

# QM STUDIOS

England & Wales - Charity number 1175178

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-10-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Q M Studios  
Dukes Square  
Horsham  
RH12 1GZ

**Phone** 07813049666

**Email** [qmstudios@btinternet.com](mailto:qmstudios@btinternet.com)

**Website** [www.qmstudios.co.uk](http://www.qmstudios.co.uk)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE: TO PROMOTE FOR THE PUBLIC BENEFIT, EDUCATION IN THE ARTS, IN PARTICULAR BUT NOT EXCLUSIVELY THE ART OF MUSIC BY - PROVIDING LOW COST REHEARSAL AND RECORDING FACILITIES FOR MUSIC MAKERS;- PROVIDING ACCESS TO PROFESSIONAL QUALITY EQUIPMENT AND SERVICES TO; SUPPORT AND ENABLE MUSIC MAKERS IN THE COMMUNITY - ENABLING THE DEVELOPMENT OF MUSIC SKILLS AND MUSIC TECHNOLOGY EXPERTISE THROUGH AN EDUCATIONAL PROGRAMME AND OUTREACH PROGRAMME; - SUPPORTING AND ENCOURAGE LOCAL LIVE MUSIC EVENTS, IN PARTICULAR INCLUSIVE COMMUNITY EVENTS; - FINDING WAYS TO ADD VALUE TO OUR ACTIVITIES WHEREVER POSSIBLE THROUGH COLLABORATION WITH OTHER ORGANISATIONS AND GROUPS; AND- PROVIDING OPPORTUNITIES FOR THOSE WITH MENTAL HEALTH AND / OR LEARNING DIFFICULTIES AND / OR PHYSICAL DISABILITIES TO BE INVOLVED IN MUSIC.

**Activities:** To promote education in the arts, in particular music, with a focus on vulnerable groups in the community including learning disabled people, people with mental health issues, young people and the elderly To provide low cost rehearsal and recording facilities for music makers To enable the development of music skills through an educational and outreach programme

## Classification

- **How:** Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Arts/culture/heritage/science, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Surrey
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£62,347	£64,615	-	-
2023-12-31	£77,572	£56,756	-	-
2022-12-31	£52,711	£50,796	-	-
2021-12-31	£53,401	£47,706	-	-
2020-12-31	£40,358	£39,322	-	-

## Trustees

Name	Role	Appointed
ANNETTE GEORGINA WILSON	Chair	2017-10-17
AMANDA ANSELL		2017-10-17
ANDREW KEITH WILSON		2017-10-17
KAY WHITELEY		2017-10-17

**QM STUDIOS**

England & Wales - Charity number 1175178

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# Accounts

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**QM Studios**

**Charity number: 1175178**

**Report and Financial Statements  
for the year ended 31 December 2024**

## **QM Studios**

**Charity number: 1175178**

### **Trustees' Report and Financial Statements for the year ended 31 December 2024**

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2024.

#### **Administrative details**

The Trustees who have served during the year covered by this report were as follows:

Amanda Violet Ansell  
Andrew Keith Wilson  
Annette Georgina Wilson  
Kay Whiteley

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Structure and Governance**

The charity was established as a Charitable Incorporated Organisation under a constitution on 17 October 2017.

#### **Objectives and Activities**

The objectives of QM Studios are to promote education in the arts, in particular music, with a focus on vulnerable groups in the community including learning and physically disabled people, people with mental health issues, young people and the elderly.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have used this guidance at their trustees' meetings in planning the activities for the period. The main activities undertaken for the public benefit in relation to the objects stated above are as follows:

- To promote, for the public benefit, education in the arts.
- To provide low-cost rehearsal and recording facilities for music makers.
- To provide access to professional quality equipment and services to support music makers in the community.

## QM Studios

- To enable the development of music skills and music technology expertise through educational and outreach programmes.
- To support and encourage local live music events.
- To add value to our activities through collaboration with other organisations and groups.
- To provide opportunities for those with mental health and/or learning difficulties and/or physical disabilities to be involved in music.

## Achievements and Performance

The trustees are very pleased to present the following report for our 2024 activities. Throughout the year we continued to develop our work and partnerships with local groups for educational and inclusive music making. Our Outreach and Charitable work detailed below is funded by QM Studios, outside funding applications and individual donations, as well as support in kind from volunteers and members of the local community.

### The Butterfly Project

The Butterfly Project, associated with Peak15 Support, provides a service in Horsham by advocating for and supporting adults with learning disabilities. They focus on empowering individuals to live fulfilling lives marked by personal choice and community involvement. Peak15 Support, known for its innovative and forward-thinking approach, champions the rights and well-being of those it serves through various initiatives, including The Butterfly Project. This project is part of their commitment to bring creativity and a robust support network to the community, helping individuals achieve independence and a sense of purpose.

The Butterfly Project utilizes facilities like QM Studios for drama and music sessions. Every Wednesday, they rehearse their drama performances at QM Studios, which not only aids in skill development but also boosts their confidence and social skills. On Thursdays, the focus shifts to music, with activities including group singing and karaoke, which provide both therapeutic benefits and a platform for creative expression.

This structured involvement in the arts plays a crucial role in enriching the lives of participants, allowing them to explore and develop their talents in a supportive environment. These programs underline the commitment of both The Butterfly Project and Peak15 Support to fostering a community where everyone can thrive and express themselves artistically.

January 2024 to January 2025: 60 participants over 50 sessions.

<https://peak15support.co.uk/butterfly/about>

### The Coasters Band

The Coasters is a band composed of members with additional needs based in Crawley and Horsham. Their involvement in music, supported by the QM Studios facilities and guided by team member Adam, highlights an initiative in fostering inclusivity and self-expression through music. This setup provides the members of the band with a creative outlet and the opportunity to develop their musical talents in a supportive environment.

## **QM Studios**

Having members with additional needs participate in regular rehearsals, songwriting sessions, and public performances illustrates our approach to inclusivity, aiming to empower these individuals by showcasing their abilities and contributions to the community. This engagement not only enhances their skills but also boosts their confidence and social interactions, crucial aspects of personal development.

Six band members, 24 sessions. January 2024 to January 2025

<https://www.facebook.com/profile.php?id=61558870378655>

### **Thursday Afternoon Music Group & Outreach 3 Way**

The Thursday Afternoon Music Group at QM Studios is a unique initiative designed to engage individuals with additional needs in a creative and inclusive environment. This group, facilitated by the QM Studios' Outreach Team, includes members who are supported by the organization Outreach 3 Way, as well as independent participants with additional needs.

Outreach 3 Way is a Sussex-based charity, part of the larger Dimensions UK organization, dedicated to supporting individuals with learning disabilities and autism in East and West Sussex. The charity's mission is to enable individuals to live their full potential through a variety of supportive environments and programs. These include supported living, day support, outreach initiatives, short breaks, and residential opportunities.

