mental health and/or learning difficulties and/or physical disabilities to be involved in music.

## **Achievements and Performance**

During the year we have continued to develop our work and partnerships with local groups for educational and inclusive music making. All outreach and charitable work listed below is funded by QM Studios, outside funding applications and individual donations as well as support in kind from volunteers and members of the local community.

### **Outreach & Charitable Work**

Our Thursday sessions continue to provide a service for local disability groups and individuals: The Butterfly Project, Outreach 3-Way, The Westhope Group and Oaktree Farm Care. We deliver sessions for up to 30 workshop participants with varied disabilities and needs each week. We have a pool of volunteers with disabilities who are involved in our weekly outreach sessions on a regular basis. The number currently stands at 4.

#### **The Butterfly Project**

We facilitate inclusive song writing, electronic music, karaoke, DJ and group singing for 12 adults with additional needs. The weekly 2-hour courses continue to be popular and well attended. In addition to this, we facilitate showcase events at the studio or other local venues.

#### **Outreach 3-Way**

Outreach 3-Way regularly bring a group of up to 8 participants for percussion workshops, karaoke and inclusive music sessions. Weekly sessions are 2 hours and are growing in numbers.

#### **Oaktree Farm Care**

Oaktree Farm Care have enjoyed 3 taster sessions at the studios for adults with learning disabilities. A group had the opportunity to engage in our inclusive workshops and consequently some of the individuals from the group have accessed our sessions independently.

#### **The Coasters Band**

The Coasters Band are a group of 6 musicians who have learning difficulties/disabilities. Our outreach program helps them with gigs, songwriting and rehearsals. We offer a professional place to rehearse with supporting musicians.

#### **Open to All**

Inclusive music making sessions for participants with additional needs. These sessions are tailored to suit participants who access the program independently giving them an opportunity to enjoy song writing, singing and music making with experienced tutors.

## **QM Studios**

### Kerwin Court

A rehabilitation centre for patients with brain injuries. We run weekly music therapy sessions at the studio for their clients.

### Volunteers

Our 4 volunteers with disabilities engage and attend our sessions. They also feed back to us and help steer the program content for future workshop schedules. This is invaluable and gives them ownership of the program.

### Work Experience

We have offered work experience to a number of young people including students from The Forest School, Horsham; Manor Green College, Crawley and Brighton Metropolitan College. Participants had the opportunity to work in a professional studio and on community music projects.

### Boom Tribe

Boom Tribe is an integrated samba band for young people and adults with and without learning difficulties and physical health disabilities. This is a unique community project that enables people with disabilities to participate in integrated workshops that include able bodied participants. Rehearsals are fortnightly at QM Studios and we have 15 drummers.

### Blue Oasis

Blue Oasis is a club night run by QM Studios which caters for around 70-80 young people and adults from the local community with learning difficulties and physical health disabilities. The club night is an opportunity to showcase the performances our groups have been working on; these include The Coasters Band, sets from our DJs and an open mic night. We have set up a steering group consisting of members who have a disability. The steering group makes decisions and influences the way the club nights are run. The club is still very successful and has been running for over 20 years. Sessions are held quarterly.

### Manor Green College, Crawley

QM Studios funds an assistant workshop leader to help facilitate to help deliver afro Brazilian percussion, electronic music making sessions and singing workshops as part of the college's educational curriculum.

### Kingslea Primary School

QM Studios funded a music practitioner to facilitate African drumming workshops at the school for 60 year 1 students.

QM Studios provided stage management, sound engineer and technical support as well as a full pa system to support Kingslea Fest at Kingslea School. The music festival attracted over 600 audience members and was an opportunity to showcase more of our outreach work.

### Chestnut Tree House

We facilitated some offsite outreach music sessions working with children and young people from the charity who have life-limiting illnesses. The sessions enable them to access music making workshops, professional equipment and tuition from our expert facilitators.