During these Thursday afternoon sessions, the group gets involved in various musical activities. They have the opportunity to sing karaoke, play with different musical instruments, and explore DJ equipment. Additionally, the group engages in djembe drumming, where they learn various rhythms and have the chance to experiment and create their own beats.

This program not only provides a fun and stimulating musical experience but also promotes social interaction, boosts confidence, and helps develop new skills among the participants. The hands-on approach with the instruments and equipment allows them to express themselves creatively in a supportive setting, enhancing their musical and rhythmic abilities while fostering a sense of community and belonging.

Outreach 3 Way Numbers January 2023 to January 2024: 10 attendees over 46 sessions.

<https://dimensions-uk.org/about/where-we-work/outreach-3-way/>

<https://fb.watch/xjbQEY-6cC/>

### **1 to 1 Singing**

Kerwin Court is a specialist neurobehavioral rehabilitation center dedicated to providing comprehensive care for adults with acquired brain injuries. The facility focuses on both initial assessment and extended rehabilitation periods to support individuals in their recovery journeys. Kerwin Court promotes personalized rehabilitation plans tailored to each individual's need so specialized care ensures that residents of Kerwin Court receive the support necessary

## **QM Studios**

to enhance their quality of life and facilitate their integration into community activities, such as the 1 to 1 singing sessions at QM Studios. These sessions, facilitated by Jodie from the outreach team, provided a Kerwin Court resident with an opportunity to explore and develop their vocal talents, contributing significantly to their rehabilitation and personal growth.

January 2024 to July 2024: 20 sessions

### **Technical Podcast Group**

The podcast group at QM Studios is an innovative project that gives participants with additional needs the chance to engage directly with the music industry in a unique and meaningful way. This group empowers its members by providing them the opportunity to conduct interviews with notable figures in the music scene, which are then crafted into podcast episodes.

Having interviewed influential personalities such as David Essex, a renowned singer-songwriter and actor, and Ted Hutt, a respected music producer known for his work with various artists and bands, the participants gain firsthand insights into the professional music world. These interactions not only enrich their understanding of the industry but also enhance their communication skills and boost their confidence.

The process of creating a podcast—from planning and conducting interviews to editing and publishing the episodes—offers a comprehensive learning experience. It allows participants to develop technical skills in audio editing and production, while also honing their ability to interact and network with professionals. This activity is particularly valuable as it not only engages them creatively but also encourages personal growth and professional development within an accessible and supportive environment.

Technical Podcast Numbers January 2024 to January 2025: Up to 8 attendees 24 sessions.

[https://drive.google.com/file/d/1U7umPCMFSoEljvCj-t15prag\\_I\\_7ioeP/view?usp=sharing](https://drive.google.com/file/d/1U7umPCMFSoEljvCj-t15prag_I_7ioeP/view?usp=sharing)  
<https://drive.google.com/file/d/1krzncYgw07KM-Cgn0jzrt5zfGGOAsA6q/view?usp=sharing>

### **Kingslea Fest**

The Kingslea School Festival, known as Kingslea Fest, is an annual event hosted at Kingslea Primary School in Horsham. This family-friendly music festival showcases performances by Kingslea children, along with local artists and bands. It's a vibrant day filled with music, dance, and various entertainment activities suitable for all ages.

QM Studios plays a significant role in supporting the festival by supplying the PA system, running the audio technology for the day, and providing bands to perform. This involvement not only enhances the festival's quality but also enriches the community experience by ensuring professional sound management and engaging entertainment.

The festival is a crucial community event that brings together families and local talents, fostering a sense of community and celebration. It is also an opportunity for Kingslea pupils to engage in the arts and experience performing in a festival environment, which contributes to their development and confidence.

## **QM Studios**

Kingslea Fest 600 attendees

<https://www.sussexexpress.co.uk/news/people/horsham-primary-school-festival-raises-money-for-educational-resources-3780430>

### **Kingslea Recording Experience**

The Recording Experience Day for Year 5 students at Kingslea Primary School is a distinctive initiative that integrates educational objectives with real-world music production experiences. This special day, facilitated by QM Studios, offers students the opportunity to visit a professional recording studio and work with a studio engineer to record a rap song they have created at school.

During this experience, students are introduced to professional recording equipment and techniques, allowing them to see firsthand how their ideas and rehearsals translate into a recorded format. This not only educates them about the technical aspects of recording but also enhances their understanding of music production and the creative process.

This initiative is particularly valuable as it encourages creativity and confidence among young students, providing them with a platform to express their artistic talents in a supportive and professional environment. It's an exciting addition to their educational journey, combining learning with hands-on experience in a field that might otherwise be inaccessible to them at such a young age.

Kingslea Recording Experience January 2024 to January 2025: 60 young people

<https://drive.google.com/file/d/1vMRGP6jUtcR-QWaf6kBFjazzMv2keR8W/view?usp=sharing>  
[https://drive.google.com/file/d/1FIH\\_yNS5qi1gdjg7-Y7PxO0YvgtknGY4/view?usp=sharing](https://drive.google.com/file/d/1FIH_yNS5qi1gdjg7-Y7PxO0YvgtknGY4/view?usp=sharing)

### **Volunteers**

QM Studios' volunteer program is a crucial component of our outreach efforts, providing individuals with additional needs the opportunity to actively participate in the running of various group sessions. This program not only facilitates inclusion but also empowers participants by involving them in essential setup tasks such as configuring microphones, computers, backing music, and stage PA systems.

Volunteers gain hands-on experience with professional audio equipment and event setup, which can be invaluable for developing technical skills and building confidence. Moreover, this involvement helps foster a sense of community, as volunteers contribute meaningfully to the success of events that bring joy and entertainment to others.

By offering these opportunities, QM Studios not only enhances its operational capacity but also plays a pivotal role in promoting inclusivity within the community. This volunteer program underscores the studio's commitment to creating an environment where everyone, regardless of their needs, can learn, contribute, and thrive.

## **QM Studios**

Volunteer Numbers January 2024 to January 2025: 6 Volunteers over the year

### **Phoenix Stroke Club**

The Phoenix Stroke Club in Horsham is a supportive community for individuals who have experienced strokes or other neurological disorders. It focuses on helping members regain confidence and improve communication and mobility through various activities. One of their standout initiatives is the recording of a song written and performed by club members, which highlights their experiences and the support they receive from the club.

This project, managed by the Onwards and Upwards Group within the club, allowed members to express themselves through music, which they recorded at QM Studios in Horsham. The songwriting reflected the camaraderie and transformative journey of the members. The project culminated in recording sessions at QM Studios that was not only a significant personal achievement for the participants but also garnered media attention, being featured on ITV Meridian News. See link below for our feature on their program.

This initiative is a vivid example of how creative expression can be a powerful tool in rehabilitation and social integration for those affected by serious health challenges. It also demonstrates our commitment to assist with engaging and therapeutic activities that go beyond traditional recovery programs

A total of 40 members were involved in the Stroke Club song recording.

May 2024 to September 2024: 6 sessions.

<https://drive.google.com/file/d/1gj7-oSvdDtiVvLjktqHDZ30cOS-0Buhe/view?usp=sharing>

### **Reaching Higher**

One of our partners - Horsham District Council – runs an outreach programme for young people and adults with learning difficulties and mental health difficulties. Weekly term-time sessions for up to 25 attendees are held at QM Studios and offer group tuition for DJing and karaoke, and video editing. Many of the attendees perform to their peers at the Blue Oasis Club Night held quarterly throughout the year.

### **Boom Tribe**

Boom Tribe is a unique integrated community project enabling young people and adults with and without physical and learning disabilities to participate in regular Afro-Brazilian workshops. Rehearsals are fortnightly at QM Studios, attended by up to 15 drummers per session. The group performs yearly at the Horsham Children's Parade, Manor Green College and other community events locally.

## **QM Studios**

### **Blue Oasis**

Blue Oasis is a quarterly club night supported by QM Studios catering for young people and adults from the local community with learning difficulties and physical health disabilities. The club is partly run by a steering group consisting of members who have a disability who make decisions and influence the way the nights are run. The club night is an opportunity for our groups to showcase their acts and performances including live sets from our DJs, The Coasters Band, Boom Tribe and community choir. The club has been running for over 20 years and continues to be an invaluable and well attended event in the local community, attracting over 150 guests per evening.

### **Inclusive Jazz Ensemble**

We continue to run our jazz ensemble giving opportunities to musicians who have a learning difficulty but excel musically. Practising fortnightly, the sessions focus on jazz standards and improvisation, and rock. There are 4 group members and the band are now gigging locally.

### **Springboard**

A local charity supporting young people with disabilities. Inclusive music making session for under-18s with varying needs. Attendees enjoyed dj-ing, music composition and electronic music. They created their own track for the Springboard community!

### **Open To All**

Inclusive music making sessions for participants with additional needs. These sessions are run fortnightly and tailored to suit participants who access the program independently giving them an opportunity to enjoy song writing, singing and music making with experienced tutors. Regular sessions of up to 10 participants. The sessions are a good opportunity for people with high needs to access the studio.

### **Work Experience**

We offer work experience to young people including students from The Forest School, Horsham; Tanbridge House School, Horsham; Collyer's Horsham; 8 participants attended this year, and had the opportunity to work in a professional studio and enjoy working on community music projects.

### **Studio Hire**

QM Studios continues to provide affordable, professional facilities for local musicians, singers and artists. This includes room hire, studio sessions and equipment hire. We offer concessions for educators and under 18s giving them the opportunity to access our studios at affordable rates. Our rooms are regularly booked by bands and artists every week, and this year we have seen an increase in attendance by young bands. In total over 1000 sessions were attended in the past 12 months.

## **QM Studios**

### **RSL Awards**

RSL Awards is a leading international Awarding Organisation, creating qualifications in Music, Performing Arts and Creative Industries subjects. QM Studios is an approved exam centre for graded music examinations, and our facilities are used to hold examinations throughout the year for up to 150 candidates.

### **Patronage**

David Essex OBE and his band continue to hire our rehearsal rooms for their tours. This raises the profile of the studio and as our patron, David continues to support our community and charitable work.

Please see our social media feeds at [qmstudios.co.uk](http://qmstudios.co.uk) for more information and content of our work.

## **Financial Review**

The following statements set out the financial results and position of QM Studios for the year ended 31 December 2024.

### **Reserves Policy**

It is now the charity's policy to maintain a level of cash reserves which equates to at least six months of outgoings as a contingency against unforeseen situations. The charity held that amount at all times during the year and at the balance sheet date.

The Trustees declare that they have approved this report and financial statements for the year ended 31 December 2024.

Signed on behalf of the Charity's Trustees



Annette Wilson  
Chair of Trustees

11 July 2025

## QM Studios

**Charity number: 1175178**

### **Independent Examiner's Report to the Trustees of QM Studios for the year ended 31 December 2024**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

The examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with the examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Marti V. Stenton FCA

14 July 2025

Morris Palmer Limited  
Chartered Accountants  
Barttelot Court  
Barttelot Road  
Horsham  
West Sussex  
RH12 1DQ

## QM Studios

### Receipts and payments account for the year ended 31 December 2024

	2024 £	2023 £
<b>Receipts</b>		
Outreach income	12,061	7,959
Outreach grants	402	25,160
Blue Oasis project	2,872	2,505
Studio hire	43,031	37,798
Rock School project	1,150	1,175
Other income	656	656
Vending machine income	2,175	1,819
Vocal academy	<u>-</u>	<u>500</u>
Total receipts	<u>62,347</u>	<u>77,572</u>
<b>Payments</b>		
Rock School expenses	752	607
Outreach expenses	22,638	20,250
Blue Oasis expenses	513	516
Studio admin	5,005	4,615
Rent	7,538	4,523
Workshop expenses and maintenance	7,516	9,457
Cleaning	58	233
Postage and stationery	493	8
Phone and broadband	460	465
Mobile phone	269	235
Advertising	335	256
Sundry expenses	273	714
Water	274	145
Insurance	1,492	2,310
Light and heat	5,244	7,422
Accountancy	1,548	1,476
Food & drink purchases	2,643	1,991
Fixed asset purchases	<u>7,564</u>	<u>1,533</u>
Total payments	<u>64,615</u>	<u>56,756</u>
<b>Net (deficit)/surplus for the year</b>	<u>(2,268)</u>	<u>20,816</u>
Cash funds brought forward	<u>54,051</u>	<u>33,235</u>
<b>Cash funds at 31 December 2024</b>	<u>51,783</u>	<u>54,051</u>

## QM Studios

### Statement of assets and liabilities at 31 December 2024

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Fixed assets	35,272	27,708
Bank accounts	51,768	54,036
Invoices receivable	0	782
Cash in hand	<u>15</u>	<u>15</u>
Total assets	87,056	82,541
Total liabilities	<u>-</u>	<u>-</u>
<b>Net assets at 31 December 2024</b>	<u><u>87,056</u></u>	<u><u>82,541</u></u>

## **QM Studios**

### **Notes to the Financial Statements**

#### **Related Party Transactions**

During the year, payments totalling £5,581 (2023: £5,095) were paid to one trustee in respect of studio admin, cleaning and Rock School services.

**QM STUDIOS**

England & Wales - Charity number 1175178

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# Accounts

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**QM Studios**

**Charity number: 1175178**

**Report and Financial Statements  
for the year ended 31 December 2023**

## **QM Studios**

**Charity number: 1175178**

### **Trustees' Report and Financial Statements for the year ended 31 December 2023**

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2023.