## **QM Studios**

### **Studio Hire**

QM Studios continues to provide affordable, professional facilities for local musicians, singers and artists. This includes room hire, studio sessions and equipment hire. We offer discounted sessions for under 18s, giving them the opportunity to access our services. Our rooms are regularly booked by bands and artists every week, with over 700 sessions attended in the past 12 months.

### **Reaching Higher**

One of our partners - Horsham District Council – runs an outreach programme for young people and adults with learning difficulties and mental health difficulties. Weekly term-time sessions are held at QM Studios and offer group tuition for DJing and karaoke, and video editing.

### **RSL Awards / Rockchool**

QM Studios is an approved exam centre for RSL Awards, an international body offering graded music exams for musicians of all ages and abilities. Our facilities are regularly used to hold examinations for up to 20 candidates per day for up to 10 sessions annually.

### **Patronage**

David Essex OBE and his band continue to hire our rehearsal rooms for their tours. This raises the profile of the studio and as our patron, David continues to support our community and charitable work.

## **Financial Review**

The following statements set out the financial results and position of QM Studios for the year ended 31 December 2022.

### **Reserves Policy**

It is the trustees' policy to maintain a cash reserve of approximately £5,000 in a separate bank account. This is considered to be an appropriate level of reserves to meet fluctuations in receipts and payments and to cover general risks and contingencies. The reserve balance at 31 December 2022 was £5,011.

The Trustees declare that they have approved this report and financial statements for the year ended 31 December 2022.

Signed on behalf of the Charity's Trustees



Annette Wilson  
Chair of Trustees

26 July 2023

## QM Studios

**Charity number: 1175178**

### **Independent Examiner's Report to the Trustees of QM Studios for the year ended 31 December 2022**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

The examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with the examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Marti V. Stenton ACA

26 July 2023

Morris Palmer Limited  
Chartered Accountants  
Barttelot Court  
Barttelot Road  
Horsham  
West Sussex  
RH12 1DQ

## QM Studios

### Receipts and payments account for the year ended 31 December 2022

	2022 £	2021 £
<b>Receipts</b>		
Outreach income	7,799	3,109
Outreach grants	6,349	17,520
Sale of surplus equipment	-	1,169
Blue Oasis project	2,109	-
Studio hire	32,442	11,821
Rock School project	2,645	660
Other income	177	874
Vending machine income	1,190	151
Coronavirus grant income	<u>-</u>	<u>18,097</u>
Total receipts	<u>52,711</u>	<u>53,401</u>
<b>Payments</b>		
Rock School expenses	485	230
Outreach expenses	20,396	21,228
Blue Oasis expenses	542	-
Studio admin	3,720	3,068
Rent	4,997	4,130
Workshop expenses and maintenance	7,301	10,612
Cleaning	122	252
Postage and stationery	29	95
Phone and broadband	774	618
Mobile phone	213	318
Advertising	356	356
Sundry expenses	295	126
Water	272	128
Insurance	1,718	1,954
Light and heat	4,962	1,072
Accountancy	1,380	1,320
Food & drink purchases	2,118	140
Fixed asset purchases	<u>1,116</u>	<u>2,059</u>
Total payments	<u>50,796</u>	<u>47,706</u>
<b>Net surplus for the year</b>	<u>1,915</u>	<u>5,695</u>
Cash funds brought forward	<u>31,320</u>	<u>25,625</u>
<b>Cash funds at 31 December 2022</b>	<u>33,235</u>	<u>31,320</u>

## QM Studios

### Statement of assets and liabilities at 31 December 2022

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Fixed assets	26,175	25,059
Bank accounts	33,215	31,320
Invoices receivable	790	1,136
Cash in hand	<u>20</u>	<u>22</u>
Total assets	60,200	57,537
Total liabilities	<u>-</u>	<u>-</u>
<b>Net assets at 31 December 2022</b>	<b><u>60,200</u></b>	<b><u>57,537</u></b>



## **QM Studios**

### **Notes to the Financial Statements**

#### **Related Party Transactions**

During the year, payments totalling £4,123 (2021: £2,862) were paid to one trustee in respect of studio admin, cleaning and Rock School services.