#### **Administrative details**

The Trustees who have served during the year covered by this report were as follows:

Alan Mark Farnworth (resigned 16 July 2023)  
Amanda Violet Ansell  
Andrew Keith Wilson  
Annette Georgina Wilson  
Kay Whiteley

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Structure and Governance**

The charity was established as a Charitable Incorporated Organisation under a constitution on 17 October 2017.

#### **Objectives and Activities**

The objectives of QM Studios are to promote education in the arts, in particular music, with a focus on vulnerable groups in the community including learning and physically disabled people, people with mental health issues, young people and the elderly.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have used this guidance at their trustees' meetings in planning the activities for the period. The main activities undertaken for the public benefit in relation to the objects stated above are as follows:

- To promote, for the public benefit, education in the arts.
- To provide low-cost rehearsal and recording facilities for music makers.
- To provide access to professional quality equipment and services to support music makers in the community.

## QM Studios

- To enable the development of music skills and music technology expertise through educational and outreach programmes.
- To support and encourage local live music events.
- To add value to our activities through collaboration with other organisations and groups.
- To provide opportunities for those with mental health and/or learning difficulties and/or physical disabilities to be involved in music.

## Achievements and Performance

During the year we have continued to develop our work and partnerships with local groups for educational and inclusive music making. All outreach and charitable work listed below is funded by QM Studios, outside funding applications and individual donations as well as support in kind from volunteers and members of the local community.

### Outreach & Charitable Work

Our Thursday sessions continue to provide a service for local disability groups and individuals: The Butterfly Project, Outreach 3-Way, The Westhope Group and Oaktree Farm Care. We deliver sessions for up to 30 workshop participants with varied disabilities and needs each week. We have a pool of volunteers with disabilities who are involved in our weekly outreach sessions on a regular basis. The number currently stands at 4.

#### The Butterfly Project - Music

We continue to facilitate inclusive song writing, electronic music, karaoke, DJ and group singing for 14 adults with additional needs. An addition to these sessions is our inclusive community choir which rehearses weekly at the studio. The weekly sessions are still popular and numbers are growing. Our groups perform regularly at local events, at the studio and other venues.

#### The Butterfly Project – Drama

We are working with the Butterfly Project on a new drama group which is held weekly and attended by 15 participants. The sessions are creative, inclusive and fun. The group enjoys performances locally including a seasonal pantomime.

#### Outreach 3-Way

Outreach 3-Way continue to bring a group of up to 8 participants who have learning difficulties for percussion workshops, karaoke and inclusive music sessions. Weekly sessions are 2 hours and the group have performed at the Blue Oasis Club in front of an audience of over 100.

#### The Coasters Band

The Coasters Band are a group of 6 musicians with learning difficulties/disabilities. Our Thursday outreach program supports them with songwriting and rehearsals, enabling them to perform as a professional act. Sessions are held fortnightly.

## **QM Studios**

### Inclusive Jazz Ensemble

We have started a new group that offers for musicians have a learning difficulty but excel musically. Practising fortnightly, the sessions focus on jazz standards and improvisation. There are currently 4 group members and we are building a set to showcase at community events.

### Open to All

Inclusive music making sessions for participants with additional needs. These sessions are tailored to suit participants who access the program independently giving them an opportunity to enjoy song writing, singing and music making with experienced tutors. Regular sessions of up to 10 participants. These sessions are a good opportunity for people with high needs to access the studio.

### Boom Tribe

Boom Tribe is a unique integrated community project enabling young people and adults with and without physical and learning disabilities to participate in regular Afro-Brazilian workshops. Rehearsals are fortnightly at QM Studios, attended by up to 15 drummers per session. The group performs yearly at the Horsham Children's Parade, St George's Day Parade and in 2023, at the Brighton Pride event.

### Blue Oasis

Blue Oasis is a quarterly club night supported by QM Studios catering for young people and adults from the local community with learning difficulties and physical health disabilities. The club is partly run by a steering group consisting of members who have a disability. They make decisions and influence the way the nights are run. The club night is an opportunity for our groups to showcase their acts and performances. These include sets from our DJs, The Coasters Band, Boom Tribe and community choir. The club has been running for over 20 years and continues to be an invaluable and well attended event in the local community, attracting over 100 guests per evening.

### Kingslea Primary School

QM Studios funded a music practitioner to facilitate African drumming workshops at the school for 60 year 1 students. We also fund an annual recording session for 2 classes of year 5 students.

### Kingslea Fest

QM Studios provided stage management, sound engineer and technical support as well as a full pa system to support Kingslea Fest at Kingslea School. The music festival attracted over 600 audience members and was an opportunity to showcase more of our outreach work.

### Chestnut Tree House

QM Studios funded and supported outreach sessions held at Chestnut Tree House, working with children and young people from the charity who have life-limiting illnesses. The sessions enabled 15 children/young people to access music making workshops, professional equipment and tuition from our expert facilitators.

## **QM Studios**

### Volunteers

Our 4 volunteers with disabilities engage and attend our sessions. They also feed back to us and help steer the program content for future workshop schedules. This is invaluable and gives them ownership of the program.

### Phoenix Stroke Club

We have been working with the Phoenix Stroke Club to support their inclusive music project. The club are writing and recording an original song that involves attendees who have musical backgrounds. The project is very rewarding for all, and it enables QM Studios to work with a new group.

### Springboard

We work with Springboard in Horsham, to facilitate parties, inclusive workshops and events for young people with disabilities. This includes inclusive music workshops, DJ parties and events that support and raise awareness of Springboard and the work they do.

### Work Experience

We offer work experience to young people including students from The Forest School, Horsham; Manor Green College, Crawley and Brighton Metropolitan College. 6 participants attended this year and had the opportunity to work in a professional studio and enjoy working on community music projects.

### Studio Hire

QM Studios continues to provide affordable, professional facilities for local musicians, singers and artists. This includes room hire, studio sessions and equipment hire. We offer concessions for educators and under 18s giving them the opportunity to access our studios at affordable rates. Our rooms are regularly booked by bands and artists every week, and this year we have seen an increase in attendance by young bands. In total over 800 sessions were attended in the past 12 months.

### Reaching Higher

One of our partners - Horsham District Council – runs an outreach programme for young people and adults with learning difficulties and mental health difficulties. Weekly term-time sessions for up to 25 attendees are held at QM Studios and offer group tuition for DJing and karaoke, and video editing.

### RSL Awards (Formerly Rockschoo!)

RSL Awards is a leading international Awarding Organisation, creating qualifications in Music, Performing Arts and Creative Industries subjects. QM Studios is an approved exam centre for graded music examinations, and our facilities are used to hold examinations throughout the year for up to 200 candidates.

## **QM Studios**

### **Patronage**

David Essex OBE and his band continue to hire our rehearsal rooms for their tours. This raises the profile of the studio and as our patron, David continues to support our community and charitable work.

Please see our social media feeds at [qmstudios.co.uk](http://qmstudios.co.uk) for more information and content of our work.

### **Financial Review**

The following statements set out the financial results and position of QM Studios for the year ended 31 December 2023.

#### **Reserves Policy**

It is the trustees' policy to maintain a cash reserve of approximately £5,000 in a separate bank account. This is considered to be an appropriate level of reserves to meet fluctuations in receipts and payments and to cover general risks and contingencies. The reserve balance at 31 December 2023 was £5,072.

The Trustees declare that they have approved this report and financial statements for the year ended 31 December 2023.

Signed on behalf of the Charity's Trustees



Annette Wilson  
Chair of Trustees

12 July 2024

## QM Studios

**Charity number: 1175178**

### **Independent Examiner's Report to the Trustees of QM Studios for the year ended 31 December 2023**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

The examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with the examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Marti V. Stenton FCA

12 July 2024

Morris Palmer Limited  
Chartered Accountants  
Barttelot Court  
Barttelot Road  
Horsham  
West Sussex  
RH12 1DQ

## QM Studios

### Receipts and payments account for the year ended 31 December 2023

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Outreach income	7,959	7,799
Outreach grants	25,160	6,349
Blue Oasis project	2,505	2,109
Studio hire	37,798	32,442
Rock School project	1,175	2,645
Other income	656	177
Vending machine income	1,819	1,190
Vocal academy	<u>500</u>	<u>-</u>
Total receipts	<u>77,572</u>	<u>52,711</u>
<b>Payments</b>		
Rock School expenses	607	485
Outreach expenses	20,250	20,396
Blue Oasis expenses	516	542
Studio admin	4,615	3,720
Rent	4,523	4,997
Workshop expenses and maintenance	9,457	7,301
Cleaning	233	122
Postage and stationery	8	29
Phone and broadband	465	774
Mobile phone	235	213
Advertising	256	356
Sundry expenses	714	295
Water	145	272
Insurance	2,310	1,718
Light and heat	7,422	4,962
Accountancy	1,476	1,380
Food & drink purchases	1,991	2,118
Fixed asset purchases	<u>1,533</u>	<u>1,116</u>
Total payments	<u>56,756</u>	<u>50,796</u>
<b>Net surplus for the year</b>	<u>20,816</u>	<u>1,915</u>
Cash funds brought forward	<u>33,235</u>	<u>31,320</u>
<b>Cash funds at 31 December 2023</b>	<u>54,051</u>	<u>33,235</u>

## QM Studios

### Statement of assets and liabilities at 31 December 2023

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Fixed assets	27,708	26,175
Bank accounts	54,036	33,215
Invoices receivable	782	790
Cash in hand	<u>15</u>	<u>20</u>
Total assets	82,541	60,200
Total liabilities	<u>-</u>	<u>-</u>
<b>Net assets at 31 December 2023</b>	<b><u>82,541</u></b>	<b><u>60,200</u></b>

## **QM Studios**

### **Notes to the Financial Statements**

#### **Related Party Transactions**

During the year, payments totalling £5,095 (2022: £4,123) were paid to one trustee in respect of studio admin, cleaning and Rock School services.

**QM STUDIOS**

England & Wales - Charity number 1175178

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# Accounts

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**QM Studios**

**Charity number: 1175178**

**Report and Financial Statements  
for the year ended 31 December 2022**

## **QM Studios**

**Charity number: 1175178**

### **Trustees' Report and Financial Statements for the year ended 31 December 2022**

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2022.

#### **Administrative details**

The Trustees who have served during the year covered by this report and to date are:

Alan Mark Farnworth  
Amanda Violet Ansell  
Andrew Keith Wilson  
Annette Georgina Wilson  
Kay Whiteley

Mark Farnworth resigned as trustee on 16 July 2023.

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Structure and Governance**

The charity was established as a Charitable Incorporated Organisation under a constitution on 17 October 2017.

#### **Objectives and Activities**

The objectives of QM Studios are to promote education in the arts, in particular music, with a focus on vulnerable groups in the community including learning and physically disabled people, people with mental health issues, young people and the elderly.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have used this guidance at their trustees' meetings in planning the activities for the period. The main activities undertaken for the public benefit in relation to the objects stated above are as follows:

- To promote, for the public benefit, education in the arts.
- To provide low-cost rehearsal and recording facilities for music makers.
- To provide access to professional quality equipment and services to support music makers in the community.

## **QM Studios**

- To enable the development of music skills and music technology expertise through educational and outreach programmes.
- To support and encourage local live music events.
- To add value to our activities through collaboration with other organisations and groups.
- To provide opportunities for those with mental health and/or learning difficulties and/or physical disabilities to be involved in music.

## **Achievements and Performance**

During the year we have continued to develop our work and partnerships with local groups for educational and inclusive music making. All outreach and charitable work listed below is funded by QM Studios, outside funding applications and individual donations as well as support in kind from volunteers and members of the local community.

### **Outreach & Charitable Work**

Our Thursday sessions continue to provide a service for local disability groups and individuals: The Butterfly Project, Outreach 3-Way, The Westhope Group and Oaktree Farm Care. We deliver sessions for up to 30 workshop participants with varied disabilities and needs each week. We have a pool of volunteers with disabilities who are involved in our weekly outreach sessions on a regular basis. The number currently stands at 4.

#### **The Butterfly Project**

We facilitate inclusive song writing, electronic music, karaoke, DJ and group singing for 12 adults with additional needs. The weekly 2-hour courses continue to be popular and well attended. In addition to this, we facilitate showcase events at the studio or other local venues.

#### **Outreach 3-Way**

Outreach 3-Way regularly bring a group of up to 8 participants for percussion workshops, karaoke and inclusive music sessions. Weekly sessions are 2 hours and are growing in numbers.

#### **Oaktree Farm Care**

Oaktree Farm Care have enjoyed 3 taster sessions at the studios for adults with learning disabilities. A group had the opportunity to engage in our inclusive workshops and consequently some of the individuals from the group have accessed our sessions independently.

#### **The Coasters Band**

The Coasters Band are a group of 6 musicians who have learning difficulties/disabilities. Our outreach program helps them with gigs, songwriting and rehearsals. We offer a professional place to rehearse with supporting musicians.

#### **Open to All**

Inclusive music making sessions for participants with additional needs. These sessions are tailored to suit participants who access the program independently giving them an opportunity to enjoy song writing, singing and music making with experienced tutors.

## **QM Studios**

### Kerwin Court

A rehabilitation centre for patients with brain injuries. We run weekly music therapy sessions at the studio for their clients.

### Volunteers

Our 4 volunteers with disabilities engage and attend our sessions. They also feed back to us and help steer the program content for future workshop schedules. This is invaluable and gives them ownership of the program.

### Work Experience

We have offered work experience to a number of young people including students from The Forest School, Horsham; Manor Green College, Crawley and Brighton Metropolitan College. Participants had the opportunity to work in a professional studio and on community music projects.

### Boom Tribe

Boom Tribe is an integrated samba band for young people and adults with and without learning difficulties and physical health disabilities. This is a unique community project that enables people with disabilities to participate in integrated workshops that include able bodied participants. Rehearsals are fortnightly at QM Studios and we have 15 drummers.

### Blue Oasis

Blue Oasis is a club night run by QM Studios which caters for around 70-80 young people and adults from the local community with learning difficulties and physical health disabilities. The club night is an opportunity to showcase the performances our groups have been working on; these include The Coasters Band, sets from our DJs and an open mic night. We have set up a steering group consisting of members who have a disability. The steering group makes decisions and influences the way the club nights are run. The club is still very successful and has been running for over 20 years. Sessions are held quarterly.

### Manor Green College, Crawley

QM Studios funds an assistant workshop leader to help facilitate to help deliver afro Brazilian percussion, electronic music making sessions and singing workshops as part of the college's educational curriculum.

### Kingslea Primary School

QM Studios funded a music practitioner to facilitate African drumming workshops at the school for 60 year 1 students.

QM Studios provided stage management, sound engineer and technical support as well as a full pa system to support Kingslea Fest at Kingslea School. The music festival attracted over 600 audience members and was an opportunity to showcase more of our outreach work.

### Chestnut Tree House

We facilitated some offsite outreach music sessions working with children and young people from the charity who have life-limiting illnesses. The sessions enable them to access music making workshops, professional equipment and tuition from our expert facilitators.

## **QM Studios**

### **Studio Hire**

QM Studios continues to provide affordable, professional facilities for local musicians, singers and artists. This includes room hire, studio sessions and equipment hire. We offer discounted sessions for under 18s, giving them the opportunity to access our services. Our rooms are regularly booked by bands and artists every week, with over 700 sessions attended in the past 12 months.

### **Reaching Higher**

One of our partners - Horsham District Council – runs an outreach programme for young people and adults with learning difficulties and mental health difficulties. Weekly term-time sessions are held at QM Studios and offer group tuition for DJing and karaoke, and video editing.

### **RSL Awards / Rockschool**

QM Studios is an approved exam centre for RSL Awards, an international body offering graded music exams for musicians of all ages and abilities. Our facilities are regularly used to hold examinations for up to 20 candidates per day for up to 10 sessions annually.

### **Patronage**

David Essex OBE and his band continue to hire our rehearsal rooms for their tours. This raises the profile of the studio and as our patron, David continues to support our community and charitable work.

## **Financial Review**

The following statements set out the financial results and position of QM Studios for the year ended 31 December 2022.

### **Reserves Policy**

It is the trustees' policy to maintain a cash reserve of approximately £5,000 in a separate bank account. This is considered to be an appropriate level of reserves to meet fluctuations in receipts and payments and to cover general risks and contingencies. The reserve balance at 31 December 2022 was £5,011.

The Trustees declare that they have approved this report and financial statements for the year ended 31 December 2022.

Signed on behalf of the Charity's Trustees



Annette Wilson  
Chair of Trustees

26 July 2023

## QM Studios

**Charity number: 1175178**

### **Independent Examiner's Report to the Trustees of QM Studios for the year ended 31 December 2022**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

The examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with the examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Marti V. Stenton ACA

26 July 2023

Morris Palmer Limited  
Chartered Accountants  
Barttelot Court  
Barttelot Road  
Horsham  
West Sussex  
RH12 1DQ

## QM Studios

### Receipts and payments account for the year ended 31 December 2022

	2022 £	2021 £
<b>Receipts</b>		
Outreach income	7,799	3,109
Outreach grants	6,349	17,520
Sale of surplus equipment	-	1,169
Blue Oasis project	2,109	-
Studio hire	32,442	11,821
Rock School project	2,645	660
Other income	177	874
Vending machine income	1,190	151
Coronavirus grant income	<u>-</u>	<u>18,097</u>
Total receipts	<u>52,711</u>	<u>53,401</u>
<b>Payments</b>		
Rock School expenses	485	230
Outreach expenses	20,396	21,228
Blue Oasis expenses	542	-
Studio admin	3,720	3,068
Rent	4,997	4,130
Workshop expenses and maintenance	7,301	10,612
Cleaning	122	252
Postage and stationery	29	95
Phone and broadband	774	618
Mobile phone	213	318
Advertising	356	356
Sundry expenses	295	126
Water	272	128
Insurance	1,718	1,954
Light and heat	4,962	1,072
Accountancy	1,380	1,320
Food & drink purchases	2,118	140
Fixed asset purchases	<u>1,116</u>	<u>2,059</u>
Total payments	<u>50,796</u>	<u>47,706</u>
<b>Net surplus for the year</b>	<u>1,915</u>	<u>5,695</u>
Cash funds brought forward	<u>31,320</u>	<u>25,625</u>
<b>Cash funds at 31 December 2022</b>	<u>33,235</u>	<u>31,320</u>

## QM Studios

### Statement of assets and liabilities at 31 December 2022

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Fixed assets	26,175	25,059
Bank accounts	33,215	31,320
Invoices receivable	790	1,136
Cash in hand	<u>20</u>	<u>22</u>
Total assets	60,200	57,537
Total liabilities	<u>-</u>	<u>-</u>
<b>Net assets at 31 December 2022</b>	<u><u>60,200</u></u>	<u><u>57,537</u></u>

## **QM Studios**

### **Notes to the Financial Statements**

#### **Related Party Transactions**

During the year, payments totalling £4,123 (2021: £2,862) were paid to one trustee in respect of studio admin, cleaning and Rock School services.

**QM STUDIOS**

England & Wales - Charity number 1175178

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# Accounts

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**QM Studios**

**Charity number: 1175178**

**Report and Financial Statements  
for the year ended 31 December 2021**

## **QM Studios**

**Charity number: 1175178**

### **Trustees' Report and Financial Statements for the year ended 31 December 2021**

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2021.

#### **Administrative details**

The Trustees who have served during the year covered by this report and to date are:

Alan Mark Farnworth  
Amanda Violet Ansell  
Andrew Keith Wilson  
Annette Georgina Wilson  
Kay Whiteley

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Structure and Governance**

The charity was established as a Charitable Incorporated Organisation under a constitution on 17 October 2017.

#### **Objectives and Activities**

The objectives of QM Studios are to promote education in the arts, in particular music, with a focus on vulnerable groups in the community including learning and physically disabled people, people with mental health issues, young people and the elderly.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have used this guidance at their trustees' meetings in planning the activities for the period. The main activities undertaken for the public benefit in relation to the objects stated above are as follows:

- To promote, for the public benefit, education in the arts.
- To provide low-cost rehearsal and recording facilities for music makers.
- To provide access to professional quality equipment and services to support music makers in the community.

## **QM Studios**

- To enable the development of music skills and music technology expertise through educational and outreach programmes.
- To support and encourage local live music events.
- To add value to our activities through collaboration with other organisations and groups.
- To provide opportunities for those with mental health and/or learning difficulties and/or physical disabilities to be involved in music.

## **Achievements and Performance**

Activities this year have still been affected by the situation caused by the COVID-19 pandemic.

Under normal circumstances, the main source of income is from studio hire. This income source was drastically reduced from January to July, until our studios were able to open fully again in July. However, QM Studios were able to access grants from local authorities and national agencies which enabled the charity to survive these challenging times.

During lockdown, outreach opportunities were created by our talented outreach team using online techniques. Outreach projects included:

Two local disability groups - The Butterfly Project and Strawford Centre, use our facilities on a Thursday with the help from QM Studios facilitators. Up to 25 young people and adults with learning difficulties and physical disabilities attend each week. The Strawford Centre were able to continue to access our facilities via Zoom during and after lockdown. Online interactive electronic music-making workshops were available weekly.

Boom Tribe – this is a samba band for young people and adults with learning difficulties and physical health disabilities. They use QM Studios for rehearsing.

Reaching Higher – this is an outreach programme organised by the local authority for young people and adults with learning difficulties, mental health difficulties and physical health disabilities. QM Studios is used to facilitate this project.

Blue Oasis – this is a disco, only held in November this year, run by QM Studios which caters for around 70 children, young people and adults with learning difficulties, mental health disabilities and physical health disabilities.

Work experience – we have supported seven young people with gaining work experience by volunteering with the outreach projects.

Outreach 3 Way – QM Studio facilitators have been working with this group of people with disabilities and autism.

Kingslea Primary School – we facilitated a drumming workshop at the school for 57 pupils.

## **QM Studios**

Tanbridge House School – we support their annual BOTB competition by lending equipment, supporting the event and judging the bands.

Kerwin Court – rehabilitation centre for brain injuries. We regularly run music therapy sessions for their clients. This continued remotely from April.

Chestnut Tree House – we work with children and young people from the charity with life-limiting illnesses, enabling them to access music making sessions and great tech. From April onwards, live percussion workshops were set up.

Under 18s – we offer low-cost rehearsals to this age group every week.

Manor Green College, Crawley – we facilitate percussion and music making sessions at this school for young people with additional needs. QM Studios funds an assistant workshop leader.

Cuckfield Stroke Recovery Group – we run remote interactive drumming workshops and a sing-along session for up to twelve people.

Jam with Jodie – we host weekly social lunchtime music sessions for around seven people with disabilities.

The Coasters – this is an established band of musicians who have learning disabilities. Weekly remote music sessions were set up for them.

Rock School – QM Studios are used by Rock School to allow young people to be examined in the playing of musical instruments. This was able to recommence after the lockdown as the studios were deemed to be COVID-compliant.

## **QM Studios**

### **Financial Review**

The following statements set out the financial results and position of QM Studios for the year ended 31 December 2021.

#### **Reserves Policy**

It is the trustees' policy to maintain a cash reserve of approximately £5,000 in a separate bank account. This is considered to be an appropriate level of reserves to meet fluctuations in receipts and payments and to cover general risks and contingencies. The reserve balance at 31 December 2021 was £5,000.

The Trustees declare that they have approved this report and financial statements for the year ended 31 December 2021.

Signed on behalf of the Charity's Trustees



Annette Wilson  
Chair of Trustees

23 September 2022

## QM Studios

**Charity number: 1175178**

### **Independent Examiner's Report to the Trustees of QM Studios for the year ended 31 December 2021**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

The examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with the examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Marti V. Stenton FCA

23 September 2022

Morris Palmer Limited  
Chartered Accountants  
Barttelot Court  
Barttelot Road  
Horsham  
West Sussex  
RH12 1DQ

## QM Studios

### Receipts and payments account for the year ended 31 December 2021

	2021 £	2020 £
<b>Receipts</b>		
Outreach income	3,109	1,239
Outreach grants	17,520	-
Sale of surplus equipment	1,169	-
Blue Oasis project	-	461
Studio hire	11,821	11,660
Rock School project	660	1,650
VE Day project	-	1,000
Other income	874	7,558
Vending machine income	151	456
Coronavirus grant income	<u>18,097</u>	<u>16,334</u>
Total receipts	<u>53,401</u>	<u>40,358</u>
<b>Payments</b>		
Rock School expenses	230	420
Outreach expenses	21,228	13,812
Blue Oasis expenses	-	180
Studio admin	3,068	2,753
Rent	4,130	4,299
Workshop expenses and maintenance	10,612	5,293
Cleaning	252	873
Postage and stationery	95	78
Phone and broadband	618	567
Mobile phone	318	452
Advertising	356	294
Sundry expenses	126	164
Water	128	211
Insurance	1,954	1,844
Light and heat	1,072	3,991
Accountancy	1,320	1,320
Food & drink purchases	140	502
Fixed asset purchases	<u>2,059</u>	<u>2,269</u>
Total payments	<u>47,706</u>	<u>39,322</u>
<b>Net surplus for the year</b>	<u>5,695</u>	<u>1,036</u>
Cash funds brought forward	<u>25,625</u>	<u>24,589</u>
<b>Cash funds at 31 December 2021</b>	<u>31,320</u>	<u>25,625</u>

## QM Studios

### Statement of assets and liabilities at 31 December 2021

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Fixed assets	25,059	23,000
Bank accounts	31,320	25,625
Invoices receivable	1,136	-
Cash in hand	<u>22</u>	<u>-</u>
Total assets	57,537	48,625
Total liabilities	<u>-</u>	<u>-</u>
<b>Net assets at 31 December 2021</b>	<u><u>57,537</u></u>	<u><u>48,625</u></u>

## **QM Studios**

### **Notes to the Financial Statements**

#### **Related Party Transactions**

During the year, payments totalling £2,862 (2020: £3,156) were paid to one trustee in respect of studio admin, cleaning and Rock School services.

**QM STUDIOS**

England & Wales - Charity number 1175178

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# Accounts

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**QM Studios**

**Charity number: 1175178**

**Report and Financial Statements  
for the year ended 31 December 2020**

## **QM Studios**

**Charity number: 1175178**

### **Trustees' Report and Financial Statements for the year ended 31 December 2020**

The Trustees present their report with the financial statements of the charity for the year ended 31 December 2020.

#### **Administrative details**

The Trustees who have served during the year covered by this report and to date are:

Alan Mark Farnworth	(Appointed 23 September 2020)
Amanda Ansell	
Andrew Wilson	
Annette Wilson	
Kay Whiteley	
Mark Daly	(Resigned 23 September 2020)

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

#### **Structure and Governance**

The charity was established as a Charitable Incorporated Organisation under a constitution on 17 October 2017.

#### **Objectives and Activities**

The objectives of QM Studios are to promote education in the arts, in particular music, with a focus on vulnerable groups in the community including learning and physically disabled people, people with mental health issues, young people and the elderly.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have used this guidance at their trustees' meetings in planning the activities for the period. The main activities undertaken for the public benefit in relation to the objects stated above are as follows:

- To promote, for the public benefit, education in the arts.
- To provide low-cost rehearsal and recording facilities for music makers.
- To provide access to professional quality equipment and services to support music makers in the community.

## **QM Studios**

- To enable the development of music skills and music technology expertise through an educational programme and outreach programme.
- To support and encourage local live music events.
- To add value to our activities through collaboration with other organisations and groups.
- To provide opportunities for those with mental health and/or learning difficulties and/or physical disabilities to be involved in music.

## **Achievements and Performance**

Activities this year have been affected by the situation caused by the COVID-19 pandemic.

Up until the lockdown in March 2020, activities were operating as usual.

In normal circumstances, the main source of income is from studio hire. This income source was drastically reduced from mid-March onwards. However, the QM Studios were able to access grants from local authorities and national agencies which enabled the charity to survive these challenging times.

During lockdown, outreach opportunities were created by our talented outreach team using online techniques. Outreach projects included:

Two local disability groups - The Butterfly Project and Strawford Centre, use our facilities on a Thursday with the help from QM Studios facilitators. Up to 25 young people and adults with learning difficulties and physical disabilities attend each week. The Strawford Centre were able to continue to access our facilities via Zoom during and after lockdown. Online interactive electronic music-making workshops were available weekly.

Boom Tribe – this is a samba band for young people and adults with learning difficulties and physical health disabilities. They use QM Studios for rehearsing.

Reaching Higher – this is an outreach programme organised by the local authority for young people and adults with learning difficulties, mental health difficulties and physical health disabilities. QM Studios is used to facilitate this project.

Blue Oasis – this is a disco, usually held quarterly but was only hosted in February this year, run by QM Studios which caters for around 70 children, young people and adults with learning difficulties, mental health disabilities and physical health disabilities.

Work experience – we have supported two young people with gaining work experience by volunteering with the outreach projects.

Age UK Reminiscence Project – this project was to commemorate the 75<sup>th</sup> anniversary of VE Day in 2020. It involved the recording of elderly adults who were telling their stories of the war. Local schools recorded songs from that era which were used on the finished article.

## **QM Studios**

Outreach 3 Way – QM Studio facilitators have been working with this group of people with disabilities and autism.

Kingslea Primary School – we facilitated a drumming workshop at the school for 57 pupils.

Tanbridge House School – we support their annual BOTB competition by lending equipment, supporting the event and judging the bands.

Kerwin Court – rehabilitation centre for brain injuries. We regularly run music therapy sessions for their clients. This continued remotely from April.

Chestnut Tree House – we work with children and young people from the charity with life-limiting illnesses, enabling them to access music making sessions and great tech. From April onwards, live percussion workshops were set up.

Under 18s – we offer low-cost rehearsals to this age group every week.

Manor Green College, Crawley – we facilitate percussion and music making session at this school for young people with additional needs. QM Studios funds an assistant workshop leader.

Cuckfield Stroke Recovery Group – we run remote interactive drumming workshops and a sing-a-long session for up to 12 people.

Jam with Jodie – we host weekly social lunchtime music sessions for around 7 people with disabilities.

The Coasters – this is an established band of musicians who have learning disabilities. Weekly remote music sessions were set up for them.

The Breck Foundation – QM Studios were used to produce 3 songs to educate young and vulnerable people on the dangers of meeting strangers on the internet.

Rock School – QM Studios are used by Rock School to allow young people to be examined in the playing of musical instruments. This was able to recommence after the lockdown as QM Studios were deemed to be COVID-secure.

## **QM Studios**

### **Financial Review**

The following statements set out the financial results and position of QM Studios for the year ended 31 December 2020.

#### **Reserves Policy**

It is the trustees' policy to maintain a cash reserve of approximately £5,000 in a separate bank account. This is considered to be an appropriate level of reserves to meet fluctuations in receipts and payments and to cover general risks and contingencies. The reserve balance at 31 December 2020 was £3,578.

The Trustees declare that they have approved this report and financial statements for the year ended 31 December 2020.

Signed on behalf of the Charity's Trustees



Annette Wilson  
Chair of Trustees

19 May 2021

## QM Studios

**Charity number: 1175178**

### **Independent Examiner's Report to the Trustees of QM Studios for the year ended 31 December 2020**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

The examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with the examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Martin A.C. Carter FCA

20 May 2021

Morris Palmer Limited  
Chartered Accountants  
Barttelot Court  
Barttelot Road  
Horsham  
West Sussex  
RH12 1DQ

## QM Studios

### Receipts and payments account for the year ended 31 December 2020

	2020 £	2019 £
<b>Receipts</b>		
Outreach Butterflies project	861	3,129
Outreach other income	378	1,614
Blue Oasis project	461	851
Studio hire	11,660	26,943
Rock School project	1,650	2,200
VE Day project	1,000	-
Other income	7,558	8,583
Vending machine income	456	2,192
Coronavirus grant income	<u>16,334</u>	<u>-</u>
Total receipts	<u>40,358</u>	<u>45,512</u>
<b>Payments</b>		
Rock School expenses	420	811
Street Piano project	-	1,250
Outreach expenses	13,812	14,457
Blue Oasis expenses	180	737
Studio admin	2,753	3,082
Rent	4,299	3,730
Workshop expenses and maintenance	5,293	4,936
Cleaning	873	-
Postage and stationery	78	21
Phone and broadband	567	722
Mobile phone	452	485
Advertising	294	424
Sundry expenses	164	567
Water	211	338
Insurance	1,844	1,311
Light and heat	3,991	3,288
Accountancy	1,320	1,260
Food & drink purchases	502	1,368
Fixed asset purchases	<u>2,269</u>	<u>5,731</u>
Total payments	<u>39,322</u>	<u>44,518</u>
<b>Net surplus for the year</b>	<u>1,036</u>	<u>994</u>
Cash funds brought forward/introduced	<u>24,589</u>	<u>23,595</u>
<b>Cash funds at 31 December 2020</b>	<u>25,625</u>	<u>24,589</u>

## QM Studios

### Statement of assets and liabilities at 31 December 2020

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Fixed assets	23,000	20,731
Bank accounts	25,625	24,589
Cash in hand	<u>-</u>	<u>-</u>
Total assets	48,625	45,320
Total liabilities	<u>-</u>	<u>-</u>
<b>Net assets at 31 December 2020</b>	<u><u>48,625</u></u>	<u><u>45,320</u></u>

## **QM Studios**

### **Notes to the Financial Statements**

#### **Related Party Transactions**

During the year, payments totalling £3,156 (2019: £3,477) were paid to one trustee in respect of studio admin, cleaning and Rock School services.